

## **CLEVELAND POLICE AUTHORITY EXECUTIVE**

A meeting of Cleveland Police Authority Executive was held on Monday 24 September 2007 in the Media Briefing Centre at Police Headquarters.

**PRESENT:** Councillor Caroline Barker, Councillor Barry Coppinger, Councillor Mary Lanigan, Councillor Ron Lowes, Councillor Dave McLuckie (Chair), Councillor Hazel Pearson OBE and Councillor Steve Wallace

Lay Justice Members  
Mr Ted Cox JP, Mr Keith Fisher JP and Mr Mike McGrory JP

Independent Members  
Miss Pam Andrews-Mawer, Mr Chris Coombs (Vice Chair), Mr Aslam Hanif, Mr Alf Illingworth TD JP and Mr Peter Race MBE

**OFFICIALS:** Mr Joe McCarthy, Mrs Caroline Llewellyn and Mrs Julie Leng (CE)  
Mr Sean Price, Mr Ron Hogg, Mr Derek Bonnard and Mrs Ann Hall (CC)  
Mrs Cath Andrews – Audit Commission

### **72 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Victor Tumilty.

### **73 DECLARATIONS OF INTERESTS**

There were no declarations of interests.

### **74 QUESTION TIME**

No questions were received from the public.

### **75 AUDITED STATEMENT OF ACCOUNTS 2006/07**

The Chief Executive presented the Audited Statement of Accounts 2006/07. Members received and approved the Statement of Accounts 2006/07, subject to Audit, at their Annual General Meeting in June.

The Statement of Accounts was prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom: Statement of Recommended Practice 2006/07

and the subsequent Police Pension Fund Regulations 2007 (SI 1932/2007) and 'present fairly' the financial position and transactions of the Authority and the Police Pension Fund for the year ended 31 March 2007.

**ORDERED** that the audited Statement of Accounts 2006/07 be agreed.

76

### **ANNUAL GOVERNANCE REPORT – CLEVELAND POLICE AUTHORITY – AUDIT 2006/07**

The District Auditor presented the Annual Governance Report for 2006/07 to Members for approval. This report had previously been submitted to the Audit and Internal Control Panel for consideration. As agreed at that meeting this report had been updated to include the up to date position following the revaluation of Stockton Police Station.

The Key Messages from the report were:-

- a. The Auditors work on the financial statements was now complete. It was proposed that they would issue an unqualified opinion in September (a draft was attached at Appendix 3 to the report).
- b. The systems and working papers to support the year end capital entries had improved from previous years but the audit identified a number of non trivial and minor errors.
- c. The Auditors view was that the Statement of Internal Control (SIC) had been prepared in accordance with proper practice specified by CIPFA and was consistent with the findings from their audit.
- d. The Auditors work on the Authority's arrangements to secure economy, efficiency and effectiveness in its use of resources was now complete. The Auditors proposed issuing an unqualified conclusion on the use of resources in September 2007 (a draft report was attached at Appendix 3 to the report).

**ORDERED** that the report be agreed.

77

### **OUTLINE ANNUAL SCHEDULE OF REPORTS**

The Chief Executive outlined the proposed annual schedule of reports for the Police Authority Executive and the Panels.

At the Police Authority AGM in June 2007, the Best Value Review of Cleveland Police Authority was discussed. One of the recommendations accepted was as follows:

*'In order to facilitate business planning, each panel/committee should have an annual programme of reports to be presented to the meetings. This should be consulted upon and circulated in advance of the commencement of the annual cycle of meetings'.*

The schedule was viewed as a basic annual requirement, with the dates being both outline and flexible, reliant upon both availability of the data and the future determination of the panel/committee meetings schedule.

**ORDERED** that the Outline Annual Schedule of Reports attached at Appendix A to the report be agreed.

78

## **REVIEW OF MEMBERS APPRAISALS 2007**

The Vice Chair submitted this report to members to update them on the progress to date in relation to the second stage of Members Appraisals.

The Police Authority agreed that all Members would be appraised in 2006, the appraisals were undertaken and training needs identified and included in the overall training plan.

It is twelve months since the first round of appraisals were undertaken and the majority of members have now completed their second appraisal. The Vice Chair has arranged for quarterly review of progress against the objectives identified in the appraisal process, the implementation of the training plans and Members attendance at training, briefings and meetings. This would ensure continuous progress/member development in 2007/08 prior to the third round of appraisals.

By repeating the appraisal the Police Authority sustains the continuous development of its members. The review process would enhance this by ensuring that progress was made throughout the year rather than relying on an annual meeting.

**ORDERED** that the second round of Appraisals had almost been completed and that the training needs identified had been fed into the training plan for the forthcoming year be noted.

## **MINUTES OF THE CLEVELAND POLICE AUTHORITY COUNCILLORS AND LAY JUSTICE MEMBERS**

**ORDERED** that that the following minutes of the Police Authority Councillors and Lay Justice Members held on the 26 July 2007 were submitted and approved.

### **CLEVELAND POLICE AUTHORITY COUNCILLOR AND LAY JUSTICE MEMBERS**

A meeting of Cleveland Police Authority Councillor and Lay Justice Members was held on Thursday 26 July 2007 in the Members Conference Room at Police Headquarters.

**PRESENT:** Councillor C Barker, Councillor P Kirton, Councillor M Lanigan, Councillor R Lowes, Councillor D McLuckie and Councillor H Pearson OBE.

Lay Justices  
Mr E Cox JP, Mr K Fisher JP and Mr M McGrory JP

**OFFICIALS** Mr J McCarthy and Mrs J A Leng (CE)

### **80 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillor B Coppinger, Councillor V Tumilty and Councillor S Wallace.

### **81 EXCLUSION OF PRESS**

**ORDERED** that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 1 of Part 1 of Schedule 12A to the Act.

### **82 APPOINTMENT OF ONE INDEPENDENT MEMBER**

Members were invited to make one appointment to the Independent Membership of the Police Authority.

**ORDERED** that:-

1. Mr Alf Illingworth TD be appointed as an Independent Member on the Police Authority.
2. Mr Alf Illingworth TD commence his appointment with immediate effect for a period of four years.

### **INDEPENDENT MEMBER SELECTION PANELS HELD ON 18 MAY 2007, 23 MAY 2007 AND 1 JUNE 2007**

The following minutes of the Independent Member Selection Panels held on the 18 May 2007, 23 May 2007 and 1 June 2007 were submitted and noted.

### **INDEPENDENT MEMBER SELECTION PANEL**

A meeting of the Independent Member Selection Panel was held on 18 May 2007.

PRESENT: Councillor Dave McLuckie  
Mr Joe Rayner and Mr John Robinson

OFFICIALS: Mrs Julie Leng

83 **Shortlisting of applicants**

The panel considered the thirty one applications received and selected eight to be invited to attend an interview.

**ORDERED** that eight candidates be invited to attend an interview on 23 May 2007.

84 **INDEPENDENT MEMBER SELECTION PANEL**

A meeting of the Independent Member Selection Panel was held on 23 May 2007.

PRESENT: Councillor Dave McLuckie  
Mr Joe Rayner and Mr John Robinson

OFFICIALS: Mr Joe McCarthy  
Mrs Julie Leng

85 **Interview of applicants**

The panel interviewed five of the eight selected candidates.

86 **Selection of candidates for Home Office Long List**

The panel considered the five applicants against the role profile and responsibilities.

**INDEPENDENT MEMBER SELECTION PANEL**

A meeting of the Independent Member Selection Panel was held on 1 June 2007.

PRESENT: Councillor Dave McLuckie  
Mr Joe Rayner and Mr John Robinson

OFFICIALS: Mr Joe McCarthy  
Mrs Julie Leng

87 **Interview of applicants**

The panel interviewed three of the eight selected candidates.

88 **Selection of candidates for Home Office Long List**

The panel interviewed the three applicants against the role profile and responsibilities. The Panel considered all eight candidates that had been interviewed and agreed four names be submitted to the Home Office.

**ORDERED** that Mr A Illingworth TD, Mr A Gardner, Miss Y Khan, Professor B Footitt be forwarded to the Home Office.

89                   **MINUTES OF THE CLEVELAND POLICE AUTHORITY  
EXECUTIVE HELD ON 26 JULY 2007**

**ORDERED** that the minutes of the Police Authority Executive Meeting held on the 26 July 2007 were approved and signed by the Chair as a true and accurate record.

90                   **MINUTES OF THE COMPLAINTS PANEL HELD ON 1  
AUGUST 2007**

**ORDERED** that the following minutes of the Complaints Panel held on the 1 August 2007 were submitted as a true and approved.

**COMPLAINTS PANEL**

A meeting of the Complaints Panel was held on Wednesday 1 August 2007 in the Members Conference Room at Police Headquarters.

PRESENT:           Cllr Caroline Barker, Mr Chris Coombs (ex officio), Mr Ted Cox JP (Chair), Cllr Paul Kirton, Cllr Ron Lowes and Mr Mike McGrory JP

OFFICIALS:       DCC Ron Hogg, Supt Brian Dunn, Mrs Joanne Monkman, Miss Kate Rowntree and Ms Anne-Marie Salwey (CC).  
Mrs Julie Leng (CE)

91                   **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Keith Fisher JP, Mr Aslam Hanif and Cllr Dave McLuckie (ex officio).

92                   **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

93                   **CIVIL CLAIM STATISTICS**

The Legal Advisor presented the Civil Claim Statistics for the period 1<sup>st</sup> April 2007 – 30<sup>th</sup> June 2007. The Panel were informed of the number and types of civil claims against the Force received during that period, the amount paid out for those claims finalised during the period and the amount recovered. The report also detailed a comparison between the Basic Command Units.

**Ordered** that:

1. There had been an 18% decrease in the number of claims received when compared with the same period last year be noted. Motor liability is the leading category.

2. There had been a 9% decrease in the number of claims finalised when compared with the same period last year be noted.
3. 15% of the finalised cases during the period were successfully defended compared with 18% successfully defended during the same period last year.
4. The 17 cases settled during the period cost the force £118,378.56 compared with the 18 cases settled during the same period last year at a cost of £290,962 be noted.
5. Headquarters continued to be the area with most claims.

94

### **COMPLAINTS STATISTICS**

The Head of Professional Standards presented the Complaints Against Police for the period 1<sup>st</sup> April 2007 to 30<sup>th</sup> June 2007.

The Quarterly Progress Report on Complaint Issues for Cleveland Police for the period April to June 2007 was attached to the report.

There had been a 33% decrease in the number of Cases recorded during this period (135 to 90), with a 13% decrease in the number of complaints (down from 190 to 165).

Complaints of Incivility continued to outnumber those of Assault allegations, 39 complaints compared to 20 in the Assault categories.

42.2% (65) of completed complaints had been locally resolved. During this period 85% (55) of locally resolved complaints had been by District and 15% (10) by the Professional Standards Unit.

#### **AGREED that:**

1. The contents of the report be noted.

95

### **DELIBERATE DAMAGE STATISTICS**

The Deputy Chief Constable informed Members of the cost to the Force of deliberate damage by way of forced entry into premises, and of the operational results achieved through such forced entry and other premises searches.

Members were informed that the Force had paid out £9,205 in compensation for acts of deliberate damage. Whilst 2861 searches were conducted, only 217 (7.6%) resulted in deliberate damage. The value of property, cash and drugs seized totaled £543,785.

Members were advised of one amendment to be made on page 3 of the report – the House Search Stats Summary April to June 2007 – M District – Save Life / Property figure should be 26 rather than 56.

#### **AGREED that:**

1. The contents of the report be noted
2. The operational benefits accruing to the Force in terms of property,

drugs and cash seized, outweigh the cost of the damage claims be noted.

96 **EXCLUSION OF THE PRESS AND PUBLIC**

**ORDERED** that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under paragraphs 1 & 7 of Part 1 of Schedule 12A to the Act.

97 **CASES FROM THE COMPLAINTS REGISTER**

Members of the Complaints Panel were shown the cases from the Complaints Register which they had previously selected.

98 **MINUTES OF THE POLICY & RESOURCES / CORPORATE DEVELOPMENT HELD ON 11 SEPTEMBER 2007**

**ORDERED** that the following minutes of the Policy & Resources / Corporate Development meeting held on the 11 September 2007 were submitted and approved.

**POLICY & RESOURCES / CORPORATE DEVELOPMENT**

A meeting of the Policy & Resources / Corporate Development Panel was held on Tuesday 11 September 2007 commencing at 10.00 am in the Members Conference Room at Police Headquarters.

PRESENT Councillor Steve Wallace (Chair), Councillor Barry Coppinger (Vice Chair), Miss Pam Andrews-Mawer, Mr Chris Coombs (ex officio), Mr Ted Cox JP, Mr Keith Fisher JP, Mr Alf Illingworth TD JP, Councillor Hazel Person OBE, Mr Peter Race MBE.

OFFICIALS Mr Joe McCarthy and Mrs Julie Leng (CE)  
Mr Sean Price and Mrs Ann Hall (CC).

ADDITIONAL MEMBERS Councillor Victor Tumilty

99 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Aslam Hanif.

100 **DECLARATIONS OF INTERESTS**

Mr Chris Coombs advised that he was a member of the Cleveland Flying Club which was referred to in Agenda Item No. 9 – Report on Digital Imaging Services.

**Action**

101 **MINUTES OF THE MODERNISATION PANEL HELD ON 15 MARCH 2007**

The minutes were agreed as a true and accurate record.

102 **OUTSTANDING RECOMMENDATIONS**



Following the review of Cleveland Police Authority's Panel structure and the development of the Estates Steering Group it was agreed that the Best Value Review of Estates items included in the Outstanding Recommendations be transferred to the Estates Steering Group for future action and consideration.

**ORDERED** that:-

1. the Outstanding Recommendations be noted.

103

#### **BUDGET MONITORING REPORT TO 31 JULY 2007**

The Assistant Chief Officer Finance and Commissioning presented the report. Members approved a Net Budget Requirement (NBR) of £119,737k and budgeted revenue expenditure of £138,835k, the balance of expenditure being funded by specific grants, other income and transfers from reserves at their meeting on 23 February 2007. This report sets out the progress against delivery of that budget and was part of the process introduced by the Authority to maintain prudent financial management.

The report identified a £400k underspend and following a lengthy discussion around the current decline in certain areas of Performance Members agreed that this money should be given to the Chief Constable to be utilised to target these areas.

**ORDERED** that:-

1. the contents of the report be noted.
2. the £400k underspend be utilised to target to the performance problem areas. All expenditure of this money to be made in consultation between the Chief Constable, Chair of the Authority and the Section 151 Officer.

104

#### **CAPITAL MONITORING REPORT TO 31 JULY 2007**

The Assistant Chief Officer Finance and Commissioning presented the progress against the delivery of the Capital Programme to date. Members had approved the Capital Programme and the Capital Plan for 2008/10 at their meeting on 23 February 2007.

**ORDERED** that:-

1. the contents of the report be noted.
2. the deletion of the following Action Stations PFI budgets be approved:-
  - CCTV Recording Extension £5k
  - PFI Mobile Racking Schemes £5k
3. the transfer of £100k from the Fleet Replacement Programme funding brought forward to the unallocated funding reserve be approved.

4. the carry forward of £150k Airwaves funding to 2008/09 be approved.
5. the following schemes that have been put forward totaling £512k be noted:-
  - Central Stores Mobile Shelving £6k
  - Building Management System £13k
  - Web Based Geographical Information System £30k
  - Storage Management / Disaster Recovery Capability £400k
  - Network Administration and Resilience £50k
  - Covert Vehicles £13k

105

#### **TREASURY MANAGEMENT TO 31 JULY 2007**

The Assistant Chief Officer Finance and Commissioning updated Members on the status of the Authority's investments and borrowing. Members had agreed an investment strategy for 2007/08 at their meeting on 23 February 2007.

**ORDERED** that:-

1. the contents of the report be noted.
2. the addition of National Counties Building Society to the Approved Investments Counterparty list be approved.

106

#### **EXPEMPTIONS TO FORCE STANDING ORDERS**

The Chief Constable presented the quarterly report detailing the exemption requests to Force Standing Orders.

Details of each request were included in Appendix A.

**ORDERED** that:-

1. the Force Standing Orders had been waived and the details of the exemptions were included in Appendix A be noted.

107

#### **ADDENDUM TO AGENDA 8 – EXEMPTIONS TO FORCE STANDING ORDERS**

The Chief Constable provided Members with the full context and detail surrounding the provision of consultancy from PKF at a cost of £250,000 to People and Organisational Development.

This report demonstrated to Members that the exemption covered training to be delivered Force wide over three years and is an integral part of "Putting People First" and central to the successful delivering of key commitments such as Neighbourhood Policing and driving forward front line policing performance.

**ORDERED** that:

1. the work to be done is an integral part of achieving Putting People First be noted.
2. the work is an extensive training programme for every officer and member of staff of the Force over a three year period be noted.
3. it is being resourced over the three years from existing resources be noted.

108

### **REPORT ON INVESTMENT AND INCOME GENERATION WITHIN DIGITAL IMAGING SERVICES**

The Assistant Chief Officer Finance and Commissioning provided a summation of the savings achieved through the recent upgrade of the Print Machines with Digital Imaging Services.

A summation of additional potential investment within Digital Imaging Services to improve efficiency and return outsourced work in-hours was provided.

The report also identified methods to increase income generation with current and new customers.

#### **ORDERED that:-**

1. the additional investment required within Digital Imaging Services to improve efficiency, reduce outsourced work and to increase income from external organisations into Digital Imaging Services be approved.
2. Members support methods to increase income generation into Digital Imaging Services be approved.
3. the additional investment within current resources on print machinery of £32,188 over a five year period be approved. This comprised £20,948 initial outlay and £2,048 per annum over five years, to save cashable savings over 5 years of £127,315.

109

### **PROCUREMENT ANNUAL REPORT**

The Assistant Chief Officer Finance and Commissioning provided Members with a summary of the performance of the procurement function during the last twelve months. An annual procurement report to Members was agreed as the appropriate method following previous HMIC guidance.

The report demonstrated how the procurement team continued to deliver the best possible value for money, support Putting People first, and contributed to both national agendas and high standards professionally for procurement.

#### **ORDERED that:-**

1. the progress and contribution made by the procurement team be noted and the report be approved.
2. the savings and efficiency gains achieved in the 2006/07 financial year of £827,185.15 be noted.
3. Members supported and recognized the contribution the team continued to make towards the Force projects and plans such as:
  - Contract Management of the Force two FPI contracts
  - Procurement involvement with Force proposals for new accommodation
  - Agents of change of procurement / contact processes
  - The Governments efficiency drive
  - The Governments E-agenda targets
  - Contribution to regional Centre of Excellence
  - The Price Waterhouse Cooper review of Force procurement

110

### **MOBILE DATA SYSTEM – PROJECT BUSINESS CASE**

The Chief Constable presented the business case for a Mobile Data System (MDS) to the Panel.

This report sought approval to proceed to the procurement phase of the project.

**ORDERED** that:-

1. a procurement process be undertaken leading to the selection of a preferred supplier be approved. At this point a further paper would be submitted to this group with the revised business case for final approval prior to the contract being signed.
2. copies of the full detailed business case were available in the Police Authority.

111

### **ICT STRUCTURAL CHANGES**

The Assistant Chief Officer Finance and Commissioning requested Members permission to vary the approved ICT structure. The additional cost of this proposal over the life of the contracts would be £4k, which would be met from the ICT budget agreed within the medium term financial plan.

**ORDERED** that:-

1. the conversion of the previously approved 2 year fixed term post of Web Manager to an 18 month fixed term post as Technical Project Manager be approved. This would produce a saving of £8k per year during the two year period but there would be an increase in costs of £6k in year 1, which would be met from the ICT budget agreed within the medium term financial plan.
2. the conversion of one of the four previously approved fixed term WSI Analyst / Programmers to a Business Analyst at a cost of £6k per annum be approved. This would be met from the ICT budget agreed within the medium term financial plan in the first year and from the savings above in year 2.

112                   **NOTES OF THE SERVICE IMPROVEMENT STEERING GROUP HELD ON 13 JULY 2007**

**ORDERED** that:-

1.       the minutes of the Service Improvement Steering Group held on 13 July 2007 be agreed as a true and accurate record.

113                   **EXCLUSION OF THE PRESS AND PUBLIC**

**ORDERED** that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 3 of Part 1 of Schedule 12A to the Act.

114                   **REFURBISHMENT OF HARTLEPOOL CUSTODY OFFICE**

**ORDERED** that the recommendations be approved.

115                   **MINUTES OF THE AUDIT AND INTERNAL CONTROL PANEL**

**ORDERED** that the following minutes of the Audit and Internal Control Panel meeting held on the 12 September 2007 were submitted and approved.

**AUDIT AND INTERNAL CONTROL PANEL**

A meeting of the Audit and Internal Control Panel was held on Wednesday 12 September 2007 commencing at 10.00 am in the Members Conference Room, Police Headquarters.

PRESENT           Mr Mike McGrory JP (Chair), Councillor Ron Lowes (Vice Chair), Councillor Caroline Barker, Mr Keith Fisher JP, Mr Aslam Hanif, Councillor Mary Lanigan, Councillor Hazel Pearson OBE, Councillor Victor Tumilty, Mr Chris Coombs (ex officio).

OFFICIALS       Mr Joe McCarthy Mrs Julie Leng, Mrs Jayne Harpe, Mrs Ann Hall (CE), Miss Kate Rowntree (CC)

AUDITORS       Mrs Cath Andrew (Audit Commission)  
Mrs Mandy Stevenson (Audit Commission)  
Mrs Lisa Healey (RSM Bentley Jennison)

116                   **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

117                   **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

118 **MINUTES OF THE PREVIOUS MEETING HELD 30 MAY 2007**

The minutes were agreed as a true and accurate record.

119 **OUTSTANDING RECOMMENDATIONS**

The Chair informed Members of three Outstanding Recommendations, Sickness Absence, Recruitment and Health and Safety Reports.

**AGREED** that:-

1. the Outstanding Recommendations be forwarded to the appropriate Panel.

The Chief Executive stated that a report on the Police Authority's Risk Register would be reported to the next Audit & Internal Control Panel – This would include an update on work being commissioned in relation to the Insurance Fund and Risk Management in general.

Joe McCarthy

The Assistant Chief Officer Finance and Commissioning advised Members that software to automate the Risk Register was currently being trialed and that a progress report would be presented to the next Audit & Internal Control Panel meeting.

Ann Hall

120 **ANNUAL GOVERNANCE REPORT – CPA – AUDIT 2006/07**

Mrs Cath Andrew presented the draft Annual Governance Report. She informed Members that the statutory deadline for the final report was the end of September 2007.

In accordance with the Audit Commission's Code of Audit Practice (the Code), this report provided a summary of the work carried out by the Audit Commission and the recommendations made to discharge their statutory audit responsibilities to those charged with governance (in this case the Audit and Internal Control Panel) at the time they are considering the financial statements.

The reports' key messages were:

- Our work on the financial statements is complete. We propose issuing an unqualified audit opinion in September. A draft report was attached at Appendix 3 to this report.
- The systems and working papers to support the year end capital entries had improved from previous years but the audit identified a number of non trivial and minor errors.
- In our view, the Statement on Internal Control (SIC) has been prepared in accordance with proper practice specified by CIPFA and is consistent with the findings from our audit.
- Our work on the Authority's arrangements to secure economy, efficiency and effectiveness in its use of resources is now complete. We propose issuing an unqualified conclusion on the use of resources in September 2007. A draft report was attached at Appendix 3 to this report.

In relation to Unadjusted Misstatements, the District Auditor brought to

Members attention an issue in relation to the revaluation of Stockton Police Station – A sum of £622,000 had been spent enhancing Stockton Police Station. The SORP (Statement of Responsibilities) required a revaluation to be undertaken to revalue an enhanced asset. The Chief Executive advised that a revaluation had been commissioned and a response was due on Friday 14 September 2007. This would be incorporated into the final version of The Annual Governance Report.

The recommendations detailed within the report would be monitored and updates reported to future meetings of the Audit and Internal Control Panel.

**ORDERED** that:-

1. The report be noted, amendments be made by Officers in consultation with the Auditor once the revaluation of Stockton was known and that all recommendations arising from the report would be monitored by the Audit & Internal Control Panel.
2. The revised report be presented the Police Authority Executive meeting of 24 September 2007.

121

## **MINUTES OF THE COMMUNITY PROTECTION PANEL HELD ON 13 SEPTEMBER 2007**

**ORDERED** that the following minutes of the Community Protection Panel held on 13 September 2007 were submitted and approved.

### **COMMUNITY PROTECTION PANEL**

A meeting of the Community Protection Panel was held on Thursday 13 September 2007 in the Members Conference Room at Police Headquarters.

**PRESENT:** Miss Pam Andrews-Mawer (Chair), Mr Chris Coombs (ex officio), Mr Ted Cox JP, Cllr Ron Lowes, Mr Mike McGrory JP, Cllr D McLuckie (ex officio), Cllr Hazel Pearson OBE (Vice Chair), Mr Peter Race MBE and Cllr Victor Tumilty

**ADDITIONAL MEMBERS** Mr Keith Fisher JP

**OFFICIALS:** Mr Joe McCarthy, Mrs Joanne Hodgkinson and Mrs Julie Leng (CE) Acting ACC Dave Pickard and Miss Kate Rowntree (CC)

122

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Paul Kirton and DCC Ron Hogg.

123

### **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

124 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the Community Safety Panel meeting held on 29 February 2007 were agreed as a true and accurate record.

125 **MATTERS ARISING FROM THE PREVIOUS MEETING**

**Drugs** – the Acting Assistant Chief Constable provided Members with an update in relation to recent Drugs Operations that had taken place.

**Neighbourhood Policing Update** – The Acting Assistant Chief Constable advised that the launch of Neighbourhood Policing across the whole of the Force had taken place on 23 August 2007 and that a progress report would be provided to a future meeting of the Community Protection Panel.

**Temp ACC  
Pickard &  
DCC Hogg**

126 **YOUTH ENGAGEMENT**

The Acting Assistant Chief Constable updated Members on the range of youth engagement activities across the Force area.

Further development work would look at:

- Further explore good practice and support dissemination across all Districts.
- Develop an effective method of recording and collating all youth engagement activity.
- Explore potential for the development of a Youth Activity Toolkit to ensure Health & Safety, Child Protection and good practice guidelines are developed to support Officers who initiate and lead on youth activities.

The Police Authority Chair advised Members that he had attended a Neighbourhood Policing Partnership Meeting and at that meeting he had raised the issue of each of the partners providing funding to develop youth activities – this was something that was agreed in principle.

**ORDERED** that:

1. the contents of the report be noted.
2. the Panel follow up the proposal to secure funding from partner agencies to develop youth engagement activities.

**Temp ACC  
Pickard &  
DCC Hogg**

127 **VOLUNTEER CADET SCHEME**

The Acting Assistant Chief Constable asked Members to consider the implementation of a Police Cadet Scheme designed to encourage young people to engage positively with the Police Service.

Cleveland Police Authority and Cleveland Police Executive had requested a review of Cadet Scheme options in the area and potential for development of a police Cadet scheme.

This report updated members on the progress for the introduction of Cadets across the area.



A proposal was discussed to consider an 'Emergency Services' Cadet Scheme.

**ORDERED** that:-

1. Cleveland Police and its Partners develop a long-term youth engagement initiative, such as the Volunteer Cadet Scheme, aimed at young people between 12 and 19 years old, designed to provide positive opportunities to improve community cohesion and reduce undesirable behaviour by enhancing key citizenship skills in young people through a structured and varied range of police led activities.
2. the development of a programme which provided for wide participation and retention be supported. A programme which consists of partners working together to provide a full and varied menu for young people with entry and exit links. This programme could include:
  - Own bespoke Volunteer Cadet Scheme;
  - Referral Scheme working in line with the Youth Justice Board plan of early identification and referral to all the Cadet Schemes (Sea, Air, Army, Fire);
  - Safe in Tees Valley Initiative for 16 – 19 year olds.
  - An 'Emergency Services' Cadet Scheme.
3. the development of the Cadet Scheme be supported and that a further paper would be presented to Members once the full financial options of each scheme have been evaluated be agreed.

128

**DOMESTIC ABUSE**

The Acting Assistant Chief Constable updated Members on the current work across the Force to tackle domestic abuse.

**ORDERED** that the content of the report be noted.

129

**SEXUAL OFFENCES**

The Acting Assistant Chief Constable provided Members with an overview of the current procedures for dealing with victims of sexual offences.

The report provided information around the following areas:-

- Current procedures
- Child Abuse Investigation (CAI)
- Structure / Procedure
- Rape and Serious Sexual Assault

**ORDERED** that the contents of the report be noted.

130

**CLEVELAND POLICE VOLUNTEERS SCHEME**

The Acting Assistant Chief Constable appraised members on the progress of the Cleveland Police Volunteers Scheme.

Work continues to ensure that the delivery of an effective volunteer scheme that provides an advance level of service to the community additional to that currently provided. The scheme would link closely into the roll-out of Neighbourhood Policing.

**ORDERED** that the contents of the report be noted.

131

### **ANTI-SOCIAL BEHAVIOUR**

The Acting Assistant Chief Constable provided members with an overview of current anti-social behaviour (ASB) initiatives.

Anti –social behaviour remains a key concern for our communities and a continuing focus need to be maintained. The response to these problems call not only for initial police intervention but longer-term solutions involving our partners.

**ORDERED** that the contents of the report be noted.

132

### **HATE CRIME**

The Acting Assistant Chief Constable provided the Community Protection Panel with an overview of the current response to incidents of Hate Crime.

The current levels of hate incidents across the Force were detailed in the report along with the Force approach and District approach on tackling the problem. The Force and District Process was detailed at Appendix A to the report.

**ORDERED** that the contents of the report be noted.

133

### **ALCOHOL ABUSE**

The Acting Assistant Chief Constable provided members with an overview of current alcohol abuse initiatives taking place within the Force

Most problems associated with alcohol abuse manifest themselves in disorder within town centre areas, predominantly on Friday and Saturday evenings. This rise in unruly behaviour is mirrored by an increase in acts of anti-social behaviour by young people that takes place in surrounding residential and business areas. Of growing concern is the perceived and increasing link between young people, alcohol and anti-social behaviour.

This report detailed both the Force and District approach to tackling the issues associated with alcohol abuse.

**ORDERED** that the contents of the report be accepted.

134

### **EAST MIDDLESBROUGH COMMUNITY JUSTICE COURT**

The Acting Assistant Chief Constable provided Members of the Community Protection Panel with an overview of the Community Justice Court initiative that is being piloted in East Middlesbrough.

Cleveland's participation in the Government's Community Justice Initiative was announced by the Lord Chancellor in November 2006. Following the

announcement a local project board was established and the court began operating in April 2007. Membership of the board includes representatives from Cleveland Police, Crown Prosecution Service, Her Majesty's Court Service, Probation Service, Middlesbrough CDRP and Victim Support.

The East Middlesbrough Court is one of ten national pilots that are expanding the original concept of community courts, as developed in Liverpool and Salford.

**ORDERED** that

1. the contents of the report be noted and members gave their support to the initiative.
2. that a Members visit to the East Middlesbrough Court be arranged.

**Julie Leng**

135

### **EXCLUSION OF PRESS AND PUBLIC**

**ORDERED** that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 5 of Part 1 of Schedule 12A to the Act.

136

### **PROPERTY DISPOSAL UPDATE**

The Solicitor to the Chief Constable provided Members with the up to date position in relation to Property Disposal.

**ORDERED** that Counsels advice attached at Appendix A to the report be noted.