

PROCEDURE TO BE USED IN CONSIDERING PETITION AT FULL COUNCIL

Petition Details

The petition states

The petition contains ? valid signatures and therefore exceeds the threshold of 2,000 signatures required for petitions to be debated at Council.

Meeting arrangements

The lead petitioner has been made aware of the proposed date for Council to consider the matter and will be in attendance at the meeting.

The lead petitioner is x and he has indicated that approximately x other petition supporters will be in attendance. In addition the lead petitioner and market traders are encouraging members of the public to attend.

The Council's web site has been updated to indicate that Council will be considering the petition at it meeting to be held on ...

Members and the lead petitioner have been provided with a background report to the petition. The report has been made available on the Council's web site via e genda.

Meeting Procedure

- At the appropriate item on the Council agenda, the lead petitioner will be invited, by the Mayor, to address the meeting and speak for a maximum of 5 minutes on the petition.
- The Mayor will invite the relevant Cabinet Member to respond.
- The Mayor will invite Members to debate the petition. The debate may continue for a maximum of 30 minutes.
- At the end of the debate, the Mayor will conclude by thanking all for their contributions.
- Formal written notification of any response the Council may wish to make to the petition will be sent to the lead petitioner immediately following the meeting, and details will be posted on the Council's website. The lead petitioner will be also advised of his/her rights, should they be dissatisfied with the Council's response, to request that a review be undertaken by the Council's Executive Scrutiny Committee.

