

MINUTE EXTRACT

Cabinet Meeting.....7th March 2013

1. Title of Item/Report

Health and Wellbeing Board and Partnership – Governance Arrangements

2. Record of the Decision

Members considered a report relating to the establishment of the Health and Wellbeing Board (HWB) as a Committee of the Council and the associated governance arrangements. The report also proposed governance arrangements relating to the Health and Wellbeing Partnership (HWP).

Members were reminded that the Health and Social Care Act 2012 required the Council to establish a Health and Wellbeing Board as a Committee of the Council.

Cabinet was provided with proposed governance arrangements for the operation of the HWB and HWP, including the following:

- Terms of Reference
- Rules of Procedure
- Registering Interests
- Membership
- Chairmanship

It was suggested that arrangements be reviewed after 12 months operation.

Members noted that the HWB would be responsible for preparing and publishing the Joint Strategic Needs Assessment (JSNA) and the Joint Health and Wellbeing Strategy (JHWS). The JSNA would be reviewed constantly by the Board and Partnership and, given this, it was suggested that authority be delegated to the Board to make any necessary amendments to the document, that may be necessary from time to time. The JHWS and the JSNA would continue to be presented to Cabinet and Council on an annual basis.

Cabinet was provided with details of the Director of Public Health's statutory responsibilities.

RECOMMENDED to Council that:

1. the Health and Wellbeing Board be constituted as a Committee of the Council.
2. the Terms of Reference of the Board and Partnership, as detailed at Appendix 1 and 2 be approved.
3. authority be delegated to HWB to make any necessary amendments to the JSNA, that it considers necessary, and that it and the JHWS be presented to Cabinet and Council on an annual basis for review and approval.

4. the Rules of Procedure of the Board and Partnership, as detailed at Appendix 3 and 4, be approved.
5. the outline processes, as detailed at paragraphs 16 – 22, be noted.
6. the Council's Cabinet Member for Adult Services and Health be appointed as Chairman of the Board and the Council's Cabinet Member for Children and Young People be appointed Vice Chairman of the Board.
7. arrangements relating to the appointment of the Chair and Vice Chairman of the Partnership, as detailed in paragraphs 26, be approved.
8. elected member representation on the Board be established, as detailed in paragraph 23.
9. the DPH's statutory responsibilities be noted.
10. the Director of Law and Democracy make all necessary amendments to the Council's Constitution.
11. the arrangements be reviewed after 12 months' operation.