

AGENDA ITEM

REPORT TO CABINET

17 MARCH 2022

**REPORT OF CORPORATE
MANAGEMENT TEAM**

CABINET / KEY DECISION

Leader of the Council - Councillor Bob Cook

2022/23 ANNUAL PROCUREMENT PLAN / HIGHER VALUE CONTRACTS

SUMMARY

This report seeks approval from Cabinet for the award of a number of planned higher value contracts scheduled for 2022/23, where the value exceeds the limit on officer delegated authority and which are either funded within the approved MTFP or are subject to a bid for external funding.

REASON FOR RECOMMENDATION/DECISION

To enable Cabinet to exercise its strategic oversight of higher value planned procurement projects, in accordance with the updated constitution and to avoid the need to submit multiple individual requests for contract approvals.

RECOMMENDATION

1. That Cabinet approves the contracts listed in **Annex 1** and gives associated authority to the relevant Director or Assistant Director to make the specific contract award decisions and any subsequent contract variation and extension.

DETAIL

1. The constitution defines a range of decisions that require a specific Cabinet approval, the financial threshold for which is set at a level of £500k or more. **Annex 1** lists the known procurement projects over £500k that are underway and due for contract award. The value of the individual contracts each exceeds the financial threshold and have not otherwise been delegated to officers.

COMMUNITY IMPACT IMPLICATIONS

2. Not applicable.

CORPORATE PARENTING IMPLICATIONS

3. Not applicable.

FINANCIAL IMPLICATIONS

4. The report sets out a number of higher value contracts expected to be awarded in the current financial year. The expenditure committed as a result of these procurements is planned and remains within the Council's approved budget/MTFP or is subject to a bid for external funding which will ensure that at the point of contract award funds are available within the MTFP.

LEGAL IMPLICATIONS

5. Notwithstanding Cabinet approval it remains the responsibility of officers to ensure that the correct processes within Contract Procedure Rules have been followed and that where applicable the Public Contracts Regulations 2015 are complied with.
6. Where the value of goods, services or works exceeds the threshold at which the procurement process must comply with the Public Contracts Regulations either a tender exercise or the use of a suitable framework agreement will comply with the Regulations.

RISK ASSESSMENT

7. These procurements are categorised as low to medium risk. Existing management systems and activities are sufficient to control and reduce risk.

WARDS AFFECTED AND CONSULTATION WITH WARD/COUNCILLORS

8. Not applicable – does not relate directly to specific wards.

BACKGROUND PAPERS

None

Name of Contact Officer: Garry Cummings

Post Title: Director of Finance, Development and Business Services

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Domestic Violence and Abuse Support Service	
1. The Council will carry out a tender process to appoint suitable provider(s) to support a variety of categories of vulnerable adults and children	
2. The new contract will commence from 01.04.2023.	
3. The current annual spend is circa £450k	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Ann Workman, Director of Adults and Health	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

NEPO603 Independent Fostering Solution	
1. Newcastle City Council (acting under the NEPO governance arrangements) will carry out a tender process to appoint Independent Foster Agencies onto a regional framework agreement allowing the Council to purchase fostering placements. The new framework replaces the existing frameworks, NE7 in the North and TV5 in the South.	
2. The new framework agreement will commence from 1.07.2022.	
3. The current annual spend (Stockton) is circa £4.2m.	
Key Decision: Yes	Funding within MTFP: Yes
Delegated Officer: Martin Gray, Director of Childrens Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Tees Positive Behavioural Support Framework	
1. Middlesbrough Borough Council will carry out a tender process to appoint suitable providers onto a framework agreement allowing the Council to purchase care packages for people with behaviour that challenges.	
2. The new framework agreement will commence from 01.04.2023.	
3. The current annual spend by SBC is circa £115k.	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Ann Workman, Director of Adults and Health	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Day Opportunities for Adults with Autism and Other Complex Needs based at Ware Street	
1. The Council will carry out a tender process to appoint a suitable provider onto a framework agreement allowing the Council to purchase day opportunity placements at Ware Street.	
2. The new framework agreement will commence from 01.04.2023.	
3. The current annual spend is circa £300k.	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Ann Workman, Director of Adults and Health	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Specialist Complex Mental Health Residential Care	
1. The Council will carry out a tender process to appoint suitable care providers onto a framework agreement allowing the Council to purchase residential placements.	
2. The new framework agreement will commence in the third quarter.	
3. The current annual spend is circa £1.7m.	
Key Decision: Yes	Funding within MTFP: Yes
Delegated Officer: Ann Workman, Director of Adults and Health	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Public Health contracts with Community Pharmacies	
1. The Council will appoint Community Pharmacy providers onto a framework agreement to deliver services in relation to Stop Smoking, Drugs misuse and Healthy Vitamins.	
2. The new contracts will commence from 1 April 2023.	
3. The current annual spend is circa £300k.	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Sarah Bowman-Abouna, Director of Public Health	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Adoption Tees Valley Therapeutic Services Framework	
1. The Council will carry out a tender process to appoint suitable providers onto a new framework agreement allowing the Council to purchase Specialist Assessments and Therapeutic Services funded through the Adoption Support Fund.	
2. The new framework agreement will commence during 2022-23.	
3. The current annual spend is circa £800k.	
Key Decision: Yes	Funding within MTFP: Yes
Delegated Officer: Martin Gray, Director of Children's Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Children's Home and Community Based Personal Care and Home Support Services	
1. The Council will appoint a provider to a framework agreement allowing the Council to purchase personal care and support services for families of children with a disability and/or additional needs.	
2. The new framework agreement will commence in the first quarter of 2022-23.	
3. The annual spend will be circa £270k.	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Martin Gray, Director of Children's Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

NEPO227 Street Lighting Electrical Connections & Works	
1. NEPO will carry out a tender to appoint a number of suitable suppliers onto a framework agreement allowing the Council to purchase all its street lighting connection works.	
2. The new framework agreement will commence 01.07.2021.	
3. Current annual spend is variable however circa £147k	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Jamie McCann, Director of Community Services and Transport	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

NEPO225 Traffic Management	
1. NEPO will carry out a tender to appoint a number of suitable suppliers onto a framework agreement allowing the Council to purchase Traffic Management Solutions for a number of areas across the Council including Highways and Events.	
2. The new framework agreement will commence from 01.11.2022.	
3. The current annual spend is circa £180k.	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Jamie McCann, Director of Community Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

NEPO221 Framework for Demolition Works and Associated Services and Asbestos Management	
<ol style="list-style-type: none"> 1. NEPO will carry out a tender process to appoint a number of suitable suppliers onto a framework agreement allowing the Council to purchase Demolition Works and Asbestos related services. 2. The new framework agreement will commence 01.06.2022. 3. Current annual spend is variable and some will be funded through the capital programme. 	
Key Decision: Yes	Funding within MTFP: Yes
Delegated Officer: Jamie McCann, Director of Community Services and Transport	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Household Waste Recycling Centre	
<ol style="list-style-type: none"> 1. The Council, acting as lead and on behalf of Middlesbrough Borough Council, will carry out a tender to appoint a contractor to operate a Household Waste Recycling facility to enable residents from both boroughs to dispose of recyclable waste not collected via the main collection service. 2. The new contract is anticipated to commence from 01.09.23. 3. Stockton currently pays 55% of the total cost which equates to approximately £410k year. 	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Jamie McCann, Director of Community Services and Transport	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Call off from NEPO 210 for Stockton-on-Tees Borough Carriageway Surfacing Programme	
<ol style="list-style-type: none"> 1. The Council will carry out a further competition from the NEPO 210 framework for Highways Surfacing. 2. The new call-off contract will commence from 01.04.2023. 3. The current annual spend is circa £1m annually. 	
Key Decision: Yes	Funding within MTFP: Yes
Delegated Officer: Jamie McCann, Director of Community Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

NEPO515 Children and Adult's Barrister Services	
<ol style="list-style-type: none"> 1. NEPO will carry out a tender to appoint a number of suitable suppliers onto a framework agreement to allow the Council to purchase Barrister services 2. The new framework agreement will commence from 01.04.22 3. Current annual spend is variable however circa £157k 	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Beccy Brown, Director of HR, Legal & Communications	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Home to School Transport & Swimming Route	
<ol style="list-style-type: none"> 1. The Council will carry out a tender to appoint a number of suitable contractors onto a DPS to provide home to school transport and swimming route PCV services. 2. The new contract will commence from 01.09.22. 3. Current annual spend is variable however circa £870k. 	
Key Decision: Yes	Funding within MTFP: Yes

Delegated Officer: Jamie McCann, Director of Community Services and Transport	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

NEPO417 Janitorial Supplies	
<ol style="list-style-type: none"> NEPO will carry out a tender to appoint a number of suitable suppliers onto a framework agreement to allow the Council to purchase Janitorial Supplies The new framework will commence from 22.05.22. Current annual spend is variable however circa £120k. 	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Jamie McCann, Director of Community Services and Transport	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Education Case Management System	
<ol style="list-style-type: none"> The Council will call off from a suitable framework agreement for a replacement Education Management system which can be fully integrated into its existing Children's ICT solution. The new contract will commence April 2022. The current annual spend is circa £100k. The anticipated cost of the new core system will be in the region of £45k per year, with a maximum additional spend in further years of £40k per year if all additional modules are implemented. 	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Ian Coxon, Assistant Director, Children's Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Mobile Telephony & Mobile Data Services	
<ol style="list-style-type: none"> The council will call off from a suitable framework agreement to allow the Council access to mobile telephony and data services, underpinning remote working, voice, and data services. The call off contract will be on behalf of SBC, Darlington Borough Council & Tees Valley Combined Authority. The new contract will be in place from 01.04.22. Projected spend is £588k annually, (approx. DBC £178k, SBC £400k, TVCA £10k). 	
Key Decision: Yes	Funding within MTFP: Yes
Delegated Officer: Garry Cummings, Director Finance, Development & Business Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

ICT Hardware Refresh Rolling Programme (Laptop & Desktop)	
<ol style="list-style-type: none"> The council will call off from a suitable framework agreement to allow the Council to purchase ICT hardware and related support services such as warranty support. The call off contract will be on behalf of SBC, Darlington Borough Council, Tees Valley Combined Authority and Tees Active. The new contract will commence 01.11.22. The projected annual spend within the contract is <ul style="list-style-type: none"> 2023 - £615k (SBC £426k) 2024 - £1,145k (SBC £659k) 2025 - £531k (SBC £341k) 	
Key Decision: Yes	Funding within MTFP: Yes

Delegated Officer: Ian Miles, Assistant Director Xentrall Shared Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Integrated Human Resources and Payroll System	
<ol style="list-style-type: none"> 1. The council will call off from a suitable framework agreement to upgrade the current Integrated Human Resources and Payroll System. 2. The call off contract will be on behalf of SBC, Darlington Borough Council, the Tees Valley Combined Authority and Academies that Xentrall Shared Services provide a payroll function for. 3. The new contract will commence in quarter 4. 4. Projected spend will be circa £240k annually. 	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Ian Miles, Assistant Director Xentrall Shared Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Long Term Housing Related Support	
<ol style="list-style-type: none"> 1. The Council will tender for Long Term Housing Related Support which provides support to predominately elderly and vulnerable clients within Sheltered and Extra Care schemes. 2. The new contract will commence on 1st July 2022. 3. Projected spend will be circa £120k annually. 	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Anne Workman, Director Adult's & Health	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

Wynyard Footbridge and Wynyard Hanzard Drive	
<ol style="list-style-type: none"> 1. The Council will call-off from a suitable framework for works at Wynyard which involve the construction of a pedestrian/cycle bridge to the west of Hanzard Drive junction on the A689 and the replacement of the roundabout junction of the A689/The Wynd/Hanzard Drive with a signalised cross-roads layout. 2. Developer Funding in the region of £12,466,125 is in the process of being finalised and will be added to the Capital Programme once secured. 3. The works are due to commence in Summer 2022. 	
Key Decision: Yes	Funding within MTFP: N/A
Delegated Officer: Jamie McCann, Director of Community Services and Transport	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	

3 x Refuse collection recycling vehicles	
<ol style="list-style-type: none"> 1. The Council will call off from a suitable framework agreement for 3 refuse vehicles on a contract hire basis. 2. The call off process will be conducted in the financial year 22/23 however the vehicles will not be delivered until 23/24 due to the long lead time. 3. The new vehicles will be hired on a period of up to seven years. 4. The anticipated cost is circa £65k per vehicle per year. £1.365m over 7 year maximum hire period. 	
Key Decision: Yes	Funding within MTFP: Yes
Delegated Officer: Jamie McCann, Director of Community Services and Transport	

Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.

Educational Psychologists	
1. The Council will tender for a service to produce Educational Psychology Statutory Assessments in order to support the strategic vision for improving the outcomes of Children in our Borough.	
2. The new contract will commence during 2022/23.	
3. Projected spend is anticipated to be circa £280K per year	
Key Decision: No	Funding within MTFP: Yes
Delegated Officer: Martin Gray Director of Children's Services	
Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement.	