



Teeswide Safeguarding Adults Board

Meeting Date: **Thursday 21 October 2021**

Time: **1:30pm – 4:00pm**

Venue: **Microsoft Teams**

Minutes

Attendees		
Name	Role	Representing
Karen Agar	Associate Director of Nursing Safeguarding	Tees Esk & Wear Valley NHS Foundation Trust
Darren Best	Independent Chair	Teeswide Safeguarding Adults Board
Philip Bond	Detective Superintendent – Safeguarding Lead	Cleveland Police
Mandy Cockfield	Interim Service Manager	Redcar & Cleveland Borough Council
Jenny Duthie	Senior Nurse	North Tees and Hartlepool NHS Foundation Trust
Cllr Tim Fleming	Lead Member	Hartlepool Borough Council
Joanne Gamble	Assistant Director of Nursing Safeguarding	South Tees Hospitals NHS Foundation Trust
Lorraine Garbutt	Business Manager	TSAB Business Unit
Elaine Godwin (Minutes)	Admin Officer	TSAB Business Unit
Jean Golightly	Director of Nursing & Quality	Tees Valley CCG
Stephen Green	Associate Director of Risk and Clinical Governance	North Tees and Hartlepool NHS Foundation Trust
Stuart Harper-Reynolds	Named Nurse (Adult Safeguarding)	North Tees and Hartlepool NHS Foundation Trust
Jill Harrison	Director of Adult and Community Based Services	Hartlepool Borough Council
Steve Johnson	Area Manager – Prevention and Protection	Cleveland Fire Brigade
Natasha Judge	Healthwatch Manager	Healthwatch Stockton
Rachelle Kipling	Temporary Assistant Chief Executive	Office of Police & Crime Commissioner
Jill Lax	Designated Nurse Safeguarding	Tees Valley CCG
Alyson Longstaff	Advanced Customer Support Senior Leader	Department for Work and Pensions
Amy Mahoney	Project Officer	TSAB Business Unit
Cllr Ann McCoy	Lead Member	Stockton-on-Tees Borough Council
Dave McKay	Advanced Customer Support Senior Leader (ACSSL) – Durham & Tees Valley	DWP
Mike Milen***	Chief Executive	Redcar & Cleveland Voluntary Development Agency
Joanne Newton	Research and Intelligence Officer	Healthwatch South Tees
Helen Richmond	Safer Custody and Equalities Hub Manager	HMP Holme House Prison
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council
Angela Storm	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Gary Watson	Business Manager	South Tees Safeguarding

Ann Workman	Director of Adults and Health	Children Partnership Stockton-on-Tees Borough Council
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Apologies

Name	Role	Representing
Sarah Bowman- Abouna	Director of Public Health	Stockton-on-Tees Borough Council
Jon Carling	Chief Executive	Catalyst Stockton
Jane Bell	Administration Officer	TSAB Business Unit
Mark Davis***	Chief Executive	Middlesbrough Voluntary Development Agency
Danielle Davis (Part)	Associate Consultant	Safe Lives Project
Cllr Dorothy Davison	Lead Member	Middlesbrough Borough Council
Mike Fleet	Principal Lecturer (Programmes) Department of Nursing & Midwifery	Teesside University
Neil Harrison	Head of Safeguarding & Specialist Services	Hartlepool Borough Council
Chris Hobbs (Part)		Safe Lives Project
John Lovatt	Assistant Director	Hartlepool Borough Council
Gina McBride	Admin and Information Officer	TSAB Business Unit
Elizabeth Moody	Director of Nursing and Governance	Tees Esk & Wear Valleys NHS Foundation Trust
Michelle Monty	Inspector	CQC Hartlepool
Ann Powell	Head of Cleveland Area	National Probation Service
John Rafferty	Compliance Business Partner - Safeguarding	Thirteen Group
Patrick Rice	Corporate Director of Adults and Communities	Redcar & Cleveland Borough Council
Victoria Wilson	Assistant Director of Adult Care	Redcar & Cleveland Borough Council
Sarah Wilson	Head of Safer Prisons and Equality	HMP Holme House Prison

Absent

Name	Role	Representing
Christopher Akers- Belcher	Chief Executive	Healthwatch Hartlepool
Judith Mackenzie	Inspection Manager	CQC (Middlesbrough, Stockton- on-Tees and Redcar & Cleveland)
Cllr Mary Ovens	Lead Member	Redcar & Cleveland Borough Council
Darren Redgwell	Deputy Director of Operations	Durham Tees Valley Community Rehabilitation Company Limited
Leanne Stockton	Business Manager	Hartlepool & Stockton Safeguarding Children Partnership
Katie Tucker	Inspector	CQC Hartlepool
Christine Wharton	Inspection Manager	CQC

*Attends for specific agenda items only; ** Attends 2 times per year; ***Attends on behalf of MVDA, RCVA & Healthwatch South Tees

Copies: Chris Brown; Caroline Gallilee; Emily Gill; Emily Gibson; Suzanne Glass; Lorna Harrison; Neil Harrison; Nigel Hart; Kay McGowan; Suzanne Metcalfe; Judith Oliver; Laura Poppleton; Angela Pringle, Mike Sharman; Rachael Surtees; Lyndsay Waddington

Agenda Item 1	Introductions and Apologies	Presenter: Chair
Darren Best (DB) welcomed everyone to the meeting and Introductions were made.		

New Member – DWP

Alyson Longstaff (AL) is now the representative for the Department of Work and Pensions, replacing Dave McKay (DM).

Agenda Item 2	Safe Lives Project Update	Presenter: Chair	
Due to unforeseen circumstances this item will be deferred until the December meeting. DB has requested that a written update is provided by Safe Lives on progress made to date, this update will be shared with the meeting minutes.			
Rachelle Kipling (RK) advised that a workshop is taking place on 12 November where Safe Lives will be sharing their draft report and talking through the suggested recommendations. The workshop will provide an opportunity to feedback on the draft report prior to final publication. RK to forward an invitation to Gina McBride (GMc)			
Action Points		Action Owner	Deadline
1. RK to forward the Safe Lives workshop invite to GMc		RK	01/11/21
2. Safe Lives written update to be circulated to members when available.		EG	15/11/21
3. Safe Lives to be invited to present at the December Board meeting		EG	07/12/21

Agenda Item 3	Q1 Performance Report	Presenter: Erik Scollay / Angela Storm	
Angela Storm (AS) highlighted the key points from the Quarter One (Q1) Performance Report 2021-22:			
<ul style="list-style-type: none"> • The format of the Q1 Performance Report has been refreshed for 2021-22, AS welcomed any comments and feedback for future reports. • All five Performance Indicators are currently being achieved. • The criteria for the Percentage of Concerns leading to a Section 42 Enquiry has been amended based on the national data. The national figure has decreased by 3 percentage points. This change in percentage does not affect the Tees overall figures. • There has been an increase in Concerns, this was expected as it is an ongoing trend since Q1 2018-19. • Increases in Concerns have been recorded for the Self-Neglect, Psychological, Financial / Material, and Domestic Abuse categories since Q1 2020-21. Psychological Abuse is to be added to the TSAB Multi-Agency audit schedule to explore this category further. • A significant increase in Concerns has been received from Cleveland Police when compared to Q1 last year. At the PAQ Sub-Group it was highlighted that Local Authorities were working with Police regarding this so this may reduce in Q2-Q3 this year. • Increases in reporting were also noted from Domiciliary Care, Social Care and Secondary Care during Q1 2021-22. • There has been an increase in Section 42 Enquiries since Q1 2020-21. When comparing the number of Section 42 Enquiries to Q4 last year there has also been an increase observed. • The percentage split between Males & Females has altered this quarter, with an increase in Males under 50-years old being reported into Safeguarding. The increases were noted across the abuse categories of Neglect & Acts of Omission, Psychological & Self-Neglect. This will be monitored for the Q2 report. • Two main types of abuse continue to be Neglect & Acts of Omission, and Physical. The 2020-21 End of Year Performance report highlighted that Neglect & Acts of Omission had decreased and it was considered that this may be an impact of the Covid restrictions. This is being monitored, but it is already showing an increase since Q1 last year. • The two main locations of abuse continue to be Own Home and Care Homes. The Own Home category has also increased since Q4. • Section 42 Enquiries in Nursing Care Homes continues to decrease and further work is being carried out in this area as outlined at the End of Year report summary. • In more than half of the concluded Section 42 Enquiries the Source of Risk to the Adult was an individual known to them. 			

- In almost all concluded Section 42 Enquiries some form of action was taken irrespective of the risk, e.g., risk identified, or risk not identified etc.
- There has been an increase in the number of Concerns received from partner agencies into the Local Authorities since Q1 last year.
- A very slight increase in the number of Domestic Abuse incidents was reported by Cleveland Police. The repeat victim rate for Domestic Abuse incidents continues to reduce and is the lowest reported for some time.
- Activity continues to be consistent within Thirteen Group
- Through staff awareness raising, safeguarding training and Home Safety visits, Cleveland Fire Brigade has reported a significant increase in Concerns being reported to the LA's.

Erik Scollay (ES) thanked AS for producing the report and members for supporting the Business Unit in providing information. AW commented that she liked the new format and thought the way the data was presented was very thought provoking, DB agreed. DB highlighted that having the QAF Assurance work within the report is a positive step and highlights assurance to the Board. AS noted, that the PAQ Sub-Group had not yet had the opportunity to review the report due to the timings of the TSAB and Sub-Group meetings, however it will be presented and discussed at their next meeting.

ES highlighted the Increase in Concerns being reported in Q1 and whether this is reflective of the covid pandemic or good news in respect of the work carried out in the safeguarding teams. ES suggested that a hypothesis can be drawn but professional expertise and knowledge is important when analysing the data.

DB questioned whether the increase in Concerns could be impacted by the current thresholds resulting in the passing of risk between agencies and whether the LA's have sufficient resources to manage the increases. Jean Golightly (JG) advised that it is important for the TSAB to recognise the significant time, commitment and effort that has been put in in relation to raising the profile of safeguarding adults and the work of the Board. JG suggested that it would be reassuring if the increase is of a direct impact of the awareness raising work but unfortunately that cannot be determined.

ES suggested that perhaps the source of referrals could be reviewed to identify any significant changes in trends.

Action Points	Action Owner	Deadline
1. Q1 Performance presentation to be circulated with the Board minutes	EG	15/11/21
2. Q1 Performance Report to be discussed at the December PAQ Sub-Group	ES	06/12/21

Agenda Item 4	TSAB Annual Report 2020/21 – Final Draft	Presenter: Chair / Amy Mahoney
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The draft TSAB Annual Report was presented to the September Board meeting and following feedback from members minor amendments have been made. Feedback received also highlighted that the report was easy to read and gave a good balance of information in an accessible format.

Members approved the report, and it can be found on the TSAB Website [here](#).

As part of the Independent Chair's accountability arrangements DB will be attending Health and Well Being Boards and Adult Scrutiny meetings across Tees to present the report and TSAB Strategic Plan. Dialogue has commenced with the Directors of Adult Social Care (DASS) with regards to these meetings.

Action Points	Action Owner	Deadline
1. Annual Report to be published on the TSAB website	AM	05/11/21
2. Members to share the Annual Report within their respective organisations.	All	30/11/21

Agenda Item 5	Sub-Group and Task & Finish Group Update	Presenter: Amy Mahoney /Lorraine Garbutt /Jill Harrison/ Steve Johnson
<p>Communication & Engagement (CE) – Amy Mahoney (AM) Update from Meeting on 4 October</p> <ul style="list-style-type: none"> • National Safeguarding Adults Week (NSAW) NSAW takes place from 15 November - 21 November 2021. CE Group members are coordinating local activity in line with the Ann Craft Trust's national proposal; the TSAB communications plan and resource pack will be circulated in due course. Members have also agreed a back-to-basics awareness campaign will take place the week prior to NSAW, general safeguarding messages will be shared along with what safeguarding means to the community. The general public and services users have been consulted with to support this work. • Learning Briefings Learning Briefings from the recent LLR and Rapid Review were shared, and members were asked to share these internally and externally with providers. • Animation Videos A number of short animations have been produced on various topics linked to safeguarding. A video relating to Modern Slavery was promoted on Anti-Slavery Day. Positive feedback has been received from regional colleagues who are looking to adapt a similar approach. • Annual Survey The Annual Consultation Survey is now live. AM requested that the links (below) are promoted within organisations and also requested that members complete the survey. The closing date is Friday 4 February 2022. <p>Professionals Survey https://www.tsab.org.uk/campaigns-and-initiatives/annual-survey-2021-22-professionals/</p> <p>General Public Survey https://www.tsab.org.uk/campaigns-and-initiatives/annual-survey-2021-22-general-public/</p> <p>Easy Read Survey https://www.tsab.org.uk/campaigns-and-initiatives/annual-survey-2021-22-easy-read-general-public/</p> <p>Operational Leads (OL) – Lorraine Garbutt (LG) Update from Meeting on 14 October</p> <p>The Operational Leads Sub-Group is meeting more regularly due to the increasing workload for the group; this is in addition to completing multi-agency audits and together shows a huge commitment from members.</p> <ul style="list-style-type: none"> • LLR Actions Several actions from Learning Lessons Review (LLR) action plans have been allocated to the OLSG; the group reviewed each of these and agreed responses as to how they are going to evidence the work that has already been completed. • Housing Discussion A discussion took place with Housing Representatives from SBC and MBC (unfortunately HBC and RCBC were unable to join on the day), this discussion stemmed from previous conversations held within the Sub-Group around some of the complex issues faced by professionals when working with adults who may be homeless, sofa surfing, and not viable for rehousing due to previous behaviours. <p>An overview of the housing teams and their different workstreams was provided and the excellent links to safeguarding teams and the Team Around The Individual (TATI) panels were highlighted. Concerns were raised about how people who are homeless, and / or have complex issues, are able to access health and support services. Some examples, included wound care, accessing drug and alcohol services, attending hospital and GP appointments; some of these</p>		

issues are also relevant to recent Safeguarding Adult Reviews (SAR) and LLRs. The group would like to conduct some further work around this issue, and it was agreed that a small working group is to be created to look at the number of people affected across Tees. It is proposed that once this overview work is completed a short report will come back to Board for further discussion.

LG noted that there is a national group which has been focussing on these issues and they are looking to deliver some webinars on adult safeguarding and homelessness with a focus on: “(1) legal literacy (2) voices of people with lived experience (3) good practice initiatives across all ages (including transition of looked-after young people) and presenting issues (substance misuse, mental health etc.)”. There has been a request through the National Safeguarding Network for any suggestions for speakers (especially with a focus on hearing from people with lived experience and on learning from projects and initiatives). DB noted that we should encourage individuals to put themselves forward as a lot of good work is carried out within the North East.

There is also a consultation on a NICE (National Institute for Health and Care Excellence) Guideline for [integrated health and social care for people experiencing homelessness](#). until 3 November.

Safeguarding Adults Review

This section has been removed due to its confidential nature.

Safe Place Scheme – Amy Mahoney (AM)

- **Update from meeting on 7 October**

The focus within each of the Local Authorities has been on completing the annual audits; this has proved quite difficult as Covid has had a significant impact on venues. It was agreed that the audit work will continue, and priority will be given to ensuring existing venues meet the required standard in respect of appropriate signage, and training. Discussions were held regarding linking in with other schemes such as Ask for ANI and members felt that it was a good idea however in practice may not be achievable at the moment. For example, Service Users felt that pubs and nightclubs were not suitable to be Safe Places, however, pharmacies are signed up to various schemes and they could be appropriate Safe Places. It was agreed for a mapping exercise to take place once Safe Place venues have been confirmed across Tees; this piece of work will progress later next year.

- **National Subscription**

Contact was made a couple of years ago by the National Safe Place Scheme network to ask if the Teeswide Safe Place Scheme would like to join. Questions were asked to the National Coordinator whether consideration could be made for all four authorities joining and a discount was offered per year per local authority. Members views at the time were that joining the national network added very little value to the existing Teeswide scheme that was already in place. AM noted that the cost and budget have not prevented the progression of this, it has been more in respect of what the scheme can offer. Following work conducted within Cleveland Fire Brigade Steve Johnson (SJ) has asked that this decision is reconsidered.

AM explained that the only notable difference between the Teeswide Scheme and the National Scheme is that of a national App where all venues are highlighted with the entry of a postcode, however AM noted that similarly TSAB have a facility on the TSAB website. SJ noted that a vulnerable person who has travelled from outside of Tees area would maybe have an awareness and access to the national scheme App but would not have any awareness of the TSAB Website and the Safe Place venues within Tees. The information contained within the National Safe Place Scheme App would also depend on how many Local Authorities are signed up across the country and this is not known at present.

Members noted that at present with a number of these such schemes in operation it can be a very confusing landscape for the for the end user and more work should be done. A suggestion was made for the issue to be highlighted at the Safe Lives workshop on 12 November and to the Violence against Women and Girls (VAWG) network for further discussion.

Phil Bond (PB) advised that in light of the Sarah Everard case the VAWG agenda has been raised significantly and nationally a number of working parties are being brought together. AM advised that she was not able to comment in respect of other schemes but the Safe Place venues across Tees are not used often and therefore assessing the impact of them is extremely difficult however feedback from services users is that they are aware of the venues and therefore feel safe.

Members agreed that when a member of the public goes to a Safe Place for support it would be of value to have all the schemes and services available and perhaps it could come under the umbrella of the Safe Lives project. RK noted that a bid has recently been submitted to the Safer Street Fund and the OPCC are awaiting to find out if they are successful. The VAWG network are also looking to develop a new charter for licensed premises which includes the upskilling of door staff and their responsibilities.

Questions were raised regarding the ownership of the Teesside Safe Place Scheme; it was explained that TSAB do not own the scheme however the governance arrangements and the chairing of the steering group sit with the Board. Each of the Local Authorities lead on the operational aspect within their own areas. The OPCC played a role in bringing it together initially and RK advised that she would contact AM to discuss further.

JH reminded members that the scheme has been in place for many years and was developed to support adults with a learning disability in the first instance.

Members agreed not to join the National Safe Place Network at this time but requested that further work was completed to map the current schemes across Tees; RK agreed to do this and bring back to a future meeting.

- **CFB integration with Ask ANI**

SJ shared an Ask for ANI awareness poster that is being rolled out to Cleveland Fire Brigade venues. The poster raises awareness of what the ASK for ANI scheme is and what to do if an individual presents at a Fire Station and asks for ANI.

Action Points	Action Owner	Deadline
1. RK to contact AM with regards to the Safe Place Scheme	RK	07/12/21
2. RK to complete mapping exercise of existing schemes and bring back to a future TSAB meeting	RK	10/02/22

Agenda Item 6	Progress Against Strategic Plan	Presenter: Lorraine Garbutt
LG provided a half yearly update on progress against the TSAB Strategic Plan for 2021-22. All areas are on track for completion in March 2022.		

Agenda Item 7	Annual Meeting Schedule	Presenter: Chair
The Annual Meeting Schedule for 2022-23 was shared with members for their visibility. All members agreed that the frequency of TSAB meetings continues to be appropriate. All Members to inform the Business Unit if they can see any immediate issues, before invites are issued in the coming weeks.		
Action Points	Action Owner	Deadline
1. Members to inform the Business Unit if they can see any immediate issues with the meeting schedule before invites are issued in Mid-November.	All	19/11/21

Agenda Item 8	Structure of Health and Integrated Care System (ICS)	Presenter: Jean Golightly
JG provided an update as follows:		
<ul style="list-style-type: none"> • Former Chief Medical Officer for England, Sir Liam Donaldson, has been appointed Chair for the Integrated Care System (ICS) for the North East and North Cumbria. • Interviews have taken place for the Chief Executive Roles in each of the regional areas, all 		

successful appointments will be published at the end of October. JG noted that some of the DASS's within Tees have been involved in the vigorous interview process and also a number of high-level discussions.

- More key appointments will be made in the coming weeks.
- JG explained that the health structure will not be changing, it is the commissioning of Health Services that is. Each ICS partnership will be responsible for agreeing an integrated care strategy for improving health care, social care, and public health across their whole population. As a locality in Tees the team are working in a very integrated way to inform and consult to ensure the system works for the population they serve. In respect of safeguarding, it will remain governed by its statutory regulations and adults and children will be safeguarded, safeguarding personnel will not change.

JG will provide a more detailed update when required

Action Points	Action Owner	Deadline
1. JG to provide further updates on ICS at a future meeting.	JG	TBD

Agenda Item 9	Any Other Business	Presenter: All
<p>Information Only The following item was attached to the agenda for information:</p> <ul style="list-style-type: none"> • QAF Beyond Housing <p>LGA Webinar LG highlighted that AM had presented at an LGA Webinar earlier that day, highlighting the excellent work that has been completed on the regional SAR repository. This is positive recognition for the TSAB and the region at a national level.</p>		

Next Meeting Date: **Tuesday 7th December**
 Time: **9.30am-12pm**
 Venue: **Microsoft Teams**

Minutes approved by Independent Chair:



Date: 04/11/21

Appendix 1 - Attendance Matrix

The table below reflects named members of the TSAB, although deputies have been shaded.

Company	25/02/2021	11/03/21 - DEV SESSION	22/04/2021	23/06/2021	23/09/2021	21/10/2021	07/12/2021	6
Catalyst Stockton	1	0	1	1	1	0	0	67%
CCG Board Member (Tees Valley CCG)	1	0	1	1	2	2	0	83%
Cleveland Fire Brigade	1	1	1	1	1	1	0	100%
Cleveland Police	1	1	1	1	1	1	0	100%
CQC Board Member (Mlbro, Redcar, Stockton) (committed to attend 2 meetings per year)	0	0	0	0	0	0	0	0%
CQC Board Member (Hartlepool)	0	0	1	0	1	0	0	33%
Durham Tees Valley CRC	1	0	0	0	0	0	0	17%
DWP	1	1	0	0	0	2	0	50%
Hartlepool and Stockton Safeguarding Children Partnership	0	1	0	0	0	0	0	17%
HBC Board Member (Director)	1	1	1	1	1	1	0	100%
HBC Board Member (Assistant Director)	0	0	0	0	1	0	0	17%
HBC Lead Member	0	0	0	0	1	1	0	33%
Healthwatch Hartlepool	0	0	0	0	0	0	0	0%
Healthwatch South Tees	1	0	1	0	0	1	0	50%
Healthwatch Stockton	0	0	1	0	1	1	0	50%
HMP Holme House Prison	2	1	1	1	1	1	0	100%
MBC Board Member	1	1	1	1	1	1	0	100%
MBC Lead Member	1	1	1	0	0	0	0	50%
Middlesbrough & Redcar Voluntary Development Agency	1	1	1	1	1	1	0	100%
National Probation Service Cleveland	0	1	1	1	0	0	0	50%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0	0	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	1	1	1	1	1	3	0	100%
Public Health	0	0	0	1	0	0	0	17%
Office of Police & Crime Commissioner (committed to 2 meetings per year)	1	1	0	0	1	1	0	67%
RCBC Board Member (Director)	0	1	0	1	0	0	0	33%
RCBC Board Member (Assistant Director)	1	1	1	0	1	0	0	67%
RCBC Lead Member	0	1	1	1	1	0	0	67%
RCBC Guest	0	0	0	0	0	1	0	17%
SBC Board Member	1	1	1	1	1	1	0	100%
SBC Lead Member	1	1	0	1	1	1	0	83%
South Tees Hospitals NHS Foundation Trust	1	1	1	1	1	1	0	100%

South Tees Safeguarding Children Partnership	1	0	0	1	0	1	0	50%
Teesside University	0	0	0	0	1	0	0	17%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	1	1	1	1	0	100%
Thirteen Housing	1	1	0	0	1	0	0	50%
TSAB Independent Chair	1	1	1	1	1	1	0	100%
TSAB Business Unit	4	6	4	4	6	4	0	100%