

EIT Scrutiny Review

Project Plan

Chair / Member Sponsor Councillor Stoker	Contact Details Mick.stoker@stockton.gov.uk 01642 371641
Scrutiny Officer Graham Birtle	Contact Details graham.birtle@stockton.gov.uk 01642 526187
Lead Officer Tony Beckwith	Contact Details Tony.beckwith@stockton.gov.uk 01642 527052
Finance Officer Julie Murphy	Contact Details julie.murphy@stockton.gov.uk 01642 526981

KEY TASK/MILESTONES	DETAILS/ACTIVITIES	DATE	RESPONSIBILITY
Scoping of Review Draft Project Plan	Research Informal Discussions	30 May 2011	Scrutiny Officer/ Link Officers/ Chairs and Vice Chairs
Tri-Partite Meeting	Formal meeting to discuss ideas for draft scope for consideration by Select Committee	6 June 2011	Chair and Vice Chair Scrutiny Officer Lead Officer Cabinet Member Corporate Director
Select Committee Agree Scope and Project Plan	Formal meeting to agree scope and project plan	28 June 2011	Select Committee
Communications / Publicity of Review		??????????????	Scrutiny Officer Press and PR
Stages 1 and 2: Obtaining Evidence Baseline/Challenge	Submission of evidence in response to key questions Select Committee conduct challenge and identify further information requirements	28 June 2011	Select Committee
Stage 3: Identify opportunities for EIT	Submission of evidence in response to key questions Select Committee consider and challenge options for EIT	13 July 2011	Select Committee

Stage 4: Review Options/ Agree way forward	Members decide findings and recommendations	13 September 2011	Select Committee
Circulate Draft Report to Contributors		15 September 2011	Scrutiny Officer
Tri-Partite Meeting	Discuss draft findings and recommendations	w/c 3 October 2011	Chair and Vice Chair Scrutiny Officer Link Officer Cabinet Member Corporate Director
Final Agreement of Report	Discussion of any issues raised at tri partite meeting and final agreement of report	11 October 2011?	Select Committee Cabinet Member Corporate Director Link Officer
Consideration of Report by Executive Scrutiny Committee	Presentation of report by Chair	25 October 2011	Executive Scrutiny Committee
Report to Cabinet	Presentation of report by Chair	3 November 2011	Cabinet