

## AGENDA ITEM 5

### REPORT TO SCHOOLS FORUM

8<sup>th</sup> OCTOBER 2024

## STOCKTON SCHOOLS FORUM CONSTITUTION AND RULES OF CONDUCT

### SUMMARY

1. The purpose of this paper is to present to the Schools Forum the Constitution and Procedural Rules. The attached document notes how Stockton Councils Schools Forum will operate from September 2024. The document will be reviewed annually or as and when guidance/updates necessitate.
2. The Schools Forum is both a consultative and decision-making body whose purpose is to advise the local authority in line with the Schools Forum (England) Regulations 2012. The Forum acts as a consultative body on some issues and a decision making body on others.

### RECOMMENDATION

3. To approve the Stockton Schools Forum Constitution and Rules of Conduct for the 2024-25 Academic year with specific reference to the proposal that the Membership Terms of Office being two years for both School and Non School Members.

### DETAIL

4. The procedure set out in the attached document guides the Schools Forum in Stockton. The procedures are summarised under the following headings:
  - Terms of Reference
  - Membership
  - Membership Terms of Office
  - Observers / Speakers
  - Substitutes
  - Administration
  - Rules of Conduct
  - Election Procedures
5. The length of term of office for non-schools members is at the discretion of the local authority. It is proposed that School Members of the Forum will serve for **two years** from the date of their full election to the Forum. It is also proposed Non-school members will serve for **two years** also from the date of their full election to the Forum.
6. Membership details of the Forum are included within section 2 of the attachment. The structure of the Forum will be reviewed annually, as part of the annual review of the constitution to ensure that the balance is maintained.
7. As noted in section 2, schools and academies members together must number at least two-thirds of the total membership of the schools forum and the balance between maintained primary, maintained secondary and academies members must be broadly proportionate to the pupil numbers in each category.

8. Based on the current membership over two thirds, 17 of the 21 members are from schools and academies and the balance of the schools membership is **broadly proportionate** to the pupil numbers in the table in section 2.

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