

Building Schools for the Future

BSF Project Board Meeting

11th May 2009 15:00 to 16:30

Municipal Buildings, Conference Room 2

Attendees			
Neil Schneider (Chair)	Chief Executive	Peter Hodge	PfS Project Director
Julia Morrison	Head of Children & Schools in Complex Needs	Val Goodrum	Partnership Director
Julie Danks	Corporate Director of Resources	Lionel Danby	BSF Project Director
David Youldon	Head Teacher (Northfield)	Richard Pratt	BSF Project Manager
Alex Cunningham	Councillor	David Bond	Director of Law & Democracy
Richard Poundford	Head of Regeneration and Economic Development	Tracey Brown (Minutes)	PA to the BSF Team
Circulation: as above plus			
John Hegarty	Jane Humphreys	Tony Beckwith	
David Youldon			Action
1	Apologies		
	1.1	Received from: Jane Humphreys & Tony Beckwith	Note
2	Minutes of meeting held on 6th April 2009		
	2.1	Approved.	Note
3	Matters arising from minutes		
	3.1	None	
4	Updates		
	4.1	<u>Academies</u> a) The SOI has been received for Stockton Academy. Thornaby Academy still awaiting ministerial approval. b) Contact has been made with the EOI Advisor. A meeting will be set up shortly. c) Visioning meetings with co-sponsors have taken place; processes toward forming the Academy will be developed.	JM
	4.2	<u>LEP</u> a) A sub group will continue to meet to discuss the LEP strategy and scope. Progress has been made and awareness raised about the implications and affordability. b) An update report will be brought to CMT shortly. A formal report will be presented to Board prior to the Cabinet the date scheduled for 6 th August. c) It was agreed that members should be involved in discussion and input to gain a greater understanding of the LEP. d) AC requested more detail and involvement with the development of this matter.	

4.3	<u>SfC2</u> SfC2 has now been resubmitted after making the necessary changes requested by PfS. The document is now progressing through evaluation.	Note
4.4	<u>OBC</u> a) The OBC processes are developing; the various parts of the document are to be drafted over the next 8 weeks. The legal task group have been working on the SHA and SPA. b) A schools visit was set up in April to view remodelled schools in Sunderland. It was considered successful by those who attended. c) Northfield has been included within the wave 6 schools. DCSF have agreed to bring the school forward from the future wave. Surveys are now progressing on this site to ensure that all the data is available to feed into the OBC. The School is currently working on their ISSFC. JM thanked PH and his team for their behind the scenes work in enabling Northfield to be brought into Wave 6. d) OBC involves a 'raft' of consultation, meetings and documentation. Wherever there are areas of concern to note they will be brought to the Board's attention. e) RPo asked about the flooding risks concerning the Tilery Site. LD stated that there were still issues in planning terms but that it is expected that these risks can be mitigated.	Note
5	Bidders Information Day	
5.1	Revised agenda for Bidders Day tabled, assessed and agreed. A rehearsal will be set up for next month.	RP
5.2	The venue has now changed to the EDC as there were acoustic problems with Preston Hall and the date has changed from 24 th June to 25 th June to suit the revised accommodation availability.	Note
5.3	A PIN notice will go out this week to inform potential bidders, contractors' architects, and ICT providers.	KW/RP
5.4	Potential bidders will be able to speak with the BSF Team after the formal presentations. A members drop in sessions will commence at 2pm and go on till 8pm. Members were informed of this last week.	Note
5.5	A lot of effort will need to be put into that day to make the best of this opportunity to sell Stockton to interested bidders. It is important to be clear to bidders what we want to achieve.	Note
5.6	RPo suggested a tour of Stockton to take place the day before or after the Bidders Day which will be looked into by RP.	RP
6	RAG Report & Risk Register	
6.1	a) RAG Report tabled. b) RP stated that the RAG indicates red this month due to not receiving the SOI for Thornaby Academy	Note
6.2	LD has discussed the programme with PfS who have advised us to keep pushing on with OBC and the Academies and aim to submit with as much detail as can be made available, bearing in mind that the Academies programme may slip and may be considered as Stage 0 amendments.	Note
6.3	a) Meetings will be set up with governing bodies to obtain their sign up to their responsibilities within the BSF programme. b) AC suggested identifying LA governors to brief them. This was agreed upon.	LD Note
6.4	Jonathan Stott has now been appointed to the BSF Team. He will start on 27 th	

		June and will be concentrating on helping to get OBC completed as well as focusing upon the Sample Schools development.	Note
	6.5	The process for a public consultation event will be worked up for the end of May. NS reminded the group of the importance of informing members beforehand when consultation is being planned. Members will receive a direct invitation and letters to parents and local residences will be delivered.	Note
	6.6	<ul style="list-style-type: none"> a) Risk Register tabled. b) Transformation is a high risk. c) Affordability is an initial risk. d) Bidders support, the residual risk is still rather high as the neighbouring LAs are going to market around the same time. e) Risk is still being reviewed on a fortnightly basis. 	All / RP
	6.7	PH clarified the current situation regarding the location factor which meant continuing on as we are without knowing whether a change will occur. This presented a concern for the Section 151 Officer having to sign up to the unknown.	Noted
7		Primary Capital Programme	
	7.1	<ul style="list-style-type: none"> a) Update to be circulated with the minutes. b) Ensure the topic is covered within the next meeting. 	TBe RP
8		Any other business	
	8.1	None	
9		Next meeting	
	9.1	1st June from 15.00 to 16.30 in Conference Room 2, Municipal Buildings	Note