

## **MINUTE EXTRACT**

### Cabinet Meeting – 15 November 2018

1. Title of Item/Report

Review of the Council's Constitution

2. Record of the Decision

Consideration was given to a report on the review of the Council's Constitution.

All Local Authorities in England had a statutory duty under the Local Government Act 2000 to maintain an up to date Constitution and to make their Constitution publicly available.

In addition, Article 15 of the Stockton on Tees Borough Council Constitution imposes a duty on the Monitoring Officer:

"... on behalf of and in consultation with the Chief Executive, to monitor and review the operation of the Constitution on a regular basis, in order to ensure that the aims and principles of the Constitution are given full effect and that the Scheme of Delegation, Rules of Procedure, Codes and Protocols and all of the other constituent elements are up to date and reflect legislative changes, the outcome of reviews or inspections and decisions taken by the Council"

The report updated Members on the review of the Constitution and proposed a timetable for the conclusion of the review and the process for approval by Members of an updated version of the Constitution and an implementation date.

It was proposed that the revised Constitution be consideration at the Council on 12 December 2018 with an implementation date following the Annual Meeting on 22 May 2019.

During the first quarter of 2019, communication and training would take place with officers to embed the updated Constitution. The Local Schemes of Delegation within directorates would be updated to tie in with the updated Constitution and a training programme would be created to be used during the Members induction programme following the election.

RECOMMENDED to Council that:-

1. The updated Constitution be approved.
2. A timetable for adoption of the revised Constitution be approved with an implementation date of 22nd May 2019, that being the date of the next Annual Meeting.
3. The Director of HR, Legal and Communications be authorised to make any required changes in consultation with the Leader prior to Council consideration of the item.