

PROGRESS UPDATES ON PREVIOUSLY AGREED RECOMMENDATIONS

Summary

Members are asked to consider the assessments of progress contained within the attached Progress Updates on the implementation of previously agreed recommendations.

Detail

1. Following the Cabinet consideration of scrutiny reports, accepted recommendations are then subject to a monitoring process to track their implementation.
2. Over the last two years this process has been embedded within the Committee work programme using two main types of report. Initially this is by means of Action Plans detailing how services will be taking forward agreed recommendations. This is then followed by a Progress Report at a future agreed date. Evidence is submitted by the relevant department together with an assessment of progress against all recommendations. Should members of the Select Committee agree, those recommendations which have reached an assessment of '1' are then signed off as having been completed.
3. In order to track those recommendations which are not signed off following the first round of Progress Reports, a series of Progress Updates are now being submitted for all Select Committees.
4. At the last meeting of the Committee, Members received updates in respect of the previous meeting venues and consultation reviews and agreed that the relevant officers be invited to the Committee to discuss in more detail the following areas:
 - Meeting Venues – the arrangements (including take up) for the new taxi permit scheme to improve access to the Town Hall
 - Consultation Review – the robustness the post consultation review process
5. **Appendix 1** sets out the outstanding recommendations from previous reviews for consideration by the Committee. **Appendix 2** sets out the 'assessment of progress' categories for Members' reference

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