

Date: Wednesday 24 January 2024 at 9.30 am

Venue: Meeting Room 4, Jim Cooke Conference Suite, Municipal Buildings, Church Road, Stockton-on-Tees, TS18 1TU

Cllr Robert Cook (Chair)

Cllr Lisa Evans
Cllr Tony Riordan

Cllr Lynn Hall
Cllr Sylvia Walmsley

AGENDA

1 Evacuation Procedure (Pages 7 - 8)

2 Apologies for Absence

3 Declarations of Interest

4 Minutes

To approve the minutes of the last meeting held on 18 December 2023. (Pages 9 - 10)

5 Exclusion of the Press and Public

RECOMMENDED that under Section 100A of Part 1 of Schedule 12A of the Local Government Act 1972, the press & public be excluded from the meeting on the grounds that it is likely to discuss exempt information as defined in Paragraph 1 of the Act.

6 Assistant Director, Human Resources and Organisational Development - Interviews

(Interview timetable and candidate assessment forms will be available on the day).

Members of the Public - Rights to Attend Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

Persons wishing to obtain any further information on this meeting, including the opportunities available for any member of the public to speak at the meeting; or for details of access to the meeting for disabled people, please

Contact: Democratic Services Manager, Judy Trainer on email judith.trainer@stockton.gov.uk

KEY - Declarable interests are:-

- Disclosable Pecuniary Interests (DPI's)
- Other Registerable Interests (ORI's)
- Non Registerable Interests (NRI's)

Members – Declaration of Interest Guidance



Table 1 - Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2 – Other Registrable Interest

You must register as an Other Registrable Interest:

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

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Room 4 Jim Cooke Conference Suite, Stockton Central Library **Evacuation Procedure**

If the fire or bomb alarm should sound please exit by the nearest emergency exit. The Fire alarm is a continuous ring and the Bomb alarm is the same as the fire alarm however it is an intermittent ring.

If the Fire Alarm rings exit through the nearest available emergency exit and form up in Municipal Buildings Car Park.

The assembly point for everyone if the Bomb alarm is sounded is the car park at the rear of Splash on Church Road.

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Appointments Panel

A meeting of Appointments Panel was held on Monday 18 December 2023.

Present: Cllr Bob Cook, Cllr Lisa Evans, Cllr Lynn Hall, Cllr Tony Riordan, Cllr Mrs Sylvia Walmsley

Officers: Ged Morton (Director of Corporate Services)

Also in attendance:

Apologies: None

1 **Appointment of Chair**

RESOLVED that Cllr Bob Cook be appointed as Chair for all meetings of this particular Panel.

2 **Evacuation Procedure**

The Evacuation Procedure was noted.

3 **Declarations of Interest**

There were no declarations of interest recorded.

4 **Exclusion of the Press and Public**

RESOLVED that under Section 100A of Part 1 of Schedule 12A of the Local Government Act 1972, the press & public be excluded from the meeting on the grounds that it is likely to discuss exempt information as defined in Paragraph 1 of the Act.

5 **Shortlisting – Assistant Director, HR and Organisational Development**

Consideration was given to the shortlisting in respect of the post of the Assistant Director, HR and Organisational Development following feedback from the Assessment Day.

RESOLVED that the applicants as agreed by the Panel will be invited for interview.

6 **Agree presentation topic and questions for interview stage**

Consideration was given to the presentation topics and questions to be used as the interview stage.

RESOLVED that the presentation topic and questions for interview be agreed as discussed.

Chair.....

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