

Building Schools for the Future Project Board Meeting

28th June 2010 15:00 to 16:30

Municipal Buildings, Conference Room 2

Glossary of Terms			
PCP	Primary Capital Programme	CDA	Client Design Adviser
DfE	Department for Education	PfS	Partnerships for Schools
BSF	Building Schools for the Future Team	SOB	South of the Borough
PID	Project Initiation Document	RAG	Risk Matrix indicating Red, Amber or Green
IPD (1/2)	Invitation to participate in dialogue (phase 1 or 2)		
Attendees			
Julie Danks (Chair)	Corporate Director of Resources	Lionel Danby	BSF Project Director
Jane Humphreys	Corporate Director of Children, Education and Social Care	Richard Pratt	BSF Project Manager
Ann McCoy	Cabinet Member for Children and Young People	Jill Douglas	Principal Solicitor – Law and Democracy
Julia Morrison	Assistant Director/Head of Children, Schools and Complex Needs	Peter Hodge	PfS Project Director
Richard Poundford	Head of Regeneration and Economic Development	Tracy Cooke (Minutes)	PA to the BSF Team
Circulation as above plus:			
Neil Schneider	Tony Beckwith	David Bond	Paul Dobson
			Kirsty Watt
			David Youldon
			Action
1	1.1	Apologies	
		Received from: Neil Schneider, Tony Beckwith, David Bond, Paul Dobson, Kirsty Watt, David Youldon	
			Note
2		Minutes of meeting held on 6th April 2010	
	2.1	Prior to reading through of minutes of the previous meeting the Board welcomed Cllr Ann McCoy as a new member replacing Alex Cunningham as Cabinet Member for Children and Young People.	
			Note
	2.2	Accepted as a true record.	
			Note
	2.3	No matters arising from the previous meeting, all issues incorporated in today's agenda	
			Note
	2.4	AM queried whether there was any further negotiation regarding the title of the North Shore academy, JM updated the group after discussion the academy will remain North Shore Health Academy, although the PCT noted the comments	
3		PCP Update	
	3.1	TB sent his apologies, JM updated the group briefly on the progress of PCP, a paper was sent to cabinet regarding the number of primary school places and future funding of schools.	
			Note
4		BSF Update	
	4.1	<u>Current Programme and funding position (gov. changes)</u>	
		a) The BSF programme continues on with the approach of business as usual and is continuing to proceed with IPD2	
		b) PH commented that PfS have had no further information from government regarding any possible changes in BSF, any information relating to government policy is already in the public domain	
			Note
			Note

	4.2	<u>Academies</u> a) North Shore Health Academy – work has continued concentrating on the transfer of staff and TUPE arrangements. b) North Shore group placed a request to both Norton / Blakeston to close a week earlier to allow for changes to start, after negotiation this has been agreed as two days early,. c) DfE have approved grants to support a small amount of cosmetic work (painting, signage etc) to be done at TCS and Blakeston over the summer holidays, in preparation for the buildings opening as Academies in September. Contractors have been appointed and the work scheduled to begin as soon as term ends. d) Principals have now been appointed for both Academies; Marissa O'Connor for Thornaby, Chris Coady for North Shore Health Academy e) Issues around uniform have been resolved, new uniforms have been allocated for all pupils at the school. Academies receive a grant from DfE to provide free first uniforms for all students.	Note Note Note Note Note
	4.3	<u>Review revised IPD2 Programme</u> a) Evaluation process for IPD1 has been completed. RP outlined the evaluation process to the board and provided them with report that provided the names of the two successful bidders (BAM Construct Ltd and Shepherd). b) RP/LS asked board for approval to notify the two bidders in 1 st and 2 nd place and deselect the 3 rd . c) RP also provided information on the revised IPD2 programme which has been accelerated to complete the process by financial close, allowing time for cabinet agreement and planning permission. d) As discussed at the previous meeting the board meeting dates have been reduced to occur concurrently with each key milestone of the project. The board agreed to the proposed timeline and new programme for IPD2 provided by RP	Note Note
5		RAG Report (tabled) & Risk Register	
	5.1	The Rag Report was tabled; there are currently 12 areas of risk .Further information will be available at the next meeting regarding the impact of change of government	Note
6		Any other business	
	6.1	None raised	Note
	6.2	JM and JB gave their apologies for next meeting	
7		Next meeting	
	7.1	Monday 6th September 3.00pm – 4.30pm Conference Room 2 Municipal Buildings	Note