

## Corporate Policy Review Select Committee

A meeting of Corporate Policy Review Select Committee was held on Thursday, 15th March, 2007.

**Present:** Cllr B Woodhead (Chairman), Cllr Mrs S Fletcher, Cllr K Lupton, Cllr Mrs M Rigg, Cllr Mrs B Robinson, Cllr Mrs M B Womphrey.

**Officers:** H Dean (PPC) K Hornsey (RES) J Trainer, S Johnson, T Harrison (LD).

**Also in attendance:** No other persons were in attendance.

**Apologies:** Cllr D Brown, Cllr K Dewison, Cllr M Frankland, Cllr A Larkin, Cllr J Lynch, Cllr E Nesbitt, Cllr R Patterson.

### **1155 Minutes of the meeting held on 6th March 2007**

CONCLUDED that the minutes of the meeting held on 6th March 2007 be agreed as a correct record and forwarded to the next Council meeting for approval.

### **1156 Review of Meeting Venues - To Consider the final report**

Members of the Committee considered the final report for the Review of Meeting Venues.

The Scrutiny Officer updated Members on three issues that had been raised at the Committee's last meeting on 6th March 2007.

With regards to the access audits the Scrutiny Officer advised Members that the Council had an officer that was trained to do access audits. A full programme of access audits were to be undertaken of the Council's buildings, including meeting rooms. The access audits were due to be completed by the end of 2007. The Scrutiny Officer advised Members that this was referred to in the final report for the Review of Meeting Venues.

At the last meeting of the Committee, Members had asked the Scrutiny officer to investigate whether the proposed extension to the Leisure Centre Splash, would provide possible meeting venues. The Scrutiny Officer advised that the proposed extension included a large hall and two small rooms which could also be used for meeting venues.

As a result of the site visits carried out by the Committee at The Education Centre the Scrutiny Officer advised that three changes were due to be made to the facilities in the near future. Signs directing drivers to disabled bays would be erected at the entrance to the car park, the current disabled bays were to be moved and marked appropriately and reception would display signs clearly showing there was an induction hearing loop.

Members of the Committee discussed the information provided to people attending a meeting. It was discussed that meeting organisers should include information for those invited to a meeting on where they can find further information about a venue relating to parking, public transport and access. It was agreed that an additional recommendation reflecting this be included in the

final report.

Members of the Committee discussed recommendation 1 of the final report, relating to information on meeting venues being provided on the Council's intranet. It was agreed that the information on meeting venues should include whether or not the venue provides fairtrade refreshments.

CONCLUDED that the final report for the Review of Meeting Venues be agreed subject to the amendments identified above, and be forwarded to the next meeting of Cabinet for consideration.

**1157 Review of Corporate Consultation Action Plan**

The Head of Policy and Performance presented Members with the action plan for the Review of Corporate Consultation which outlined the proposed actions and timescales to implement each of the recommendations.

Members were satisfied with the proposed actions and timescales outlined in the action plan.

CONCLUDED that the action plan for the Review of Corporate Consultation be endorsed.