

APPENDIX 1
Action Plan – Scrutiny Review of Bring Sites (Recycling)

| No. | Recommendation | Proposed Actions/Progress | Success Measures | Responsibility | Date |
|-----|---|---|--|--|--|
| 1. | <p>On the basis of the data available, Cabinet endorses the proposal to reduce the number of Council-run bring sites to seven (as identified within the final report), with the projected savings re-invested into improving the remaining sites.</p> | <p>45/61 Bins to be refurbished by J&B. Also extra bins added to certain remaining sites as needed.</p> <p>New signage is currently being designed by design and Print. The signage will be clear about what can be recycled and have a bold no fly tipping message.</p> <p>Signage has been placed at each site informing residents of closure date and closest remaining alternative.</p> <p>Currently exploring options for CCTV at the two largest remaining sites. Ingleby Tesco and Stockton Tesco.</p> <p>All sites as part of refurb will be deep cleaned by street cleansing team.</p> | <p>Refurbished sites to be regularly reviewed when refurbishments have been finalised.</p> | <p>Waste Management department will be managing removals and refurbishments.</p> | <p>All site removals completed by End of March.</p> <p>All site refurbishments completed by 3rd May</p> |

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| 2. | A communication plan be devised to inform residents and Councillors of this decision and the implementation period, highlighting the location of the remaining bring sites and reinforcing the kerbside collection offer. | <p>All Ward Councillors, which closures effect, have been emailed informing them when sites will be closed.</p> <p>Comms team have released a piece informing residents of site closures. This will be communicated again closer to the time.</p> <p>We are also going to update web page of site locations of remaining sites.</p> | Ensure residents are well informed of site closures and site refurbishments regularly. | Waste Management/Comms | March/April 2019 |
| 3. | Robust data-gathering continues for the remaining Council bring sites to monitor the effects of reducing the existing level of provision. | Recycling tonnage and fly tipping reports will be monitored monthly by waste management. | Target is to see little to no drop in recycling tonnage and little to no increase in abuse of sites and fly tipping. | Waste management to monitor | Ongoing |