



Teeswide Safeguarding Adults Board

Meeting Date: **Tuesday 27th September 2022**

Time: **9.30am – 12pm**

Venue: **Microsoft Teams**

Minutes

Attendees		
Name	Role	Representing
Karen Agar	Associate Director of Nursing Safeguarding	Tees Esk & Wear Valley NHS Foundation Trust
Jane Bell	Administration Officer	TSAB Business Unit
Ian Bennett	Deputy Director of Quality	South Tees Hospitals NHS Foundation Trust
Darren Best	Independent Chair	Teeswide Safeguarding Adults Board
Sarah Bowman-Abouna	Director of Public Health	Stockton-on-Tees Borough Council
Cllr Bob Buchan	Lead Member	Hartlepool Borough Council
Angela Connor	Assistant Director Adult Social Care/PSW	Stockton-on-Tees Borough Council
Gemma Crooks	Adult Safeguarding Advisor and Learning Disabilities	NTHFT
Cllr David Coupe	Lead Member	Middlesbrough Borough Council
Paula Dewell	Detective Superintendent – Head of Safeguarding	Cleveland Police
Olly Duncan	Hub Manager	Cleveland Fire Brigade
Lorraine Garbutt	Business Manager	TSAB Business Unit
Elaine Godwin	Admin Officer	TSAB Business Unit
Lindsay Graham (Part)	Advocacy Director and Designated Safeguarding Lead	People First
Jill Harrison	Director of Adult and Community Based Services	Hartlepool Borough Council
Natasha Judge	Healthwatch Manager	Healthwatch
Jill Lax	Designated Nurse Safeguarding Adults	Tees Valley Clinical Commissioning Group
Alyson Longstaff	Advanced Customer Support Senior Leader	Durham Tees Valley Department for Work and Pensions
Karen McGarrity***	Operations Manager	Redcar & Cleveland Voluntary Development Agency
Gina McBride	Temporary Project Officer	TSAB Business Unit
Cllr Ann McCoy	Lead Member	Stockton-on-Tees Borough Council
Jen Moore	Designated Nurse Safeguarding Adults	Tees Valley Clinical Commissioning Group
Kay Nicolson	CEO	A Way Out
Cllr Mary Ovens	Lead Member	Redcar & Cleveland Borough Council
Shaun Page	Operational Lead for Missing From Home Team	Cleveland Police
Julian Penton	Development Officer	Hartlepower
John Rafferty	Compliance Business Partner - Safeguarding	Thirteen Group
Helen Richmond	Safer Custody and Equalities Hub Manager	HMP Holme House Prison
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council

Linda Sergeant	Project Coordinator	Healthwatch South Tees
Angela Storm	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Chloe Swash	Admin Officer	TSAB Business Unit
Stephen Thomas	Development Officer	Healthwatch Hartlepool
Gary Watson	Business Manager	South Tees Safeguarding Children Partnership
Victoria Wilson	Assistant Director of Adult Care	Redcar & Cleveland Borough Council

Apologies		
Name	Role	Representing
Jon Carling	Chief Executive	Catalyst Stockton
Mark Davis***	Chief Executive	Middlesbrough Voluntary Development Agency
Jenny Duthie	Interim- Named Nurse Adult Safeguarding	NTHFT
Jean Golightly	Director of Nursing & Quality	Tees Valley CCG
Stephen Green	Associate Director of Risk and Clinical Governance	North Tees and Hartlepool NHS Foundation Trust
Neil Harrison	Head of Safeguarding & Specialist Services	Hartlepool Borough Council
Rachelle Kipling	Temporary Assistant Chief Executive	Office of Police & Crime Commissioner
Dr Hilary Lloyd	Chief Nurse	South Tees Hospitals NHS Foundation Trust
John Lovatt	Assistant Director	Hartlepool Borough Council
Elizabeth Moody	Director of Nursing and Governance	Tees Esk & Wear Valleys NHS Foundation Trust
Ann Powell	Head of Stockton & Hartlepool PDU	National Probation Service
Darren Redgwell	Head of Middlesbrough, Redcar & Cleveland PDU	National Probation Service
Patrick Rice	Corporate Director of Adults and Communities	Redcar & Cleveland Borough Council
Robin Turnbull	Area Manager	Cleveland Fire Brigade
Ann Workman	Director of Adults and Health	Stockton-on-Tees Borough Council

Absent		
Name	Role	Representing
Mike Fleet	Principal Lecturer (Programmes) Department of Nursing & Midwifery	Teesside University
Judith Mackenzie	Inspection Manager	CQC (Middlesbrough, Stockton-on-Tees and Redcar & Cleveland)
Michelle Monty	Inspector	CQC Hartlepool
Karen Sheard	Deputy Chief Nurse	North Tees and Hartlepool NHS Foundation Trust
Leanne Stockton	Business Manager	Hartlepool & Stockton Safeguarding Children Partnership
Katie Tucker	Inspector	CQC Hartlepool
Sarah Wilson	Head of Safer Prisons and Equality	HMP Holme House Prison

*Attends for specific agenda items only; ** Attends 2 times per year; ***Attends on behalf of MVDA, RCVA & Healthwatch South Tees

Copies: Chris Brown; Rebecca Duce; Caroline Gallilee; Emily Gibson; Suzanne Glass; Lorna Harrison; Nigel Hart; Kay McGowan; Suzanne Metcalfe; Judith Oliver; Laura Poppleton; Angela Pringle, Mike Sharman; Karen Sproston; Rachael Surtees; Lyndsay Waddington

Agenda Item 1	Introductions and Apologies	Presenter: Chair
Darren Best (DB) welcomed new members; Karen McGarrity replaces Mike Milen as the representative for Redcar & Cleveland Voluntary Development Agency, Julian Penton from Hartlepower attended this		

meeting to observe prior to making a decision on representing Hartlepool Voluntary service sector at future meetings and Kay Nicholson from A Way Out joins the Board to represent her own organisation and to provide a link to and advice on the work that is going on in relation to exploitation.

DB noted that since the Board last met in June the Clinical Commissioning Group has been replaced by the Integrated Care Board which represents a significant change for adult safeguarding.

Agenda Item 2	Matters Arising	Presenter: Lorraine Garbutt
<p>At the June TSAB meeting Lorraine Garbutt (LG) discussed the possibility of using Tri-X to develop and maintain the Board's Policies and Procedures. An enquiry raised through the national network resulted in mixed feedback from those that have used Tri-X previously. A number of people that had used them some years ago reported that they had terminated the contract due to cost and a lack of flexibility around updates, whilst members of the network that have more recent experience of working with Tri-X gave a more positive response. Following a demonstration of the system the Business Unit felt that it would have been useful in the early stages, but TSAB are now in a position where everything is already in place and the requirement is more around updating documents to keep them current and making them more accessible. It has been agreed not to progress further with Tri-X, but to have discussion with TSAB's website provider to look at making existing documents more accessible.</p>		
<p>DB noted that it had been a worthwhile exercise to consider this option, and that it has provided assurance of what is already in place.</p>		

Agenda Item 3	End of Year 2021-22 Performance Report	Presenter: Angela Storm
<p>The report was considered by the Performance Audit and Quality Sub-Group (PAQ) at their meeting on 12th September and was shared with the agenda for this meeting. Angela Storm (AS) provided a summary of the key points:</p>		
<p>Strategic Aims - The data within the report links to the Board's six Strategic Aims-</p> <ul style="list-style-type: none"> • Empowerment – 93% of individuals were asked about desired outcomes • Prevention – Website and Social media views continue to increase • Proportionality – 95% of individuals were satisfied with their outcome and 7 SAR notifications were considered • Protection – 6,366 Concerns were received with 3,041 progressing to a Section 42 Enquiry • Partnership – 9 partner agencies participated in the Multi Agency Audit schedule covering a range of abuse categories and providing assurance in relation to the cases considered • Accountability – 11 services have been subject to the Responding to and Addressing Serious Concerns (RASC) protocol, 10 non-statutory partners took part in the QAF process and 8 Assurance Reports have been shared with the Board. 		
<p>Performance Indicators - Five Performance Indicators (PI) have been in place for some time, and were all achieved at the year end point</p> <ul style="list-style-type: none"> • PI1 – relates to the number of repeat occurrences and achieved 24%, below the target of 25% • PI2 - the percentage of Concerns leading to a Section 42 Enquiry is above the national average of 30% • PI3 – the number of people asked about desired outcomes is above the national figure, although this is not a mandatory reporting category • PI4 – the percentage of those satisfied with their outcome has been recalculated following discussion at the Operational Leads Sub-Group and has been achieved • PI5 - the percentage for the number of cases where risk has been removed or reduced is consistent at 92%. 		
<p>Concerns</p> <ul style="list-style-type: none"> • The number of Concerns continues to increase with an 11% increase from 2021/22, in line with the National trend of 9% • Increases have been seen in Psychological abuse, Self-Neglect and Sexual abuse which reflects the complexity of cases coming in to safeguarding 		

- There has been an increase in Concerns reported by Family and Friends, Domiciliary Care and Social Care staff which may be attributed to the lifting of restrictions following COVID.

Section 42 Enquiries

- In line with Concerns, Section 42 Enquiries have increased by 9% since the previous year. Again, this follows the National trend
- 58% of Section 42 Enquiries related to females
- There has been an increase in the number of males under 50 being reported into safeguarding, linking to the Psychological, Self-Neglect and Sexual abuse categories. This echoes conversations that have taken place at Operational Leads Sub-Group (OLSG) and the varying age ranges are reflective of the more complex cases that are now been seen.

Section 42 Enquiries by Type of Abuse

- This year there are 4 main categories of abuse highlighted - Neglect & Acts of Omission, Physical, Financial / Material and Domestic Abuse.
- Section 42 Enquiries relating to Neglect & Acts of Omission have increased throughout 2021/22 after a reduction during 2020/21. This may link to the reduction in Organisational abuse recorded during 2021/22 and could be attributed to the lifting of COVID restrictions.

Section 42 Enquiries by Location of Abuse

- In line with the National trend the main location of abuse continues to be Own Home and Care Homes
- Domestic and Financial Abuse were the two main areas of abuse occurring in a person's Own Home, although both showed a slight decrease during 2021/22. These were closely followed by Self-Neglect and Neglect & Acts of Omission. Psychological abuse also increased in this location of risk during this year.

Section 42 Enquiries in Care Homes

- The number of Section 42 Enquiries in Care Homes decreased by 4% during 2021/22 in comparison to the previous year
- The two main types of abuse continue to be Neglect & Acts of Omissions and Physical Abuse
- The combined Physical category decreased in comparison to the previous year as a result of the Incidents Between Residents Category seeing a dramatic decrease this year. The actual number for the Physical – All Other category increased from 164 to 221 Section 42 Enquiries during 2021/22 reporting year which is a 35% increase
- The Sexual Abuse category increased in Care Homes during 2021/22. Although numbers are low in comparison to other categories of abuse this has increased by 68% this year; from 28 to 47 Section 42 Enquiries
- Organisational Abuse decreased in Care Homes during 2021/22 but may be down to increases in other categories.

Concluded Section 42 Enquiries

- In more than half of the cases the Source of Risk was known to the adult
- Safeguarding action was taken in 92% of concluded cases, irrespective of the risk
- The risk to the adult was reduced or removed in 92% of concluded enquiries.

Multi Agency Data

- **North Tees & Hartlepool Hospitals NHS Foundation Trust (NTHFT)** - The number of Concerns identified and referred to the Local Authorities from NTHFT increased by 4% this year compared to last year. Concerns against the trust also increased by 16% compared with the previous year
- **South Tees Hospitals NHS Foundation Trust (STHFT)** – Recorded a slight increase in the numbers of Concerns identified and referred to Local Authorities, and in the number of Concerns raised against the Trust

- Similar themes are identified by both Trusts in relation to the allegations raised against the Trusts with discharge issues, medication omissions and errors, communication, pressure ulcer care and nutrition being reported
- **Tees, Esk & Wear Valleys NHS Foundation Trust (TEWV)** reported a slight increase in the number of concerns reported to the Local Authority. The main category of abuse was Physical
- **Cleveland Police** - reported a 17% increase in recorded crime force wide since the previous year. There has been a 2% increase in Domestic Abuse crimes recorded force wide since last year, and the repeat victim rate for Domestic Abuse cases has reduced slightly to 40% from 41% the previous year
- **Cleveland Fire Brigade** - 104 Concerns were referred to the Local Authorities during this reporting year, with the two main areas of abuse identified being Psychological Abuse and Self-Neglect
- **Thirteen Group** - 115 Safeguarding Concerns were referred to the Local Authorities, with 77 of those being accepted to progress into Safeguarding for further investigation. More than half of the 115 Concerns accepted into safeguarding related to females.

2022/23 Reporting

- The next step will be the move to Power BI. This will change the way that data is presented to Board, making it more detailed and interactive.

Erik Scollay (ES) acknowledged the amount of work that goes into collecting and collating the data in the report and highlighted that TSAB are ahead of many other Safeguarding Adults Boards in terms of the amount of data they collect.

Sarah Bowman-Abouna (SBA) queried if there was any further analysis being done of the figure for Self-Neglect in relation to what is impacting on this figure, such as coming out of the COVID pandemic, and the cost of living as the winter months approach. DB advised that some discussion has taken place at the National Chairs network in relation to the cost of living crisis and the issues that this is presenting in different areas of the country, such as house fires resulting from the way that people are trying to heat their homes. Vida Morris, Chair of the Newcastle Board, presented a case to the Regional Chairs Group around why there are such a high number of Serious Case Reviews where there is a lack of knowledge or ability to apply knowledge in relation to Mental Capacity.

CLlr McCoy queried if cases relating to the cost of living crisis should be classed as Self-Neglect as the circumstances are beyond the control of the individual. ES responded that there are a number of factors in society that impact on Safeguarding but questioned if it is the role of the Board to act as a barometer for these. Whilst it would be possible to subdivide the categories of abuse further this does make the process more onerous and harder for comparisons to be made.

In response to a query from Kay Nicholson AS confirmed that data in relation to Adult Sexual Exploitation (ASE) is collected, but as numbers are relatively low across Tees it is not listed within the top categories in the report. DB advised that he attended a Tees VEMT meeting where he voiced concerns about how much notice is being taken of ASE across Tees in comparison to Children Sexual Exploitation. An email detailing the discussions has been circulated to the Statutory Partners with a request to think about how this could be managed operationally, and DB highlighted that it is something that will need to be considered both via the data and in practice.

DB thanked the PAQ Sub-Group and AS for the work that has gone into collating the data and producing the report and commented that there are some positive elements within the data, such as the amount of reporting received from Care Providers which demonstrates a good level of knowledge of what needs to be reported, and the themes that have been identified for North and South Tees Health Trusts which provides them with some areas for focus. In addition, to this the amount of work around the QAF process, the agencies that have been involved and the assurance that this process provides is another positive to note. It is good to see the report reflects the voice of the service user and provides evidence that they are listened to, understood and services are delivered to meet their needs. Whilst there is a lot of positive data within the report the number of SARs does evidence that service provision is not right in all cases and there have been some key themes emerging from reviews around discharge and care planning,

transitions, communication with families and other agencies, professional curiosity and limitations within the system. DB queried if the five PIs should remain for 2023/4 or whether these need to be changed to focus on other areas and suggested that the PAQ Sub-Group should consider this and bring recommendation back to Board in January.

Action Points	Action Owner	Deadline
1. Consider PIs for 2023/24 and bring recommendations to Board in January	PAQ Sub-Group	January 2023

Agenda Item 4	Annual Report 2021-22 – First Draft	Presenter: Chair
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The first draft of the 2021-22 Annual Report was shared with the agenda for feedback. DB thanked Gina McBride (GMcB) for the work that has gone into producing the report, and for the first time, the glossary of terms that will accompany it. DB is scheduled to attend the Scrutiny and Health & Wellbeing Boards in each LA area plus the Chief Executives Forum to present the report. DB noted that since COVID adult safeguarding is receiving more media attention locally, and the reporters at the Evening Gazette are routinely viewing the TSAB website to pick up on any new SAR reports and briefings. It is therefore anticipated that when the Annual Report is published there will be some media interest, so DB encouraged members to take time to review the report fully and provide any feedback to the Business Unit by Tuesday 4th October. This will allow time for any amendments to be made prior to the final version being shared at the next Board meeting on 18th October for approval.

GMcB clarified that the report has been designed to be read online, rather than as a printed document.

Action Points	Action Owner	Deadline
1. Feedback on Annual Report to be provided to the Business Unit	All	04/10/2022

Agenda Item 5	Sub-Group and Task & Finish Group Update	Presenter: Sub-Group Representatives
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Communication & Engagement – Gina McBride

Gina McBride provided an update on behalf of Neil Harrison. DB advised members that Neil Harrison is stepping down as the CE Sub-Group Chair due to other work commitments and thanked him personally, and on behalf of TSAB, for the work he has done with the Sub-Group. A replacement Chair has not yet been appointed.

The Sub-Group met on 4th July where the key focus of discussion was around National Safeguarding Awareness week which is taking place 21 – 27 of November. A Task & Finish Group to co-ordinate plans for the week have met once and are scheduled to meet again in October. The Business Unit have collated a multi-agency communication plan, a resource pack and a social media plan for activities across the week. These will be shared with partners prior to the week. A webpage on the TSAB website has also been developed to host relevant materials for ease of access and sharing. This will be launched 2 weeks prior to the campaign.

Creating Safer Cultures Evaluation Report – The Creating Safer Cultures campaign took place in June and was a really good example of partnership working. As a result of the campaign links with the Voluntary Sector and Safeguarding Champions across Tees have been strengthened. The evaluation report was circulated with the agenda for information.

CE Strategy (For Approval) – The Strategy has been reviewed by the CE Sub-Group and no major changes have been made. The action plan has been updated for the current year. DB highlighted that the document still makes reference to the CCG and suggested that the wording of the second bullet point on page 3 be amended to '*Communications must take into account considerations such as disability and diversity*'. Once these changes have been made the Strategy can be considered to be approved.

Safeguarding Champions – At the June Board meeting it was suggested that it would be useful to look at the number and range of organisations involved in the Champions' scheme. A summary report was shared with the agenda for information. The scheme was originally launched in 2017/18, but due to staff

turnover since then the number of Champions has steadily decreased. Some focused work has taken place this year to retain existing Champions and to recruit new members to the scheme, alongside consideration of how to keep them engaged and involved. Since March 2022 there has been a 77% increase in the number of Champions and there are now 216 across Tees. The report provides a breakdown of this figure by area and organisation type. Some gaps have been identified and targeted promotion is taking place to try and address this. GMcB encouraged members to share details of the scheme with their colleagues and within networks. GMcB has provided presentations to a number of forums about the scheme so requested that members advise her of any upcoming events where there may be the opportunity to do so. DB suggested that there may be benefit in having a discussion around the Champions outside of this meeting to consider a possible meeting where they are able to provide feedback on how the system could be improved and to help keep them engaged. GMcB advised that the Champions have played an active part in some of the bigger CE campaigns and some awareness sessions specifically for the Champions have taken place. GMcB has contacted some Champions directly, such as GP practices, and feels that communication in these areas has been improved and they have been more engaged in the scheme.

Learning Training & Development – Lorraine Garbutt

Lorraine Garbutt provided an update on behalf of Patrick Rice. The LTD Sub-Group meet twice a year, with the last meeting take place on 22nd September to review the Training Plan at the mid-year point. The Training Plan is now well established and has been developed over a number of years. Some courses are repeated each year with new elements added as required. This year has seen the introduction of the Safeguarding Vulnerable Dependant Drinkers course and the Adult Sexual and Criminal Exploitation course (ASE/ACE). The pilot session of the ASE/ACE course was due to take place on Monday 19th September so has now been rescheduled for November. Places were offered to OLSG members as a priority so that valuable feedback can be obtained to help further develop the course and ensure it meets requirements. Due to the additional courses the existing £30,000 training budget has been increased to £40,000. The existing training plan will use the majority of this with some remaining for a Trauma Informed Practice course which is still to be commissioned.

A proportion of the budget was held back last year to support training for the introduction of the Liberty Protection Safeguards (LPS), but requirements in relation to this are still not known. Some 7-Minute briefings are being developed and some national resources are due to be made available over the winter months. Agencies are being asked to consider these and build on any gaps.

The Sub-Group is due to meet again at the end of March 2023. Prior to that there will be some communication with partners in relation to training needs for 2023/24.

Operational Leads – Lorraine Garbutt

The Operational Leads Sub-Group have a busy agenda and meet frequently across the year in addition to leading on the Multi-Agency Audit programme.

Dependant Drinkers Learning Briefing (For Approval) – The Sub-Group discussed dependant drinkers and located a learning briefing produced by another Safeguarding Adults Board. Permission was granted for this to be adapted to meet TSAB requirements and a copy was circulated with the agenda. No queries were raised so the document was agreed as approved. DB asked that any potential media interest is addressed through a pre-emptive press statement and consideration of communication with family as a SAR case is specifically referenced.

HBC Organisation Abuse Audit - Due to time constraints, there was not time to hear a full presentation on the Multi Agency Organisational Abuse Audit. Copies of the reports from the 2 cases considered were circulated with the agenda for information. DB commented that in Case 1 the mother of the individual was fully involved in, and supportive of the process which highlights good engagement. In Case 2 the referral related to a group of people, rather than one individual. Kirsty Fletcher noted that this highlighted something that has not been considered previously and made the case hard to manage and record, and that alternative processes may need to be considered for concerns involving more than one person.

Performance Audit & Quality – Erik Scollay

The PAQ Sub-Group met on 12th September where they considered both the National SAC return data and the National Data Toolkit Framework. The National SAC return provided reassurance with similar trends being reported in Tees. It was agreed the National Data Toolkit should be re-visited for further consideration once the new PowerBi reporting system has been fully implemented to ensure all data aspects are being captured from agencies / partners.

Trevor Smith (TS) from Hartlepool Borough Council chairs the North-East Performance Leads Group who are currently undertaking a piece of work looking at the national averages. It was agreed TS will feedback on this piece of work to help inform the Sub-Group going forward.

In a response to a request from Board, information relating to Team Around the Individual (TATI) cases is now being recorded, although the Sub-Group identified that this should also include figures for cases that have been deferred pending the outcome of other work rather than recorded as being declined.

The End of Year Report was discussed, and the Sub-Group considered the existing PIs. Members felt that four out of the five PIs were clear indicators in relation to outcomes but agreed that the PI relating to the number of Concerns leading to a Section 42 Enquiry was not the best measure of performance. The Sub-Group considered what alternative PIs may be appropriate or whether the targets needed to be set higher.

The Strategic Plan Progress Monitoring Framework which has been created to monitor progress against this year Strategic Business Plan was shared with members. Members made some suggestions in relation to the progress review which will take place every 6-months, starting at the end of September.

The group also received an update on the Quality Assurance Framework schedules. In addition, the Sub-Group agreed it would be best to increase the frequency of their future meetings similar to previous arrangements

Board members agreed that the PI relating to conversion rates was more a measure of appropriate reporting, rather than how services have responded. It was suggested a better measure would be to look at repeat occurrences or consider measures in relation to prevention of risk / escalation of risk. ES advised that the indicators can be determined by whatever the Board require, as long as they are in line with its priorities and the amount of time and resources are feasible.

DB welcomed the debate around the PIs and noted that under the CQC inspection regime there is often a tendency to compare nationally and that TSAB would need to be able to demonstrate its rationale for going down a particular route.

Safeguarding Adults Review – Jill Harrison

Molly SAR Action Plan : For Approval

The action plan has been developed based on the recommendations from the report. A significant piece of work is being completed to carry out a review of the TATI process, which has become fundamental to a lot of work and features in a number of reviews. Ruth Musicka from MBC and Deb Fenny from Cleveland Police are leading on this piece of work. A request will be circulated to all members for representatives to join the group. JH asked members to ensure that appropriate representatives are nominated. The deadline for completion of this work has been moved to the end of March 2023. At the last Sub-Group meeting colleagues from Newcastle SAB, who were involved in Operation Sanctuary attended to provide an update on progress and gaps/barriers in relation to their national. Despite the scale of the issues uncovered in Newcastle and the passion and determination from those involved, they are frustrated that nationally there are barriers to change and feel unable to influence any further. It was debated how TSAB might be able to raise the profile of Adult Exploitation on a national basis.

There is an action in relation to housing to write to the LA housing departments regarding restrictions on non-commissioned providers. JH added that although TSAB can share concerns and findings there may be little that the Board can influence in relation to this action.

DB advised that this is the most important action plan the Board have had, and that it is important to continue to hear on the progress. The action plan was approved.

Adult D LLR Action Plan : For Sign Off

All actions have been completed and the evidence logged. The action plan was approved for sign off.

Case 3/20 LLR Action Plan : For Sign Off

All actions have been completed and evidence logged with the exception of 1.1.3 which was to write to strategic partnerships and seek assurance around promoting the workforce to be professionally curious, aware of ACE and the impact of trauma. After several attempts via different routes, it has not been possible to obtain replies from all the strategic partnerships. It was agreed to sign off the action plan despite this item not being completed, but DB appealed to elected members to enquire with colleagues as to why this request received such a poor response.

Case 8/21 – Janis

This section has been removed due to its confidential nature

The SAR Sub-Group has met 3 times since the last Board meeting and have considered 3 new notifications. One did not progress to the SAR Sub-Group for consideration as it was single agency learning and the cause of death was not linked to abuse or neglect. One case is waiting for feedback from the Independent Chair and the other case is due for discussion at the next Sub-Group meeting on 19 October. A number of referrals have been made in close succession via the LEDER process. A meeting has been held with Barbara Potter to understand how the LEDER process works and links with other review processes to ensure that learning is captured and shared via appropriate channels, without work being duplicated. Work continues to fully review the SAR Policy and Procedures. A Task & Finish Group is taking this work forward and JH encouraged members to review these documents and provide any feedback or comments on the SAR process to the Business Unit.

DB stressed the importance of members reviewing the draft of the revised SAR Policy & Procedure, when available.

KN advised that in relation to ASE the STAGE partnership which is led by Changing Lives has a policy and influence group which includes Jess Philips from the Labour Party. KN will forward details of the Bills to be raised to the Business Unit so that these can be shared at the next SAR Sub-Group meeting.

Action Points	Action Owner	Deadline
1. CE Strategy to be amended	GMcB	11/10/2022
2. Details of Champions scheme to be shared	All	Ongoing
3. Advise GMcB of any forums where she could present information on the Safeguarding Champions' Scheme	All	Ongoing
4. Elected members to enquire why correspondence in relation to Case 3/20 was not responded to	Elected members	18/10/2022
5. Comments and feedback on the existing SAR Policy & Procedure to be forwarded to the Business Unit	All	When available
6. Forward details of the ASE Bills being raised via the STAGE partnership	KN	18/10/2022

Agenda Item 6	People First	Presenter: Lindsay Graham
Lindsay Graham from People First attended to share a case study in relation to a Tees individual as part of the Board's commitment to hearing the voice of the adult.		
This section has been removed due to its confidential nature		
DB added that TSAB are keen to continue to hear the voice of the service user and as asked members to consider how they would like to see this a develop and the best way to bring this to Board.		
Action Points	Action Owner	Deadline
1. Details of DBP training offer to be shared with the minutes	JB	11/10/2022

2. Members to consider ways of including the voice of the service user	All	18/10/2022
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Agenda Item 7	South Tees Hospitals NHS Foundation Trust CQC Report	Presenter: Ian Bennett
<p>Ian Bennett, Deputy Director of Quality for South Tees Hospitals NHS Foundation Trust (STHFT), attended the meeting on behalf of Hilary Lloyd to provide an update following STHFT's recent CQC Report.</p>		
<p>The unannounced inspection took place in February 2022 and looked at medicine and surgical wards at The Friarage Hospital and James Cook Hospital. The full report from this was circulated with the agenda for information. As a result of the inspection the organisation was issued with a Section 29 Warning Notice covering areas where they felt that standards were not being met. These focused on 4 areas – Nutrition and Hydration, Safe Discharge, Pressure Ulcers and Intentional Rounding and Safeguarding (MCA and DoLS). STHFT were given a 6-month period to develop an action plan for CQC to review and then agree the next steps. CQC returned to STHFT in September and have been assured that good progress is being made and have signed off the action plans. The key points were summarised:</p>		
<p>All actions have been completed. Under the Safeguarding / MCA and DoLS category one of the actions was to recruit an MCA Lead Practitioner. This position commenced on 1st September.</p>		
<p>At ward level the Safeguarding process and MCA and DoLS processes were reviewed, including how to report these. It was clear that there was overreporting to the Local Authority. Work was done to consider levels of harm and the appropriate action to take. Patient safety remained paramount with responses being proportionate.</p>		
<p>A training compliance target of 90% was set and is close to being achieved (87%) across a staff of 9,500. A number of bespoke training sessions on MCA / DoLS paperwork have been delivered to 170 staff and the Safeguarding Team have improved their visibility to teams at ward level and have helped staff work through processes and become more proactive.</p>		
<p>The timing of escalations and MDT meetings have been beneficial for complex cases, and whilst there is a recognition that patients may not always be in the correct environment, plans can still be put in place for their care.</p>		
<p>Safeguarding data has been reviewed in terms of scrutiny and has provided greater intelligence of what is working well and areas where work may still need to be done.</p>		
<p>At the time of the inspection in February there were no Safeguarding Champions within the Trust. Work has been done to raise the profile of the Champions and there are now 89.</p>		
<p>At Governance and Service Improvement level a clear structure for reporting and assurance is in place. In addition to this the Trust are part of the TSAB and North Yorkshire Safeguarding Adult Board's Quality Assurance structures which also provides a level of assurance.</p>		
<p>The reporting of incidents has increased and is an indicator of a safe culture within the organisation, but there has now been a reduction in those that are then reported into safeguarding.</p>		
<p>The next steps now involve continuing to embed the changes that have been made and to see the evidence from this. There has been an internal review of the Safeguarding team and its function, the results of which have been incorporated into the way the organisation is now working. Work continues to achieve the 90% training compliance target. Funding has been secured for an additional Band 6 Learning Disability Liaison Nurse which will help to strengthen the team. Preparations are in place for the introduction of LPS.</p>		

DB thanked IB for the presentation and noted the good work that has been done. DB re-iterated that it is important for the Board to hear about partner inspections as this helps to provide assurance as well as being an opportunity to raise any questions.

Agenda Item 8	Cleveland Police – Missing From Home Update	Presenter: Shaun Page	
Phil Bond attended a previous Board meeting to talk about the work that Cleveland Police lead on in relation to Missing From Home. Shaun Page from Cleveland Police has been invited back to Board to provide an update on this work.			
This section has been removed due to its confidential nature			
DB requested that Cleveland Police return to Board in six months' time to provide an update on the progress of the work and how other agencies have been involved.			
Action Points		Action Owner	Deadline
1. Update on Missing From Home to be added to the Board agenda in 6 months' time		JB	March 2023

Agenda Item 9	Any Other Business	Presenter: All	
LG advised that the Business Unit are advertising a new role for a SAR Coordinator in response to discussion at the TSAB Development session in March and the increasing demands on the SAR Sub-Group. A link to the job advert will be circulated with the minutes and LG requested that members circulate this within their networks.			
Action Points		Action Owner	Deadline
1. SAR Coordinator job advert to be circulated with the minutes		JB	11/10/2022
2. Members to circulate job advert within their networks		ALL	18/10/2022

Next Meeting Date: **Tuesday 18th October 2022**
 Time: **9.30am – 12pm**
 Venue: **Microsoft Teams**

Minutes approved by Independent Chair:



Date: 05/10/2022

Appendix 1 – Attendance Matrix

Appendix 1 - Attendance Matrix								
The table below reflects named members of the TSAB, although deputies have been shaded.								
Company	10/02/2022	17/02/2022	26/04/2022	28/06/2022	27/09/2022	18/10/2022	06/12/2022	5
Catalyst Stockton	1	1	0	0	0	0	0	40%
CCG Board Member (Tees Valley CCG)	3	3	2	2	2	0	0	100%
Cleveland Fire Brigade	2	1	1	0	1	0	0	80%
Cleveland Police	1	1	1	1	1	0	0	100%
CQC Board Member (Mibro, Redcar, Stockton) (committed to attend 2 meetings per year)	0	0	0	0	0	0	0	0%
CQC Board Member (Hartlepool)	1	0	0	1	0	0	0	40%
Durham Tees Valley CRC	0	0	1	0	0	0	0	20%
DWP	1	1	1	0	1	0	0	80%
Hartlepool and Stockton Safeguarding Children Partnership	0	1	0	0	0	0	0	20%
HBC Board Member (Director)	1	1	1	1	1	0	0	100%
HBC Board Member (Assistant Director)	0	0	0	0	0	0	0	0%
HBC Lead Member	1	1	0	1	1	0	0	80%
Healthwatch Hartlepool	1	1	0	1	1	0	0	80%
Healthwatch South Tees	1	0	1	1	1	0	0	80%
Healthwatch Stockton	1	1	0	1	1	0	0	80%
HMP Holme House Prison	0	1	2	1	1	0	0	80%
MBC Board Member	1	1	1	1	1	0	0	100%
MBC Lead Member	1	0	1	1	1	0	0	80%
Middlesbrough & Redcar Voluntary Development Agency	1	1	1	1	1	0	0	100%
National Probation Service Cleveland	0	0	0	0	0	0	0	0%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0	0	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	1	2	2	2	1	0	0	100%
Public Health	1	1	1	1	1	0	0	100%
Office of Police & Crime Commissioner (committed to 2 meetings per year)	0	1	1	1	0	0	0	60%
RCBC Board Member (Director)	0	1	1	0	0	0	0	40%
RCBC Board Member (Assistant Director)	1	0	0	1	1	0	0	60%
RCBC Lead Member	1	1	1	0	1	0	0	80%
RCBC Guest	0	0	0	0	0	0	0	0%
SBC Board Member	1	1	1	2	1	0	0	100%
SBC Lead Member	1	1	1	1	1	0	0	100%
South Tees Hospitals NHS Foundation Trust	1	1	1	1	0	0	0	80%
South Tees Safeguarding Children Partnership	0	0	0	0	1	0	0	20%
Teesside University	0	0	0	0	0	0	0	0%
Tees Esk & Wear Valleys NHS Foundation Trust	2	1	1	1	1	0	0	100%
Thirteen Housing	1	1	1	1	1	0	0	100%
TSAB Independent Chair	0	1	1	1	1	0	0	80%
TSAB Business Unit	6	6	6	4	6	0	0	100%