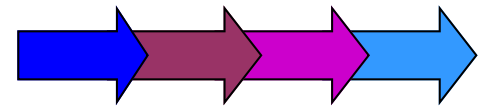


## Schools Capital Projects Board Meeting

6<sup>th</sup> September 2010 15:00 to 16:30  
Municipal Buildings, Conference Room 2

<b>Glossary of Terms</b>					
<b>PCP</b>	Primary Capital Programme	<b>SCP</b>	School Capital Projects		
<b>DfE</b>	Department for Education	<b>PfS</b>	Partnerships for Schools		
<b>BSF</b>	Building Schools for the Future Team	<b>CSR</b>	Comprehensive Spending Review		
<b>PID</b>	Project Initiation Document	<b>RAG</b>	Risk Matrix indicating Red, Amber or Green		
<b>IPD (1/2)</b>	Invitation to participate in dialogue (phase 1 or 2)				
<b>Attendees</b>					
Neil Schneider (Chair)	Chief Executive	Lionel Danby	SCP Project Director		
Jane Humphreys	Corporate Director of Children, Education and Social Care	Richard Pratt	SCP Project Manager		
Ann McCoy	Cabinet Member for Children and Young People	Peter Hodge	PFS Project Director		
Tony Beckwith	Head of Support Services	Tracy Cooke (Minutes)	PA to the SCP Team		
Craig Walker	Head Teacher – Northfield School				
<b>Circulation as above plus:</b>					
David Bond	Julie Danks	Paul Dobson	John Hegarty	Ann Lees	Richard Poundford
Kirsty Watt					
					<b>Action</b>
<b>1</b>		<b>Apologies</b>			
	<b>1.1</b>	Received from: David Bond, Julie Danks, Paul Dobson.			<b>Note</b>
<b>2</b>		<b>Minutes of meeting held on 6<sup>th</sup> April 2010</b>			
	<b>2.1</b>	Accepted as a true record.			<b>Note</b>
	<b>2.2</b>	No matters arising from the previous meeting, all issues incorporated in today's agenda			<b>Note</b>
	<b>2.3</b>	The new academies have now been opened, AM attended press conference at the North Shore Health Academy site. A brief discussion on the funding of the new academy's school uniform and the provision of free transport to pupils took place following a recent enquiry.			<b>None</b>
<b>3</b>		<b>PCP Update</b>			
	<b>3.1</b>	TB provided an update on developments within the Primary Capital Programme. The two projects anticipated to start this year have been placed on hold subject to the outcome of the Comprehensive Spending Review (CSR). The contract for the work will be going out to tender. The group discussed impact of the recent changes of Government policy and issues hi-lighted in the press regarding the number of pupil places would affect the priorities within the current scheme.			<b>Note</b>
	<b>3.2</b>	PH provided information on how PfS is feeding into the Education CSR. The group speculated on School Capital spending and the timing of the announcements from Government. PH commented that announcements regarding the whole of education spending will be announced as part of the CSR in October, with the more detailed announcement following DfE review in December/ January.			
	<b>3.3</b>	The board discussed the recent changes in academies including expansion of the programme to allow primary schools to become academies. The criteria to apply to become an academy has changed so schools that are classed as outstanding could also be considered for academy status			



<b>4</b>		<b>BSF Update</b>	
	<b>4.1</b>	<p>LD provided the board with an update following the announcement of the BSF Programme having been stopped and academies funding now subject to further discussion. LD and the team are still awaiting further information from government on how future funding will be distributed. Criteria for future funding will be dependant on the sufficiently, condition and suitability of school buildings.</p> <p>The team are currently reviewing the secondary school estate to identify priorities. They are also preparing a paper to go to cabinet in October to seek approval to progress a revised strategy. The board requested that Secondary Heads and Principals were made aware of the report's development. LD will provide an update at their next group meeting.</p>	<p><b>Note</b></p> <p><b>LD</b></p>
	<b>4.2</b>	<p><u>Academies</u></p> <p>LD provided brief update on the academies EI Works, all work has been completed and legal issues have been resolved and contracts have been transferred into the academies control. LD has met with each principal of the academies to discuss the possibilities around school capital funding.</p>	<p><b>Note</b></p> <p><b>No</b></p>
	<b>4.3</b>	<p><u>Free school application</u></p> <p>BO2SS have submitted their application for a Free School to Government. The board discussed the Free School application and when a response from the DfE could be expected following the announcement in the press for 16 Free Schools to go ahead and prepare their business cases.</p>	<p><b>Note</b></p> <p><b>Note</b></p>
	<b>4.4</b>	<p><u>School Capital Projects</u></p> <p>The BSF team have changed their title to incorporate a wider remit around school buildings. A response to the "Call for evidence" to the Government's spending review is being finalised. LD hi-lighted the issues around Ian Ramsey, Northfield and Campus sites. LD and the team met with their Legal consultants and Architects to determine whether they were any further information around funding. The meeting with the legal representative clarified the position that there would not be grounds for a case for a claim against the LA from the bidders as the BSF process had just completed IPD1. At that point any of the three bidders could have been deselected when the BSF programme was stopped.</p>	<p><b>Note</b></p> <p><b>Note</b></p> <p><b>Note</b></p>
<b>5</b>		<b>RAG Report</b>	
	<b>5.1</b>	<p>RP provide the board with RAG report rated as Amber (progressing as expected) RP provided details on the tasks to be completed within the next few months including:</p> <ul style="list-style-type: none"> <li>• Prepare revised strategy following Cabinet's approval in October</li> <li>• Meet with school head teachers and leadership teams to identify which are their most urgent priorities</li> <li>• To look at other procurement / funding streams</li> </ul> <p>RP discussed with board to expand the strategy and link in with the corporate asset review. He discussed possibilities of opening the school to other uses e.g. Business Unit which could provide opportunities for work placements for pupils. The board agreed to the team looking at the idea further in consultation with schools.</p>	<b>Note</b>
<b>6</b>		<b>Risk Register</b>	
	<b>6.1</b>	RP provided risk register to hi-light current risk to the SCP programme. The board discussed and agreed to develop the risk register further to incorporate the PCP and Corporate Asset review	<b>Note</b>
<b>7</b>		<b>Any other business</b>	
	<b>7.1</b>	JH updated the board that interviews for Julia Morrison's replacement will take place on Friday 10 <sup>th</sup> September	<b>Note</b>
	<b>7.2</b>	The board discussed and agreed to cancel October's meeting and meet in November following the Government CSR announcements	<b>Note</b>
<b>8</b>		<b>Next meeting</b>	
	<b>8.1</b>	<b>Monday 1<sup>st</sup> November 3.00pm – 4.30pm Conference Room 2 Municipal Buildings.</b>	<b>Note</b>