



## Teeswide Safeguarding Adults Board

Meeting Date: **Thursday 27 February 2020**

Time: **9.30-12pm**

Venue: **River Tees Watersports Centre**

### Minutes

Attendees		
Name	Role	Representing
Karen Agar	Associate Director of Nursing Safeguarding	Tees Esk & Wear Valley NHS Foundation Trust
Ann Baxter	Independent Chair	Teeswide Safeguarding Adults Board
Philip Bond	Detective Superintendent – Safeguarding Lead	Cleveland Police
Lisa Bosomworth (Part)	Development and Delivery manager	Healthwatch South Tees
Sarah Bowman-Abouna	Director of Public Health	Stockton-on-Tees Borough Council
Lorraine Garbutt	Business Manager	TSAB Business Unit
Jake Graham	Comms Officer	Healthwatch South Tees
Stuart Harper-Reynolds	Named Nurse (Adult Safeguarding)	North Tees and Hartlepool NHS Foundation Trust
Colin Holt	Head of Specialist Services	Middlesbrough Borough Council
Natasha Judge	Healthwatch Stockton Manager	Healthwatch Stockton
Angela Legg	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
John Lovatt	Assistant Director	Hartlepool Borough Council
Amy Mahoney	Project Officer	TSAB Business Unit
Gina McBride (Minutes)	Admin and Information Officer	TSAB Business Unit
Cllr Ann McCoy	Lead Member	Stockton-on-Tees Borough Council
Mike Milen***	Chief Executive	Redcar & Cleveland Voluntary Development Agency
Mel Newton	Senior Lecturer	Teesside University
Jean Pegg	Inspection Manager	CQC
Alison Peevor	Head of Quality and Adult Safeguarding	Hartlepool and Stockton CCG and South Tees CCG
Alan Peirson	Community Health and Wellbeing	Cleveland Fire Brigade
John Rafferty	Compliance Business Partner - Safeguarding	Thirteen Group
Helen Smithies	Assistant Director of Nursing Safeguarding	South Tees Hospitals NHS Foundation Trust
Calum Titley	Team Manager – Safeguarding Adults	Stockton-on-Tees Borough Council
Katie Tucker (Part)	Inspector	CQC
Sean Wearn	Service Manager Adult Social Care and Safeguarding	Redcar & Cleveland Borough Council
Ann Workman	Director of Adults and Health	Stockton-on-Tees Borough Council

### Apologies

Name	Role	Representing
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Jane Bell	Administration Officer	TSAB Business Unit
Elizabeth Byrne	Assistant Chief Executive	Office of Police & Crime Commissioner
Mark Davis***	Chief Executive	Middlesbrough Voluntary Development Agency
Dorothy Davison	Lead Member	Middlesbrough Borough Council
Debby Fenny	Detective Chief Inspector	Cleveland Police
Elaine Godwin	Admin Officer	TSAB Business Unit
Jean Golightly	Director of Nursing & Quality	Hartlepool & Stockton CCG and South Tees CCG
Karen Grundy	Community Programme Manager	Catalyst
Jill Harrison	Director of Adult and Community Based Services	Hartlepool Borough Council
Rachelle Kipling	Commissioners Office For Victims	Office of Police & Crime Commissioner
Cllr Sue Little	Lead Member	Hartlepool Borough Council
Wendy Macdonald	Inspector	CQC
Elizabeth Moody	Director of Nursing and Governance	Tees Esk & Wear Valleys NHS Foundation Trust
Lisa Oldroyd	Commissioner's Officer for Crime, Offending & Justice	OPCC
Lisa Orchard	Assistant Chief Constable	Cleveland Police
Cllr Mary Ovens	Lead Member	Redcar & Cleveland Borough Council
Ann Powell	Head of Cleveland Area	National Probation Service
Patrick Rice	Corporate Director of Adults and Communities	Redcar & Cleveland Borough Council
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council
Karen Sheard	Deputy Chief Nurse	North Tees and Hartlepool NHS Foundation Trust
Leanne Stockton	Business Manager	Hartlepool & Stockton Safeguarding Children Partnership
Steve Johnson	Area Manager – Prevention and Protection	Cleveland Fire Brigade
Victoria Wilson	Assistant Director of Adult Care	Redcar & Cleveland Borough Council

<b>Absent</b>		
<b>Name</b>	<b>Role</b>	<b>Representing</b>
Christopher Akers-Belcher	Chief Executive - Healthwatch Hartlepool	Healthwatch Hartlepool
Darren Redgwell	Deputy Director of Operations	Durham Tees Valley Community Rehabilitation Company Limited
Gary Watson	Business Manager	South Tees Safeguarding Children Partnership
Ayshea Winchester	Safe Custody Manager	HMP Holme House Prison
Sarah Wilson	Head of Safer Prisons and Equality	HMP Holme House Prison

\*Attends for specific agenda items only; \*\* Attends 2 times per year; \*\*\*Attends on behalf of MVDA, RCVA & Healthwatch South Tees

**Copies:** Peter Bell; Chris Brown; Susan Cawley; Jackie Gibson; Emily Gill; Emily Gibson; Suzanne Glass; Lorna Harrison; Colin Holt; Suzanne Metcalfe; Pamela O'Connor; Judith Oliver; Laura Poppleton; Angela Pringle, Mike Sharman; Rachael Surtees; Lyndsay Waddington

<b>Agenda Item 1</b>	<b>Introductions and Apologies</b>	<b>Presenter: Chair</b>
Introductions were made. Ann Baxter (AB) welcomed new members.		

<b>Agenda Item 2</b>	<b>CQC and Cleveland Police – Working Together</b>	<b>Presenter:</b> Jean Pegg / Katie Tucker
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Jean Pegg (JP) and Katie Tucker (KT) gave a presentation on ‘Care Home X’ which is a home outside of the Tees area. The following key points were raised:

- Care Home X was registered to provide care for people with mental health needs
- Between October and December 2016, CQC received a number of notifications that police were being regularly called to the home to deal with residents’ behaviour
- This prompted a focussed inspection in December 2016
- The inspection findings were concerning and there were a number of breaches; the home was rated ‘Inadequate’ with a notice of proposal (to close) and the home was placed in special measures
- CQC worked closely with the local Police Force to improve information sharing, which helped to inform risk assessments and develop a joint protocol
- Changes were put in place within Care Home X and at a later inspection the home was graded as Requires Improvement
- This joint working resulted in a better understanding of police and CQC’s respective roles and responsibilities and enforcement powers
- There were also financial benefits as the number of callouts to police were reduced
- Work has begun with Cleveland Police to establish similar working relationships

It was noted by members that this example was from another area and from 2016.

Members felt that there are already safeguarding arrangements in place through the Local Authority to report Concerns and that these should be raised immediately rather than waiting for a trigger number of callouts to report. Police should link directly with the Local Authority which will then link to CQC. Providers are legally required to inform CQC of any police callouts. It was noted that the involvement of police may sometimes be necessary, but not as a mechanism to manage residents’ behaviour.

It was noted that there are now monthly information sharing meetings in which all of the key stakeholders including the LAs, police and CQC are present. The Team Around the Individual process is also now in place.

The importance of effective recruitment and selection processes including the checking of references was highlighted.

It was suggested that CQC discuss this further with Cleveland Police and the four LAs outside of this meeting.

**Memorandum of Understanding**

This document was shared for information.

<b>Action Points</b>	<b>Action Owner</b>	<b>Deadline</b>
1. CQC to discuss joint working with Cleveland Police and the LAs	Jean Pegg	23/04/20

<b>Agenda Item 3</b>	<b>Criminal Justice Board</b>	<b>Presenter:</b> Rachelle Kipling / Lisa Oldroyd
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This presentation was deferred to the next meeting.

<b>Action Points</b>	<b>Action Owner</b>	<b>Deadline</b>
1. Criminal Justice Board presentation to be deferred to next meeting	RK / LO	23/04/20

<b>Agenda Item 4</b>	<b>Minutes from the Meeting Held 11/12/19</b>	<b>Presenter:</b> All
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The minutes were approved as a true and accurate record.

**Whorlton Hall**

This item was not discussed.

Action Points	Action Owner	Deadline
1. Whorlton Hall to be carried forward	KA	23/04/20

Agenda Item 5	Police Update	Presenter: Philip Bond
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Philip Bond (PB) advised that he will be the Board representative for Cleveland Police going forward. AB also met with PB and Richard Lewis (Chief Constable) last week to talk about the work of the Board.

**Crimes Against Older People – The Poor Relation**

This item was deferred to the next meeting.

**Cleveland Police Vulnerability Strategy**

Cleveland Police have developed a vulnerability strategy which has been circulated across the Force including to front line staff. The police are raising awareness in identifying vulnerability through Continued Professional Development events.

**The Road to Improvement**

An assurance report was provided to members for information. Structures within the police are changing with Designated Officers managing specific portfolios of work. Detective Chief Inspector Deborah Fenny (DF) is responsible for the Children and Vulnerable Adults (CAVA) Unit, Detective Chief Inspector Simon Walker is responsible for the Vulnerable Exploited, Missing and Trafficked (VEMT) Team.

The following key points were raised:

- Police are working hard to make better links with other services
- Working on how to refer Potential Dangerous People (PDP) into the system
- Establishing clear lines of responsibility and portfolios of work
- Police would like to work better together with the support of TSAB to further develop the Multi-Agency Children’s Hub and expand to include adult services
- Submission rates for Public Protection Notices (PPNs) have increased in the last two months which are being triaged appropriately to appropriate agencies
- Introduced a training development programme which includes safeguarding training and a protected learning day for Officers once a month
- Shift patterns have been altered so that staff are working shorter days rather than 12 hour shifts
- Extra police officers are being recruited, particularly for neighbourhood policing

Calum Titley (CT) commented that the LAs have met with DF to look at what information is shared between the LAs and police and to raise awareness of what should be shared and to improve the quality of the information.

Ann Workman (AW) felt there should be further discussions regarding further development of the Multi-Agency Children’s Hub (MACH).

**VEMT**

There will be a Development Day on Friday 28 February. Helen Smithies (HS) commented that VEMT is primarily focused on children at the moment and that more work needs to be done from the age of 18.

Action Points	Action Owner	Deadline
1. Crimes Against Older People to be deferred to the next meeting	PB	23/04/20
2. Further discussions to take place between LAs and Police regarding the MACH	LAs/ Police	23/04/20

Agenda Item 6	Sub-Group / Task & Finish Group Update	Presenter: Sub-Group Chairs
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**Communication & Engagement (CE) Sub-Group**

- **Chairing Arrangements**

Steve Rose, previous Chair of CE has left Catalyst and so there is an opportunity for a new Chair for the Sub-Group. AB welcomed volunteers. Hartlepool Borough Council (HBC) were making enquiries with their Communications team to determine if they could support this. John Lovatt (JL) will chase this up.

- **Resident Magazines**

The Board has previously committed to publishing two articles per year in Local Authority resident magazines which would reach every household across Tees. Some Local Authorities charge a fee to include an article within these magazines and across Tees this would be a significant commitment from the allocated budget. It was agreed for Local Authority representatives to speak with their Communication Teams to establish if this fee could be waived or negotiated.

Helen Smithies (HS) enquired if other organisations could include articles within their magazines. HS advised that South Tees Hospitals NHS Foundation Trust (STHFT) produce a printed magazine that is distributed throughout the hospitals and perhaps TSAB articles could be included. Amy Mahoney (AM) will follow this up with partners.

### **Learning Training & Development (LTD) Sub-Group**

There is a LTD meeting next week and the group will be focusing on the outcome from the Training Needs Analysis and looking at the Training Budget for the next financial year.

- **E-Learning Contract**

Two bids were received and have been evaluated. The Board are currently waiting for references before the new provider is confirmed. The current E-Learning contract comes to an end on 31 March 2020.

### **Policy Procedures and Practice Guidance Task & Finish Group**

- **New Teeswide Safeguarding Adults Procedures**

The new procedures were launched at the beginning of February and shared widely through a variety of methods, with a plea for all professionals to check within their own organisations that the old versions have been removed and that links on websites are updated accordingly. The Business Unit are in the process of including a more interactive version on the TSAB website which will include links to other pieces of local guidance.

- **Causing Section 42 Enquiries Guidance**

The Care Act 2014 permits Local Authorities to cause other agencies to complete an Enquiry on their behalf. An action from the Josh SAR Case was to develop local guidance around this in order to formalise the process. Solihull Safeguarding Adults Board have produced some guidance and the TSAB asked permission to adapt it. There is also a letter template as well as a report template to guide staff when completing a S42 Enquiry - this addition has been requested by professionals who have attended the newly commissioned Section 42 Enquiry training. The draft guidance has been circulated to health colleagues for feedback and the Business Unit has received comments from TEWV which can be incorporated. HS felt that the guidance needs to mention proportionality as all health related Concerns should not necessarily be for the Health Trusts to lead on and there is potential for the number of Enquiries to increase for the Health Trusts based on how the guidance is currently written.

- **Other Enquiries Guidance**

The Task & Finish Group has produced some brief guidance to provide some clarity on 'other enquiries' i.e. when the Section 42 criteria are not met, for example when a person subject to safeguarding dies during the enquiry process. It is mainly to assist practitioners when logging enquiries onto care management systems and also to provide some clarity around the enquiries undertaken prior to submitting a SAR notification as agreed on a regional basis. Members approved the Other Enquiries Guidance.

- **People in Positions of Trust**

The Task & Finish group have considered this subject on a number of occasions. Currently there is no TSAB guidance around this. Statutory agencies have been asked to provide a brief outline of the procedures they follow when incidents of this nature come to their attention and these have been collated. It is clear that it would be difficult to consolidate these into one standard approach. There is some national work ongoing which may result in further guidance being issued and the group will await this before progressing any local work. In the meantime the Board has assurance from partners that procedures are in place.

## **Safeguarding Adult Reviews (SAR) Sub-Group**

- **Attendance**

This continues to be a busy and challenging Sub-Group. An email was sent to Board partners to confirm their SAR Sub-Group representative and to also confirm their deputy. There are some partners who have yet to confirm.

- **Links to Domestic Homicide Reviews (DHRs)**

This subject has been added to TSAB Development Session for further discussion. AB enquired if there are ways to work smarter together; Reviews take up a lot of time and resources and quite often involve similar conversations, learning and the same professionals often attend these meetings.

- **Team Around the Individual (TATI) – CCG Attendance**

It was highlighted at the previous Board meeting that CCG do not attend the TATI meetings. There are considerable structural changes within the CCG at the moment with the North/South Tees arrangements extending into a Tees Valley arrangement (including Durham and Darlington). Alison Peevor (AP) to discuss representation at TATI meetings with Jean Golightly (JG).

## **CONFIDENTIAL**

- **Case 3/19 (Learning Lessons Review)**

This is a Redcar & Cleveland Borough Council (RCBC) and STHFT case which involved self-neglect, hospital issues (inappropriate DoLS and treatment under Mental Health Act). The scoping and authors briefing is due to take place 5 March. The Overview Report should be presented to Board in October.

- **Case 6/18 (Learning Lessons Review)**

This is a Middlesbrough Borough Council (MBC) case which involved a history of Domestic Abuse, but the lady died of natural causes and therefore did not meet the criteria for a SAR. The Governance Group will consider the Overview Report on 5 March and agree the recommendations prior to Board in April.

- **Case 5/18 (Josh – Safeguarding Adult Review)**

The Overview Report was published in December 2019. The SAR Sub-Group talked through the recommendations from the report and an Action Plan has been produced. Some actions have already been completed with others on track. Members approved the action plan.

One of the learning points from this case was the commissioning of Drug and Alcohol Services across Tees; in particular around the longevity of contracts, ensuring a smooth transition from one drug and alcohol service to another and a smooth transition for individuals moving from one locality to another. Sarah Bowman-Abouna (SBA) advised that Stockton-on-Tees Borough Council (SBC) has commissioned Change Grow Live (who were the previous providers). South Tees are considering a different model that encompasses domestic abuse, substance misuse and homelessness. SBA was not sure of HBC's position; JL advised that there is a Governance meeting next week where this will be discussed. The Sub-Group will continue to monitor progress.

## **Operational Leads Sub-Group**

- **Loneliness and Isolation Summary**

One of the actions from this year's strategic business plan was to seek assurance via OLSG from partners. The assurance report summarises the information provided by partners and the full reports have been added as appendices. Local Authorities advised of the services they provide and commission which promote early help and intervention and promote people's independence within our communities. They also provided information on the work they are doing to combat loneliness and isolation, some of these are overlapping. Other partners provided information about the activities they undertake to reduce loneliness and to promote social inclusion. TSAB have also undertaken some focused promotion work this year within local magazines, social media and via the recent surveys to seek people's views on future priorities. The Board also had an interesting presentation from Age UK.

Results from the Annual Consultation Survey indicate that this remains a high priority for the general public in particular and further discussion on actions will take place at the Board Development Day.

- **Joint Working with Police**

Discussed under agenda point 2.

**CONFIDENTIAL**

- **Multi-Agency Audit Report – SBC Modern Slavery Cases**

Multi-agency audits are undertaken quarterly, it has been agreed that these will come to Board to share as good practice as recommended by the Josh SAR report. A copy of the Multi-Agency Audit Report was shared for information.

Calum Titley (CT) explained that two modern slavery cases were randomly selected from a very small sample of 6 cases due to modern slavery being a less frequently reported type of abuse. CT talked through the findings;

Both cases demonstrated good practice and multi-agency working (including liaising with other LAs outside of the Tees area). The introduction of the Victim Care Pathway and the engagement of multi-agency partners with the antislavery network was identified as a positive development across Tees.

A few recommendations were identified, one of which was that of the need to support the victim care pathway with the development of an 8 point checklist to assist practitioners which has now been implemented.

The Local Authority Housing representatives across Tees have now developed reciprocal arrangements where a victim of modern slavery can be housed in a location which will pose the least risk to the victim (this is usually outside the area in which they live).

One of the cases also highlighted the need to be aware of a person’s vulnerability and their access to technology which can significantly increase their risk of being groomed or trafficked.

CT reflected that these cases are incredibly complex and that social workers need more specialist training to support them. CT also mentioned that in these cases often people have experienced trauma in their earlier life which can result in these high risk instances.

CT commented that Cuckooing cases are starting to increase and advised that there is a useful video on this subject which has been shared by Waltham Forest Safeguarding Adults Board.

The link can be found here <https://vimeo.com/365962669/b935f67178>

Action Points	Action Owner	Deadline
1. JL to enquire with HBC Communications Team regarding Chairing the CE Sub-Group	JL	12/03/20
2. LA reps to discuss the costs of advertising within resident magazines	ES / JH / PR	27/04/20
3. AM to make enquiries with partners regarding internal magazines	AM	27/04/20
4. Amendments to be made to Causing Section 42 Enquiries Guidance before formal launch	LG	28/02/20
5. Other Enquiries Guidance to be added to TSAB website/circulated	Business Unit	12/03/20
6. TEWV, Cleveland Fire Brigade and CCG to confirm representatives and deputies for SAR Sub-Group	KA / SJ / JG	18/03/20
7. CCG attendance at TATI meetings to be raised with JG	AP	23/04/20
8. SAR Sub-Group to monitor progress of drug and alcohol commissioning across Tees	SAR Sub-Group	18/03/20

9. Waltham Forrest Cuckooing video to be shared with the minutes	Business Unit	12/03/20
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<b>Agenda Item 7</b>	<b>TSAB Quarter 3 Performance Report</b>	<b>Presenter:</b> Angela Legg
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The following key points were raised:

- The number of Concerns are becoming more consistent across Tees
- The Tees conversion rate from a Concern to a Section 42 Enquiry is also becoming more consistent. The Key Performance Indicator (KPI) criteria has been reviewed recently since the National data was publicised. Tees are comfortably meeting this KPI and are above the national average.
- The two main areas of abuse continue to be Neglect & Acts of Omission and Physical.
- The number of Section 42 Enquiries within the Neglect category within Care Homes has increased during the first 3 quarters. Redcar & Cleveland Borough Council has contributed a high proportion of these due to some focused work through the Responding to and Addressing Serious Concerns Protocol.
- The two main locations of risk continues to be Own Home and Care Homes – this aligns with national figures
- The number of alerts / contacts for TEWV reported to safeguarding decreased this quarter – this can be looked at in more detail for the Year End Report
- The number of Concerns referred from NTHFT to the LAs has increased. These are in relation to Neglect, however there have been some other themes emerging relating to Self-Neglect, ulcer care and the physical condition of the person on discharge
- The number of Concerns referred from STHFT to the LAs has increased with similar themes to NTHFT's data – this can be looked at in more detail for the Year End Report
- The number of crimes recorded has decreased – the Business Unit has met with DF to look at what data can be provided going forward

AB requested that more time is allocated to discuss the next performance report and to perhaps look at themes.

Action Points	Action Owner	Deadline
1. Themed Report to be discussed at the June meeting (more time to be allocated)	Business Unit	24/06/20

<b>Agenda Item 8</b>	<b>QAF Partner Assurance Reports</b>	<b>Presenter:</b> Healthwatch / CFB
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**Healthwatch Hartlepool**

In the absence of Christopher-Akers Belcher, this item was not discussed.

**Healthwatch South Tees**

Lisa Bosomworth (LB) explained that it was a difficult process due to their organisational infrastructure; Middlesbrough and Redcar Voluntary Development Agencies oversee Healthwatch.

Middlesbrough Voluntary Development Agency (MVDA) was due to review their safeguarding policy which impacted on some of the ratings being downgraded.

An action plan has been produced and MVDA will take this forward.

**Cleveland Fire Brigade**

Cleveland Fire Brigade have been working hard to train their workforce in safeguarding. They are also in the process of developing a bespoke face to face safeguarding training course as well as modern slavery and human trafficking training.

<b>Agenda Item 9</b>	<b>Cleveland Fire Brigade HMIC Inspection</b>	<b>Presenter:</b> Alan Peirson
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Alan Peirson informed that 2 years ago, the Fire Service came under the same inspectorate (HMIC) as the Police. Cleveland Fire Brigade were inspected across three areas and were rated as 'good' in all areas. Out of 43 Fire Services nationally, Cleveland has been rated 4<sup>th</sup> in the country. Cleveland Fire



Brigade also the quickest response rate in the country. One area for improvement for the Brigade is the diversity of the workforce.

<b>Agenda Item 10</b>	<b>Feedback from Merseyside Peer Review</b>	<b>Presenter: Chair</b>	
<p>AB explained that she was recently part of a Peer Review Group for Merseyside which is similar to the TSAB as it comprises of four LAs.</p> <p>The Business Manager and the Independent Chair have been invited to attend the next Board meeting to observe: they may be able to provide further information on the Peer Review process from their perspective.</p> <p>AW was supportive of a peer review as it often provides external challenge and positive learning outcomes. It was noted that a peer review would require a funding contribution from partners and would be a substantial amount of work for the Business Unit. HS queried whether it was the right time for a review as a number of partners have recently had inspections and restructures. AB also reminded members that it is her last year as Independent Chair and that perhaps this would be a good exercise to undertake during the transitional period to new chairing arrangements.</p> <p>It was agreed to discuss this further at the next Board meeting when Merseyside colleagues are present.</p>			
<b>Action Points</b>		<b>Action Owner</b>	<b>Deadline</b>
1. Peer Review to be added to the agenda for the April TSAB meeting.		Business Unit	23/04/20

<b>Agenda Item 11</b>	<b>Any Other Business</b>	<b>Presenter: All</b>	
<p><b>Redcar &amp; Cleveland Borough Council – IT Issues</b></p> <p>It was confirmed that RCBC have suffered a ransomware attack which is being investigated. A paper-based system has been implemented for Safeguarding. Staff and partners have worked excellently together and gone the extra mile to ensure that important information is hand delivered. Sean Wearn (SW) provided assurance that support is ongoing for those cases that were open to safeguarding at the time of the cyber-attack and also any additional Concerns that have been reported since the attack. There are no timescales at the moment for when the Council will be functioning as normal. There may be learning for other LAs which will be communicated appropriately.</p>			
<p><b>TEWV CQC Inspection Report</b></p> <p>At the time of the meeting, the report had not been published. The report has since been published online: <a href="https://www.cqc.org.uk/sites/default/files/new_reports/AAAJ6764.pdf">https://www.cqc.org.uk/sites/default/files/new_reports/AAAJ6764.pdf</a></p>			
<p><b>Letter from Diocese of York</b></p> <p>Shared for information.</p>			
<p><b>Workstream Regarding Medical Examinations to Support Safeguarding Investigations</b></p> <p>AW to follow up.</p>			
<p><b>Development Day</b></p> <p>AB reminded members that the Board’s Development Day is on 11 March and asked that members prioritise this meeting.</p>			
<b>Action Points</b>		<b>Action Owner</b>	<b>Deadline</b>
1. TEWV CQC Inspection Report to be carried forward to the next meeting		KA	23/04/20

Next Meeting Date: **11 March 2020 – Development Day**

Time: **9:00am**

Venue: **Fire Brigade HQ**

Minutes approved by Independent Chair:



Date: 07/03/2020

**Appendix 1 - Attendance Matrix**

The table below reflects named members of the TSAB, although deputies have been shaded.

<b>Company</b>	<b>27/02/2020</b>	<b>11/03/2020</b>	<b>23/04/2020</b>	<b>24/06/2020</b>	<b>22/09/2020</b>	<b>22/10/2020</b>	<b>09/12/2020</b>	<b>1</b>
Catalyst	0	0	0	0	0	0	0	0%
CCG Board Member (Hartlepool & Stockton CCG and South Tees CCG)	1	0	0	0	0	0	0	100%
Cleveland Fire Brigade	1	0	0	0	0	0	0	100%
Cleveland Police	1	0	0	0	0	0	0	100%
CQC Board Member (Mlbro, Redcar, Stockton) (committed to attend 2 meetings per year)	0	0	0	0	0	0	0	0%
CQC Board Member (Hartlepool)	2	0	0	0	0	0	0	100%
Durham Tees Valley CRC	0	0	0	0	0	0	0	0%
Hartlepool and Stockton Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
HBC Board Member	0	0	0	0	0	0	0	0%
HBC Assistant Director	1	0	0	0	0	0	0	100%
HBC Lead Member	0	0	0	0	0	0	0	0%
Healthwatch Hartlepool	0	0	0	0	0	0	0	0%
Healthwatch South Tees	2	0	0	0	0	0	0	100%
Healthwatch Stockton	1	0	0	0	0	0	0	100%
HMP Holme House Prison	0	0	0	0	0	0	0	0%
MBC Board Member	1	0	0	0	0	0	0	100%
MBC Lead Member	0	0	0	0	0	0	0	0%
Middlesbrough & Redcar Voluntary Development Agency	1	0	0	0	0	0	0	100%
National Probation Service Cleveland	0	0	0	0	0	0	0	0%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0	0	0	0	0%
NTHFT	1	0	0	0	0	0	0	100%
Public Health	1	0	0	0	0	0	0	100%
Office of Police & Crime Commissioner (committed to 2 meetings per year)	0	0	0	0	0	0	0	0%
RCBC Board Member	1	0	0	0	0	0	0	100%
RCBC Assistant Director	0	0	0	0	0	0	0	0%
RCBC Lead Member	0	0	0	0	0	0	0	0%
SBC Board Member	1	0	0	0	0	0	0	100%

SBC Lead Member	1	0	0	0	0	0	0	100%
STHFT	1	0	0	0	0	0	0	100%
South Tees Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
Teesside University	1	0	0	0	0	0	0	100%
TEWV	1	0	0	0	0	0	0	100%
Thirteen Housing	1	0	0	0	0	0	0	100%
TSAB Independent Chair	1	0	0	0	0	0	0	100%
TSAB Business Unit	4	0	0	0	0	0	0	100%