

## Appendix 1 - Progress Update – Review of Area Transport Strategy

<b>SCRUTINY MONITORING – PROGRESS UPDATE</b>	
<b>Review:</b>	<b>Area Transport Strategy</b>
<b>Link Officer/s:</b>	<b>Andy Corcoran</b>
<b>Action Plan Agreed:</b>	<b>July 2020</b>

Updates on the progress of actions in relation to agreed recommendations from previous scrutiny reviews are required approximately 12 months after the relevant Select Committee has agreed the Action Plan. Progress updates must be detailed, evidencing what has taken place regarding each recommendation – a grade assessing progress should then be given (see end of document for grading explanation). Any evidence on the impact of the actions undertaken should also be recorded for each recommendation.

<b>Recommendation 1:</b>	The existing ATS scheme ceases at the end of the current financial year (31st March 2020), with the yearly ATS funding allocation to be transferred to the Community Participation Budget (CPB) on a Ward-by-Ward basis determined by population per Ward. This addition to CPB funding should be ring-fenced for transport-related spend only.
Responsibility:	Andy Corcoran/ John Angus
Date:	July 2020
Agreed Action:	Funding is to be allocated from the Local Transport Plan (LTP) to a new budget called the Ward Transport Budget (WTB) from 2020/21. Given the different budget sources the WTB would not be transferred directly into the same budget account as the CPB, but the two budgets will be allocated in the same way with the WTB being ring fenced for projects to address transport related issues.
Agreed Success Measure:	Funding in place from 2020/21. WTB process implemented.
Evidence of Progress (July 2021):	An annual budget of £200,000 has been allocated from the Local Transport Plan (LTP). To assist in the monitoring of this budget, which is ring-fenced for projects to address transport related issues this is transferred into a specific budget account, separate to the Community Participation Budget (CPB).
Assessment of Progress (July 2021): (include explanation if required)	1
Evidence of Impact (July 2021):	The WTB was launched in July 2020 and has proved popular with Ward Councillors, with several issues being raised and projects being identified and prioritised to address these.

## Appendix 1 - Progress Update – Review of Area Transport Strategy

<b>Recommendation 2:</b>	<p>To allow for a greater range of potential schemes to be supported, as part of the new arrangements in recommendation 1</p> <p>a) Council should enable, subject to overall budget control, Elected Members to have advanced access to some of their future CPB / ATS (ring-fenced) annual allocations should a larger-scale project be proposed and accepted – equally, Members should be able to roll over their allocations to enable the delivery of larger schemes.</p> <p>b) Council should enable Elected Members to pool / transfer their CPB / ATS (ring-fenced) allocation with / to neighbouring Wards should a larger transport-related scheme be identified that cuts across more than one Ward. Any disputes will be resolved as per the current CPB dispute resolution process.</p> <p>c) Council should produce a formal protocol outlining what transport-related schemes could qualify for core LTP funding, and what would be more suitable for the CPB / ATS (ring-fenced) route.</p>
Responsibility:	Andy Corcoran/ John Angus
Date:	July 2020
Agreed Action:	<p>A guidance document outlining the process for the WTB has been prepared. This sets out how the process will operate, including the provision for</p> <p>a) Match funding from the CPB to projects developed through the WTB and combining funding from more than one year to committed projects (subject to overall budget constraints and local election timescales)</p> <p>b) Eligibility of multiple Ward budget allocations being combined to fund projects which have a benefit to more than one Ward</p> <p>c) Projects, which have a borough-wide/strategic impact or benefit are to be removed from the WTB process to be considered for funding from the wider LTP.</p>
Agreed Success Measure:	Guidance document prepared and circulated to Ward Councillors to advise of the process.
Evidence of Progress (July 2021):	The guidance document for the WTB was circulated to Ward Councillor when the budget was launched in July 2020. This set out the flexibility of the budget with the provision to combined more than one year's budget, allowing matching funding from the CPB and also from neighbouring Ward allocations. The guidance also highlighted that any project with a borough-wide/strategic impact/benefit would be considered as part of the wider LTP.
Assessment of Progress (July 2021): (include explanation if required)	1
Evidence of Impact (July 2021):	Projects have already been identified which demonstrate the flexibility of the WTB.

## Appendix 1 - Progress Update – Review of Area Transport Strategy

	A cross Ward boundary project was carried out at Bishopsgarth & Elm Tree and a project to improve a cycleway route across several Wards was removed from the WTB and is being funded through the wider LTP.
<b>Recommendation 3:</b>	An appropriate communication plan is put in place to inform all existing ATS stakeholders of the planned changes to the existing scheme, including the mechanisms in which to raise future transport-related issues / proposals directly with Elected Members.
Responsibility:	Andy Corcoran/ John Angus
Date:	July 2020/ April 2021
Agreed Action:	<p>A letter is to be sent Town/Parish Councils and resident/community groups to advise them of the changes to the ATS and the implementation of the WTB. It is also proposed to provide updates to the former stakeholders through the Locality Forums.</p> <p>Details of how Ward Councillors can raise issues to be investigated through the WTB process is outlined in the guidance document. An electronic portal is being investigated to which issues can be raised and updates of the investigations can be provided.</p>
Agreed Success Measure:	<p>Letter sent to stakeholders (July 2020)</p> <p>Guidance document prepared and circulated to Ward Councillors (July 2020)</p> <p>Electronic portal set up and details of how to use circulated to Ward Councillors (April 2021).</p>
Evidence of Progress (July 2021):	<p>A letter was sent to all previous ATS stakeholders in July 2020.</p> <p>The WTB guidance document was circulated to all Ward Councillors on the launch of this budget in July 2020. This was also sent to the new Ward Councillors following the by-elections in May 2021.</p> <p>The WTB page on the Ward Councillors section of the intranet, which includes an electronic issue submission form was launched in June 2021. This was delayed slightly as various options were fully explored before identifying an appropriate platform.</p>
Assessment of Progress (July 2021): (include explanation if required)	1
Evidence of Impact (July 2021):	<p>Some of the issues already raised by Ward Councillors outline discussions with previous ATS stakeholders, which would demonstrate their awareness of the WTB replacing the ATS process.</p> <p>The impact of the electronic portal on the Ward Councillors section of the intranet will be monitored and reviewed if required.</p>

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<b>Recommendation 4:</b>	The new ring-fenced transport-related element of the CPB is not tied to the future of the overall CPB initiative (i.e. it is not dependent upon the existence of CPB).
Responsibility:	Andy Corcoran/ John Angus/ Jonathan Kibble
Date:	July 2020
Agreed Action:	The WTB is part of the LTP, which is a different budget source to the CPB, so the two are not dependent upon each other.
Agreed Success Measure:	WTB funding is not dependent on the CPB.
Evidence of Progress (July 2021):	The WTB funding from the LTP has been transferred into a specific budget account, separate to the Community Participation Budget (CPB).
Assessment of Progress (July 2021): (include explanation if required)	1
Evidence of Impact (July 2021):	

<b>Assessment of Progress Gradings:</b>	<b>1</b> Fully Achieved	<b>2</b> On-Track	<b>3</b> Slipped	<b>4</b> Not Achieved
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