

Appendix 1
ACTION PLAN: Review of Burial Provision

No.	Recommendation	Proposed Actions / Progress	Success Measures	Responsibility	Completion Date
1	<p>That a new burial site be provided that would meet the following criteria:</p> <ul style="list-style-type: none"> ➤ Located in the central or western areas of the Borough ➤ Provision for more than 100 years ➤ Accessible via public transport ➤ Preferably land already owned by Stockton Borough Council 	Confirmation of what the site will need to deliver. Necessary to confirm an indicative land quantum required.	Confirmation of site requirements and respective land quantum	Community Services and Transport / Place Development	September 2021
		Review of Council owned land to identify potentially suitable options.	Completion of review of Council land and ideally identification of suitable option(s)	Place Development	October 2021
		Review of private land to identify potentially suitable options	Completion of review and ideally identification of suitable option(s)	Place Development	November 2021
		Landowner discussions- initial non-committal enquiries to ascertain whether landowner would be amenable to sell and for what price	Identification of suitable option(s)	Place Development / Property and Valuation / RICS Surveyor	February 2022
2	That officers undertake further surveys and investigations into potential sites to determine if they are suitable for burial provision.	Identification of capital and revenue funding	Identification of capital and revenue funding	Place Development	March 2022
		Review of work undertaken under recommendation 1	Confirmation that a robust assessment has been undertaken	Relevant experts	April 2022
		Necessary surveys of sites identified as suitable option(s). Council and private land as relevant.	Identification of suitable option(s)	Relevant experts	May 2022 ¹
3	That consideration is given to an additional, smaller burial site in the south of the Borough and that officers consult with the appropriate Ward Members and Town and Parish Councils to determine if this can be facilitated through collaboration.	Continue to engage with Ward Members and Town and Parish Councils to support them as required.	Continued engagement and identification of a suitable option(s)	Place Development	On-going

¹ Subject to landowner agreement