

APPENDIX 1 PROGRESS UPDATE: Review of Residents Parking Zones

SCRUTINY MONITORING – PROGRESS UPDATE	
Review:	Residents Parking Zones
Link Officer/s:	Joanne Roberts
Action Plan Agreed:	September 2022

Updates on the progress of actions in relation to agreed recommendations from previous scrutiny reviews are required approximately 12 months after the relevant Select Committee has agreed the Action Plan. Progress updates must be detailed, evidencing what has taken place regarding each recommendation – a grade assessing progress should then be given (see end of document for grading explanation). Any evidence on the impact of the actions undertaken should also be recorded for each recommendation.

Recommendation 1:	To increase understanding around Residents Parking Zones (RPZs), Stockton-on-Tees Borough Council (SBC) produces and publishes a flowchart outlining the key aspects involved in the process, determination and, if approved, implementation of this scheme.
Responsibility:	Joanne Roberts
Date:	December 2022
Agreed Action:	Flowchart to be produced.
Agreed Success Measure:	Clear understanding by Members of process.
Evidence of Progress (March 2023):	Flowchart has been produced, Cabinet Member for Environment and Transport has been consulted. If Place Select committee support the Flowchart will be included on the website.
Assessment of Progress (March 2023): (include explanation if required)	1
Evidence of Impact (March 2023):	Clear process agreed and will be available on the website.

Recommendation 2:	<p>SBC revises its existing ‘high-level’ RPZ policy (making this available on the SBC website and via any other relevant publicly-accessible mechanism) to:</p> <p>a) Clearly define the different types of permits available and what these allow / prohibit.</p>
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	<p>b) Provide clear guidance on the eligibility requirements for a RPZ and define what is appropriate (giving any relevant examples).</p> <p>c) Clearly define where a RPZ would not be appropriate (e.g. around schools and not deterring people visiting high-use areas like parks).</p> <p>d) Outline who should be consulted regarding the determination of an RPZ request (i.e. affected residents, business forums, SBC Ward Councillors, Parish / Town Councils).</p>
Responsibility:	Joanne Roberts
Date:	April 2023
Agreed Action:	RPZ policy to be updated.
Agreed Success Measure:	Clear and concise information to be available that covers points a to d of the recommendation.
Evidence of Progress (March 2023):	A framework for the Policy is in draft. Appropriate consultation will be undertaken following the election in May.
Assessment of Progress (March 2023): (include explanation if required)	2
Evidence of Impact (March 2023):	

Recommendation 3:	SBC reviews the current RPZ charging policy, particularly around the cost of business permits, and the maximum quantity of permits per household / business.
Responsibility:	Joanne Roberts
Date:	July 2023
Agreed Action:	Review to be undertaken and findings presented to Committee.
Agreed Success Measure:	Acceptance of the review.
Evidence of Progress (March 2023):	This is in draft format and will be presented to committee following the election.
Assessment of Progress (March 2023): (include explanation if required)	2
Evidence of Impact	

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(March 2023):	
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Recommendation 4:	Ward Councillor briefings are scheduled to raise awareness of a revised RPZ policy, reinforcing eligibility / exclusion criteria and opportunities for Elected Member input during the process (including ways Councillors can feed back on the any issues regarding RPZs in their Ward).
Responsibility:	Joanne Roberts
Date:	October 2023
Agreed Action:	Briefings to be scheduled in appropriate format once processes have been reviewed.
Agreed Success Measure:	Ward Councillors understand the process.
Evidence of Progress (March 2023):	Meetings to be scheduled with Members following the election.
Assessment of Progress (March 2023): (include explanation if required)	2
Evidence of Impact (March 2023):	

Recommendation 5:	When responding to a RPZ request, SBC ensures that clearly defined criteria is used to identify the appropriate extents of a RPZ, taking account of the impact this would have on residents, nearby businesses, and visitors to that particular part of the Borough.
Responsibility:	Joanne Roberts
Date:	April 2023
Agreed Action:	Criteria to be defined and included as part of the policy required in recommendation 2.
Agreed Success Measure:	Agreed criteria will be applied to all requests.
Evidence of Progress (March 2023):	A framework for the Policy is in draft that will include this specific recommendation. Appropriate consultation will be undertaken following the election in May.
Assessment of Progress (March 2023): (include explanation if required)	2

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Evidence of Impact (March 2023):	
Recommendation 6:	The revised RPZ policy allows for consideration of permits to be approved for single streets (where appropriate) in addition to the existing ‘zonal’ approach.
Responsibility:	Joanne Roberts
Date:	April 2023
Agreed Action:	Criteria to be defined and included as part of the policy required in recommendation 2.
Agreed Success Measure:	Agreed criteria will be applied to appropriate requests.
Evidence of Progress (March 2023):	A framework for the Policy is in draft that will consider this specific recommendation. Appropriate consultation will be undertaken following the election in May.
Assessment of Progress (March 2023): (include explanation if required)	2
Evidence of Impact (March 2023):	
Recommendation 7:	Work is undertaken with the SBC Civic Enforcement team to establish an enforcement plan around existing, and potentially future, RPZs, and that any enforcement action be highlighted via SBC communication platforms as a means of deterring abuse of RPZs.
Responsibility:	Sharon Cooney
Date:	April 2023
Agreed Action:	Enforcement Plan to be developed.
Agreed Success Measure:	Appropriate levels of enforcement are undertaken.
Evidence of Progress (March 2023):	To follow on from Policy.
Assessment of Progress (March 2023): (include explanation if required)	2
Evidence of Impact (March 2023):	

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Recommendation 8:	A periodic review of any RPZ is included as part of a revised RPZ policy (akin to West Sussex County Council).
Responsibility:	Joanne Roberts
Date:	April 2023
Agreed Action:	A suitable review policy be produced.
Agreed Success Measure:	Lessons learned are implemented.
Evidence of Progress (March 2023):	A framework for the Policy is in draft that will include this specific recommendation. Appropriate consultation will be undertaken following the election in May.
Assessment of Progress (March 2023): (include explanation if required)	2
Evidence of Impact (March 2023):	

Recommendation 9:	An audit of existing RPZs be undertaken to ensure line markings are clear and signage is appropriate.
Responsibility:	Joanne Roberts
Date:	July 2023
Agreed Action:	Audit undertaken and signage and lining updated as necessary.
Agreed Success Measure:	Signage and lining in place to ensure TRO is enforceable and in accordance with TSRGD.
Evidence of Progress (March 2023):	Not yet started, still in line with the recommendation.
Assessment of Progress (March 2023): (include explanation if required)	2
Evidence of Impact (March 2023):	

Assessment of Progress Gradings:	1 Fully Achieved	2 On-Track	3 Slipped	4 Not Achieved
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