

## **Appointments Panel (Heads of Service)**

A meeting of Appointments Panel (Heads of Service) was held on Thursday, 14th August, 2008.

**Present:** Cllr Ken Lupton (Chairman), Cllr Mrs Jennie Beaumont, Cllr Bob Cook, Cllr Mrs Suzanne Fletcher (vice Cllr Mrs Rigg), Cllr Mrs Ann McCoy, Cllr Steve Walmsley.

**Officers:** J Danks, J Spittle (RES); S Johnson (LD)

**Also in attendance:** R Hannan, K Paget (Gatenby Sanderson)

**Apologies:** Cllr David Coleman, Cllr Bob Gibson, Cllr Lee Narroway, Cllr Mrs Maureen Rigg

### **APP 16/08 Appointment of Chairman**

RESOLVED that Councillor Lupton be appointed Chairman of the Appointments Panel.

### **APP 17/08 Declarations of Interest**

There were no declarations of interest.

### **APP 18/08 Appointment Panel for Post of Chief Executive-Proposed Arrangements**

Members of the Appointments Panel received a presentation on the proposed recruitment process for the Chief Executive from Gatenby Sanderson consultants.

The Panel discussed and agreed details on the following stages of the recruitment process:

- Technical Assessor Options - The Panel were provided with details of 3 technical assessors and agreed on an order of preference.

- Design of the final two day process - The Panel considered that it was important to have as much Member involvement in the process as possible. It was agreed that an 18 Member Panel, politically balanced, would be arranged for day 1 of the final two day process. The Panel also discussed arranging separate sessions for all Members of the Council, stakeholders and CMT to meet the candidates.

- Advertising - The Panel discussed and agreed the details in relation to advertising in the national media.

Members of the Panel were provided with a copy of the Chief Executive Job Description and Person Specification.

**RECOMMENDED to Council that the proposed arrangements outlined above be agreed.**