

EIT Scrutiny Review of Mental Health and Learning Disability

Project Plan

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KEY TASK/MILESTONES	DETAILS/ACTIVITIES	DATE	RESPONSIBILITY
Scoping of Review Draft Project Plan	Research Informal Discussions		Scrutiny Officer/ Link Officers/ Chairs and Vice Chairs
Tri-Partite Meeting	Formal meeting to discuss ideas for draft scope for consideration by Select Committee	14 February / 7 June (revised)	Chair and Vice Chair Scrutiny Officer Lead Officer Cabinet Member Corporate Director
Select Committee Agree Scope and Project Plan	Formal meeting to agree scope and project plan and initial briefing	8 March	Select Committee
Communications / Publicity of Review			Scrutiny Officer Press and PR
Stages 1 and 2: Obtaining Evidence Baseline/Challenge	Re-cap and agreement of revised Scope and Project Plan Baseline Reports for existing MH and LD Services Submission of evidence in response to key baseline questions; Select Committee conduct challenge and identify further information requirements.	13 June 11 July [August Recess]	Select Committee

	- Agree Draft Phase 2 Consultation Plan		
Phase 2 – Public Consultation Period	Public Consultation	January – March Dates TBC	
Stage 4: Review Options/ Agree way forward	Consider Phase 2 consultation results	23 April 2012	Select Committee
	Members consider findings and draft recommendations.	28 May	Select Committee
Circulate Draft Report to Contributors			Scrutiny Officer
Tri-Partite Meeting	Discuss draft findings and recommendations	TBC	Chair and Vice Chair Scrutiny Officer Link Officer Cabinet Member Corporate Director
Final Agreement of Report	Discussion of any issues raised at tri partite meeting and final agreement of report	Special Meeting June	Select Committee Cabinet Member Corporate Director Link Officer

Consideration of Report by Executive Scrutiny Committee	Presentation of report by Chair	3 July	Chair of Select Committee Executive Scrutiny Committee
Report to Cabinet	Presentation of report by Chair	12 July	Chair of Select Committee Cabinet