

AGENDA ITEM

**REPORT TO CLEVELAND
POLICE & CRIME PANEL**

5 FEBRUARY 2019

**REPORT OF ASSISTANT
DIRECTOR OF
ADMINSTRATION,
DEMOCRATIC AND
ELECTORAL SERVICES**

POLICE & CRIME PANEL ANNUAL REPORT 2018/19

PURPOSE

This report seeks approval for the production of an Annual Report for the Police and Crime Panel for 2018/19 and its contents.

DETAIL

1. The production of a Police and Crime Panel Annual Report would provide a useful reference document for the public setting out the role and responsibilities of the Panel in plain English and also highlighting key activities and achievements over the past year. It is proposed that the Report is set out as follows:

- Chair's Foreword
- What is the Cleveland Police and Crime Panel?
- Panel Membership
- Panel Role and Responsibilities
- The Panel's Core Programme
- Key Activities and Achievements (including the work of Task and Finish Groups)
- Membership 2018/19
- The Police and Crime Panel and the Public Contacts and Further Information

2. The Panel are asked to authorise the Panel Chair, to agree an initial draft for circulation to Panel Members and finalise the Annual Report following comments from Members.

RECOMMENDED

That Panel Members comment on the content of the Annual Report and authorise the Panel Chair to agree an initial draft for circulation to Panel Members.

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