

CLEVELAND POLICE AUTHORITY EXECUTIVE

A special meeting of Cleveland Police Authority Executive was held on Thursday 24 February 2011 in the Members Conference Room at Police HQ.

PRESENT: Councillor Caroline Barker, Councillor Barry Coppinger, Councillor Paul Kirton, Councillor Ron Lowes, Councillor Mary Lanigan, Councillor Dave McLuckie (Chair), and Councillor Carl Richardson.

Independent Members

Miss Pam Andrews-Mawer, Mr Peter Race MBE (Vice Chair), Mr Chris Coombs, Mr Mike McGrory JP, Mr Ted Cox JP, Mr Peter Hadfield, Mr Aslam Hanif and Mr Geoff Fell.

OFFICIALS: Mrs Julie Leng, Mr John Bage and Mr Michael Porter (CE).
Mr Derek Bonnard, Mrs Denise Curtis-Haigh, Mrs Ann Hall and Miss Kate Rowntree (CC).
Mr Steve Matthews (Federation)
Ms Lynda Turnbull (UNISON)

369 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Hazel Pearson OBE, Mayor Stuart Drummond, Mr Sean Price and Mr Dave Pickard.

370 DECLARATIONS OF INTERESTS

There were no declarations of interest.

371 ROBUSTNESS OF ESTIMATES AND ADEQUACY OF FINANCIAL RESERVES.

The Treasurer reminded Members that there is a requirement for the Treasurer to report formally and specifically on the robustness of estimates and the adequacy of the level of reserves contained within any budget proposals being considered by the Authority.

Members were informed that it is the duty of the Treasurer to specifically comment on the robustness of the estimates put forward for the Authority's consideration. For the reasons set out in the report and from the Treasurer's own review of the estimates process, the Treasurer is satisfied that the proposed spending plan for 2011/12 is sound and robust

The Treasurer informed Members that while the financial position for 2011/12 is robust, beyond this period there is a significant risk given the substantial cuts in government funding in the first 2 years of the Comprehensive Spending Review (CSR) period and the limited scope from where additional savings can be developed.

Members sought assurance around the suggested significant risk of pace of funding cuts in the first two years of the CSR.

The Treasurer informed Members that the 2011/12 Budget was based on the assumption that the 53 Police Officers initially expected to leave under Regulation A19 would have left the organisation by the beginning of April 2011, and that any delay to this process would incur unbudgeted pressures of around £200k per month.

The Deputy Chief Constable informed Members that 80% of those Officers would retire naturally by the end of March 2011, and that the pressure was expected to be around £80k.

ORDERED that;

1. the contents of the report are noted.

372

SETTING THE 2011/12 PRECEPT

The Treasurer informed Members that the balance of cost of the police service not paid for by central government is met by local taxpayers through a precept on their council tax.

Legislation required the precept to be set before 1st March 2011. The precept on each of the four billing authorities is set taking account of their individual surpluses/deficits on collection funds.

Members were informed that when formulating the budget strategy for 2011/2012 and to establish a prudent budget, the Police Authority had taken account of national and local implications of the current economic situation.

The proposed budget sought to strike a balance between improved service levels and performance, savings and efficiencies, prudent reserves over the Long Term Financial Plan period and, moreover, the implications for council taxpayers.

ORDERED that;

1. the Net Budget Requirement for 2011/12 as £129,842k be agreed.
2. The funding for the Net Budget Requirement for 2011/12 as:

▪ Police Grant	£51,355k
▪ Revenue Support Grant/NNDR	£46,264k
▪ Net Surplus on Collection Funds	£224k
▪ Precept	<u>£31,999k</u>
	<u>£129,842k</u>

be agreed.
3. the tax base for 2011/12 as 170,355 Band D equivalent properties be agreed.
4. the basic amount of council tax (Band D equivalent) for 2011/12 be set at £187.838 be agreed.
5. that the following precepts be levied on the four billing authorities be agreed.

▪ Hartlepool Borough Council	£5,252,236
▪ Middlesbrough Borough Council	£7,460,555
▪ Redcar & Cleveland Borough Council	£8,211,628
▪ Stockton on Tees Borough Council	£11,074,777
- 6 that council tax be set at the following levels be agreed;

▪ A 2/3rds	£125.225
▪ B 7/9ths	£146.096
▪ C 8/9ths	£166.967
▪ D 1	£187.838
▪ E 1&2/9ths	£229.580
▪ F 1&4/9ths	£271.322
▪ G 1&2/3rds	£313.064
▪ H 2	£375.676

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**BUDGET 2011/12 AND LONG TERM FINANCIAL PLAN
2012/13 – 15/16**

The Assistant Chief Officer Finance & Commissioning, (ACO F+C) informed Members that the continued success and development of policing is dependent upon a stable financial position which supported longer term planning and sustainable service delivery.

Members were reminded that the latest Comprehensive Spending Review was issued in October 2010 with further detail being released in December 2010 which gave detail around funding for four years from 2011/12. This followed on and was in addition to the in year cuts announced in June 2010 which cut £1.366m from revenue and £0.1m in capital funding.

The ACO (F+C) informed members that the proposed 2011/12 budget was to underpin the Authority's financial objectives of:

- Maintain and enhance front line services.
- Optimise financial & operational resilience.
- Deliver LTFP savings targets.
- Demonstrate robust corporate approach to VfM
- Have auditable outcomes.

Members sought clarification on the additional Government Grant 'equivalent to 2.5%', as mentioned in the report at paragraph 5.2.

Members were informed that this additional amount was a payment to public authorities who undertook a Precept freeze in 2011/12.

Members sought clarification regarding the deletion of roles funded by the Criminal Records Bureau and the Local Criminal Justice Board.

The Deputy Chief Constable informed Members that regrettably due to the withdrawal of funding from some partner agencies a small number of posts had been deleted.

Members requested assurance that the Force would not be less effective in terms of CRB checks and associated workings.

The Deputy Chief Constable assured Members that these processes would be managed and there was no risk locally.

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CAPITAL PROGRAMME 2011/12 AND LONG TERM CAPITAL PLAN 2012/

The Assistant Chief Officer Finance + Commissioning (ACO F+C) informed Members that the report is part of the process introduced by the Authority to establish sustainable annual and long term financial plans and maintain prudent financial management.

Members were informed that the Capital Plan was set out at Appendix A to the report. It covered the period April 2011 to March 2015 and sets out the capital priorities of the organisation and the funding required for their delivery.

The report sets out recommendations to make optimum use of the capital resource available to the Authority, despite the significant cuts in Government funding, to refresh and develop the asset base for policing in the 21st Century in line with the vision of 'Putting People First'.

ORDERED that;

1. prudential borrowing of up to £4.182m in 2011/12 be agreed.
2. the Air Support Programme as set out at Appendix B to the report be agreed.
3. the Facilities Programme as set out at Appendix C to the report be agreed.
4. the ICT Programme as set out at Appendix D to the report be agreed.
5. the Fleet Programme as set out at Appendix E to the report be agreed.
6. this Programme does not include any costs or capital receipts associated with the potential relocation of Cleveland Police Headquarters be noted.

375

TREASURY MANAGEMENT & PRUDENTIAL INDICATORS

The Assistant Chief Officer Finance + Commissioning (ACO F+C) informed Members that the report is part of the process introduced by the Authority to establish sustainable annual and long term financial plans and maintain prudent financial management.

Members were informed that to comply with the CIPFA Prudential Code of Practice Members are required to set a range of Prudential Indicators for the financial year 2011/12. The code stated that prudential indicators for treasury management should be considered together with the annual investment strategy for 2011/12.

The Assistant Chief Officer Finance + Commissioning (ACO F+C) informed Members that based on the indicators proposed in the report, the revenue budget, capital programme and associated financing are within prudent limits. A prudent Investment Strategy had been put forward for approval that sought to firstly secure the money being invested before secondly looking at rates of return.

Members sought assurance over the determination of decisions made regarding fixed and long term borrowing periods.

The Assistant Chief Officer Finance + Commissioning (ACO F+C) assured Members that long term borrowing is usually for a period of up to ten years and the Force always seeks to take out such as late as possible so to reduce interest rates and payments.

ORDERED that;

- 1 the Prudential Indicators, set out in para's 3.5, 3.6 and 3.7 to the report be agreed.
- 2 future investments will be placed in line with the strategy set out in Appendix A to the report be noted.
- 3 if, at any stage, the turbulence in the financial markets is judged to have returned, that the potential for delegated authority to the Treasurer and Deputy Section 151 Officer is revisited, in consultation with the Chair of the Policy and Resources Panel and the Chair and Vice of the Police Authority be agreed.
- 4 Middlesbrough Council continue to offer advice to Cleveland Police Authority in relation to placing and committing the Authority to Investments within the constraints of our Investment Strategy be agreed.
- 5 the Annual Investment Strategy set out at Appendix A to the report be agreed.

376

MINIMUM REVENUE PROVISION 2011/12

The Treasurer informed Members that the Minimum Revenue Provision (MRP) is the annual revenue provision that authorities have to make in respect of their debts and credit liabilities. The requirement to make MRP has existed since 1990.

Members were informed that due to changes to the Local Authorities (Capital Financing and Accounting) (Amendment) (England) Regulations on calculation of the MRP in February 2008, a report is now necessary to seek approval from the Authority as to the annual MRP strategy this report being for the 2011/12 financial year.

The Treasurer confirmed that this report sought approval from Members on the treatment and calculation of MRP, and the Strategy that is used by the Authority and therefore ensures that the Authority is in line with the Local Authority Regulations.

ORDERED that;

- 1 the MRP Strategy for 2011/12, which involved no change from the 2010/11 strategy. Specifically that being:
 - Option 1 (“Regulatory Method”) be used to calculate the MRP on existing borrowing (before the 1st April 2008) and any future supported borrowing (after 1st April 2008).
 - Option 4 (“Depreciation Method”) be used to calculate the MRP in the case of any future unsupported borrowing (after the 1st April 2008).be agreed.
- 2 the MRP Strategy be presented to the Authority on an annual basis and its recommendations adopted for the following financial year in line with the requirements of the 2007 Regulations be agreed.

377

POLICING PLAN 2011/14

The Deputy Chief Constable informed Members that under the Police and Justice Act 2006 (section 6ZB) Cleveland Police Authority shall, every year, issue a policing plan.

Members were informed that a draft of the policing plan is required to be issued by the Police Authority, shall be prepared by the Chief Constable and submitted to the Police Authority for it to consider. The Police Authority shall consult the Chief Constable before issuing a policing plan which differs from the draft submitted by the Chief Constable.

The preparation of a policing plan, including policing priorities and performance targets, delivered a structured approach to identifying key strategic objectives and driving the prioritisation of resource in the delivery of Putting People First.

ORDERED that;

1. Members consider and issue the final draft of the 2011/14 Policing Plan, subject to agreement of the performance targets and the 2010/11 financial outturn results, be agreed.

378

2011-12 LOCAL POLICING SUMMARIES

The Deputy Chief Constable informed members that the local policing summary provided important information on policing to our local communities. The report had been prepared to give background information regarding the production of the 2011/12 Local Policing Summary.

Members were informed that the Serious Organised Crime and Police Act 2005 sets out the requirement for police authorities to prepare local policing information. This should be a report, for members of the public, on matters relating to the policing of the area for the year and is referred to as a Local Policing Summary.

The production of the local policing summary highlighted some of the policing activities and areas of interest for the public. It supported the implementation and development of our engagement activities and helps to drive forward the vision of the Force and Authority.

ORDERED that;

1. the proposals and schedule included within the report be agreed.

379

FUNDING OF ACPO

The Treasurer presented the report to Members and informed that the report had been written following the on-going discussion relating to whether Police Authority's will continue to fund the Association of Chief Police Officers (ACPO) in 2011/12. The paper built upon a request from ACPO to all Police Authority's seeking confirmation of their intentions for 2011-12.

Members were informed that the paper at Appendix A to the report, sought to provide background information on the Association of Chief Police Officers and more detail regarding its current role, the future direction of travel, staffing details and functions and the funding requirement for Financial Year 2011/12, so that Members can make an informed decision regarding ACPO funding for the forthcoming financial year.

Members queried whether the Police Authority should continue to spend the public purse in funding organisations such as ACPO.

Members sought assurance that our ACPO Officers are still covered by the relevant insurances.

The Chairman assured Members that the Police Authority would ensure that all ACPO insurances will be honoured. The Chairman then moved a motion to adopt Option 2 with an additional addendum. Councillor Barry Coppinger seconded the motion.

ORDERED that;

1. the Police Authority cease to fund ACPO in 2011/12 and save the £9,162.55 and cease to fund ACPO in perpetuity, be agreed.

380

**MINUTES OF THE OPERATIONAL POLICING PANEL
HELD ON 18 NOVEMBER 2010**

ORDERED that the following minutes of the Operational Policing Panel were submitted and approved.

OPERATIONAL POLICING PANEL

A meeting of the Operational Policing Panel was held on Thursday 18 November 2010 commencing at 10.30 am in the Police Authority Members Room at Police Headquarters.

PRESENT	Councillor Barry Coppinger (Chair), Mr Chris Coombs (Vice Chair), Mayor Stuart Drummond, Mr Aslam Hanif, Councillor Carl Richardson, Mr Geoff Fell.
ADDITIONAL ATTENDEES	Councillor Ron Lowes, Mr Peter Hadfield
OFFICIALS	Mrs Joanne Hodgkinson, Mrs Sarah Wilson and Mr John Bage (CE) ACC Sean White, ACC Dave Pickard and Miss Kate Rowntree (CC).

381

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Dave McLuckie (ex officio), Mr Peter Race MBE (ex officio), Miss Pam Andrews-Mawer, Councillor Mary Lanigan, Councillor Hazel Pearson OBE.

382 **DECLARATIONS OF INTERESTS**

There were no declarations of interest

383 **MINUTES OF THE MEETING HELD 23 SEPTEMBER 2010**

Members queried a recent incident and the situation regarding costs being recovered for Cleveland Police assistance in these matters

ACC Crime Operations assured Members that costs associated with the incident would be recovered.

Following this Members accepted the minutes as a true reflection of the minutes.

384 **OUTSTANDING RECOMMENDATIONS**

ORDERED that:-

1. the outstanding recommendations be noted.

385 **FORCE PERFORMANCE REPORT (APRIL TO SEPTEMBER 2010)**

The Assistant Chief Constable Territorial Operations presented the report to Members on Force performance to September 2010.

Progress against the Policing Plan Priority was monitored using the Priority Indicator Set. The Priority Indicator Set provided a reduced suite of performance measures (i.e. 'a performance dashboard'), which aimed to reflect outcome performance in relation to the local policing priority and the Chief Constables vision of Putting People First.

For 2010-11, there are 18 performance measures within the Priority Indicator Set. Of these, 8 are green, 4 are amber, 6 are red.

With reference to assault without injury on public premises, Members queried whether owners should have greater responsibility to assist in reducing such matters.

The Assistant Chief Constable Territorial Operations informed Members that Licensees are encouraged to report such incidents and Police do regularly visit pubs and clubs.

Members queried as to how we performed in confidence areas compared to our family of Forces.

The Assistant Chief Constable Territorial Operations informed Members that Cleveland was performing extremely well in this area and was currently in the top ten forces in the whole of England and Wales.

ORDERED that:

1. the report be noted

386

HATE CRIME UPDATE

The Assistant Chief Constable Territorial Operations informed members that public sector bodies had an important role to play in preventing hate crime. The new Equality Bill included an Equality Duty which will mean public sector bodies will have to think about how they can foster good relations between different communities.

Members were informed that regionally, the Hate Incident/Crime Group is one of five task groups being convened to deliver the North East Community Cohesion Learning Network's Action Plan. The other four task groups will focus on Community Tension Monitoring, Migration, Cohesion and Schools, and Cohesion and Faiths.

Members sought clarification on the statement of race disproportionality.

The Assistant Chief Constable Crime Operations informed members of the clarification.

ORDERED that:

1. the report be noted.

387

SPECIALS UPDATE REPORT

The Assistant Chief Constable Territorial Operations informed Members that Cleveland Police currently had 180 serving Special Constables and a further 23 in training. A 'snapshot' of how the Specials are currently deployed was detailed with-in the report.

Members were informed that it is expected that each member of the Special Constabulary would contribute a minimum of 16 hours per month in voluntary service to the Force. It was noted that currently Cleveland Specials averaged 25 hours per member per month. This placed Cleveland second in the group of Forces from Northumbria to Humberside.

The Force planed to make members of the Special Constabulary available to local Senior Management Teams for deployment across the district, in all activities, in support of local priorities.

ORDERED that:

1. the report be noted.

388

'YOUR POLICE' PROPOSAL

The Strategy Manager informed Members that a fundamental reason for consulting, engaging and informing communities was to build and strengthen the accountability of the police to the public. Communities should be able to influence the way that policing is delivered, from the very local to the most strategic.

Members were informed that the 'Your Police' proposal is a fundamental new way of setting up a means to communicate with residents in the Cleveland Police area. Residents would be invited to join a group broadly

covering one of the 4 Basic Command Units. Those residents accepting the invitation will make up the membership of the group which would be recognised and supported by the Police Authority as a legitimate group to whom the Authority would turn to receive feedback and to use for consultation over the whole range of policing activities.

Effectively this will ensure two-way communication by receiving regular communication from the Force and Authority and by being provided with opportunities to feedback and influence service delivery. 'Your Police' has the potential to provide a platform for informed debate, two way dialogue and discussion.

Members queried whether volunteers for this initiative would need to be vetted.

The Strategy Manager informed Members that there would be no sensitive material put into the public for a.

Members queried whether this would be a dialogue. Members were assured that this would be so.

The Chair and Assistance Chief Constable required some clarification regarding the resourcing of such a scheme.

ORDERED that:

1. the report be noted.
2. a further report with more refined proposals be brought to a future meeting be agreed.

**Strategy
Manager**

389

MYSTERY SHOPPING – SCRUTINY OF THE POLICING PLEDGE

The Consultation & Performance Officer informed Members that the purpose of the report was to update Members on the progress of the 'Mystery Shopper' activity which had been implemented as part of the Police Authority's scrutiny of the implementation of the Policing Pledge.

Members were informed that Neighbourhood Police teams are arranging a wide variety of public consultation meetings, which are generally well advertised. Officers are polite, well prepared and professional. They clearly understand the issues affecting their neighbourhoods, and have action plans to deal with these issues. Neighbourhood teams are generally well known to their local communities and work effectively with partner agencies.

Although many meetings are currently poorly attended, community members are aware of how to contact the teams should they need to, and are reassured by their regular presence.

The Assistant Chief Constable Territorial Operations welcomed the report and informed Members that he had tasked the Neighbourhood Policing Manager to co-ordinate future partnership workings to aid improvements with the process.

ORDERED that:

1. immediate action is taken to resolve the issues with the meeting

ACC

information on the Force website be agreed.

**Territorial
Ops**

2. the 'My Neighbourhood' section of the Force website is reviewed to ensure that it is 'user friendly' for the general public, be agreed.

**ACC
Territorial
Ops**

3. training be provided promptly to Control Room call takers covering how to locate neighbourhood information, be agreed.

4. the Force intranet based, Public Consultation Form process is reviewed be agreed.

**ACC
Territorial
Ops**

390

WARD PRIORITIES REPORT

The Consultation & Performance Officer informed Members that this report presented the Ward priorities for all of Cleveland's 88 Wards.

Members were informed that each Neighbourhood Policing Team establishes a set of up to three local Ward priorities, which are reviewed and updated regularly. This was done through the Key Messages process. Whilst this process is followed in all four BCUs, attendance at meetings in some areas had been low, leading to some Districts adapting the process to suit local needs.

Details of the current and previous priorities from all 88 Cleveland Wards were at appendix A to the report.

ORDERED that:

1. Members take cognisance of the Ward priorities at Appendix 1 to the report, with a view to using the results to assist in setting the local policing priorities for 2011 - 2012. be noted.

391

2011/14 POLICING PRIORITIES AND LOCAL POLICING PLAN

The Assistant Chief Constable Territorial Operations informed Members that this report had been prepared to seek Members approval for the proposed policing priorities for 2011/14 and to provide an update on the schedule for the production of the 2011/14 Policing Plan.

Members were informed that the process will deliver a Policing Plan that compiles with the requirements set out in the Police Justice Act 2006 and the current Policing Plan Regulations set out in the Home Office circular 004/2008.

The Assistant Chief Constable Territorial Operations informed Members that following a Members briefing held on 16 November 2010 the suggested priorities at para 4.5 to the report be amended.

ORDERED that:

1. Members engage in development and process to create policing plans be agreed.

**ACC
Territorial
Ops**

2. Members consider and approve the proposals and production schedule for the Policing Plan included within the report.

392 **MINUTES OF THE STRATEGIC PERFORMANCE GROUP**

ORDERED that;

1. the minutes of the Strategic Performance Group held on 20 September 2010 and 29 October 2010 were submitted and noted.

393 **MINUTES OF THE CITIZEN FOCUS PROJECT BOARD**

ORDERED that;

1. the minutes of the Citizen Focus Project Board held on 6 July 2010 and 27 September 2010 were submitted and noted.

394 **MINUTES OF THE AUDIT & INTERNAL CONTROL PANEL HELD ON 8 DECEMBER 2010**

ORDERED that the following minutes of the Audit & Internal Control Panel were submitted and approved.

AUDIT AND INTERNAL CONTROL PANEL

ACTION

A meeting of the Audit and Internal Control Panel was held on Wednesday 8 December 2010 commencing at 10.30 am in the Members Conference Room, Police Headquarters.

PRESENT Mr Mike McGrory JP (Chair), Mr Peter Hadfield (Vice Chair), Mr Geoff Fell, Mr Ron Lowes and Mayor Stuart Drummond.

OFFICIALS Mr Michael Porter and Mr John Bage (CE).
Mrs Ann Hall, Mrs Denise Curtis- Haigh and Miss Kate Rowntree (CC).

AUDITORS Mr Ian Wallace – Internal Auditor (RSM Tenon),
Mr Paul Heppell – External Auditor (Audit Commission).

395 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dave McLuckie (ex officio), Mr Peter Race MBE (ex officio), Councillor Caroline Barker and Mr Chris Coombs.

396 **DECLARATIONS OF INTERESTS**

There were no declarations of interest.

397 **MINUTES OF THE PREVIOUS MEETING HELD 21 OCTOBER 2010**

A Member sought clarification on business that may or may not be excluded from the press and public.

ORDERED that;

1. discussion on the possible exclusion of the press and public from public meetings to be included in a forthcoming Members briefing on the Annual Governance Statement and the Code of Corporate Governance be agreed.

Treasurer

The minutes were agreed as a true and accurate record.

398

OUTSTANDING RECOMMENDATIONS

ORDERED that:-

1. the Outstanding Recommendations were noted and updated.

399

CONTRACT STANDING ORDER No 9 – EXEMPTIONS FROM THE NORMAL REQUIREMENTS TO TENDER

The Assistant Chief Officer Finance and Commissioning (ACO F&C) presented the report to Members. Members were informed that new contract standing orders were introduced on 1 July 2009. Standing Orders paragraph 9 stated that "Utilisation of Contract Standing Order 9 or failure to follow contract standing orders shall be reported to the Audit and Internal Control Panel". Details of each request were included in Appendix A to the report.

In compliance with Contract Standing Orders it had been the practice to report quarterly, every circumstance where it appears that the normal requirement to tender had not been followed.

Members robustly and individually reviewed, each of the exemptions.

ORDERED that;

1. the exemptions in Appendix A of the report which satisfy the criteria for exemption from the normal requirement to tender set out in Contract Standing Order 9 be noted.

400

INTERNATIONAL FINANCIAL RECORDING STANDARD

The ACO F+C informed Members that the purpose of the report was to update Members on the requirement to adopt International Financial Reporting Standards (IFRS) for Local Authority (including Police Authority) financial statements from 2010/11.

Members were informed that it is generally accepted that although the Statement of Accounts satisfied the legal and technical requirements it did not clearly communicate the Authority's financial position to non-technical readers. For this reason it is important that the Authority considers how this will be best undertaken going forward given that the Statement of Accounts will be even more of a technical document that it had been in the past.

Members sought to clarify the benefits of introducing such schemes.

The ACO F+C informed Members that it was to bring public sector organisations closer, in line to the private sector recording standards.

The Chair queried whether the summary of such would be subject to audit.

The external audit informed Members that this would not formally be recorded; however it would include a statement as to whether it had been complied with.

ORDERED that;

1. the report be noted.

401

AUDIT & INTERNAL CONTROL PANEL 2008-09 SELF ASSESMENT – ACTION PLAN PROGRESS.

The Treasurer reminded Members that they received an update on the Action Plan arising from the Panel's self assessment in 2008 at their meeting on the 26th November 2009. The report presented had, in the appendix, the progress made to date.

As part of the continuous process of development and improvement of the Police Authority, the Chief Executive and the Chair of the Panel commissioned a self assessment of the Audit & Internal Control Panel. This was facilitated by District Audit and support was provided by the Authority's Officers.

The Treasurer informed Members that an analysis of the self assessment questionnaires completed by all of the then members of the panel and an Action Plan intended to address areas for improvement had been developed.

Members were informed that one area remained outstanding on the Action Plan in relation to the Standing Financial Instructions. These will be reviewed in light of the recent outsourcing and this outstanding action will be incorporated in that review.

Members were asked to consider whether it would be of value to carry out similar exercises in future.

ORDERED that;

1. the progress against the approved Action Plan be noted.
2. a further self assessment be carried out in the near future.

Treasurer

402

ANNUAL GOVERNANCE STATEMENT

The Treasurer informed Members that Authorities, including Police Authorities, are required to prepare an Annual Governance Statement. Though the statement is published within the Annual Statement of Accounts, it should be considered and agreed as a separate document as it concerns all corporate controls and not confined to financial issues.

The Annual Governance Statement process is to provide a continuous review of the effectiveness of an organisation's governance arrangements including internal control and risk management systems. This is intended to give assurance on their effectiveness or otherwise leading to an action plan to

address identified weaknesses.

The Treasurer referred Members to Section 4 of the report and assured Members that the small numbers of items outstanding will be completed in 2011.

ORDERED that;

1. the three areas identified for continued focus at para 4.1 to the report be noted..
2. the proposed timetable as outlined in Table 1 to the report, for review and production of the 2010/2011 Statement be agreed.

403

INTERNAL AUDIT PROGRESS REPORT

The Internal Auditor informed Members that the periodic internal audit plan for 2010/11 was approved by the Audit and Internal Control Panel on 3 June 2010. The report summarised the outcome of work completed to date against that plan.

Members were informed that Appendix A to the report outlined the detailed internal audit plan approved by the Panel, whilst Appendices B and C to the report, provided cumulative data in support of internal audit performance.

ORDERED that;

1. the report be noted

REPORTS OF THE INTERNAL AUDITORS

404

HR POLICIES AND PROCEDURES

The Internal Auditor informed Members that the Corporate Planning & Performance Unit provided a Policy Registrar function that was responsible for ensuring the most up to date version of policies and procedures are available on SharePoint, and to alert policy owners that their policy is due for review and maintain the Force register of policies and procedures. The register had prioritised the review or implementation of policies and procedures in terms of high, medium and low.

The Internal Auditor informed Members that they were surprised by the high number of 88 policies and procedures to be considered.

The Internal Auditor informed Members that taking account of the issues identified and whilst the Authority can take some assurance that the controls upon which the organisation relies to manage this risk are suitably designed, consistently applied and effective, action needs to be taken to ensure the risk is managed.

The Head of People & Diversity informed Members that at the time of the audit, 88 policies and procedures were identified for review; this had now reduced to 62 of which 30 have moved on since the audit, with work being carried out to improve the status of such.

New performance indicators had been created with a monthly review process being put in place. Risk based assessments will be utilized and

prioritized.

Members were informed that Steria have assisted in mapping of such processes and a programme is in place with them, written in the contractual compliance procedures.

The Chair queried how such a situation had arisen and questioned whether HR professionals were spending their time supporting Service Unit Managers.

The Head of People & Diversity informed Members that the situation had arisen as a direct result of a reduced capability some time ago with-in HR. With the recent transfer of staff to Steria this had eased the situation.

ORDERED that;

1. the report be noted.
2. contingency days in the Internal Audit Plan for the current year may be utilised to provide a follow-up report on HR Policies and Procedures and Data Quality be agreed.

405

BUDGETARY CONTROL

The Internal Auditor informed Members that the Executive were responsible for setting the tone and culture of the budget setting process, to ensure that expenditure fell within the level of funding available in year and in future financial periods to account for additional financial pressures.

The starting point for the budget setting process is the base budget from the previous financial year; planning assumptions identified by the Executive are then incorporated to identify any short falls between expenditure and income. Budget holders/leads are then required to identify efficiency savings to ensure a balanced budget is achieved.

The process is overseen by the Acting Head of Corporate Services and a budget setting timetable is in place to ensure key milestones are achieved. The annual budget and three year financial plan was presented to, and approved by, the Authority on the 24th February 2010.

The Internal Auditor informed Members that taking account of the issues identified, the Authority can take substantial assurance that the controls upon which the organisation relies to manage this risk are suitably designed, consistently applied and effective.

ORDERED that;

1. the report be noted.

406

KEY FINANCIAL CONTROLS

The Internal Auditor informed Members that Cleveland Police Authority used 'Welcom Financials' as its finance package with 'Crystal Reports' as its reporting tool. 'Welcom Financials' had been in place for a number of years, and will be replaced on the 1st April 2011 with an Oracle based system supplied by Steria.

The Financial Regulations had recently been updated as part of the Code of

Corporate Governance. The Code of Corporate Governance provided an overarching summary of responsibilities for maintaining various financial records across the Police Authority and Force. Within the finance function more detailed documented procedures are available and are held within the unit that is responsible for that process.

Members were informed that taking account of the issues identified, the Authority can take substantial assurance that the controls upon which the organisation relied to manage this risk are suitably designed, consistently applied and effective.

ORDERED that

1. the report be noted.

407

AUDIT COMMISSION PROGRESS REPORT

The External Auditor informed Members that the objective of the work was to scope sufficient audit work to be able to provide:

- an opinion on the financial statements
- reach a conclusion on whether the Authority has arrangements for delivering value for money.

In addition the External Auditor informed that there were a number of significant developments at the Authority which need to be considered and evaluated, including the impact of Project I, recent announcements of central government funding decisions and new financial systems.

Members were informed that due to recent changes with-in the reporting mechanism's of the Audit Commission it will consider and clarify its fees following direct from the Government on accounting for costs arising from abolition of the Audit Commission.

ORDERED that;

1. the report be noted.

408

CLOSE OF MEETING

409

MINUTES OF THE LEADERSHIP PANEL HELD ON 14 DECEMBER 2010

ORDERED that the following minutes of the Leadership Panel were submitted and approved.

LEADERSHIP PANEL

A meeting of the Leadership Panel was held on Tuesday 14 December 2010 in the Chairmans' Office at Police Headquarters.

PRESENT:

Miss Pam Andrews-Mawer, Cllr Barry Coppinger, Mr Ted Cox JP, Mr. Aslam Hanif, Mr Mike McGrory, Cllr Dave McLuckie (Chair).
Mr Michael Porter, Treasurer, Dr Neville Cameron, Service Improvement

	Manager	
ADDITIONAL MEMBERS	None	
		ACTIONS
410	APOLOGIES FOR ABSENCE	
	Apologies for absence were received from Mr Peter Race MBE, Mrs Julie Leng.	
411	DECLARATIONS OF INTERESTS	
	There were no declarations of interests.	
412	MINUTES OF THE PREVIOUS MEETING HELD ON 27 SEPTEMBER 2010	
	The minutes of the previous meeting held on 27 September 2010 were accepted as a true and accurate record.	
413	RISK MANAGEMENT UPDATE	
	The Service Improvement Manager provided Members with an update of modifications to the CPA Risk Register and the adoption of 4Risk Software to assist the Force and Authority in regularly updating Risk Registers.	
	At the September meeting, Members were notified of the process of updating and mitigating risks within the CPA and the scrutiny undertaken by the Joint Risk Management Group and the Audit and Internal Control Panel.	
	At the Joint Risk Management Group in October 2010, it was agreed that a paper should be presented to the Leadership Panel outlining the use of a new Risk Management software package, developed by the Force internal auditors RSM Tenon, called 4Risk.	
	Members were provided with an updated Risk Register and the Risk Register Action plan that underpins this and provided with an update on progress.	
	It was commented that in relation to Risk PA6 that there would be an additional audit before the end of the financial year in relation to HR policies and procedures to provide Members with assurance that progress was being made in this area. It was also commented in relation to the same risk that a report on job evaluation was due to the P&R panel in the new year. It was noted that Mr McGrory would be stepping down as the chair of the Joint Risk Management Group and that Mr Peter Race MBE would be taking over that role.	
	The Treasurer was asked to circulate details of this change to all relevant parties.	
	This report is part of the ongoing process within both the Authority and the Force to embed risk management in every aspect of the business.	Treasurer

414 **Police Authority Business Plan Update**

The Treasurer provided a verbal update in relation to the Police Authority Business Plan and advised Members that this will be updated over the coming months with a report coming to the February PAE.

415 **EXCLUSION OF THE PRESS AND PUBLIC**

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under paragraphs 1 and 3 Part 1 of Schedule 12A to the Act.

416 **TEMPORARY ASSISTANT CHIEF CONSTABLE**

The Treasurer informed Members of the agreed extension to the collaborative arrangement between Cleveland and Durham in relation to the secondment of Chief Superintendent Roberts to Temporary Assistant Chief Constable with Durham.

Following agreement from the Senior Appointments Panel on 25 March 2010 Chief Superintendent Adrian Roberts was seconded to act as Temporary Assistant Chief Constable in Durham to enable progress to be made in relation to reviewing Durham's Force structure and progress the joint firearms project between Cleveland and Durham.

This arrangement has proved highly successful for both Force's as well as providing an excellent career development opportunity for Chief Superintendent Roberts.

To build on the success and to ensure the progression of the joint firearms project and further collaboration opportunities it was proposed to extend this arrangement for a further six month period up to 25 April 2011. This arrangement was endorsed by the Senior Appointments Panel on 22 October 2010.

ORDERED that:-

The approval of a further six month extension to the collaborative agreement between Cleveland and Durham in relation to the secondment of Chief Superintendent Adrian Roberts to the position of Temporary Assistant Chief Constable with Durham Constabulary up to 25 April 2011 be noted.

417 **POLICE AUTHORITY BUDGET 2010 / 11 and SAVINGS FOR FUTURE YEARS**

The Treasurer provided Members with an update on expenditure to the end of November 2010 against the 2010/11 budget, a forecast of the Outturn for the current financial year and also set targets for future savings and highlight areas where these saving could potentially be developed from.

The spreadsheet attached at Appendix A to the report detailed the Outturn for 2009/2010, the original budget for 2010/11, progress to date against the 2010/11 budget and the forecast outturn for 2010-11.

This report updated Members on the progress against the 2010/11 budget and to involve Members in future plans and options to reduce spend in the future in line with the expected reductions in grant funding.

Members were aware of the expected budget cuts that were likely to impact from 2011-12 onwards. The current estimate of the size and phasing of these reductions was summarized in Appendix B in terms of forecast reductions in the Net Budget Requirement (NBR).

The proposal was that the Authority set targets to deliver savings from its current budget that are in line with the expected reductions in NBR over the next 4 years.

Appendix A detailed the 201-11 budget and actual expenditure so that Members could consider which areas they feel were appropriate to make savings and/or reductions in.

This report was part of the ongoing process within the Authority to improve governance in every aspect of the business.

ORDERED that:-

1. The budget to the end of November is under spent by £44k after removing the impact of the one off expenditure relating to the previous Chief Executive be noted.
2. Any under spend from this year is set aside, in Earmarked Reserves, to contribute to the costs of any transition, from the current Police Authority structure to that required under the proposals set out in the Policing in the 21st Century be approved.
3. The 2011-12 budget is brought forward for Members' scrutiny and approval at the March meeting be approved.

418

MINUTES OF THE POLICE AUTHORITY EXECUTIVE HELD ON 15 DECEMBER 2010

ORDERED that the minutes of the Police Authority Executive held on 15 December 2010 were submitted and approved and signed by the Chair as a true and accurate record.

419

MINUTES OF THE POLICY & RESOURCES PANEL HELD ON 16 DECEMBER 2010

ORDERED that the following minutes of the Policy & Resources Panel were submitted and approved.

POLICY & RESOURCES

A meeting of the Policy & Resources Panel was held on Thursday 16 December 2010, commencing at 10.00 am in the Members Conference Room at Police Headquarters.

PRESENT

Mr Aslam Hanif (Chair), Councillor Hazel Pearson OBE (Vice Chair), Councillor Barry Coppinger, Miss Pam Andrews-Mawer, Councillor Ron Lowes and Councillor Paul Kirton.

OFFICIALS Mr Michael Porter, Dr Neville Cameron, Mr John Bage and Miss Rachelle Kipling (CE).
Mr Derek Bonnard, Mrs Ann Hall, Miss Kate Rowntree and Mr Stephen Matthews (CC).

420 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dave McLuckie (ex officio), Mr Peter Race MBE (ex officio) Mr Ted Cox JP and Mr Sean Price.

421 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

Action

422 **MINUTES OF THE POLICY & RESOURCES PANEL HELD ON 28 OCTOBER 2010**

The minutes were agreed as a true and accurate record.

423 **OUTSTANDING RECOMENDATIONS**

The Chair requested that a Member of the Panel be nominated to be the Lead Member on the scoping exercise to be carried out on Job Evaluation.

ORDERED that:-

1. the Outstanding Recommendations be noted.
2. Miss Pam Andrews-Mawer be nominated to act as Lead Member on the Job Evaluation exercise be agreed.

424 **BUDGET MONITORING REPORT to 31 OCTOBER 2010**

The Assistant Chief Officer Finance + Commissioning (ACO F+C) presented the report. Members were reminded that on 25 February 2010 they had approved a Net Budget Requirement (NBR) of £132,172k and budgeted revenue expenditure of £149,573k, the balance of expenditure being funded by specific grants, other income and transfers from reserves. The report set out the progress against delivery of the budget and is part of the process introduced by the Authority to maintain prudent financial management.

Members were informed that the Authority is on target to deliver a £350k underspend against the revised expenditure plan for 2010/11. The position to date and the year-end forecast were shown at Appendix A to the report. No material risks, other than those set out in the Risk Monitor at Appendix D to the report, had been identified to this position.

Members sought assurance regarding the frequency of invoicing sent to debtors and payment of invoices by such.

The ACO F+C assured Members that regular monitoring of invoicing and payments were carried out, and although on occasions some debtors do delay payments, she assured Members that all such payments are received with-in their allocated time periods.

ORDERED that:-

1. the report be noted.

425

CAPITAL MONITORING TO 31 OCTOBER 2010

The Assistant Chief Officer Finance & Commissioning (ACO F+C) reminded Members that they had approved the capital programme of £10,209k for 2010/11 and the capital plan for 2010/14 at their meeting on 25th February 2010. Members were informed that the report set out the progress against delivery of the programme and is part of the process introduced by the Authority to maintain prudent financial management.

Members were informed that the programme included new schemes; schemes carried forward from 2009/10 and unallocated funding. Subject to Members approving the proposed changes, along with the previous approved changes shown in Appendix B to the report, the budget now stood at £11,345k in 2010/11.

The Assistant Chief Officer Finance & Commissioning (ACO F+C) informed Members that the addition of the Video Editing Studio would allow the Force to respond to contraction of press capacity in the North East by providing footage of news directly to TV studios. This enabled work to be done in-house rather than externally and provided a crucial reduction in time and cost. The total cost was £10.6k and had been approved by delegated Authority.

ORDERED that:-

1. the report be noted.
2. the addition of the Video Editing Studio scheme at a cost of £10.6k which had been approved under delegated Authority be noted.

426

TREASURY MANAGEMENT TO 31 OCTOBER 2010

The Assistant Chief Officer Finance & Commissioning (ACO F+C) reminded Members that they agreed an investment strategy for 2010/11 in line with the CIPFA Code of Practice at their meeting on 25th February 2010. The report was to update Members on the status of the Authority's investments and borrowing. It is part of the process introduced by the Authority to maintain prudent financial management.

Members were informed that conditions within the Financial Markets remain significantly less turbulent than they had been, however the Force continued to only place investments with a select few institutions and where possible the Force primarily placed those investments where the money is instantly accessible.

The ACO F+C informed Members that to underpin the approved Capital Programme for 2010/11 it would be necessary for the Authority to take out loans with the Public Works Loan Board (PWLB) totalling £5,972k.

Members requested clarification on the rates of interest referred to in paragraph 3.11 to the report as previously reported rates were lower.

The Assistant Chief Office Finance & Commissioning (ACO F+C) informed Members that each month the Force review the interest rates although it is the Public Works Loan Boards who hold the rates.

The ACO F+C informed Members that the PWLB would apply charges to lower rates which would in essence amount to the same charge as the higher rates offered, should the Force attempt to restructure the loan.

ORDERED that:-

1. the report be noted.

427

PROCUREMENT UPDATE IN RELATION TO THE PURCHASE OF THE NEW HELICOPTER

The Deputy Chief Constable updated Members on the purchase of the new helicopter.

Cleveland's new helicopter arrived in the UK in the summer and was now in the process of being painted and kitted out with all specialist role equipment.

Members queried the situation in relation to noise complaints received from members of public regarding the helicopter.

The Deputy Chief Constable informed Members that the new helicopter would be slightly quieter.

Members pointed out that although some members of the public complain about the noise from the helicopter, the majority see this as a reassurance.

ORDERED that:-

1. the report be noted.

428

LEGISLATION UPDATE

The Service Improvement Manager updated members on the recent and proposed legislation relevant to Police Authorities.

Members were informed that the Authority must monitor changes to legislation in order to ensure the ability to plan for appropriate compliance and scrutiny.

ORDERED that:-

1. the report be noted.

429

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under Paragraphs 3 & 7 of Part 1 of Schedule 12A to the Act.

430

CAPITAL EXPENDITURE REPORT

The Assistant Chief Officer Finance & Commissioning (ACO F+C) presented the report to Members to request approval for capital expenditure for the set-up and operation of the North East Serious and Organised Crime Unit.

ORDERED that:-

1. the purchase of equipment required for the North East Serious and Organised Crime Unit be agreed.

431

**MINUTES OF THE OPERATIONAL POLICING PANEL
HELD ON 26 JANUARY 2011**

ORDERED that the following minutes of the Operational Policing Panel were submitted and approved.

OPERATIONAL POLICING PANEL

A meeting of the Operational Policing Panel was held on Wednesday 26 January 2011 commencing at 10.30 am in the Police Authority Members Room at Police Headquarters.

PRESENT

Councillor Barry Coppinger (Chair), Mr Chris Coombs (Vice Chair), Mayor Stuart Drummond, Miss Pam Andrews-Mawer, Mr Aslam Hanif, Councillor Carl Richardson, Mr Geoff Fell, Councillor Hazel Pearson OBE, Mr Ted Cox JP and Councillor Mary Lanigan.

OFFICIALS

Mrs Joanne Hodgkinson, Mrs Sarah Wilson and Mr John Bage (CE)

ACC Sean White, ACC Dave Pickard and Miss Kate Rowntree (CC).

432

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Dave McLuckie (ex officio) and Mr Peter Race MBE (ex officio).

433

DECLARATIONS OF INTERESTS

There were no declarations of interest

434

MINUTES OF THE MEETING HELD 18 NOVEMBER 2010

Members accepted that the minutes were a true and accurate reflection of the meeting.

435

OUTSTANDING RECOMMENDATIONS

ORDERED that:-

2. the outstanding recommendations be noted.

436

FORCE PERFORMANCE REPORT (APRIL TO DECEMBER 2010)

The Assistant Chief Constable (Territorial Operations), (ACC T/Ops) presented the report to Members on Force performance to December 2010.

Progress against the Policing Plan Priority was monitored using the Priority Indicator Set. The Priority Indicator Set provided a reduced suite of performance measures (i.e. 'a performance dashboard'), which aimed to reflect outcome performance in relation to the local policing priority and the Chief Constables vision of Putting People First.

Members were informed that for 2010-11, there are 18 performance measures within the Priority Indicator Set. Of these, 10 are green, 1 are amber and 7 are red.

However, Members were informed that recorded crime continued to fall significantly. The annual target for 2010-11 was a reduction of 5.1%. The actual year to date figures showed an overall decrease of 11% (3,980 less crimes) when compared to last year. Reductions were been achieved in the target crime categories of most serious violence, assault with less serious injury, house burglary, vehicle crime, criminal damage and other theft.

Cleveland Police remained one of the highest performing forces in the country in terms of public confidence, and as late as the week prior to the meeting was placed third in the UK for public confidence.

Members queried the current position on crime, particularly anti-social behaviour and queried how we compared with other Forces across the UK.

ACC T/Ops informed Members that the Force was performing well, working with partners and delivering neighbourhood policing, which was proving successful against anti-social behaviour. Members were informed that this placed the Force as one of the top performing Police Forces in the UK.

Members enquired as to the current position regarding long and short term sickness.

ACC T / Ops informed Members that aggregated long and short term sickness is showing the lowest ever performance.

ORDERED that;

1. the Force performance against targets be noted.

437

LOCAL PUBLIC CONFIDENCE SURVEY

The Assistant Chief Constable Territorial Operations (ACC T/Ops) presented the paper to Members the findings from the Local Public Confidence Survey (LPC) undertaken between April and December 2010.

Members were informed that the responses obtained during the most recent survey had shown that 67.7% of local residents think that the police in their local area are doing a 'good' or an 'excellent job'. Furthermore, 85.9% said, taking everything into account, they had confidence in their local police whilst 89.5% are 'very' or 'fairly' confident in Cleveland Police in general.

ACC T / Ops informed Members that the results of the most recent LPC survey are positive. The responses given had suggest a higher level of public confidence and a more positive perception of police performance than those indicated via the British Crime Survey.

The Panel Chair requested information on the number of call backs currently being carried out.

ACC T /Ops informed Members that from the 800 – 900 calls received per day, at present there are approx. 100 call backs to members of the public.

It is hoped that this will rise to approx. 200 per day shortly.

ORDERED that;

1. the findings presented in the report be noted.

438

VULNERABLE ADULTS UNIT

The Assistant Chief Constable Crime Operations (ACC Crime Ops) informed Members that the report was to update Members on the current work across the Force to tackle abuse caused to and committed by Vulnerable Adults (VA).

Members were informed that the specialist investigators deal with a range of offences including assaults, sexual offences, financial investigations (often with the support of the Economic Crime Unit) and ill treatment or neglect offences.

ACC Crime Ops informed members that the Force is committed to safeguarding vulnerable adults and striving to improve the investigation of such offences. The introduction of the Vulnerability Units had changed the structure of the Force response to VA referrals and VA investigations.

ORDERED that;

1. the content of the report be noted.

439

ROLL OUT OF TASERS

Assistant Chief Constable Crime Operations (ACC Crime Ops) informed Members on the Force's use of Tasers as a less lethal option and in particular its roll out to specifically trained unarmed officers.

Members were informed that in December 2008, following a successful trial period involving 10 UK Forces, the Home Secretary authorised the roll-out of Taser to Specifically Trained Units (STUs) and provided funding to cover the cost of acquisition. STUs are otherwise unarmed officers specially selected and trained in the use of Taser

It quickly became apparent that across the UK some Forces had bid for fewer devices than was expected and there was subsequently 'spare' funding should Forces wish to increase their initial bid. Cleveland Police made a further bid for an additional 70 Taser devices on the clear understanding that the additional number would be stockpiled for any future incremental roll-out should it be considered desirable.

ACC Crime Ops informed members that Taser provided our Officers with an alternative to lethal force when faced with incidents of serious violence that fall below the threshold for the use of firearms and is very successful in assisting to safely resolve such incidents. The Force will continue to use Taser as a less lethal option during the deployment of armed officers.

ORDERED that;

1. the contents of the report be noted.

STOP & SEARCH STATISTICS

The Assistant Chief Constable Territorial Operations (ACC T/ Ops) informed Members that the report was to present Members with the latest statistics on stop and search by ethnicity and the reason for stop and search. The report covers the period April to September 2010.

The figures in the appendices to the report showed the number of people stopped and searched by ethnic appearance from April to September 2010, by Force and BCUs. In total 14,127 stop and searches were conducted, of these 13,546 (95.9%) were white and 386 (2.7%) of a visible minority ethnic (VME) origin. The remaining 1.4% accounts for searches where ethnic appearance had not been recorded and vehicle only searches.

Members were informed that of the 14,127 people stopped, 2142 (15.2%) were subsequently arrested; 2071 (96.7%) were white and 56 (2.6%) VME. Again the remainder of arrests (0.7%) resulted from searches where ethnic appearance had not been recorded.

ACC T / Ops informed members that Cleveland Police will continue to monitor the use of stop and search powers across the Force.

ORDERED that;

1. the contents of the report be noted.

CLEVELAND POLICE VOLUNTEER SCHEME

Assistant Chief Constable Territorial Operations (ACC T / Ops) informed Members that the purpose of the report was to update Members as to the present position with regards the Cleveland Police Volunteers Scheme.

The aim of the volunteers is to provide support to the organisation in back office functions, enabling Officers and Staff to concentrate on core policing tasks.

Members were informed that the performance management tool - "Duty Sheet" will assist in the effective recording of Duty Hours, performance indicators, and advance bookings of duties. The system is fully secure and is internet based, accessible via any computer that has internet access and can also be accessed by telephone for the booking on and off of duty. Cleveland Police Volunteers will be introduced and trained on the system during January 2011. The system will enable us to accurately ascertain the numbers of voluntary hours dedicated to Cleveland Police with ease, replacing a paper based, time consuming process. No operational or intelligence based material is stored on the system.

The continued success of the program will in part hinge around the Volunteer Management Team having suitable resources to cope with the demand and the correct support structure both at Force and District level to take the project to new levels.

ORDERED that;

1. the contents of the report be noted.

PARTNERSHIP UPDATE AND ALLOCATION OF MEMBERS TO KEY ROLES

The Strategy Manager informed Members that the purpose of this report is to provide Cleveland Police Authority with an update on partnership roles to be fulfilled by Members.

Members were informed that the Police Authority is a “responsible authority” within the Community Safety Partnerships (CSP) and it may be invited to sit on these new Committee(s) and/or provide evidence to, and respond to reports from, the Committee(s). There could be a conflict of interest if Members who sit on a CSP also represent the Police Authority on the relevant Crime and Disorder Oversight and Scrutiny Committee.

Members were reminded that it was agreed at the Police Authority Executive Meeting on the 10th December 2009 that the policy of Cleveland Police Authority was that the Member who is invited to sit on the Crime and Disorder Oversight and Scrutiny Committee shall not also be permitted to sit on the relevant CSP.

The Strategy Manager informed Members that the Police Authority had made good progress in partnership working and this was acknowledged in the recent HMIC report Police Governance in Austerity report. Cleveland Police Authority’s effective and co-ordinated approach to partnership working was highlighted as notable practice.

ORDERED that;

1. the allocation of Members to key partnership roles as detailed in the table at 2.1 to the report, be agreed.

MENTAL HEALTH SERVICE USERS CONSULTATION

The Consultation & Performance Officer informed Members that the purpose of the report was to inform Members of the results of a consultation session held with mental health service users in Middlesbrough.

Members were informed that in September 2010 the Authority’s Consultation & Performance Officer met with Middlesbrough MIND’s Involvement Officer to discuss consultation possibilities. As a result of this meeting a session was planned with mental health service users at their Day Centre in Middlesbrough. The session involved people with mental health issues who use MIND’s services on a voluntary drop in basis. Further sessions are planned in the future with in-patients and secondary care mental health service users.

The Consultation & Performance Officer informed Members that those attendees who had regular contact with the police could identify the benefits of Neighbourhood Policing more readily than those who did not. Attendees generally felt that the Police did not always take people with mental health issues seriously, and that the specialised liaison officer, although a valuable asset, lacked the capacity to effectively deal with this community.

ORDERED that;

1. the contents of this report be noted.

444

MINUTES OF THE STRATEGIC PERFORMANCE GROUP

Members inspected the minutes of the Strategic Performance Group meetings held on:

- 24 November 2010
- 20 December 2010

Members were informed that a briefing document re Operation Tornado would be circulated to Members for their information.

ORDERED that;

1. the minutes of the above meetings be noted.

445

MINUTES OF THE PUTTING PEOPLE FIRST OPERATIONAL BOARD

Minutes of the Putting People First Operational Board held on:

- 9 November 2010
- 8 December 2010

ORDERED that;

1. the minutes of the above meetings be noted.