

AGENDA ITEM
REPORT TO COUNCIL
4TH MARCH 2015

**REPORT OF CORPORATE
MANAGEMENT TEAM**

RECORDING AND WEB BROADCASTING OF COUNCIL MEETINGS

SUMMARY

To update Cabinet regarding the outcome of the meeting of the Members' Advisory Panel ("the Panel") on the 7 January 2015.

RECOMMENDATIONS

It is recommended that Council considers the report.

DETAIL

1. The Panel previously met on 5 September 2014 and agreed that:-
 - (i) Subject to both a technical and financial appraisal being carried out and reported to Members (of the Panel) initially, and thereafter to Cabinet/Council, agreement in principle be given to this Council recording/web-broadcasting the following meetings, being meetings most likely to engage members of the public:-
 - Council
 - Cabinet
 - Planning Committee
 - (ii) A further report on the results of the appraisals be reported to a future meeting following consideration by Cabinet and Council of the proposed approach.
2. Cabinet endorsed this approach at its meeting on 6 November 2014.
3. Council also agreed with the approach at its meeting on the 19 November 2014.
4. In accordance with these decisions, the Panel considered a report on 7 January 2015 regarding a technical and financial appraisal relating to a particular proposal for the recording and web broadcasting of Council, Cabinet and Planning Committee meetings.
5. A copy of the relevant report to the Panel is attached as an **Appendix** to this report.

6. The Panel agreed with the approach and proposal set out in paragraphs 9-11 inclusively of the report, including that filming first be introduced at the Annual Meeting on the 3 June 2015.
7. The Panel also agreed that a review of the recording and web broadcasting of meetings should be carried out 6 months after the first film of a meeting has been published and that before the first meeting to be filmed takes place there is an appropriate level of publicity about what is proposed.
8. Cabinet considered the item on 12th February 2015 and a copy of the relevant minute extract is attached to the report.

FINANCIAL AND LEGAL IMPLICATIONS

Financial

9. The estimated cost of the proposal is £6,000 per annum, but the actual cost will depend upon the outcome of the proposed procurement exercise.

Legal

10. There are no legal requirements for the Council to record or broadcast its own meetings.

RISK ASSESSMENT

11. The risks arising from what is proposed can be categorised as low to medium.

COUNCIL PLAN IMPLICATIONS

12. Organisational and operational effectiveness and strong local democracy.

EQUALITY IMPACT ASSESSMENT

13. Whether or not an assessment will be necessary will be determined as the proposal, if agreed, is developed.

CONSULTATION

14. All Members will have an opportunity to comment on the proposal, as they did on the principle of the Council recording/web-broadcasting its own meetings.

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Background Papers:

None

Ward(s) and Ward Councillors:

Not Ward Specific

Property Implications:

None at this stage