

Progress Update – Meeting venues

No	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of Progress 20/07/10	Assessment of Progress 20/07/10	Evidence of Progress 25/10/10	Assessment of Progress 25/10/10
5	That the use of telephone conference calling be promoted for smaller meetings in order to reduce the pressure on conference facilities, unnecessary travelling and car journeys and, subject to available resources, the use of video calling be considered as a further alternative.	Ian Miles, Head of ICT	July 2007 / October 2007 (further feedback on pilot scheme to be provided to future meeting)	<p>Our engagement with alternative suppliers resulted in a wide range of alternative options from very basic to comprehensive solutions ranging in costs from approx. £10k to £140k; Unified Communications appears to be the current direction for this technology but also life size video conferencing is also still very current, this wide discrepancy in feedback from the suppliers has raised the issue that we need to be clear and specific with our requirements when we issue our Request for Quotations.</p> <p>Our Request for Quotation documents are currently being refined in view of supplier feedback in preparation for submission and we are reviewing the impact on our proposals as a result of the successful RIEP Video Conferencing bid lead by Redcar & Cleveland (which covers Stockton). This bid may deliver some of our requirements, or we may be able to procure equipment from their subsequent tender provision. Talks are currently on-going with Redcar & Cleveland.</p>	3 - Slipped	<p>The successful RIEP Video Conferencing bid lead by Redcar & Cleveland will provide at least one Teleconferencing unit put potentially three units for Xentrall to deploy depending upon the decision of the RIEP 21st Century Board in regards to the awarding of two additional units.</p> <p>The one Teleconference unit already allocated to Xentrall is to be deployed into Conference Room 2 within Stockton's Municipal Building, and we are engaging with Redcar & Cleveland to arrange the site survey for this deployment, timeframes for installation are to be agreed with Redcar & Cleveland following the survey and any remedial works.</p> <p>Xentrall have also scheduled a meeting with suppliers on 21st October to consider options available for Billingham should Xentrall not be successful in the awarded of a second unit. Talks are on-going with Redcar & Cleveland with regards to the overall deployment of the RIEP Video Conference solution.</p>	3 - Slipped