



Teeswide Safeguarding Adults Board

Meeting Date: **Tuesday 24 April 2018**
 Time: **1.30pm – 4pm**
 Venue: **Stockton Sixth Form College**

Minutes

Attendees		
Name	Role	Representing
Karen Agar	Associate Director of Nursing	TEWV
Ann Baxter	Chair	TSAB
Cllr Jim Beall	Deputy Leader and Adult Social Care & Health	Stockton-on-Tees Borough Council
Jane Bell (Minutes)	Administration Officer	TSAB Business Unit
Rhona Bollands	Assistant Director Safeguarding and Looked After Children - SBC	Observer
Sarah Bowman-Abouna	Director of Public Health	Stockton-on-Tees Borough Council
Mandy Cockfield	Service Manager	Redcar & Cleveland Borough Council
Martin Crow	Project Officer	TSAB Business Unit
Lorraine Garbutt	Business Manager	TSAB Business Unit
Stuart Harper-Reynolds	Named Nurse (Adult Safeguarding)	North Tees and Hartlepool NHS Foundation Trust
Jill Harrison	Director of Adult and Community Based Services	Hartlepool Borough Council
Mark Haworth	Detective Inspector	Cleveland Police
Angela Legg	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Mike Milen	Chief Executive	Redcar & Cleveland Voluntary Development Agency
Barbara Potter	Head of Quality and Adult Safeguarding	South Tees CCG
Ann Powell	Head of Probation	National Probation Service
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council
Helen Smithies	Assistant Director of Nursing Safeguarding	South Tees Hospitals NHS Foundation Trust
Cllr Steve Thomas	Lead Member	Hartlepool Borough Council
Fabienne Thompson	OPCVC Crime Programme	Cleveland OPCC
Dave Turton	Head of Community Safety	Cleveland Fire Brigade
Ann Workman	Director of Adults and Health	Stockton-on-Tees Borough Council

Apologies

Name	Role	Representing
Katherine Acheson	Compliance Inspector	CQC
Sharon Caddell	Project Manager	Office of Police & Crime Commissioner
Stephen Down*	Safeguarding Lead	North East Ambulance Service
Elaine Godwin	Admin Officer	TSAB Business Unit
John Graham	Director of Operations	Durham Tees Valley Community Rehabilitation Company Limited

Jean Golightly	Director of Nursing	Hartlepool & Stockton CCG and South Tees CCG
Karen Grundy	Project Lead	Healthwatch Stockton
Natasha Judge **	South Tees Healthwatch Manager	Middlesbrough, Redcar & Cleveland
Rachelle Kipling	Commissioners Officer	Office of Police & Crime Commissioner
John Lovatt	Assistant Director	Hartlepool Borough Council
Gina McBride	Admin and Information Officer	TSAB Business Unit
Elizabeth Moody	Director of Nursing and Governance	Tees Esk & Wear Valleys NHS Foundation Trust
Mel Newton	Senior Lecturer in Nursing from the School of Health and Social Care	Teesside University
Jean Pegg	Inspection Manager	CQC
Patrick Rice	Interim Director Adult Care & Health	Redcar & Cleveland Borough Council
Lindsey Robertson	Director of Nursing, Patient Safety & Quality	North Tees & Hartlepool NHS Foundation Trust
Anne-Marie Salwey	Detective Superintendent – Head of Specialist Crime	Cleveland Police
Zoe Sherry	Volunteer and Mental Health Lead	Healthwatch Hartlepool
Jo Tate	Health & Social Care Lead	HMP Holme House Prison
Cllr Dave Walsh	Lead Member	Redcar & Cleveland Borough Council
Christine Wharton	Inspection Manager	CQC
Victoria Wilson	Service Manager – Adult Care (Adults & Communities)	Redcar & Cleveland Borough Council

* Attends for specific agenda items only

** Committed to 2 meetings per year

Absent		
Name	Role	Representing
Mark Davis	Chief Executive	Middlesbrough Voluntary Development Agency
Judith Gray	Volunteer Lead for Adult Learning Disabilities	Healthwatch Hartlepool
Steve Rose	Chief Executive	Catalyst
Cllr Julia Rostron	Lead Member	Middlesbrough Borough Council

Agenda Item 1	Introductions and Apologies	Presenter: Chair
	Introductions were made and new members welcomed.	

Agenda Item 2	Minutes from the meeting held on 22 February 2018	Presenter: Chair
	Some amendments to job titles and an amendment to the wording on page 7 regarding Operation Sanctuary were suggested. Subject to these changes the minutes were agreed as a true and accurate record.	
Action Points	Action Owner	Deadline
1. Minutes to be amended and uploaded to the TSAB website	JaB	15/05/2018

Agenda Item 3	Matters Arising	Presenter: Chair
Discussion	Mike Briggs Report Update Ann Workman (AW) advised that the report contains some misrepresentation regarding Care Act compliance. The Directors of Adult Services from the region's twelve Local Authorities (LA) covered by the report have signed a statement to	

confirm their compliance with the Care Act and are progressing work within their LA area.

Decrease in QL52 flags update

Mark Haworth (MH) provided an update on behalf of Ann-Marie Salwey. The decrease in the number of crimes with a QL52 flag can be attributed to previous miscoding of crimes. Approximately 200 cases had previously been allocated to an incorrect closure code. Cleveland Police are aware of this issue and DS Suzanne Mills (SM) is working to establish appropriate codes to ensure information is captured accurately.

TEWV Data Update

Karen Agar reported that around 90% of TEWV staff have received safeguarding training. The decrease in the number of contacts reported into Safeguarding suggests that the training is effective and staff are making appropriate decisions when concerns are raised. TEWV will continue to monitor this.

Actions from Q3 Report

The Q3 Performance Report has been updated to incorporate feedback from the previous TSAB meeting. The performance leads from each LA have recently met to review the data collection tables and to agree data submissions for 2018/19.

Data from CQC website

Angela Legg (AL) has reviewed the published data from the CQC website. The data is informative and will be incorporated into the End of Year Report and the Annual Report. In future the information will be captured periodically in the quarterly Performance Reports. The End of Year Report will be available for consideration at the September TSAB meeting.

MARAC Update

Fabienne Thompson (FT) provided an update on behalf of Sharon Caddell. Lindsey Eglinton has been appointed as the Independent Chair for MARAC. A copy of the MARAC Review Report has been provided to the Business Unit for consideration by the Operational Leads Sub-Group. A review of the new MARAC model will be conducted after a period of 12 months.

Elder Abuse

The Action on Elder Abuse Report was discussed at the February TSAB meeting as part of the PAQ Sub-Group update. Stephen McCarthy, the author of the report, was invited to attend a future TSAB meeting in order to clarify some of the content of the report. He has responded to say that as they are London based this would not be viable, but has offered to respond to any queries by email or Skype. Members agreed not to progress this item further.

TSAB Development Day

The TSAB Development Day took place in March. It was noted that there was limited involvement from Chairs of other Boards and elected members (other than SBC). AB advised that arrangements are being made to meet with other Board members / Chairs to promote partnership working and shared priorities.

Crown Prosecution Service (CPS)

MH advised that Cleveland Police have been allocated a bespoke CPS lawyer, Charlotte Dennison, to review cases that Cleveland Police consider should have progressed through the CPS to prosecution. This reflects the arrangements currently operating in North and South Yorkshire. MH provided information about CPS success rates which may be impacting on the types of cases which do/do not progress. Cleveland Police expect to see an increase in prosecutions as a result of

	this work. Erik Scollay (ES) and Barbara Potter (BP) offered their involvement in the process.		
Action Points	Action Owner	Deadline	
1. CQC data to be incorporated into the End of Year Report and the Annual Report.	AL	05/09/2018	
2. Advise Stephen McCarthy that no further action is required in relation to the Elder Abuse Report	JaB	15/05/2018	
3. MH to ensure ES and BP are included in work with the CPS	MH	29/06/2018	

Agenda Item 4	Criminal Justice Board	Presenter: Fabienne Thompson
Discussion	<p>FT was invited to provide a summary of the work that Cleveland and Durham Criminal Justice Board are undertaking in relation to victim and witness support, rehabilitation of offenders, reducing reoffending and improving confidence in the justice system including how this work can link to the safeguarding of vulnerable people. FT advised that the Criminal Justice Partnership has been established to achieve change and positive outcomes across the whole Criminal Justice System (CJS). That they are looking to ensure that they bring together the right partners at the right time, agreeing shared priorities and working collectively to improve the Criminal Justice System. Under the Police Reform and Social Responsibility Act 2011 there is a duty for the Police and Crime Commissioner and certain criminal justice agencies to co-operate in ensuring change and positive outcomes across the whole CJS. Ultimately, this collaboration was enshrined into law. Given the breath of the CJS and the number of people that engage with it they want to achieve this through true cooperation in over lapping areas of service beyond the CJS. This has been achieved to some extent through the endorsement and publication of the LCJP Plan but they are seeking to extend this through collaboration with other partnerships.</p> <p>Criminal Justice Board Presentation</p> <p>The presentation prompted discussion, comments and queries from Board members:</p> <ul style="list-style-type: none"> • Members queried the Criminal Justice Board's definition of vulnerable. FT responded that each organisation will have their own definition, and that in instances where an individual is identified as vulnerable then professional opinion would be acknowledged. The work of the Criminal Justice Board incorporates all victims and witnesses (from point of incident) plus perpetrators in the Criminal Justice System. Many of these individuals are vulnerable and they are looking to ensure that the appropriate links with relevant agencies or authorities are in place to improve the process for these individuals. • AB made reference to the work being undertaken between Cleveland Police and the Crown Prosecution Service (CPS) around decisions not to proceed where cases involve a vulnerable person and queried how this would link to the work of the Criminal Justice Board. FT advised that victim and witness support groups exist within the Criminal Justice Partnership (CJP) and their members would be able to discuss and explore these issues further. • ES queried how CPS related issues could be raised with the Criminal Justice Board in addition to the Police. FT confirmed that Durham and Darlington have a representative from the Criminal Justice Board who attends the Safeguarding Adults Board to provide that link, and highlighted this as an example of where utilisation of existing relationships with the CPS through the CJP could assist with this area of work. It may also be that the CJP is in a position to support a 	

drive for change in this area with relevant partners if the findings suggest this is needed. FT added that the Victim and Witness Group is now well established in Durham, but this is not yet the case in Cleveland.

- AW queried the Criminal Justice Board's objectives in relation to the victim's voice. FT identified that 'ensuring the victim's voice is heard' is a shared priority for both Boards, and that working together to achieve this would enable both Boards to benefit from respective existing partnerships. FT suggested that the key to achieving this may be the sharing of information about ongoing work streams and through having partnership representation at relevant partnerships and associated subgroups. The Criminal Justice Board carry out an assessment of need to support an individual through the court process which would include ensuring that pathways are in place to provide access to intermediaries. Currently there are ten intermediaries working across the North East and Cumbria.
- In the Criminal Justice system an individual would be classed as a victim from the point of 999 call, irrespective of the outcome.
- A similar presentation has been shared at the Safer Stockton Partnership. Cllr. Jim Beall (JB) advised that it has been challenging to understand the interface, and would be interested to see how it works in practice. At this point it may be more of an information sharing process, and care will need to be taken so that work is not duplicated.
- Ann Powell (AP) is a member of both the Criminal Justice Board and TSAB so is able to provide cross representation between the two boards.
- Mike Milen (MM) voiced a concern on behalf of the Voluntary Sector that a number of users have reported problems when accessing the Victim Care & Advice Service (VCAS). FT responded that as the commissioner of these services they would like to receive this feedback and advised that scrutiny and root cause analysis groups are in place to consider large scale issues. The Police Crime Commissioner is head of the Criminal Justice Board and it was suggested that any issues can be escalated through TSAB if required.

AB thanked FT for her presentation and asked Board members to consider how opportunities for working with the Criminal Justice Board can be maximised and any challenges overcome. It was agreed that:

- Information can be shared both ways, with AP providing a link between the two Boards
- FT is now aware of the issues regarding the CPS, and will involve ES and BP in work relating to this
- The relationship between the two Boards can be reviewed in 6 months' time to identify any issues that have been addressed and what has been learned from the work.

Action Points	Action Owner	Deadline
1. AP to provide a link between TSAB and the Criminal Justice Board	AP	Ongoing
2. Business Unit to provide FT with ES and BP contact details	Business Unit	10/05/2018
3. FT to include ES and BP in work relating to the CPS	FT	01/11/2018
4. Work with the Criminal Justice Board to be reviewed in 6 months' time	TSAB	01/11/2018

Agenda Item 5	Update from the Sub-Groups	Presenter: Sub-Group Chairs
----------------------	-----------------------------------	------------------------------------

<p>Discussion</p>	<p>AB advised that representation from Cleveland Police has been confirmed for all Sub-Groups.</p> <p>Communication and Engagement – Dave Turton</p> <ul style="list-style-type: none"> • Vice Chair Arrangements Neil Harrison has been confirmed as the new Vice Chair for the Sub-Group. • Prevention Task & Finish Group The Prevention Task & Finish Group has met and work is progressing: an update will be provided at the June Board meeting. • Awareness Week A meeting has taken place to discuss the use of local media publications. The outcome of the meeting was positive, and helped to identify a set of clear aims and objectives. • Annual Communication and Engagement Report The report was presented in draft format at the TSAB Development Day. The report has been finalised and includes feedback from the South Tees Learning and Networking Event. This event was the largest of the three Learning and Networking events and brought the total number of organisations engaged with to 200. <p>There were 640 completed surveys submitted and the analysis shows that Early Help and Prevention is the top priority for the Board. This also supports the conclusion in the report which emphasises that there should be a greater focus on education and raising awareness with the general public. A number of Boards, including Newcastle, are now hosting events targeted specifically at the public.</p> <p>The redacted version of the report has been published on the TSAB website.</p> <p>AB noted that this short report evidences the positive work of the Board and that further discussion of the Strategic aims of the Board is required at the June meeting.</p> <p>Learning, Training & Development – Jill Harrison</p> <ul style="list-style-type: none"> • Training Needs Analysis The feedback from the Training Needs Analysis has been considered and has identified the priorities for the year. • Conference The title of the conference will be The Challenge of Prevention. The conference will take place on 16 July at the Riverside Stadium and bookings can be made via the website: https://www.tsab.org.uk/events/event/challenge-of-prevention-conference/ • Training Plan 2018-19 The training plan is being developed and some training events have been arranged. <p>The e-learning contract has been renewed and now provides access to an expanded range of courses in conjunction with the Children’s Board. This helps to reinforce the Think Family Approach linked to SAR3. The courses will continue to be promoted as a free resource.</p>
--------------------------	--

- **Modern Slavery Workbook (For Approval)**

The workbook has been developed by Martin Crow (MC) using national guidance to provide awareness training. MC advised that there is also a comprehensive e-learning module available on Modern Day Slavery and Human Trafficking.

DT added there are a number of training tools available on this subject, but the workbook will provide reassurance that the information has come from a trusted source.

Helen Smithies (HS) queried the use of some of the terminology in the workbook and requested some minor amendments. HS added that the workbook provided a good overview of the subject and suggested that colleagues should include links to the resource on intranet sites.

Subject to these changes the workbook was approved.

Policy Procedures and Practice Guidance – Ann Workman

- **Welfare Notice & Shorter Version of Concern Form**

As a result of work between Hartlepool Trading Standards and the banking sector a short version of the Concern Form has been created to enable bank employees to raise concerns with the LAs.

- **Professional Challenge Framework**

This is a new document driven by the SAR 3 Action Plan and an identified gap in the ability to challenge professional decisions in the safeguarding forum.

- **Safeguarding & Promoting the Welfare of Children & Adults at Risk**

The two page document was developed jointly between TSAB and the LSCBs, but has never being promoted. It is now being circulated via the sub-Groups and the Newsletter.

- **Reviewed Documents (SAR 3 Action Plan)**

In accordance with the SAR 3 Action Plan, TSAB Policy and Procedure documents have been reviewed to include reference to the Think Family approach. The review has also provided an opportunity to make any other required minor amendments. All documents were agreed.

- **National Institute for Health and Care Excellence (NICE) Guidelines**

Neil Harrison at Hartlepool Borough Council has received a request from NICE for volunteers to support the development of new guidelines on safeguarding adults in a care home setting. AW stressed that it may be beneficial to be involved in the work from the start. Details will be circulated with the minutes and anyone interested should contact Neil Harrison directly.

<https://www.nice.org.uk/guidance/indevelopment/gid-ng10107>

Operational Leads Sub-Group – Lorraine Garbutt

- The Operational Leads Development Day in March followed a similar agenda to the Board Development Day with a focus on operational issues. The results of a survey seeking views on the effectiveness of TSAB Policies and Procedures were considered. Unfortunately the survey encountered some technical issues so has now been recirculated with a deadline of the end of April.

- The Group discussed promotion of adult safeguarding to a wider audience outside of the usual forums. The outcomes of this discussion will feed into the Strategic Plan.
- Multi Agency Audit meetings have been scheduled throughout the year to examine the topics of Mental Capacity Act, Making Safeguarding Personal, Domestic Abuse and Self-Neglect. It is intended to undertake some focused work to look at incidents between residents. The audits will involve members of the OLSG and colleagues from all relevant organisations.

CONFIDENTIAL

Safeguarding Adults Review – Helen Smithies

- **SAR3 Action Plan – Progress Update**
A SAR3 Action Plan meeting took place on 9 April to look at the format of the plan. Some of the actions are now moving forward and the group will meet again to review progress on 4 June.
- **CCG Assurance Report**
A copy of the report was circulated with the agenda. No questions were raised.
- **Operation Sanctuary**
The minutes from the previous meeting implied that an extraordinary meeting was taking place in relation to Operation Sanctuary. HS clarified that a meeting has been held with representatives from the Children's Sub-Groups from North and South of the Tees to look at how to address the report and identify areas where work is required. Due to the length of the report this may take some time, but will result in one set of recommendations for consideration across Tees.
- **NEAS Case update**
AB has written to NEAS asking for them to provide assurance to the Board that learning from this case has taken place and that practice has improved and is now embedded. NEAS have carried out an audit of their practice and will be providing a report by 8 May.
- **Case 11/16 Update**
This case is progressing as a Lessons Learned Review. The family have been contacted and an independent reviewer has been appointed.
- **Regional Procurement of SAR reviewers update**
South Tyneside Council are leading on the work to establish a framework for commissioning independent SAR, DHR and SCR reviewers across the North East region. An engagement event is taking place on 16th May to allow member authorities to look at the proposed model and to provide feedback. The proposal is for a dynamic purchasing system which will allow new suppliers to be added at any time. The aim is to have the framework in place by September 2018. It has been acknowledged that the framework will be reviewed in 6 months' time to consider the changes taking place with Children's Boards. There is still uncertainty as to whether Children's reviews will be completed at a national or local level. The requirement was for children's partnerships to have plans in place for their new arrangements by April 2019, but this has now been extended to September 2019. JB advised that there is already a commitment in place for Stockton-on-Tees Borough Council and Hartlepool Borough Council to work jointly. AB stressed the need to ensure that a robust interface with the Adults Board is in place.

	<ul style="list-style-type: none"> Summary of Learning from Regional & National Reviews HS noted that it is a strength of the Adults Board that the Business Unit has the capacity to undertake pieces of work of this nature and asked that members take note of the learning within the document and take this back to their organisations. CCG / CQC Assurance regarding non-commissioned services The Mendip House Review highlights the issues associated with residents in care homes that are not commissioned locally. This issue was discussed and it was identified that it is possible that this situation could occur across Tees. Similarly, local residents placed out of area could be subject to an element of risk if assurance processes are not robust. The issue is to be raised with CQC during their next attendance at Board. All LAs are involved in a scoping exercise to identify homes in their area where they do not commission any beds.
--	--

Action Points	Action Owner	Deadline
1. Update from Prevention Task & Finish Group to be provided at the June Board meeting	DT	29/06/2018
2. New range of e-learning courses to be promoted	All	29/06/2018
3. Modern Slavery Workbook to be amended and promoted	MC	15/05/2018
4. Details of NICE request to be circulated with minutes	Business Unit	15/05/2018
5. Anyone interested in contributing to the NICE work to contact Neil Harrison	All	15/05/2018
6. Monitoring of care homes where beds are not commissioned locally to be raised with CQC at a future TSAB meeting	Chair	29/06/2018

Agenda Item 6	TSAB Development Day Feedback	Presenter: Chair
Discussion	<p>Is TSAB Effective?</p> <p>AB suggested that it would be timely for members to contribute to focussed discussions about the effectiveness of the current TSAB arrangements, its priorities, processes and structures.</p> <p>A substantive agenda item will feature at the June TSAB meeting to consider the future strategic direction of the Board. AB encouraged members to talk to colleagues within their organisations to seek ideas on how the Board can link into practice, make changes and improve the flow of information. ES added that if the future focus is to be early help and prevention then thought should be given to how the Board links with other areas such as education. The work of the Prevention Task & Finish Group will also assist with this.</p>	
Action Points	Action Owner	Deadline
1. The strategic direction of the Board to be added as a substantive agenda item at the June TSAB meeting	Business Unit	15/05/2018
2. Members to give consideration to strategic direction	All	29/06/2018

Agenda Item 7	Accountability Arrangements Report	Presenter: Chair
Discussion	<p>There is a statutory requirement for the Chair of the Adults Board to link with the strategic partners. A list of meetings for the 2017/18 period has been provided to evidence this work.</p>	

Agenda Item 8	CQC State of Care Report – Mental Health services summary	Presenter: Karen Agar
Discussion	<p>Karen Agar requested that this item be carried forward to the next meeting.</p>	
Action Points	Action Owner	Deadline

1. CQC Sate of Care Report to be added to the agenda for the June meeting	Business Unit	15/05/2018
---	---------------	------------

Agenda Item 9	CQC Appreciative Review – National Report	Presenter: Jill Harrison	
Discussion	<p>CQC carried out six local system reviews in 2017; Hartlepool Borough Council (HBC) were included in this first round of reviews. A report was published in December 2017 summarising the findings. Further reviews are taking place and an additional report is expected in June 2018 to bring together findings. A link to the full report will be shared with Board members once available.</p> <p>Peer reviews are now been offered to the twelve North East Authorities. The first of these is taking place in Gateshead in May. Once available the findings of this review can be fed back to the Board. It is anticipated that CQC will establish a national review process, similar to that used by Ofsted.</p> <p>HBC had been selected for the first round of reviews due to delayed transfers resulting from a lack of nursing bed availability. At the time of the review this situation had been addressed. The review helped to give impetus to the plans and confirmed that the steps that had been taken to address issues were appropriate. Jill Harrison acknowledged that HBC had received excellent feedback regarding frontline staff and that service users had good outcomes. It was good to receive some positive external feedback and to be able to pass this on to staff. The action plan from the review will be monitored by the Health and Wellbeing Board.</p>		
Action Points		Action Owner	Deadline
1. Link to full report to be circulated to members once available		Business Unit	29/06/2018
2. Results of Gateshead peer review to be fed back to Board		Chair	29/06/2018

Agenda Item 10	Observer Report	Presenter: Chair	
Discussion	James Hart attended a number of TSAB meetings to observe discussions and interactions as part of his PhD work examining multi agency working. A report will be presented at the September TSAB meeting.		
Action Points		Action Owner	Deadline
1. Observer Report to be added to September board agenda		Business Unit	15/05/2018

Agenda Item 11	Transforming Care Update (c/f)	Presenter: Ann Workman	
Discussion	<p>The South of the region's Local Implementation Group includes the four Tees Local Authorities: Darlington and Durham have established their own group. The focus for the group, working with Michael Holton from the NHS, is local people and issues relating to provider availability. Consideration is also being given to what will happen beyond 2019 in relation to young people and community clinical support. Neil Reveley is the LGA advisor and acts as a link to the national Transforming Care programme.</p> <p>ES voiced concern that the complexity and fragility of some care packages on discharge from a hospital setting may result in a person living in a community setting where the environment is no different to a hospital, but without the same safeguards. There is a push to move people which may not always be appropriate for the individual or the community. As chair of MAPP Ann Powell suggested that there may be benefits in linking to the Transforming Care Group. Initially there had been some concern that the LAs were not connected in their approach to Transforming Care, but this now seems to have progressed and been resolved.</p>		
Action Points		Action Owner	Deadline

1. Links to be established with MAPPA	AW/AP	29/06/2018
---------------------------------------	-------	------------

Agenda Item 12	NPS practice improvement Tool	Presenter: Ann Powell
Discussion	This document relates to children, so inclusion on the TSAB agenda may have been requested in error.	

Agenda Item 13	Hoarding – Powers of Entry and the Merseyside Case Study	Presenter: Dave Turton	
Discussion	<p>Dave Turton (DT) shared the Merseyside case study in order for the learning to be compared against TSAB policies and procedures. DT queried whether the correct systems are in place to trigger a risk and vulnerability panel to pick up on hoarding cases.</p> <p>It was noted that it would not be appropriate for all hoarding cases to be addressed through the safeguarding process and DT queried the existing framework that is in place outside of safeguarding, and whether cases would be considered under community MARACs.</p> <p>JB suggested that the Board could link with Environmental Health as public concerns relating to hoarding issues would fall under their remit. SBC have recorded some positive outcomes when social workers have contacted Environmental Health to assist with issues, but members were not confident that this approach is fully embedded. It was suggested that representatives from Environmental Health should be invited to attend the Board to discuss this issue.</p> <p>Housing providers were recognised as an important agency involved in hoarding cases. Links have been strengthened with providers such as Thirteen who now take an active role, however, it is more challenging to develop similar arrangements with private landlords.</p> <p>AB commented that Liverpool Safeguarding Adults Board have a joint arrangement similar to TSAB. AB has been approached to discuss the possibility of a joint peer review. The practicalities of this are being explored. JB advised that he would be happy to contribute to a peer review as a member of the Health & Wellbeing Board.</p>		
Action Points	Action Owner	Deadline	
1. Environmental health representatives to be invited to future TSAB meeting to discuss hoarding risks.	Business Unit	29/06/2018	

Agenda Item 14	QSG Safeguarding Issues	Presenter: Ann Workman	
Discussion	<p>AW provided an update.</p> <p>NEAS Strategic Group Meetings of this strategic group were taking place on a quarterly cycle, however, as this is a new Group undergoing considerable change it has been agreed to implement a bi-monthly meeting cycle. This will enable a more meaningful discussion of reported figures to take place.</p> <p>Modern Slavery Network Cleveland Police are leading the work to develop a standardised multi-agency approach to Modern Day Slavery. An initial meeting has been held and further meetings are planned. It is intended to carry out a survey regarding training needs on the subject.</p> <p>Transforming Care Some local provision remains in Serious Concerns; the quality of placements needs to improve to ensure people's needs are met appropriately and safely.</p>		

Agenda Item 15	Transforming the response to domestic abuse	Presenter: Chair	
Discussion	<p>As the LGA lead member on domestic abuse JB advised that there is a consultation event taking place at the Discovery Museum in Newcastle on 16 May. The event will provide an update on the main elements of the Bill and there will also be the opportunity to feed into the Bill. JB is attending and MH volunteered to attend as a representative of the Board. JB will forward the contact details to the Business Unit for circulation to members.</p> <p>Domesticabuseconsultation2018@homeoffice.gsi.gov.uk</p>		
Action Points		Action Owner	Deadline
1. Contact details for the domestic abuse consultation event to be circulated to members		Business Unit	27/05/2018

Next Meeting Date: **29 June 2018**
Time: **9.30am – 12pm**
Venue: **Stockton Sixth Form College**

Minutes approved by Ann Baxter 15/05/2018



Appendix 1 - Attendance Matrix

The table below reflects named members of the TSAB, although deputies have been shaded. The table does not include attendance at the Board's Development Day on 07/03/2018.

Company	22/02/2018	24/04/2018	2
CCG Board Member (Hartlepool & Stockton CCG and South Tees CCG)	2	1	100%
Cleveland Fire Brigade Board Member	0	1	50%
Cleveland Police Board Member	1	1	100%
CQC Board Member (committed to attend 2 meetings per year)	1	0	50%
Durham Tees Valley Community Rehabilitation Company	0	0	0%
HBC Board Member	1	1	100%
HBC Assistant Director	0	0	0%
HBC Lead Member	1	1	100%
Healthwatch Hartlepool	0	0	0%
Healthwatch South Tees (committed to attend 2 meetings per year)	0	0	0%
Healthwatch Stockton (Member since October 2017)	0	0	0%
HMP Holme House Prison	0	0	0%
MBC Board Member	1	1	100%
MBC Assistant Director (N/A)	0	0	0%
MBC Lead Member	0	0	0%
Middlesbrough Voluntary Development Agency (Since Dec 2017)	1	1	100%
National Probation Service Cleveland	1	1	100%
North East Ambulance Service (attend for specific agenda items only)	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	1	1	100%
Public Health (Member since September 2017)	1	1	100%
Office of Police & Crime Commissioner	0	0	0%
RCBC Board Member	1	1	100%
RCBC Assistant Director	0	0	0%
RCBC Lead Member	0	0	0%
SBC Board Member	1	1	100%
SBC Assistant Director	0	0	0%
SBC Lead Member	0	1	50%
South Tees Hospitals NHS Foundation Trust	1	1	100%
Teesside University	1	0	50%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	100%
TSAB Independent Chair	1	1	100%
TSAB Business Unit	6	4	100%
Voluntary Sector (Catalyst)	1	0	50%
Housing (Member since September 2017)	0	0	0%