

CLEVELAND POLICE AUTHORITY EXECUTIVE

A meeting of Cleveland Police Authority Executive was held on Wednesday 15 September 2010 in the Members Conference Room at Police HQ.

PRESENT: Councillor Caroline Barker, Councillor Barry Coppinger, Councillor Paul Kirton, Councillor Mary Lanigan, Councillor Ron Lowes, Councillor Dave McLuckie (Chair), and Councillor Hazel Pearson OBE, Mayor Stuart Drummond, Councillor Carl Richardson.

Independent Members

Miss Pam Andrews-Mawer, Mr Ted Cox JP, Mr Peter Hadfield, Mr Aslam Hanif, Mr Mike McGrory JP and Mr Peter Race MBE (Vice Chair)

OFFICIALS: Mrs Julie Leng, Mr John Bage, Mr Norman Wright, Mr Michael Porter and Dr Neville Cameron (CE)
Mr Sean Price, Mr Derek Bonnard, Mr Dave Pickard, Mrs Ann Hall, Miss Kate Rowntree, and Insp Dave Sutherland (CC)

157 **APOLOGIES FOR ABSENCE**

Apologies were received from Mr Geoff Fell and Mr Chris Coombs.

The Chairman welcomed Mayor Stuart Drummond and Councillor Carl Richardson to the meeting following their recent election to the Police Authority.

158 **DECLARATIONS OF INTERESTS**

There were no declarations of interest.

159 **CLEVELAND POLICE AUTHORITY INSPECTION RESULTS**

The Service Improvement Manager informed Members that the purpose of the report is to provide Members with a summary of the results of the recent Joint HMIC and Audit Commission inspection of Cleveland Police Authority and the next steps towards improvement to service as a result.

The final inspection report had been published and made available to the public on 2nd September 2010, Appendix 1 to the report refers. This report identified the Police Authority's

strengths and areas of innovation. Also identified are areas for improvement that HMIC and the Audit Commission expect to be acted upon to improve their performance for the public.

Members were informed that the publication of the Inspection report had stated that Cleveland Police Authority are "performing well", and had an overall score of 3.

The Chairman extended thanks to the all concerned in the Inspection process including Police Authority Members and Staff and the Chief Constable and his staff.

ORDERED that:

1. the content of the report be noted.

160

REVISED TERMS OF REFERENCE FOR THE LEADERSHIP PANEL

The Strategy and Performance Manager informed Members that the Terms of Reference for the Leadership Panel were last agreed by the Police Authority Executive at its AGM in June 2007. Since then the business and focus of the Leadership Panel had developed and therefore a revised Terms of Reference would reflect more accurately the current position.

Members were informed that the rationale behind this was to:-

- clarify and further detail the original broad terms;
- differentiate the areas of responsibility covered between Members, the Executive, Police Authority staff and governance issues;
- to include new terms of reference in light of the current workload of this Panel.

Members were informed that the new areas included in the revised terms of reference were the monitoring of the Business Plan, Risk Register and powers to agree exemptions to contract standing orders. The latter provided greater flexibility in conducting Police Authority business.

Members queried if in the absence of Panel Chairs that they could nominate a substitute to attend on their behalf (i.e. the Vice Chair if available or another Panel member)? They also requested that the new terms of reference be circulated for

inclusion within their documentation.

The Chairman confirmed that that Panel Chairs could nominate a substitute member in their absence. He also reiterated that as with all other Police Authority Panels any Member could attend the meeting and with prior notice to the Chair they would also have the opportunity to raise any questions and participate in any debate.

The recommendations were moved by the Chair and seconded by Members. The Chairman requested a show of hands in support of the recommendations which were moved unanimously.

ORDERED that;

1. the revised Terms of Reference for the Leadership Panel at Appendix A to the report be agreed.
2. Panel Chairs could nominate a substitute member in their absence be agreed.
3. the circulation of the new Terms of Reference be agreed.
4. the new Terms of Reference would be reviewed in six months be agreed.

161

MINUTES OF THE AUDIT & INTERNAL CONTROL PANEL HELD ON 3 JUNE 2010

ORDERED that the following minutes of the Audit & Internal Control Panel held on 3 June 2010 were submitted and approved.

AUDIT AND INTERNAL CONTROL PANEL

ACTION

A meeting of the Audit and Internal Control Panel was held on Thursday 3 June 2010 commencing at 10.30 am in the Members Conference Room, Police Headquarters.

| | |
|-----------|---|
| PRESENT | Mr Mike McGrory JP (Chair), Mr Peter Hadfield (Vice Chair), Mr Geoff Fell, Cllr Mary Lanigan, Mr Chris Coombs, and Mr Peter Race MBE (ex officio) |
| OFFICIALS | Mrs Julie Leng, Mr Paul Kirkham and Mr John Bage (CE). Mr Derek Bonnard, Ms Claire Hinnigan and Miss Kate Rowntree (CC). |
| AUDITORS | Mrs Sue Turner – Internal Auditor (RSM Tenon), Mr Paul Heppell – External Auditor (Audit Commission) |

162 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dave McLuckie (ex officio) and Councillor Caroline Barker.

163 **DECLARATIONS OF INTERESTS**

Mr Peter Hadfield and Mr Chris Coombs declared an interest in the Teesside Pension Fund for Agenda Item 10 – Statement of Accounts. Members were permitted to stay in the meeting and took part in the debate.

164 **MINUTES OF THE PREVIOUS MEETING HELD 25 March 2010**

The minutes were agreed as a true and accurate record.

165 **OUTSTANDING RECOMMENDATIONS**

ORDERED that:-

1. the Outstanding Recommendations were noted and updated. The Chair informed Members that a report on business items for consideration for exclusion from the press and public, be brought to a future Panel meeting.

Treasurer

166 **AUDIT PROGRESS REPORT**

The Audit Commission informed Members that following the recent General Election, the new coalition Government had announced a new policy direction, which immediately abolished Comprehensive Area Assessments.

Members were informed that as a result, the Use of Resources Scored Assessments were to cease with immediate effect. The Audit Commission informed Members that the work associated with producing the Scored Assessments had been carried out, and that the Audit Commission still intends to report back to the Police Authority, but are unsure as to the methodology that will be employed to do such.

The Chair informed Members that it was a pity that following a great deal of work, put in by the Authority to improve its performance, that these improvements would not be formally recognised.

The Audit Commission informed Members that they would still work with the Police Authority and offer their opinion on Accounts and Value for Money.

ORDERED that:-

1. the commentary was noted.

167 **OPINION AUDIT PROTOCOL**

The Audit Commission informed Members that they are required to audit the financial statements of the Police Authority and to form an opinion as to whether they present fairly the financial position of the Authority at 31

March 2010.

Members were informed that consideration of any amended accounts, presentation of proposed opinion and ISA 260 report to the Audit & Internal Control Panel could take place earlier than previously indicated in the report.

ORDERED that:-

1. the report be noted.

168

AUDIT FEE LETTER 2010/11

The Audit Commission informed Members that it submitted a letter in April 2010, to inform on its annual audit fee. The fee is based on the risk-based approach to audit planning as set out in the Code of Audit Practice and work mandated by the Audit Commission for 2010/11.

Members were informed that the Audit Commission had not yet completed its audit for 2009/10, so the audit planning process for 2010/11, including the risk assessment, will continue as the year progresses and fees will be reviewed and updated as necessary.

The Audit Commission informed Members that the figure quoted in the letter was above the scale fee, and as such would be reviewed and reported to Members at a later date.

**Audit
Commission**

ORDERED that:-

1. the report be noted.

169

STRATEGIC RISK MANAGEMENT & SERVICE CONTINUITY PLANNING

The Deputy Chief Constable reminded Members of the integrated approach to embedding risk management and service continuity planning within the Force. Members were informed that the programme is progressing on a systematic basis with the intention of developing robust risk management and service continuity plans and embedding a risk management culture by March 2011.

Members were informed that Project I currently sits outside the Force's routine risk management and service continuity arrangements, but is managed within the project team and a risk register had been maintained throughout the project. However following any decision by the Police Authority, it will be brought into the normal governance arrangements if the project is approved by the Police Authority.

The Deputy Chief Constable informed Members that there are three additional strategic risks which have been added to the register in recent months. These additional risks are numbered SR5, 6 and 7 respectively. One of which had been elevated from the Crime Operations' risk register and two from the People and Diversity risk register.

Members were informed that Risk Management and Service Continuity Plans are key building blocks in ensuring the sustainable delivery of services and

delivery of Policing Priorities through the effective identification and management of the principal risks to the delivery of corporate objectives.

Members sought clarification on the degree the current financial climate posed a risk to the organization.

The Deputy Chief Constable assured Members that the Executive were keeping a close eye on the financial climate and regularly review the situation daily.

The Chair felt that although the Register indicated timescales, there are occasions when a more finite date could be indicated for certain areas of work, and requested if such data could be produced.

The Deputy Chief Constable informed Members that there could be amendments made to the Register, but assured Members that more specific timescales are always discussed in SUM interviews on such matters.

ORDERED that:-

1. the report be noted.

170

CLEVELAND POLICE AUTHORITY RISK REGISTER

Members were informed that the management of risk within the Force had recently undergone a transformation with extra resources provided and a new *Service Continuity and Risk Management Implementation Programme* well underway. It was reported to Members at the Panel meeting in September 2009, that in order to engender and support a culture of risk management across the Authority and Force, the Chief Executive had established a Joint Risk Management Group that met monthly.

The Treasurer informed Members that the terms of reference, including membership details, were considered and agreed at the Panel meeting held in November 2009. This Group reviewed the progress being made with the Force implementation programme and will, amongst other things, facilitate consistency between the Authority and Force Risk Registers.

Members sought clarification on the risk associated with the indicated 'in year' financial cut.

The Treasurer informed Members that they can be assured that all aspects of the indicated 'in year' cut, are being addressed and will be communicated to Members for decision when appropriate.

The Chair requested an update into the "Actions" at Appendix B to the report.

The Treasurer informed Members that a full report will be brought to the next meeting of the Panel.

Treasurer

ORDERED that:-

1. the Risk Register and Action Plan at Appendices A and B respectively to the report, be reviewed, as part of the assurance role of the panel, be noted.

2. the implementation of the CPA Risk Management Policy and Strategy, as well as the role of the Leadership Panel be noted.

171

STATEMENT OF ACCOUNTS

The Treasurer informed Members that the role of the Audit and Internal Control Panel in reviewing the statement of accounts is essentially to provide assurance to the Police Authority Executive and to the wider stakeholder base that they conform to proper practices.

The accounts are prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom: Statement of Recommended Practice (SORP) 2000/10. This specified the principles and practices of accounting required to prepare a Statement of Accounts which gives a true and fair presentation of the financial position of the Authority.

Members were informed that as the audit of the accounts by the Audit Commission is not scheduled to begin until the 9th June 2010, the Statement of Accounts is presented subject to audit. The audited accounts and any amendments resulting from the audit will be presented to a future Authority meeting.

The Treasurer informed Members that the report was to provide Members of the Panel with the required information for them to discharge their role.

The Chair sought clarification regarding the application of depreciation and whether standard accounting practices were employed.

The Treasurer confirmed that standard depreciation practices had been utilised.

Members required clarification on the methodology used when deciding how to dispose of motor vehicles purchased by the Force.

The Deputy Chief Constable informed Members that decisions taken to dispose of vehicles were a mix of standard depreciation practices and the usage the vehicle had undertaken.

Members took note at para 2.2 to the report, and queried if they had been a change in the methodology of the analytical review of the accounts and if so what was the rationale behind the process.

The Corporate Finance Manager informed and assured Members that there had been a positive change in the analytical review methodology employed. Members were informed that the main result of this change was that there were now nine lines of reporting policing services as opposed to the previous one line. This would permit Members to examine such, in a more objective and detailed manner.

Members sought clarification as to the costs for legal provision and what this area of spending covered.

The Treasurer informed Members that currently the legal provision was being utilised for Police Authority costs in its functions relating to discharging the appeals process. However he assured Members that as is normal operating practice, all cost lines are constantly reviewed.

ORDERED that:-

1. the accounting policies as set out in the Statement of Accounts on pages 13 to 18 inclusive, which the Authority had followed in producing the accounts be reviewed, be noted.
2. the analytical review of the accounts contained with the body of the report and specifically within paragraphs 3.10 to 3.14 to the report, to provide Members with confidence in the financial statements, be noted.
3. the establishment of provisions totalling £92k. (para 3.15 to the report refers) be agreed.
4. the establishment of earmarked reserves totalling £8,551k. (para 3.16 to the report refers) be agreed.
5. the Statement of Accounts (at Appendix A to the report) be recommended for acceptance to the Police Authority Executive on the 15th June 2010, be agreed.

172

ANNUAL GOVERNANCE STATEMENT 2009 - 2010 – SOURCES OF ASSURANCE

The Treasurer informed Members that the report was intended for the Audit and Internal Control Panel to review and comment on the Sources of Assurance as part of the process of establishing the assurance framework in support of the Annual Governance Statement.

Members were reminded that at its meeting on 11th December 2007 the Police Authority Executive received and agreed a report in relation to the requirements to produce an Annual Governance Statement. Members were advised that the mechanism to be used was to be the same group that prepared the Statement of Internal control (SIC).

Members reviewed the list of sources at their meeting on 28th May 2009. Since then Officers had considered the list afresh. Changes to the list were shown in italics in the report.

The Chair queried if the semi structured interviews that Members had recently undertaken could also be used as a source of assurance in such matters.

The Treasurer informed Members that this form of evidence could be included in such sources.

ORDERED that:-

1. the final version of the Sources of Assurance, be agreed.

173

ANNUAL GOVERNANCE STATEMENT 2009-2010 – SERVICE UNIT ASSURANCE QUESTIONNAIRE – SUMMARY OF RESPONSES

The Treasurer informed Members that the report was intended to provide a summary of the responses from the survey of Service Unit Managers, undertaken as part of the process of establishing the assurance framework in support of the Annual Governance Statement

Members were informed that it is not possible for Internal Audit to review every area of activity, every year. A risk based approach is adopted and agreed by all parties to support the annual audit plan.

The methodology used has been to follow the CIPFA "Rough Guide" in this case, "The Annual Governance Statement – meeting the requirements of the Account and Audit Regulations 2003 – Incorporating Account and Audit (Amendment) (England) Regulations 2006".

Members were informed that the 'Rough Guide' advocates undertaking an annual survey of Managers, to obtain a signed adequacy of controls statement, as part of the work in obtaining assurance on the effectiveness of key controls.

The 2009/2010 document was circulated to BCU/SUMs and the Police Authority in March 2010. The deadline for returning the documentation to the Corporate Finance Team was set for late April with most people achieving this.

Members queried the uptake of the questionnaire and whether there had been any problems in completing the survey.

The Treasurer informed Members that this was now the fourth year that the questionnaire had been circulated, and responses were good. The only areas where there were slight problems was when movements in posts had occurred and a degree of unfamiliarity had been found.

The Chair queried the situation regarding 'Assets are adequately recorded and safeguarded to protect against loss or unauthorized use', and sought assurance regarding the position of this area of assurance.

The Treasurer assured Members that should any problems arise in this area, it is likely the Internal Audit would highlight this matter. Members were further informed that Officers were also keeping this under review.

ORDERED that:-

1. improvements will be promoted through the Corporate Governance Framework.
2. the report be noted.

174

ANNUAL GOVERNANCE STATEMENT 2009 – 2010, STATEMENT OF KEY CONTROLS

The Treasurer informed Members that the report is intended for the Audit and Internal Control Panel to review and comment on the Statement of Key Controls as part of the process of establishing the assurance framework in support of the Annual Governance Statement.

Members were reminded that the statement had been constructed to serve two purposes, that of the Annual Governance Statement (AGS) process and also to feed into the previous Police Use of Resources Evaluation (PURE) process.

The Treasurer informed Members that the PURE & AGS Group had reviewed the extent to which there is evidence to support compliance with these key controls and show the source of assurance relied upon.

ORDERED that:-

1. the Statement of Key Controls as set out at Appendix A to the report be agreed.

175

ANNUAL GOVERNANCE STATEMENT 2009-2010 – REVIEW OF INTERNAL CONTROL AND AGS ASSURANCE GATHERING PROCESS

The Treasurer informed Members that the report is intended for the Audit and Internal Control Panel to formally record that the document "Review of Internal Control and the Annual Governance Statement Assurance gathering process" had been made available to Members.

All Authority Members had been invited to a briefing on 1st June 2010 which comprised of an interactive presentation of the document. Detailed questions and comments were dealt with by Officers.

In compliance with agreed practice, a hardcopy of the Assurance document was circulated to Members on 27th May 2010.

ORDERED that:-

1. the working document "Review of Internal Control and the Annual Governance Statement Assurance gathering process" was circulated to all Members of the Police Authority on 27th May 2010 be noted.

176

ANNUAL GOVERNANCE STATEMENT 2009-2010

The Treasurer informed Members that the report seeks Members to review the third Annual Governance Statement to be produced.

Arrangements required under the Account and Audit Regulations, defined proper practices to publish an Annual Governance Statement (AGS). In 2007 the Police Authority Executive agreed to build upon the existing arrangements for production of the Statement of Internal Control. This meant that the Audit and Internal Control Panel had the responsibility to review the draft AGS, and to make recommendations to the Executive meeting. The draft had been drawn up using the CIPFA/SOLACE framework and guidance.

Members were informed that the governance framework itself remained a discretionary code and is offered to organisations as good practice. It outlined six core principles of good governance focusing on the systems and processes for the direction and control of the organisation and its activities through which it accounts to, engages with and leads the community. The degree to which the Authority followed these principles should be declared in its Annual Governance Statement. It is this statement that has the legal backing of Regulation 4 of the Accounts and Audit Regulations from 2007/8.

One critical typographical error was noted, in the AGS. Page 10 para 3. The sentence "With the exemption of a review of financial standing orders the actions identified have now been completed during the course of 2009/2010". This should read "...with the exception..."

Members expressed concern that they had not received training in the AGS process for some eighteen months and queried whether they could have such further training made available to them.

The Police Authority Vice Chair informed Members that an annual refresher on such matters should be arranged and made available to Members.

ORDERED that:-

1. amendments as appropriate, to the draft Annual Governance Statement be made and noted. **Treasurer**
2. an annual refresher training event to be held annually for Members on AGS **Treasurer**
3. subject to 1 above, Members recommend for approval to the Police Authority Executive meeting on the 15th June 2010, the Annual Governance Statement at Appendix A to the report, be agreed. **Treasurer**

177

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under Paragraphs 3 and 7 of Part 1 of Schedule 12A to the Act.

REPORTS OF THE INTERNAL AUDITORS

178

HEALTH & SAFETY

The Internal Auditor presented the report to Members.

ORDERED that:-

1. the report be noted.

179

SERVICE CONTINUITY PLANNING

The Internal Auditor presented the report to Members.

Members were concerned at the attendance levels at certain training sessions.

ORDERED that:-

1. an update regarding attendance at training sessions be brought to Members. **Deputy Chief Constable**
2. the report be noted.

180

FOLLOW UP REPORT

The Internal Auditor presented the report to Members.

Members sought clarification on the progress of previous recommendations on sickness and absence control.

ORDERED that:-

1. an update regarding the progress of previous recommendations on sickness and absence control, including timescales and how it would be incorporated into the MPR process be brought to Members.
2. the report be noted.

Deputy Chief Constable

181

INTERNET AND E-MAIL

The Internal Auditor presented the report to Members.

Members queried how this policy would affect Members personally owned computers, when being used for Police Authority business.

The Internal Auditor informed Members that the usage policy applies to Members when using such for Police Authority business.

The Acting Chief Executive reminded Members that they do sign up to such a user policy upon joining the Police Authority.

ORDERED that:-

1. the report be noted.

182

NETWORK SECURITY

The Internal Auditor presented the report to Members.

ORDERED that:-

1. the report be noted.

183

CORPORATE & FINANCIAL PLANNING

The Internal Auditor presented the report to Members.

ORDERED that:-

1. the report be noted.

184

PROGRESS REPORT

The Internal Auditor presented the report to Members.

Members sought clarification as to why there had been nineteen days expended on Audit Management as opposed to the planned fifteen days.

The Internal Auditor informed Members that the Police Authority has more Audit Panels and therefore more associated meetings, thus this area of work is very management intensive.

The Chair sought clarification as to why they had been two Follow Up Reports as opposed to the one original report.

Members were informed that this was due to the need to amend the original

report, to now include information regarding Project I.

ORDERED that:-

1. the report be noted.

185

INTERNAL AUDIT ANNUAL REPORT

The Internal Auditor presented the report to Members.

ORDERED that:-

1. the report be noted.

186

AUDIT STRATEGY

The Internal Auditor presented the report to Members.

ORDERED that:-

1. the report be noted.

187

CONTRACT STANDING ORDER NO. 9 – EXEMPTION FROM THE NORMAL REQUIREMENT TO TENDER (JANUARY – MARCH 2010)

The Treasurer presented the report to Members and informed them that the report would now be presented by category.

The Chair sought assurance that the items referred to in Items 2 to 8, 'Existing Computer Software Products', had taken cognisance of Project I. The Treasurer assured Members that this had taken place.

A number of Members requested information regarding cost savings and time savings relating to the Video Witness System.

The Treasurer informed Members that the business case for the agenda item would provide assurance to Members and this would be forwarded to them.

Treasurer

Members enquired whether or not future maintenance and the potential requirement for upgrade of equipment, could be built into the initial procurement process.

The Treasurer assured Members that changes had recently taken place to the procurement process and that coupled with a new change to now also consider how long any given project was anticipated to run, would enhance this process and should reduce the need for such requests in the future.

The Chair required clarification on the section, 'Exemptions outside of the Police Authority Approved Exemption Reasons'. He asked if the Force had in position any prior process / notice of when contracts would need re-newing.

The Treasurer assured Members that there was such a process in place and that the reason this specific exemption request was brought, was due to a request for a short extension whilst a new possibly collaborative agreement could be considered.

ORDERED that:-

1. the exemptions in Appendix A to the report had been reviewed by Members, be noted.
2. the setting aside of Contract Standing orders for those items scheduled under Appendix B to the report be agreed.

188

MINUTES OF THE POLICY & RESOURCES PANEL HELD ON 9 JUNE 2010

ORDERED that the following minutes of the Policy & Resources Panel held on 9 June 2010 were submitted and approved.

POLICY & RESOURCES

A meeting of the Policy & Resources Panel was held on Wednesday 9 June 2010, commencing at 10.00 am in the Members Conference Room at Police Headquarters.

PRESENT

Mr Aslam Hanif (Chair), Councillor Hazel Pearson OBE (Vice Chair), Councillor Barry Coppinger, Councillor Paul Kirton, Mr Ted Cox JP, Miss Pam Andrews-Mawer, Councillor Ron Lowes.

OFFICIALS

Mr Paul Kirkham, Mrs C Hunter and Mr John Bage (CE)
Mr Derek Bonnard, Mrs A Hall, Miss Kate Rowntree (CC).

189

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Dave McLuckie (ex officio), Mr Peter Race MBE (ex officio) and Mr Sean Price.

190

DECLARATIONS OF INTERESTS

There were no declarations of interests.

Action

191

MINUTES OF THE POLICY & RESOURCES / CORPORATE DEVELOPMENT PANEL HELD ON 31 MARCH 2010

The minutes were agreed as a true and accurate record.

192

OUTSTANDING RECOMENDATIONS

ORDERED that:-

1. the Outstanding Recommendations be noted.

193

BUDGET OUTTURN 2009/10

The Assistant Chief Officer Finance + Commissioning (ACO F&C) presented the report. Members had approved a Net Budget Requirement (NBR) of £128,790k and budgeted revenue expenditure of £146,909k, the balance of expenditure being funded by specific grants, other income and transfers from reserves. The report set out the year end position against delivery of that budget and was part of the process introduced by the Authority to maintain prudent financial management. Members were informed that it should be noted that the results are presented subject to audit.

Members were informed that the overall outturn position at Appendix A to the report, showed an under spending against budget of £33k (0.02%) when compared with a gross expenditure budget of £146.9m. This was consistent with the breakeven position that had been reported throughout the year and is achieved after allowing for the following decisions that were made by Members during the year:

- The return of £975k to the General Fund as approved by Members to support the 2010/11 budget.
- The earmarking of reserves as agreed by Members for use in future years and as detailed in 3.16 below.

Members were informed that continued improvements in both forecasting and financial management had been evident throughout the year. The Force had successfully delivered a breakeven position for the 2009/10 financial year having made the necessary provisions to ensure a budget for 2010/11 could be delivered without any required reductions in service levels in either 2009/10 or 2010/11. However due to the Home Office announcement of in-year cuts of £1.3m an additional paper will be brought to a future Panel meeting.

Members sought an update regarding the subject of Time Off in Lieu (TOIL) with reference to its effects on the balance sheet and what is being done to reduce such.

The ACO Finance & Commissioning informed Members that there is a programme in place to reduce such. The current figure of £2.6m is due to be reduced to £2m by the end of year, and a robust plan is in place to deliver this.

Members made enquiries regarding the recent Government in year cuts of £1.3m and whether this would have an impact on driving down overtime costs.

The Deputy Chief Constable recognized Members concerns regarding the new in year financial reductions, and informed Members that work would be done to drive down costs, and Members would be kept informed of such plans.

ORDERED that:-

1. the revenue outturn position for 2009/10 of a £33k underspend which was in line with forecasts and represents a 0.02% underspend against a gross expenditure budget of £146.9m be noted.
2. this outturn position is consistent with the assumptions that underpin the LTFP agreed by Members at their meeting on the 25th February 2010, where a breakeven position was assumed after allowing for the agreed support of £975k being returned to the General Fund be noted.
3. the results are presented subject to audit and that any amendments resulting from the audit will be presented to a future Authority

meeting be noted.

4. the report reflected the position at 2009/10 year end, prior to the Home Office announcement to cut in year budgets by £1.3m. A further paper will be brought to Members outlining how this will be addressed by the Force, be noted.

ACO F+C

194

CAPITAL OUTTURN 2009/10

The ACO F+C reminded Members that they had approved a capital programme totaling £9,806.4k at their meeting on 26th February 2009. The programme included new schemes: schemes carried forward from 2008/09 and unallocated funding. Members had received monitoring reports throughout the year.

Members were informed that the report is the final report for 2009/10. It sets out the year end position against the approved programme and is consistent with the Revenue Outturn Report and Treasury Management Outturn Report.

The report sets out progress against delivery of the Capital Programme for 2009/10; the year-end underspend is £3,276.9k against the recommended budget of £11,510.1k. This funding is to be carried forward into 2010/11 to complete schemes already approved by Members as part of the Capital Programme for 2010/14.

Members were pleased to note the better than expected development of Project CUPID since the original budget was set. Members were informed that this was due to a quicker and more efficient roll out of the project.

However, Members sought clarification as to whether CUPID was available to all front line Officers and were those Officers fully trained in these devices.

The Deputy Chief Constable informed Members that the project had not fully been rolled out to everyone, however this would be shortly completed.

ORDERED that:-

1. to bring forward £198.8k of the budget allocated to Project CUPID in 2010/11 into 2009/10 to fund the better than expected development of the project since the original budget was set be agreed.
2. the addition of £85.1k to the Accommodation Adjustment budget which is funded by a transfer from revenue be agreed.
3. the addition of four schemes approved under delegated authority below, be noted:
 - TLC Helilift and Charger £14.5k
 - EPS2000 IT Browser £8.0k
 - Land Rover Discovery £18.2k
 - Video Witness £16.7k
4. the capital outturn position for 2009/10 be noted.
5. that the results are presented subject to audit and that any

amendments resulting from the audit will be presented to a future meeting be noted.

6. the carry forward of funding totaling £1,173.9k to 2010/11 to complete schemes in progress be agreed.
7. the carry forward of £1,044.3k in relation to the ISIS provision plus the £451.0k unallocated funding being added to this provision in 2010/11 be agreed.
8. the carry forward of £607.7k underspends from 2009/10 to underpin the 2010/11 Capital Programme be agreed.

195

TREASURY MANAGEMENT & PRUDENTIAL INDICATORS OUTTURN 2009/10

The ACO F+C informed Members that Treasury Management is the day-to-day management of the Authority's cash flow, borrowing and investments. The aim of treasury management is to minimise interest payable on external borrowing and maximise interest receivable on investments within a prudential framework.

Members were informed that due to the unprecedented turbulence and uncertainty in financial markets and financial institutions that had been in existence throughout the majority of this financial year, had meant the protection of the Authority's underlying investments was of utmost importance.

The ACO F+C informed Members that the Authority had complied with the requirements of the CIPFA Codes for Treasury Management and Prudential Borrowing. It had managed its cash and investments in a prudent manner during the unprecedented turbulence and uncertainty in financial markets and financial institutions, to protect the funds that it invests on behalf of the people of Cleveland. The Authority managed its cash resources in a low risk and highly liquid manner throughout 2009/10.

Members sought clarification regarding Indicator 3 at Appx C to the report, in so much as the high actual figure for Capital Finance Requirement as opposed to its estimate.

The ACO F+C assured Members that the difference in figures was due to a recent legislated change in International Financial Reporting Standards (IFRS) Accounting Policy relating to PFI's. This now required our PFI buildings to be classified as Police Authority assets.

ORDERED that:-

1. the contents of the report be noted.

196

PURE 2009-10 PROGRESS REPORT AND AREAS FOR IMPROVEMENT

For 2009/10 the Treasurer informed Members that the report was to advise Members of the status of the 2009/2010 Use of Resources assessment, and to advise on progress against the identified areas of improvement identified from the 2008/2009 assessment.

Members were informed that due to the decision of Government to bring the

Comprehensive Area Assessment to an end, the Commission will not be issuing new scores for the use of resources (UoR) assessments for 2009/2010.

It had been the intention that the external auditor would report indicative scores, subject to moderation, to the meeting. Members were informed that the external auditor would still be required to give a value for money conclusion, drawing on evidences and analysis relating to UoR work already undertaken.

For 2008/9, Members were reminded that the Police Authority Executive held on 10th December 2009 considered and agreed the report from the Audit Commission relating to the 2008/2009 UoR assessment.

The Treasurer informed Members that progress against the 2008/2009 Areas for Improvement would continue to be monitored. It was unclear what if anything will replace UoR, as and when information is received, members would be informed.

ORDERED that:

1. that as a consequent of the decision by Government to end Comprehensive Area Assessment (CAA) there would be no report from the Audit Commission on Use of Resources for 2009/2010, be noted.
2. to review progress against the agreed action plan from the 2008/2009 Use of Resources assessment, be agreed.

197

UPDATE ON CLEVELAND POLICE AUTHORITY INSPECTION PREPARATIONS

The Treasurer informed Members that the report is part of the formal and informal process of preparing for and engaging with the Police Authority Inspection, and is intended to enable progress to be reflected in the minutes of the authority.

Members were informed that in November 2008, the Home Office announced that Police Authorities will be jointly inspected by Her Majesty's Inspectorate of Constabulary (HMIC) and the Audit Commission across the full range of their activities for the first time.

Each inspection will involve a number of pre-meetings with the Police Authority, meetings with and surveys of other stakeholders to gather evidence. The on-site inspection usually takes four and a half days, and up to two weeks for the larger Police Authorities (such as London Metropolitan). On completion, each Police Authority will receive an inspection report, which is published and made available to the public.

The Treasurer informed Members that Cleveland Police Authority will be subject to its own inspection in June 2010. The exact dates had been confirmed as the week commencing 14 June 2010.

ORDERED that:

1. the report be noted.

THE QUEENS SPEECH

The Treasurer informed Members that the report set out areas of interest to the Police Authority flowing from the establishment of the new Government and their new publication "The Coalition: our programme for Government", and the Queens Speech concerning the 2010/11 Legislative Programme.

The new Government had published a 36 page document which is titled "The Coalition: our programme for Government", which put forward outline proposals in some 31 areas of public policy. Attached at Appendix A to the report were extracts from the document containing items of interest to the Police Authority.

Members requested that a further paper be brought to a future Operational Policing Panel meeting, regarding the new Government's position on proposed greater public accountability, in so much as:

**Deputy Chief
Constable**

- *We will oblige the police to publish detailed local crime data statistics every month, so the public can get proper information about crime in their neighbourhoods and hold the police to account for their performance.*

ORDERED that:

1. extracts from "The Coalition: our programme for Government" contained at appendix A to the report and the briefing about the Queens Speech concerning the 2010/11 Legislative Programme contained at Appendix B to the report, be noted.
2. a report in due course on proposals to manage the in year reduction of £1.3M in Rule 2 grants, and £0.1M in capital grants be agreed.

LEGISLATION UPDATE – EMPLOYMENT, EQUALITY AND HUMAN RIGHTS

The Strategy & Performance Manager informed Members that the Authority must monitor changes to legislation in order to ensure the ability to plan for appropriate compliance and scrutiny. Members were informed that Appendix A to the report included an outline of recent legislation, including regulations and reviews. It also included an outline of proposed legislation that is relevant to Police Authorities.

Members were informed that the Authority will seek to effectively follow the requirements of relevant legislation in the provision of services and in management practices. If there is discretion within the law, the Authority will risk assess practices when there is a risk of legal claims or damage to reputation.

ORDERED that:

1. the details of legislation outlined in Appendix A to the report be noted.
2. the Police Authority Single Equality Scheme being reviewed and amended to take account of the provisions of the Equality Act 2010, as outlined in Appendix A to the report be agreed.

REVISED DISCIPLINARY POLICY FOR POLICE STAFF

The Deputy Chief Constable informed Members that the Force had reviewed its disciplinary policy for police staff in the light of legislative changes. The Force had undertaken wide consultation on the changes to the policy and had made further amendments to the policy in light of comments received from across the Force and Authority.

Members were informed that the Force had reviewed the discipline policy for police staff and made amendments in light of legislative and feedback received during the extensive consultation period. The Force will now be implementing the new policy effective from 10th June 2010 if agreed by Members.

Members enquired whether the policy had been applied to the staff that may be transferred to Project I.

The Deputy Chief Constable informed Members that at present it was not, because if agreed it would be police authority policy. However, should any decision to go ahead with Project I be taken, then TUPE regulations would apply.

ORDERED that:

1. the revised Disciplinary Policy for Police Staff be agreed.

HEALTH & SAFETY AND FIRE SAFETY ANNUAL REPORT 2009/10

The Deputy Chief Constable informed members that the purpose of the report was to provide Members with an annual report with regard to health and safety and fire safety within Cleveland Police for the period 1st April 2009 to 31st March 2010.

Members were informed that as a result of internal re-organisation in 2009, the former Governance and Safety Unit was incorporated into the Corporate Planning and Governance Service Unit and renamed the Risk, Resilience and Safety Unit.

Health and safety and fire safety are core functions provided by the Risk, Resilience and Safety Unit. The Unit comprises of two full time and one part-time member of staff who act in the capacity of "competent persons" (as required by the Management of Health and Safety at Work Regulations 1999 (amended 2003)). These staff support the Head of Risk, Resilience and Safety in the development and implementation of measures necessary to ensure compliance with the requirements and prohibitions imposed by relevant statutory provisions. The Head of Risk, Resilience and Safety is also responsible for the of corporate risk management, insurance and service continuity functions on behalf of the Force.

The Deputy Chief Constable informed Members that they can take substantial assurance that the Force gives Health and Safety issues due cognisance and the controls upon which the Force relies to manage this area are effective.

Members enquired as to whether PCSO's were included in such policy's.

Members were assured that PCSO's were indeed included.

Members referred to the '*the agent or factor leading to injury*' with-in the body of the report, and enquired as to whether the area regarding *slips, trips and falls*, had led to any recent civil claims.

The Deputy Chief Constable informed Members that he was not aware of any such claims recently.

ORDERED that:

1. the content of the report be noted.

202

ICT CAPITAL SCHEMES

Members were informed that the purpose of the report was to seek Members approval for two ICT schemes, outside the scope of Project I, as provided for in the Capital Programme 2010/11.

The Deputy Chief Constable informed members that Project I was set up to look at how ICT services are delivered to officers and staff and to evaluate how the Force would meet the challenges of delivering the national Information Systems Improvement Strategy (ISIS). One of the options that was currently being explored as part of the project is the outsourcing of ICT services.

As a result of Project I, all ICT schemes have been deferred to avoid committing expenditure that would be unnecessary if a decision was taken to outsource the service. Each scheme was reviewed and risk assessed and only taken forward if deemed critical to the continuation of the service, or where it would be outside the scope of Project I, or to meet mandatory requirements.

Members were reminded that in the Capital Programme 2010/11, agreed by Members on 25th February 2010, a number of schemes had been identified that were expected to be outside the scope of Project I. Members agreed a provision for these schemes within the Capital Programme for 2010/11 of £330k. As the precise details of Project I is determined then bids had to be brought forward for ICT schemes that are outside the scope, against this provision. Members were requested to approve two schemes from this provision as described in the report.

ORDERED that:

1. the following schemes be funded from the £330k set aside in the 2010/11 Capital Programme, be agreed.
 - Air Support Unit Downlink - £85k
 - Enterprise Backup - £30k

203

HMIC – WORKING FOR THE PUBLIC / VALUE FOR MONEY INSPECTIONS

The Assistant Chief Officer Finance & Commissioning (ACO F+C) informed Members that the purpose of the report was to update Members on the Force's approach to Value for Money and progress in preparing for the HMIC

inspections of workforce productivity (Working for the Public) and Value for Money.

Members were informed that the Police Authority had a statutory duty to ensure an efficient and effective police service. The Chief Constable's operational vision of Putting People First is integral to value for money, to focus resources on activities that deliver improved policing outcomes to the people of Cleveland.

The ACO F+C informed Members that budget control and achieving value for money on a daily basis, is a core activity of the Force. It is therefore essential that any initiatives commissioned by the Force are evidence based, and need to be high leverage in terms of their impact on delivering value for money.

As such, all structured service review activity will be carried out under the auspices of a Positive Futures Group. The terms of reference of the Positive Futures Steering Group was set out at Appendix A to the report. The Positive Futures Group will be responsible for driving forward the delivery of the strategy through agreed workstreams.

Members enquired as to whether the 'Working for the Public Productivity Framework', was to assist in future forecasting.

The Deputy Chief Constable informed Members that the content is somewhat ambitious, and work is currently being carried out by the Force to clarify a number of uncertainties contained with-in it.

ORDERED that:

1. the contents of the report be noted.

204

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 3 of Part 1 of Schedule 12A to the Act.

205

MICROSOFT LICENSING

The Deputy Chief Constable informed Members that the purpose of the report was to seek approval for the procurement of additional Microsoft licenses.

Further to a desktop rationalisation project undertaken in 2009 the Force had identified a number of licenses that need to be procured.

Members were informed that both Microsoft and the potential bidders for Project I, had been consulted and were both content with any proposed arrangements, should Members agree.

ORDERED that:

1. the purchase of desktop license packs and SQL CALs, be agreed.

206

MINUTES OF THE POLICE AUTHORITY EXECUTIVE HELD ON 15 JUNE 2010

ORDERED that the minutes of the Police Authority Executive held on the 15 June 2010 were submitted and approved and signed by the Chair as a true and accurate record.

207 **MINUTES OF THE POLICE AUTHORITY EXECUTIVE HELD ON 25 JUNE 2010**

ORDERED that the minutes of the Police Authority Executive held on the 25 June 2010 were submitted and approved and signed by the Chair as a true and accurate record.

208 **MINUTES OF THE LEADERSHIP PANEL HELD ON 20 JULY 2010**

ORDERED that the following minutes of the Leadership Panel held on 20 July 2010 were submitted and approved.

LEADERSHIP PANEL

A meeting of the Leadership Panel was held on Tuesday 20th July 2010 in the Chair's office at Police Headquarters.

PRESENT: Miss Pam Andrews-Mawer, Mr Chris Coombs, Mr Ted Cox JP, Mr. Aslam Hanif, Mr Mike McGrory, Cllr Dave McLuckie (Chair). and Mr. Peter Race MBE
Mrs. J Leng – Acting Chief Executive,
Mr N Wright – Head of Strategy and Performance

209 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Michael Porter.

210 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

211 **MINUTES OF THE PREVIOUS MEETING HELD ON 1 JUNE 2010**

The minutes of the previous meeting held on 1 June 2010 were accepted as a true and accurate record.

212 **Business Plan Update**

The Head of Strategy and Performance presented the first revision of the Business Plan 2010 – 2013.

Members had approved the Police Authority Business Plan for 2010- 2013 at the meeting of the Police Authority Executive on 25 February 2010.

Subsequently the new Home Secretary has made significant changes to the policing priorities and the Business Plan was updated to reflect these changes. Details of all the amendments / updates were detailed within the report and a revised Business Plan was attached at Appendix A.

The Business Plan is the vehicle for driving service and governance improvements, achieving value for money and for dealing with the recommendations of audits, inspections and reviews.

Members asked for a clear definition of core front line policing and what numbers we would be looking at? The Acting Chief Executive would liaise with the Force with a view to bringing proposals forward for Members consideration.

A/Chief
Executive

ORDERED that:-

1. the revised Business Plan 2010 – 2013 be agreed.

213

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under paragraph 1 and 3 Part 1 of Schedule 12A to the Act.

214

POLICE AUTHORITY BUDGET 2010 / 11

The Acting Chief Executive provided Members with an update on expenditure to the end of June 2010 against the 2010/11 budget.

The spreadsheet attached at Appendix A to the report detailed the Outturn for 2009/2010, the original budget for 2010/11 and progress to date against the 2010/11 budget.

This report updated Members on the progress against the 2010/11 budget and to involve Members in future plans and options to reduce spend in the future in line with the expected reductions in grant funding.

This report was part of the ongoing process within the Authority to improve governance in every aspect of the business.

ORDERED that:-

1. The current overspend against the budget as at the end of June 2010 and the reasons detailed within the report for the overspend be noted.
2. A full review of the budget be undertaken, and reported back to the September Panel, with a view to realigning the 2010-11 budget as a result of changes to both the Police Authority Staffing Structure and priorities for the remainder of the year be approved.
3. A review of the budget be undertaken and proposals for saving be identified for future years of the Long Term Financial Plan in line with expected reductions in grant and reported back to the December Panel be approved.

215

MINUTES OF THE OPERATIONAL POLICING PANEL HELD ON 22 JULY 2010

ORDERED that the following minutes of the Operational Policing Panel held on 22 July 2010 were submitted and approved.

OPERATIONAL POLICING PANEL

A meeting of the Operational Policing Panel was held on Thursday 22 July 2010 commencing at 10.30 am in the Executive Conference Room at Police Headquarters.

PRESENT Chris Coombs (Chair), Mayor Stuart Drummond, Miss Pam Andrews-Mawer, Mr Aslam Hanif, Councillor Carl Richardson and Mr Peter Race MBE (ex officio).

ADDITIONAL ATTENDEES Councillor Ron Lowes

OFFICIALS Mr Norman Wright (CE)
ACC Sean White, ACC Dave Pickard and Miss Kate Rowntree (CC).

INTRODUCTION

The Chair welcomed the two new Members to the panel - Mayor Stuart Drummond and Councillor Carl Richardson.

216 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from, Councillor Dave McLuckie (ex officio), Councillor Barry Coppinger, Councillor Hazel Pearson OBE, Councillor Mary Lanigan and Mr Geoff Fell.

217 **DECLARATIONS OF INTERESTS**

There was a declaration of interest from Mr Peter Race MBE regarding item 6 (SARC) on account of him being on the governing body of the Redcar and Cleveland PCT, which is indirectly involved in the management and part-funding of the SARC facility.

218 **MINUTES OF THE MEETING HELD 20 MAY 2010**

Members enquired as to the notes relating to the rise in serious violent crime.

Members were informed that the overall figures were low, with 12 crimes accounting for the increase. In Hartlepool this is being tackled with targeted responses to the night time economy around Church St and on domestic violence issues.

The minutes of the previous meeting were agreed and held as a true record.

219 **OUTSTANDING RECOMMENDATIONS**

ORDERED that:-

1. the outstanding recommendations be noted.

FORCE PERFORMANCE REPORT (APRIL TO MAY 2010)

ACC White presented the report to Members. He commented on the background of community consultation that assisted in the creation of policing priorities which are then reflected in the 18 performance indicators within the Priority Indicator Set. There are 8 indicators marked green, 3 amber and 7 red. There has been a continued good performance in reducing crime, increasing detections and reducing ASB, all of which has continued during periods 3 and 4.

The force is working on reducing the perception indicators around drugs, alcohol and rowdy behaviour. There are also initiatives to reduce assault without injury, taken forward by the Violent Crime Group. Another area to tackle is the prevalence of shoplifting and metals theft, which may both be reflective of the economic downturn.

The overall aim is to turn as many red and amber performance indicators to green by year end.

Mayor Drummond enquired as to how ASB is measured and does it relate to local authority data? ACC White explained the reporting and recording mechanisms via the control room and stated that local authority recording of ASB is separate.

Cllr Richardson enquired as to whether the Priority Indicator Set can be reported at District level. ACC White commented that some of the targets measures are at force level only and that performance at District level is discussed in more detail at the monthly Strategic Performance Group. He invited all members to attend this forum in future if they wished to (action noted below). Mr Race and Mr Coombs explained that District performance details are also available in the papers that go to the BCU performance meetings, which are copied to all members.

Mr Hanif enquired as to the public confidence measure, where Cleveland is now 9th nationally. ACC White commented that most forces are now in a narrow band of 52-58%, so relatively small changes in this percentage can lead to relatively large changes in the league table. He noted that the Head of Corporate Planning and Governance is working on an action plan to boost this public confidence score and offered a future briefing to members on the subject.

ORDERED that:

1. The report be noted.
2. ACC White arrange for the Head of Corporate Planning and Governance to prepare a briefing for members on the action plan to improve public confidence.

**Assistant
Chief
Constable**

UPDATE ON SEXUAL ASSAULT REFERRAL CENTRE (SARC)

ACC Pickard presented this report. He commented on the governance and funding arrangements and the fact that the usage of the facility is up 13% in a year, with male users up 100%. The SARC is meeting all of its objectives and functioning well.

Mr Coombs and Miss Andrews-Mawer enquired as to the risk to future funding as the PCTs may be abolished. ACC Pickard stated that the funding

was not yet identified as being under threat but that if it was to come under threat it would become an item for action via the force risk register.

ORDERED that:

1. The report be noted.

222

POLICING PLEDGE UPDATE (verbal report)

ACC White described the 10 Pledge measures and the initiatives taken up since the Pledge was introduced in December 2008. He noted that the Home Secretary has scrapped the initiative as a bureaucratic solution to what is core policing. He stressed that the indicators are important for the public and that the police will continue to try to maintain and improve performance in these areas for the public.

ORDERED that:

1. The report be noted.

223

STOP AND SEARCH STATISTICS

ACC White described the PACE powers and the reasons for encounters that lead to stop and search. He commented on the 9815 incidents as being 54 per day, which are proportional with regard to the community ethnic profile and which lead to a 16% arrest rate. The statistics are broken down to District level. The process will be documented on CUPID in the near future. Overall this is a proactive and intelligence-led form of policing that is very effective. It shows that our police are on the streets tackling the crime and disorder problems that matter to our communities.

Mayor Drummond enquired as to the "other" category. ACC Pickard pointed to Section 60 disorder powers such as searching in-coming football fans for alcohol.

ClIr Richardson enquired as to comparisons with other forces and ACC White stated that this can be covered in a future report.

ClIr Richardson enquired as to the 16 firearms searches where there was no arrest. ACC Pickard explained that this is where allegations are made of possession that turns out not to be the case when searched.

ORDERED that:

1. The report be noted.
2. A future report to include comparisons to most similar forces.

**Assistant
Chief
Constable**

224

LEGISLATIVE PROGRAMME AND POLICING PRIORITIES

Mr Wright presented this report. He focused on the 3 simple messages from the new Coalition Government:-

- Central targets will be swept away, including the single confidence measure and those around the Policing Pledge.
- The Big Society theme for policing is that the public must be

- informed and consulted with over policing priorities and targets.
- There has to be big cuts in funding so forces must focus on reducing costs whilst protecting frontline services.

These themes will be developed in the new Police Reform and Social Responsibility bill.

ACC Pickard commented that a restricted definition of frontline policing may affect the morale of those staff in protective services and other areas of policing.

ACC White noted the concerns over the proposal for a Directly Elected Individual that may replace up to 17 experienced and hard working members. Also the widely-remarked concerns over possible politicization of policing.

ORDERED that:

1. The report be noted.

225

BME FOCUS GROUP RESULTS

Mr Wright presented this report. He commented on how these focus group sessions follow on from the joint local survey and that the meetings in Middlesbrough and Hartlepool were well attended. Common themes from these BME groups were:-

- A high proportion of attendees have experienced racism recently but tended not to report verbal attacks.
- Police officers were seen as polite and professional but perhaps should have more cultural awareness training and should do more to follow up incidents by informing victims.
- Many attendees had not seen the various publicity materials on neighbourhood policing and they suggested more advertising in free newspapers and on Facebook.

Mr Hanif stated that he attended the Middlesbrough event and had reported the issue raised over lack of contact with the communities to the District Commander.

ORDERED that:

1. The report be noted.

226

MINUTES OF THE STRATEGIC PERFORMANCE GROUP

Members inspected the minutes of the Strategic Performance Group meetings held on:

- 30 April 2010 and
- 20 May 2010

ORDERED that:

1. The minutes be noted.
2. The invitation from ACC White that members are welcome to attend these monthly meetings be noted.

**A/Chief
Executive**

227 **MINUTES OF THE CITIZEN FOCUS PROJECT BOARD (11 MAY)**

Members inspected the minutes of this Board meeting.

ORDERED that:

- 1.The minutes be noted.

228 **ANY OTHER BUSINESS**

ACC Pickard gave members an overview of Cleveland's assistance in the Raoul Moat incident. This involved over 100 personnel over 10 days, and the helicopter. There was a good collaboration from Cleveland and Durham firearms teams. The costs will be recovered from Northumbria Police.

229 **MINUTES OF THE PROFESSIONAL STANDARDS PANEL HELD ON 29 JULY 2010**

ORDERED that the following minutes of the Professional Panel held on 29 July 2010 were submitted and approved.

PROFESSIONAL STANDARDS PANEL

ACTION

A meeting of the Professional Standards Panel was held on Thursday 29th July 2010 in the Members Conference Room at Police Headquarters.

PRESENT: Mr Ted Cox JP (Chair), Cllr Caroline Barker, Cllr Ron Lowes, Mr Mike McGrory JP, Cllr Mary Lanigan and Cllr Carl Richardson.

OFFICIALS: DCC Derek Bonnard, Sgt Steve Gillson, Mrs Joanne Monkman and Miss Kate Rowntree (CC)
Mrs Kath Allaway and Mr John Bage (CE)

GUEST: Mr Nicholas Long (IPCC)

WELCOME: The Chair welcomed the new Member Cllr Carl Richardson and Guest Mr Nicholas Long to the meeting.

230 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Dave McLuckie and Mr Peter Race MBE.

231 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

232 **MINUTES OF THE PREVIOUS MEETING 29 APRIL 2010**

The minutes of 29 April 2010 were agreed as a true record.

Matters Arising

Members queried a reference in the previous minutes regarding the use of

the Sexual Assault Referral Centre (SARC).

The Deputy Chief Constable informed members that he had since discussed this with the Chair, to the Chair's satisfaction.

Members requested if the data regarding letters of appreciation could be broken down into categories for Districts and Departments.

The Deputy Chief Constable informed Members that this could be arranged. **DCC**

233

OUTSTANDING RECOMMENDATIONS

ORDERED that:-

1. the outstanding recommendations be noted.

234

IPCC MATTERS

Mr Nicholas Long informed Members of his previous meetings with the police authority in 2004 when he was invited to Cleveland in his capacity as a Member of the MPA and the interest shown in the MPA's methodology in the Brixton area of London.

Mr Long informed Members of his new role with the IPCC covering the four Yorkshire forces and those in the north east region.

Members were informed that there appeared to be a low level of input from the IPCC into the affairs of Cleveland and he is assured from the work he has carried out that this is a true and accurate reflection.

Mr Long explained his long and experienced history of dealing with custody matters and having visited Cleveland on many occasions he is content that Cleveland's performance in custody matters is the best in the UK.

Since taking over his IPCC role, he has visited BCUs and was particularly impressed by the quality of custody facilities and arrangements for supervision of Officers. Particularly the parade rooms where there is a clear integration of rank from Constable through to Inspectors.

Mr Long informed Members that he has had a number of discussions with HMIC and stated that there may be a correlation between strong supervision and low levels of complaints and that the proactive model adopted by Cleveland is proving successful.

He is very keen to ensure that matters are dealt with locally where possible and would encourage Cleveland to increase rate of local resolution.

Mr Long offered some statistical information to place Cleveland's performance in contexts;

- 53, 534 allegations recorded nationally
- Cleveland recorded 735 allegations
- 31,259 complaint cases recorded nationally
- 410 complaint cases recorded for Cleveland
- 38% were locally resolved

He informed Members that these figures show the very significant performance levels of Cleveland compared to the rest of the UK and commended their achievements.

The Chair thanked Mr Long for his comments and attendance at the meeting.

235

CIVIL CLAIM STATISTICS

The Legal Advisor presented the Civil Claim Statistics for the period 1st April 2010 – 30th June 2010. The Panel was informed of the number and types of civil claims against the Force received during that period, the amount paid out for those claims finalised during the period and the amount recovered. The report also detailed a comparison between the Basic Command Units.

Members queried if it were possible to have trend information presented with-in the report.

The Chair informed Members that he would discuss these matters with the Deputy Chief Constable outside of the meeting and report back to Members.

Chair / DCC

ORDERED that:

1. the number of claims received remained the same as the number of claims received in the same period last year, with motor liability being the leading category, be noted.
2. a 225% increase in the number of claims finalised when compared with the same period last year be noted.
3. 38% of finalised cases during the period were successfully defended which was to be compared with 20% successfully defended during the same period last year, be noted.
4. the 62 cases settled during the period cost the Force £172.701 This was to be compared with the 9 cases settled during the same period last year at a cost of £30.854 be noted
5. Headquarters is the area with most claims, be noted.

236

COMPLAINTS AGAINST POLICE

The representative from the Professional Standards Department presented the Complaints Against Police for the period April 2010 to June 2010. The report was produced in the format to be National Intelligence Model (NIM) Compliant.

Members were informed that there had been a 7% decrease in the number of cases recorded during that period (121 to 112), with a 2% decrease in the number of complaints (down from 173 to 170).

Complaints of "other neglect/failure in duty" and "Incivility" continued to outnumber those of "Assault" allegations, 32 and 45 complaints respectively, compared to 28 in the "Assault" categories.

23% (30) of completed complaints had been locally resolved. During that period 63% (19) of locally resolved complaints had been by District and 37% (11) by the Professional Standards Department.

Members were informed about the 'Lesson's Learned' section of the report, and how this is disseminated across the Force area.

Members requested information on what was 'corrupt practice', how it was defined and how it was dealt with.

The Deputy Chief Constable informed Members of how such matters were dealt with and assured Members that he meets with the Chair of the Panel monthly to discuss such.

The Deputy Chief Constable further assured Members that in every such case, he personally becomes involved with these matters, and that should one arise at the next meeting he would take Members through the process.

DCC

Members sought assurance on a number of matters pertaining to complaints against the police, all of which were responded to the satisfaction of Members.

Members were informed that 81 letters of appreciation had been received.

ORDERED that:

1. The contents of the report be noted.

237

DELIBERATE DAMAGE STATISTICS

The Deputy Chief Constable informed Members of the cost to the Force of deliberate damage by way of forced entry into premises for the period 1st April 2010 to 30th June 2010 and of the operational results achieved through such forced entry and other premises searches.

Members were informed that the Force had paid out £14,971 in compensation for acts of deliberate damage, this compared to £8,447 paid out in the same period during the previous year. Whilst 2410 searches were conducted, only 243 (10.1%) resulted in deliberate damage compared to 8.92% in the previous year. The value of property, cash and drugs seized totaled £412,282 and this compared to £940,772 seized during the same period in 2009.

ORDERED that:

1. The contents of the report be noted.
2. The operational benefits accruing to the Force in terms of property, drugs and cash seized, outweigh the cost of the damage claims be noted.

238

INDEPENDENT CUSTODY VISITING ANNUAL REPORT 2009/10

The Lead Member for Custody Visiting informed Members that the purpose of the report was to provide Members with an update on the Cleveland Police Authority Independent Custody Visiting Scheme, and in particular in

respect of the number of visitors, visits undertaken, training and meetings during 2009 – 2010.

Members were informed that Police Authorities are required to operate an Independent Custody Visiting Scheme within the Police Reform Act 2002. National guidance published recommended that regular visits are undertaken by volunteers recruited and managed by the Police Authority, to Police Custody units. Within this guidance visits are undertaken in pairs and are unannounced. Visitors must be allowed access to the Custody area immediately unless there is a safety issue in which case this must be recorded.

ORDERED that:

1. Members receive the Independent Annual Report and its publication on the Cleveland Police Authority website be agreed.

239

INDEPENDENT CUSTODY VISITORS HOME OFFICE CODE OF PRACTICE

The Police Authority's Independent Custody Visitor Scheme Administrator informed Members that the Home Office had issued a new code of practice in respect of the Independent Custody Visiting Scheme.

Members were informed that there is likely to be national guidance produced in the future to go with the Code of Practice, but at this stage it is not clear when this will be published. The action plan attached at Appendix A to the report had been produced to ensure that Cleveland Police Authority is complying with the new Code.

ORDERED that:

1. the Code of Practice and the action plan be received to ensure that the Authority complies with the Code be noted.

240

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to Section 100a(4) of the Local Government Act 1972, excluding the press and public from the meeting under Paragraphs 1 and 7 of Part 1 of Schedule 12A to the Act.

241

CASES FROM THE COMPLAINTS REGISTER

Members of the Complaints Panel were shown the cases from the Complaints Register which had previously been selected by the Panel Chair.

242

MINUTES OF THE AUDIT & INTERNAL CONTROL PANEL HELD ON 10 AUGUST 2010

ORDERED that the following minutes of the Audit & Internal Control Panel held on 10 August 2010 were submitted and approved.

AUDIT AND INTERNAL CONTROL PANEL

ACTION

A meeting of the Audit and Internal Control Panel was held on Tuesday 10 August 2010 commencing at 10.30 am in the Members Conference Room, Police Headquarters.

PRESENT Mr Mike McGrory JP (Chair), Mr Peter Hadfield (Vice Chair), Mr Geoff Fell, Councillor Mary Lanigan, Mr Chris Coombs and Councillor Caroline Barker.

OFFICIALS Mr Michael Porter, Mr Norman Wright and Mr John Bage (CE).
Mr Derek Bonnard and Miss Kate Rowntree (CC).

AUDITORS Mrs Sue Turner – Internal Auditor (RSM Tenon),
Mr Paul Heppell and Ms Lynne Snowball – External Auditor (Audit Commission)

243 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dave McLuckie (ex officio), Mr Peter Race MBE (ex officio), Mayor Stuart Drummond and Mrs Ann Hall

244 **DECLARATIONS OF INTERESTS**

There were no declarations of interest.

245 **MINUTES OF THE PREVIOUS MEETING HELD 3 June 2010**

Members sought an additional commentary to the previous minutes in the declarations of interest. Following this the minutes were agreed as a true and accurate record.

246 **OUTSTANDING RECOMMENDATIONS**

ORDERED that:-

2. the Outstanding Recommendations were noted and updated.

247 **EXEMPTIONS FROM STANDING ORDERS (APRIL – JUNE 2010)**

The Deputy Chief Constable presented the report to Members. New contract standing orders were introduced on 1 July 2009. Standing Orders paragraph 9 stated that "Utilisation of Contract Standing Order 9 or failure to follow contract standing orders shall be reported to the Audit and Internal Control Panel". Details of each request were included in Appendix A to the report.

In compliance with Contract Standing Orders it had been the practice to report quarterly every circumstance where it appears that the normal requirement to tender had not been followed.

Members robustly and individually reviewed, each of the exemptions.

Members requested information relating to Forensic Telecommunications.

The Deputy Chief Constable gave an explanation as to Forensic Telecommunications and informed Members that the Force are looking to bring this service in-house, but explained that due to its nature not every aspect of this type of work could be carried out in-house.

ORDERED that;

1. the exemptions in Appendix A to the report be noted
2. Standing Orders be set aside in respect of the item reported in Appendix B, be noted

248

POLICE AUTHORITY RISK REGISTER – AUGUST 2010

Members were informed that the purpose of the report was to provide Members with the opportunity to review the CPA Risk Register and Action Plan.

The Strategy & Performance Manager informed Members that the 2007 CIPFA/APA guidance for Police Authorities "Delivering Good Governance in Local Government Framework" recommended that an effective risk management system be put in place and that decisions be subject to effective scrutiny and the management of risk. It further recommended that the Authority should ensure that risk management is embedded into the culture of the organization.

In order to engender and support a culture of risk management across the Authority and Force, the Chief Executive established a Joint Risk Management Group that meets monthly. This Group reviewed the progress being made with the Force implementation programme and will, amongst other things; facilitate consistency between the Authority and Force Risk Registers.

At the July meeting of the Joint Risk Management Group it was agreed to insert relevant items from the CPA Baseline Assessment – a risk identification exercise commenced in January 2010 - onto the CPA Risk Register. In addition to this various partnership risks have been identified in respect of funding matters.

The Strategy & Performance Manager informed Members that the ability to identify and manage its risks will enhance the Authority's capability to promote openness and accountability, promote corporate governance and performance improvement.

ORDERED that;

1. the Risk Register at Appendix A to the report and Action Plan at Appendix B to the report be agreed.
2. the Police Authority Risk Register is currently being transferred onto the new 4Risk electronic risk management system be noted.

249

INTERNAL AUDIT PROGRESS REPORT

The Internal Auditor informed Members that the periodic internal audit plan for 2010/11 was approved by the Audit & Internal Control Panel on 3 June 2010. The report presented summarised the outcome of work completed to date against that plan. Appendix A to the report provided cumulative data in support of internal audit performance.

Members were informed that regular liaison meetings are held with the Authority and the Force to discuss developments within the organisation and the scoping of individual audits. Future quarterly meetings to discharge such are planned.

ORDERED that;

1. the report be noted.

250

AUDIT PROGRESS REPORT – 2009/10

The Chair agreed to accept a tabled draft report of the Audit Commission, 'Audit Progress Report August 2010'.

The Chair and Members agreed that the press and public should be excluded from the meeting under Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 for paragraphs 16 -19 of the report, and that the Audit Commission should provide a copy of this report excluding those paragraphs which would be made publicly available.

The Treasurer informed Members that prior to the Statement of Accounts being agreed and signed off by the Police Authority Executive, there were a small number of matters that need addressing prior to 30th September 2010. These were PFI Asset Valuations, Pensions and Staffing Issues.

The Audit Commission gave Members further information on the areas of business to be concluded. In addition the Audit Commission also informed regarding new systems they are trying to implement in a less costly manner. This would allow greater focus on local value for money issues. Members were pleased to accept the offer of a presentation at a future briefing session to help focus on where this might be of benefit locally.

The Audit Commission updated Members on the present situation following recent Government announcements, and offered to give Members a presentation encompassing all issues and committed to keep Members informed of developments.

**AUDIT
COMMISSION**

Members enquired as to the PFI Asset Valuations and why there had been variations that needed addressing.

The Treasurer informed Members that due to changes in the International Financing Reporting Standards (IFRS) there is now a new requirement to show such issues on balance sheets.

The Treasurer informed Members that it had been prudent in the past for the Audit & Internal Control Panel (or a representative group of such) to meet so that it may, when satisfied, recommend the Statement of Accounts to the Police Authority Executive. He requested that such a meeting be held

prior to the Police Authority Executive dealing with such business.

ORDERED that;

1. a future briefing to Members, to be carried out by the Audit Commission be agreed.
2. a meeting be arranged prior to a Police Authority Executive, with the Chair, Vice Chair, Treasurer, Audit Commission and Cllr Lanigan to oversee the finalising of the Statement of Accounts be agreed.
3. the report be noted.

251

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act.

252

AUDIT PROGRESS REPORT – AUGUST 2010

In reference to paragraphs 16 – 19 of the Audit Progress Report the Audit Commission informed Members of their review into a staffing issue within the Police Authority which was concluded in a comprehensive report which was considered by the full Authority at its meeting on the 25 June 2010.

ORDERED that:-

1. the report be noted.

253

MINUTES OF THE STRATEGIC AIR SUPPORT PANEL HELD ON 12 AUGUST 2010

ORDERED that the following minutes of the Strategic Air Support Panel held on 12 August 2010 were submitted and approved.

STRATEGIC AIR SUPPORT

An meeting of the Strategic Air Support Panel was held on Thursday 12 August 2010 commencing at 2.00pm, in the Members Conference Room at Police Headquarters.

PRESENT: Mr Peter Race MBE (Chair), Mr Ted Cox JP (Vice Chair), Mr Chris Coombs, Councilor Ron Lowes

ADDITIONAL MEMBERS: Mr Geoff Fell

OFFICIALS: Mr John Bage (CE)
Mr Dave Pickard, Mr Simon Wilkinson and Miss Kate Rowntree (CC)

254

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councilor Dave McLuckie (ex officio)

255

MINUTES OF THE PREVIOUS INFORMAL MEETING HELD ON 27 MAY 2010

The minutes were held as a true and accurate record

256

AIR OPERATIONS UNIT PERFORMANCE UPDATE

The Assistant Chief Constable Crime Operations informed Members that the purpose of the report was to provide Members with an update on the performance of the Air Operations Unit.

Members were informed that during the period May to June 2010, the aircraft had flown for 188 hours, attended 541 incidents resulting in 98 arrests. The detailed performance figures were shown at Appendix A to the report.

The Assistant Chief Constable Crime Operations informed Members that in the first year of operation, the Cleveland Air Support Unit flew to approximately 60% more incidents in Cleveland than when they were part of the North East Air Support Unit (NEASU).

Members were informed of a number of incidents that the Unit had dealt with and were further informed that the helicopter is having a large impact on crime arrests, but separately is continuing to have a big impact on missing person's searches. Such incidents can have significant resource issues for the Force, which are greatly reduced by utilising the helicopter.

Members were informed that for the reporting period, there had been 9 letters of appreciation and one minor complaint regarding noise whilst flying over Elton Village.

The Assistant Chief Constable Crime Operations informed Members that as it was now summer, they had seen a large increase in the number of requests for the helicopter to attend public events. The helicopter had attended a number of these, and they have been extremely well received with very positive feedback and are a good way of engaging with different sectors of the community.

Members commented that they had seen the helicopter at the recent Cleveland Show and that it had generated a great deal of positive interest and feedback from the public.

ORDERED that:

1. the report be noted.

257

NATIONAL AIR SUPPORT SERVICE UPDATE

The Assistant Chief Constable Crime Operations informed Members that following a previous update, Cleveland Police had written to the Home Office detailing the Force's approach to participating in any National Air Service. However the Force had not been involved in any further meetings or work in connection with this area.

Members were informed that the Force had requested an update from T/Superintendent Richard Watson who had been working on the project

under the authority of Chief Constable Alex Marshall who is the national lead. Members were given an update.

The Assistant Chief Constable informed Members that there were two main aspects to Governance arrangements, the Air Operations Working Group and the National Police Air Service Management Board. However Cleveland are excluded from having any representation on these groups. Chief Constable Marshall will be delivering the project proposal to his Chief Officer colleagues at the Chief Constable's Council meeting in October 2010.

Members expressed concern that Cleveland had no representation and were excluded directly from either of the Governance arrangements put in place.

Members felt that such a lack of representation could have a critical effect on future air operations across the Cleveland area.

ORDERED that:

1. the Assistant Chief Constable Crime Operations write to Chief Constable Marshall to seek an explanation as to Cleveland's direct exclusion from the National Air Operations Governance process, be agreed.
2. the report be noted.

**ACC Crime
Ops**

258

PROCUREMENT UPDATE IN RELATION TO THE PURCHASE OF THE NEW HELICOPTER

The Assistant Chief Constable Crime Operations informed Members that the purpose of the report was to update Members on the purchase of the new helicopter.

Members were reminded that in September 2008, Cleveland Police Authority placed an order for a new helicopter to replace the present aircraft. The new helicopter is a Eurocopter EC135 P2i.

Cleveland's new helicopter has now arrived in the UK and is at the Eurocopter factory at Oxford. The UEO attended Oxford at the beginning of July and went through a short acceptance procedure. This consisted of checking the aircraft has been built to our specification. It is a fully working helicopter but will now go through several months of being kitted out with police role equipment. The new helicopter is expected to be received in Force in either December 2010 or January 2011.

ORDERED that:

1. the report be noted.

259

MINUTES OF THE STRATEGIC AIR SUPPORT PANEL HELD ON 12 AUGUST 2010

ORDERED that the following minutes of the Strategic Air Support Panel held on 12 August 2010 were submitted and approved.

STRATEGIC AIR SUPPORT

An meeting of the Strategic Air Support Panel was held on Thursday 12 August 2010 commencing at 2.00pm, in the Members Conference Room at Police Headquarters.

PRESENT: Mr Peter Race MBE (Chair), Mr Ted Cox JP (Vice Chair), Mr Chris Coombs, Councilor Ron Lowes

ADDITIONAL MEMBERS Mr Geoff Fell

OFFICIALS: Mr John Bage (CE)
Mr Dave Pickard, Mr Simon Wilkinson and Miss Kate Rowntree (CC)

260 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councilor Dave McLuckie (ex officio)

261 **MINUTES OF THE PREVIOUS INFORMAL MEETING HELD ON 27 MAY 2010**

The minutes were held as a true and accurate record

262 **AIR OPERATIONS UNIT PERFORMANCE UPDATE**

The Assistant Chief Constable Crime Operations informed Members that the purpose of the report was to provide Members with an update on the performance of the Air Operations Unit.

Members were informed that during the period May to June 2010, the aircraft had flown for 188 hours, attended 541 incidents resulting in 98 arrests. The detailed performance figures were shown at Appendix A to the report.

The Assistant Chief Constable Crime Operations informed Members that in the first year of operation, the Cleveland Air Support Unit flew to approximately 60% more incidents in Cleveland than when they were part of the North East Air Support Unit (NEASU).

Members were informed of a number of incidents that the Unit had dealt with and were further informed that the helicopter is having a large impact on crime arrests, but separately is continuing to have a big impact on missing person's searches. Such incidents can have significant resource issues for the Force, which are greatly reduced by utilising the helicopter.

Members were informed that for the reporting period, there had been 9 letters of appreciation and one minor complaint regarding noise whilst flying over Elton Village.

The Assistant Chief Constable Crime Operations informed Members that as it was now summer, they had seen a large increase in the number of requests for the helicopter to attend public events. The helicopter had attended a number of these, and they have been extremely well received with very positive feedback and are a good way of engaging with different sectors of the community.

Members commented that they had seen the helicopter at the recent Cleveland Show and that it had generated a great deal of positive interest and feedback from the public.

ORDERED that:

2. the report be noted.

263

NATIONAL AIR SUPPORT SERVICE UPDATE

The Assistant Chief Constable Crime Operations informed Members that following a previous update, Cleveland Police had written to the Home Office detailing the Force's approach to participating in any National Air Service. However the Force had not been involved in any further meetings or work in connection with this area.

Members were informed that the Force had requested an update from T/Superintendent Richard Watson who had been working on the project under the authority of Chief Constable Alex Marshall who is the national lead. Members were given an update.

The Assistant Chief Constable informed Members that there were two main aspects to Governance arrangements, the Air Operations Working Group and the National Police Air Service Management Board. However Cleveland are excluded from having any representation on these groups. Chief Constable Marshall will be delivering the project proposal to his Chief Officer colleagues at the Chief Constable's Council meeting in October 2010.

Members expressed concern that Cleveland had no representation and were excluded directly from either of the Governance arrangements put in place.

Members felt that such a lack of representation could have a critical effect on future air operations across the Cleveland area.

ORDERED that:

3. the Assistant Chief Constable Crime Operations write to Chief Constable Marshall to seek an explanation as to Cleveland's direct exclusion from the National Air Operations Governance process, be agreed.
4. the report be noted.

**ACC Crime
Ops**

264

PROCUREMENT UPDATE IN RELATION TO THE PURCHASE OF THE NEW HELICOPTER

The Assistant Chief Constable Crime Operations informed Members that the purpose of the report was to update Members on the purchase of the new helicopter.

Members were reminded that in September 2008, Cleveland Police Authority placed an order for a new helicopter to replace the present aircraft. The new helicopter is a Eurocopter EC135 P2i.

Cleveland's new helicopter has now arrived in the UK and is at the

Eurocopter factory at Oxford. The UEO attended Oxford at the beginning of July and went through a short acceptance procedure. This consisted of checking the aircraft has been built to our specification. It is a fully working helicopter but will now go through several months of being kitted out with police role equipment. The new helicopter is expected to be received in Force in either December 2010 or January 2011.

ORDERED that:

2. the report be noted.

265

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 3 of Part 1 of Schedule 12A to the Act.

266

JOINT WORKING BETWEEN CLEVELAND & DURHAM IN ROADS POLICING AND FIREARMS FUNCTIONS

The Assistant Chief Constable Crime and Operations informed Members that the purpose of the report was to inform the Chairs and Members of the Police Authorities in Cleveland and Durham of the proposals contained in a detailed business case relating to joint working between the Forces in the functions of roads policing and firearms.

The Chairman queried whether it would be possible to move to a joint collaborative position quicker if an approach was made to Her Majesty's Government to consider such arrangements.

The Assistant Chief Constable Crime and Operations informed Members that such an approach may be of value, should Members wished to consider this route.

The detailed business case for Option 2c in the report demonstrated that there are a number of opportunities to extend collaborative working in the areas of roads policing and firearms, to each force's mutual benefit. There is potential for making considerable savings, and achieve operational benefits which will streamline structures and enhance performance.

Furthermore, Members were informed that Option 2c to the report also provided an enabling stepping stone to Option 3b to the report, where both Forces' RPU and firearms structures would be able to operate from a single base, potentially delivering further economies of scale.

ORDERED that;

1. Option 2c to the report, for implementation from 1st

April 2011 be agreed.

2. a Chief Inspector be appointed to oversee the implementation of the plan, with a view to being the first Head of the future joint unit, be agreed.
3. a 6 shift system is endorsed as a desirable proposition be agreed.
4. delegation is given to both Chief Constable's to resolve issues and costs associated with establishing an implementation team be agreed.
5. the approach recommended by the Heads of Finance relating to the apportionment of costs, savings and benefits on a 50/50 basis be agreed.
6. the Chief Constable's and Police Authority Chief Executive's be given delegated authority to draw up and execute the necessary Collaboration Agreement be agreed.
7. the potential for future movement towards Option 3b – a single joint operations base by both Police Authority's be noted.
8. Members on the Cleveland & Durham Tactical Training Centre Strategic Board report any appropriate business on these matters, through Cleveland Police Authority's Operational Policing Panel, be agreed.