

Building Schools for the Future Project Board Meeting

6th July 2009 15:00 to 16:30

Municipal Buildings, Conference Room 2

Glossary of Terms			
SOI	Statement of Intent	LEP	Local Education Partnership
EOI	Expression of Interest	OBC	Outline Business Case
TCS	Thornaby Community School	RC	Roman Catholic
GB's	Governing bodies	KPIs	Key Performance Indicators
BSF	Building Schools for the Future	PFI	Private Finance Initiative
Aecom	Technical Advisors company name	Bishopton Pru	The Bishopton Pupil Referral Unit Centre
RAG	Risk Matrix indicating Red, Amber or Green		

Attendees

Neil Schneider (Chair)	Chief Executive	Alex Cunningham	Councillor
Julia Morrison	Head of Children & Schools in Complex Needs	Val Goodrum	Partnership Director
Julie Danks	Corporate Director of Resources	Richard Poundford	Head of Regeneration and Economic Development
Jane Humphreys	Corporate Director	Lionel Danby	BSF Project Director
Peter Hodge	PfS Project Director	Richard Pratt	BSF Project Manager
Tracey Brown (Minutes)	PA to the BSF Team		

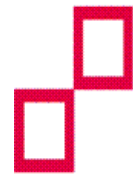
Circulation: as above plus

John Hegarty	David Youldon	
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David Youldon

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1		Apologies	
	1.1	Received from David Youldon and Tony Beckwith.	Note
2		Minutes (1st June 09)	
	2.1	Accepted.	Note
	2.2	No matters arising.	
3		Updates	
	3.1	<u>Academies</u> <ul style="list-style-type: none"> a) SOI's have been received for both academies. Good progress is being made and work with sponsors is progressing. The EOI is expected to be completed by 14th July. b) The consultation process will start in the autumn term. Planning to have Principals appointed during December, allowing for them to serve notice during the spring term. Ready to take up appointment January 2011 for Thornaby and September 2011 for Stockton. c) We are now waiting for Academies team comments on these proposed timescales. d) TCS have made significant progress. e) AC stated that local authority governors on the GB's of predecessor 	Note

		<p>schools should be fully briefed to ensure they are able to support the Academies processes. JM reassured AC that a lot of time was currently being put into briefing governors.</p> <p>f) Sally Walton will be lead advisor on the academy development.</p> <p>g) A new Project Manager has joined the BSF Team; Jonathan Stott. He will be focusing on academy procurement and buildings development.</p>	
	3.2	<p><u>LEP</u></p> <p>a) The steering group is making good progress with scoping and strategy development.</p> <p>b) The LEP Cabinet paper is nearing completion and will go to Cabinet in September.</p>	
	3.3	<p><u>OBC</u></p> <p>a) The main body of the OBC is now being written up in draft. The various sections split up amongst the BSF Team. The supporting papers and appendices are being developed. OBC will be taken the Cabinet in September.</p> <p>b) The RC federation processes are progressing well. Public consultation meetings and staff meetings have been held at each of the three schools.</p> <p>c) Aecom have agreed to review the Stockton's schools condition surveys. With a view to providing warranties for the Authority's work.</p> <p>d) The concerns for the OBC time scale was expressed in relation to potentially including additional schools in wave 6. PH confirmed that the original timeline for OBC should remain and any additional schools inclusion dealt with as a supplementary submission.</p> <p>e) A written response in relation to the petition for Ingelby Barwick has been received. NS to offer to meet lead petitioner.</p>	NS
	3.4	<p><u>Letters of Commitment</u></p> <p>All schools are in process of sending in their Letters of Commitment or of Support. These will form part of the OBC appendices.</p>	
4		Bidders Day Feedback	
	4.1	<p>Positive feedback of the event has been received, an evaluation form will be sent to all attendees. PH thought that the event was well organised and well run. He though the presentations gave a clear message and showed confidence in the programme. NS thanked the team and said that the event came across very professionally.</p>	RP
5		RAG Report (tabled)	
	5.1	<p>The report is now at an amber stage instead of the red due to the current EOI's. It is expected to stay amber for some time.</p>	
	5.2	<p>a) The Board discussed the potential relocation of Westlands and Bishopton Pru. It was agreed that further feasibility work should be progressed.</p> <p>b) The transport assessment at the Grangefield site will need to be reviewed.</p> <p>c) The possible co location with the primary school was seen as a benefit.</p> <p>d) The information has been shared with the ward councillors and agreement has been received from the governing bodies and the schools.</p> <p>e) Affordability will be discussed at next Friday's OBC Development Group.</p>	AECOM
	5.3	<p>a) The Board discussed the empty King Edwin premises. Asset management to report back to CMT.</p>	TB
6		Primary Capital Programme	
	6.1	<p>a) Consultation on the amalgamation of Bewley infant school is ongoing.</p> <p>b) Productive dialogue with the diocese of Hexham and Newcastle in ongoing with regard to the four Catholic Primary schools in Billingham.</p> <p>c) Change management work with primary schools headteachers has begun. Work has been focussed on the transforming learning aspect.</p>	JM/TB



7		Any other business	
	7.1	The Members Seminar on 23 rd July will focus on 'Transforming Learning'.	JM
	7.2	A requirement for the employment of local sub contractors and supply chains should be included into the output spec/KPI's.	BSF
	7.3	VG announced that the Stockton Sixth Form College capital funding is not to be provided. Moving forward from this, the possibility of seeking PFI will be looked into. NS and VG to meet with the College Principal.	Note NS
8		Next meeting	
	8.1	3rd August 2009 15:00 to 16:30 Municipal Buildings, Conference Room 2	Note