

Teeswide Safeguarding Adults Board

Meeting Date: **Friday 3 March 2017**

Time: **9am – 11.30am**

Venue: **Jim Cooke Conference Suite**

Minutes

Attendees		
Name	Role	Representing
John Bagley	Probation Manager	National Probation Service
Ann Baxter	Independent Chair	Teeswide Safeguarding Adults Board
Cllr Jim Beall	Lead Member	Stockton Borough Council
Lynn Beeston (Part)	Chief Inspector, Local Policing Area Commander	Cleveland Police
Margaret Brett	Head of Safeguarding Adults	Tees Esk & Wear Valleys NHS Foundation Trust
Martin Crow	Project Officer	TSAB Business Unit
Lorraine Garbutt	Business Manager	TSAB Business Unit
Liz Hanley	Assistant Director Adult Social Care	Stockton Borough Council
Jill Harrison	Assistant Director of Adult Services	Hartlepool Borough Council
Natasha Judge (Part)	Healthwatch Manager	Middlesbrough, Redcar & Cleveland and Stockton
Angela Legg	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Gina McBride (Minutes)	Admin and Information Officer	TSAB Business Unit
Barbara Potter	Head of Quality – Adult Safeguarding	Hartlepool & Stockton CCG and South Tees CCG
Patrick Rice	Interim Director of Adults	Redcar & Cleveland Borough Council
Steve Rose	Chief Executive	Catalyst (North Tees)
Anne-Marie Salwey	Head of Specialist Crime	Cleveland Police
Erik Scollay	Director of Social Care	Middlesbrough Borough Council
Helen Smithies	Assistant Director of Nursing Safeguarding	South Tees Hospitals NHS Foundation Trust
Judith Thompson (Part)	Network Manager & Assurance Lead	North East & Cumbria Learning Disability Network
Dave Turton (Part)	Head of Community Safety	Cleveland Fire Brigade

Apologies

Name	Role	Representing
Katherine Acheson	Compliance Inspector	CQC
Julie Allan	Head of Cleveland Area	National Probation Service
Jane Bell	Administration Officer	TSAB Business Unit
Mandy Cockfield	Service Manager	Redcar & Cleveland Borough Council
Jean Golightly	Executive Nurse	Hartlepool & Stockton CCG and South Tees CCG
Stuart Harper-Reynolds	Named Nurse (Adult Safeguarding)	North Tees and Hartlepool NHS Foundation Trust

James Hart	Observer	Teesside University
Phil Lancaster	Director of Community Protection	Cleveland Fire Brigade
Christine McManus	Safeguarding Lead	North East Ambulance Service
Elizabeth Moody	Director of Nursing and Governance	TEWV
Sally Robinson	Director of Children and Adults Services	Hartlepool Borough Council
Lindsey Robertson	Director of Nursing, Patient Safety & Quality	North Tees & Hartlepool NHS Foundation Trust
Jo Tate	Head of Residence and Services	HMP Holme House Prison
Steve Thomas	Lead Member	Hartlepool Borough Council
Victoria Wilson	Service Manager	Redcar & Cleveland Borough Council
Christine Wharton	Inspection Manager	CQC
Ann Workman	Director of Adults & Health	Stockton-on-Tees Borough Council

Absent		
Name	Role	Representing
Christopher Akers-Belcher	Healthwatch Manager	Hartlepool Borough Council
David Egglestone	Lead Manager	Durham Tees Valley Community Rehabilitation Company
Cllr Julia Rostron	Lead Member	Middlesbrough Borough Council
Cllr Dave Walsh	Lead Member	Redcar & Cleveland Borough Council

Copies: Peter Bell; Margaret Blackburn; Anya Camidge; Jackie Gibson; Emily Gill; Lorna Harrison; Jas Lang; Pat McQuillan; Suzanne Metcalfe; Pamela O'Connor; Judith Oliver; Laura Poppleton; Mike Sharman; Rachael Surtees; Anne Warlow

Agenda Item 1	Introductions and Apologies	Presenter: Chair
Discussion	<p>Introductions were made.</p> <p>Ann Baxter (AB) welcomed Anne-Marie Salwey (AMS) as the new representative for Cleveland Police.</p>	

Agenda Item 2	Minutes from the meeting held on 20/12/16	Presenter: Chair
Discussion	The minutes from the meeting held on 20 December 2016 were agreed as a true and accurate record.	
Action Points	Action Owner	Deadline
1. Approved minutes to be uploaded to the TSAB website	GMc	17/03/17

Agenda Item 3	Matters Arising	Presenter: All
Discussion	<p>Healthwatch Stockton-on-Tees Enter & View Reports</p> <ul style="list-style-type: none"> <p>Autism Spectrum Disorder (ASD) and Dental Service Provision in Stockton-on-Tees</p> <p>Healthwatch received feedback from Daisy Chain and Stockton United for Change which initiated a review of dentist surgeries and the facilities to support people with ASD. A copy of the report was circulated to Board members which highlights a number of recommendations. The report has also been circulated to dentist surgeries. Natasha Judge (NJ) stated that although suggestions for improvements have been made, 90% of people who completed the survey were happy with the service.</p> <p>Roseville Care Centre</p> <p>In 2015, Healthwatch carried out an Enter and View visit at Roseville Care Centre. A follow-up visit was carried out in May 2016, to ensure that the recommendations have been taken forward. The follow-up visit confirmed that a number of</p> 	

improvements have been made, particularly around training of staff and the employment of 3 dementia activity coordinators.

- **Thornaby & Barwick Medical Group Practice**

In January 2016, Healthwatch carried out an Enter and View visit at Thornaby and Barwick Medical Group Practice. Healthwatch had received a number of calls indicating that it was difficult for people to arrange appointments. A number of recommendations were suggested. A follow up visit took place in September 2016 and recognised that some recommendations have been taken forward and consideration has been given to implementing a new telephone system; however there are cost implications for this. Learning has been shared with other GP practices.

Children & Vulnerable People in Custody (CVPIC) Update

AMS advised that Paul Haytack (PH) from Cleveland Police is leading on this project. An action plan has been generated and professionals have been identified to be part of the working group; however a meeting has not yet taken place. AMS informed that PH has started to take forward some of the recommendations, in particular relating to Appropriate Adult (AA) provision. The Mind charity is now providing AAs from 8am - 10pm, 7 days a week; however the aim is to have 24/7 cover.

AB requested that AMS keeps the Board updated with progress. AMS suggested that the action plan is updated and circulated with the minutes. An exception report can be provided for the June TSAB meeting.

Meeting with Hartlepool Deaf Centre

This item was carried forward to the next meeting.

Peer Audit of LA's Front of House Processes

It was agreed at the previous Board meeting for the Business Unit to facilitate a Peer Audit of the four Local Authorities. Lorraine Garbutt (LG) confirmed that Hartlepool Borough Council (HBC) and Redcar & Cleveland Borough Council (RCBC) are working together and Stockton-on-Tees Borough Council (SBC) and Middlesbrough Borough Council (MBC) are working together. Audit dates have been booked and it is anticipated that findings will be shared at the Board meeting in April.

Feedback from DASS Meeting and VEMT Discussion

Representatives from some of the Local Authorities attended a recent VEMT meeting. It appears that the majority of discussions relate to children. AMS agreed to contact Kath Galloway (KG) who collates the agenda to ask that adult matters are discussed at the beginning of the meeting to enable the adult representative to be present for relevant items. ES volunteered to attend the next VEMT meeting to determine who might be appropriate to represent Adult Services on behalf of the Board.

Action Points	Action Owner	Deadline
1. AMS to send updated action plan to Business Unit for circulation with the minutes	AMS	17/03/17
2. AMS to provide CVPIC exception report for June TSAB meeting	AMS	28/06/17
3. Meeting with Hartlepool Deaf Centre update to be carried forward	LR	26/04/17
4. Peer Audit findings to be discussed at the next Board meeting	LG	26/04/17
5. AMS to liaise with KG and ask that adult matters are discussed at the beginning of the VEMT agenda	AMS	26/04/17
6. ES to attend the next VEMT meeting and feedback to the	ES	26/04/17

Agenda Item 4	Empowering Communities Inclusion and Neighbourhood Management System (ECINS)	Presenter: Lynn Beeston
Discussion	<p>Lynn Beeston (LB) conducted a presentation on E-CINS, which is a cloud based multi-agency case management system. It is a secure way of sharing information across agencies. E-CINS is currently used primarily for Anti-Social Behaviour cases but has the capability to be used in a number of areas where there is a need to share information across a range of organisations. Some examples are as follows; troubled families, victims first, frequent attenders to A&E and Roseberry Park, Transforming Care, sexual exploitation cases, VEMT, organised crime, MARAC etc.</p> <p>LB explained that prior to implementation, Chief Executives from a number of organisations signed up in principle to the system and an information sharing agreement was put in place. This includes; Local Authorities (in particular the Community Safety teams), Cleveland Police, Cleveland Fire Brigade, Tees Esk & Wear Valleys NHS Foundation Trust (TEWV), and a number of housing associations such as Coast & Country and Thirteen Group. LB informed that GPs and schools are not currently signed up.</p> <p>The Police Crime Commissioner invited partners to view the system in 2015 and subsequently a tendering exercise was carried out and the system was commissioned for a 2 year period from August 2015. The system has been actively used for 12 months and there are plans to renew the contract. Partners contribute to the cost of the system and the contract includes E-CINS support and further development of the system to suit agencies' needs.</p> <p>A number of benefits were identified:</p> <ul style="list-style-type: none"> • Unlimited licences as the system is web based • Any agency can sign up to use the system (including the voluntary sector) • Professionals are able to access remotely • Cases can be assigned to a lead professional • Tasks can be assigned to individuals across agencies • Managers can view tasks assigned to their staff • The person who created the profile, or the lead professional will be notified if the case has been updated in any way • Consent to share is included within the information sharing agreement • Security levels can be managed (i.e. who can view the information) • If an agency does not have access to a case, but they know the individual, they can contact the lead professional with further information or ask to view the information • Reports can be produced • E-CINS is a national system, therefore if individuals are known to other areas, this will be flagged and the lead professional can be contacted <p>LB invited Adult Services members to attend the E-CINS Steering Group. Anyone who is interested should contact her. Councillor Jim Beall (JB) asked if a membership list could be provided.</p> <p>LB responded to a number of questions from Board members and advised that locally some organisations are already beginning to work with E-CINS. ES indicated that the system has potential for use within safeguarding and suggested that this could be aligned with the South Tees Single Point of Access (SPA).</p>	

	In principle members endorsed the E-CINS system and could see the potential benefits.		
Action Points		Action Owner	Deadline
1.	Members to liaise with LB (if required) to discuss the E-CINS system further	All	26/04/17
2.	LB to send Steering Group membership list to Business Unit for circulation with the minutes	LB	17/03/17
3.	Members wishing to be a Steering Group member to contact LB	All	17/03/17
4.	ES to further explore options for using the E-CINS System with South Tees SPA	ES	26/04/17

Agenda Item 5	LEDER Programme	Presenter: Judith Thompson
Discussion	<p>Judith Thompson (JT) presented an update on the LEDER Programme. The following points were raised:</p> <ul style="list-style-type: none"> • CQC published a report following investigations into Southern Health and to establish whether the inequity of mortality reviews was unique to Southern Health or more widespread. It was concluded that inequity was widespread. • The Department of Health are publishing 'Learning from Deaths' guidance on 14 March, which will state: <ul style="list-style-type: none"> ○ Every learning disability death will have to be reviewed and is effectively mandated from 1 April 2017 ○ Learning disability deaths will be reviewed using the LEDER process ○ Trusts are to publish quarterly reports of deaths overall and specifically deaths of people with learning disabilities ○ Trusts will be expected to look beyond the care received in hospital. Health and social care will be required to share information and therefore NHS Digital have been asked to look into this as soon as possible ○ Family and carers need to be involved in all learning disability reviews in an open and transparent way <p>JT advised that a letter from CQC has been sent to all Medical Directors, to ensure that the Trusts are aware of this new guidance. Directors have also been invited to a Conference in London on 21 March to agree a robust process. JT further explained that the North East and Cumbria is an early implementer site for LEDER so are heavily involved in national thinking and developing guidelines. Jean Golightly (JG) is the Local Area Contact for the Tees area.</p> <p>JT indicated that Durham County Council has developed a multi-agency process with clear leadership from the Director of Nursing in CCG and Directors of Adult Social Care within the Local Authority. LEDER reviews are conducted under the 'safeguarding' banner and information sharing has not been an issue. The Safeguarding Adult Review (SAR) process has been used, as this is already a multi-agency forum. JT confirmed that the criteria for a SAR may not have been met.</p> <p>Durham is also developing a system to ensure that deaths of any person with learning disabilities on a GP register are notified to the Local Area Contact.</p> <p>Bristol University are collating examples of the learning from deaths of people with learning disabilities which is starting to influence service change. The Local Area Contacts are working collectively for the Steering Group and will bring learning</p>	

	<p>back to the Tees area.</p> <p>Members raised concerns about resource implications. JT was unaware of any additional funding to facilitate these reviews. Jill Harrison (JH) voiced concerns of conducting LEDER reviews under the SAR process as this has significant financial implications and requires a lot of professional input from agencies. ES mirrored these concerns and felt that expanding the definition of safeguarding to incorporate LEDER will have huge resource implications for the Local Authorities in particular. Although the number of multi-agency LEDER reviews may be small, AB reflected that this is a combined Board which covers four Local Authority areas. Barbara Potter (BP) advised that the CCGs are involved with 10 reviews so far in the South Tees area. Helen Smithies (HS) commented that reviews with clinical elements can be challenging for those professionals who are not familiar with the terminology.</p> <p>AB requested that BP and JG provide an update on issues across Tees at the next Board meeting.</p>	
Action Points	Action Owner	Deadline
1. JT to circulate Bristol's Learning Report when available	JT	TBD
2. Learning from Deaths Guidance to be circulated when available	Business Unit	14/03/17
3. JG and BP to provide an update on Tees LEDER issues at the next meeting	JG / BP	26/04/17

Agenda Item 6	Update from the Sub-Groups	Presenter: Sub-Group Chairs
Discussion	<p>Communication and Engagement (CE) – Dave Turton</p> <ul style="list-style-type: none"> • The CE Sub-Group next meets on 6 March 2017 • The Bulletin has been revamped and circulated in its new format • The Herbert Protocol has been promoted • The annual Communication & Engagement Report will be discussed at the Development Day • Discussions to be held as to whether the prevention agenda is covered by the CE Sub-Group or whether an alternative is required <p>Learning Training and Development (LTD) – Lorraine Garbutt on behalf of Sally Robinson</p> <ul style="list-style-type: none"> • Meeting held on 6 February 2017 • Stuart Harper-Reynolds volunteered to be the Deputy Chair • Focusing on the Training Programme for 2017/18 – the training budget has been confirmed • The Training Needs Analysis (TNA) has highlighted a need for training in Making Safeguarding Personal (MSP) and Human Trafficking/Modern Slavery • To review the current provision for Managers of Services course • Virtual College e-learning contract has been extended for a further year – 3,500 licences have been used in the last 12 months • A joint Virtual College 'Pan' agreement, with the LSCBs is currently on hold • Domestic Abuse and Safeguarding Adults Conference will be held on 4 May at Preston Park Museum - members will be required to complete the online form to request a place. Full details on the conference will be circulated soon • The Training Strategy was considered and ratified by Board members <p>Performance Audit and Quality (PAQ) – Erik Scollay</p> <ul style="list-style-type: none"> • Continuing to establish consistency in reporting – the Peer Audit will assist 	

- with this
- Discussions on residential and nursing care availability and how safeguarding activity is recorded
- Medication Errors Audit Report along with a list of recommendations to be considered at the next PAQ Sub-Group, a copy of which will be brought to the Board in April
- Review of QAF process; looking at ways to simplify and develop further guidance before it is rolled out to non-statutory partners from April 2017

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Safeguarding Adult Reviews – Helen Smithies

- Meeting held on 19 January 2017 with no new cases to consider
- Case 11/16 – awaiting the outcome of a Serious Incident review (conducted by North Tees & Hartlepool NHS Foundation Trust) and Cleveland Police investigations before proceeding with a SAR. Position statements have been requested to provide assurance that no adults are at risk. AMS advised that discussions are underway with regards to police investigations and how the SAR can move forward. AMS will contact HS with an update later today.
- SAR3 – the Extraordinary Meeting on 9 March 2017 has been cancelled and rearranged to 29 March 2017. The final reports from the reviewers have not yet been received and AB acknowledged that members will need time to read through the reports thoroughly before they are presented formally. Colleagues from Hartlepool Safeguarding Children Board will also attend the meeting to receive all 3 reports and discuss the action plan. It is envisaged that the final reports will be published in April and national press interest is anticipated.
- Complaints Policy – this was reviewed by the SAR Sub-Group and has been adapted to fit with the Board’s SAR Policy and Procedures. The Complaints Policy was ratified by members.

Action Points	Action Owner	Deadline
1. Medication Errors Audit Report to be presented to the PAQ Sub-Group	ES	03/04/17
2. Medication Errors Audit Report to be raised at the TSAB	ES	26/04/17
3. AMS to contact HS with regards to case 11/16	AMS	03/03/17
4. Complaints Policy to be uploaded to the TSAB website	Business Unit	17/03/17

Agenda Item 7	NEAS and Cleveland Fire Brigade Update	Presenter: Dave Turton
Discussion	<p>Dave Turton (DT) provided an update on the joint work between the North East Ambulance Service (NEAS) and Cleveland Fire Brigade.</p> <p>DT explained that fire officers respond to Red1 calls, in relation to chest pain and respiratory issues, in addition to an ambulance being dispatched. The fire brigade do not transport individuals to hospital, but fire officers are trained to provide first aid until an ambulance does arrive. DT reiterated that NEAS do not downgrade their emergency response if the fire service has been/will be dispatched.</p> <p>The trial began in Summer 2016 and concluded in February; however this has now been extended into March. Overall, fire officers have responded to over 3,000 calls which equates to 20% of the Fire Brigade’s emergency response calls. Evidence shows that this has been a positive trial and that lives have been saved as a result.</p> <p>DT advised that there is a national conference at the end of March which will determine whether this work is to continue. Steve Rose (SR) suggested that we formally support the decision for this work to continue - members agreed. AB</p>	

	agreed to write to the national lead on behalf of the Board. DT will inform the Board of the outcome.	
Action Points	Action Owner	Deadline
1. DT to provide contact details for national lead to the Business Unit	DT	17/03/17
2. AB to write a letter on behalf of the Board to support the joint work between NEAS and the Fire Brigade	AB	31/03/17
3. DT to update the Board with the outcome from national conference	DT	26/04/17

Agenda Item 8	CQC Discussion	Presenter: Chair
Discussion	No questions were submitted by members, therefore CQC have suggested they attend a future meeting. AB requested that they attend the next meeting to discuss their recent consultation and strategic direction.	
Action Points	Action Owner	Deadline
1. CQC to attend next meeting	CW / KA	26/04/17

Agenda Item 9	Partner Assurance Report	Presenter: Anne-Marie Salwey
Discussion	<p>Cleveland Police A copy of the Partner Assurance Report was tabled for information. AMS highlighted the key points from the report.</p> <p>One of the areas identified for improvement was attendance at Sub-Group meetings. AB informed that when the decision was made to disband the Local Executive Groups it was felt that this would assist partners who cover multiple areas to commit to attend the Board and its Sub-Groups.</p> <p>AMS advised that the Detective Inspector for the PVP Unit will change from 1 June 2017. Suzanne Mills has now been formally appointed as Detective Sergeant for the team.</p> <p>The HMIC has recently published the Effectiveness Report. Cleveland Police has been rated as 'good', which is an improvement from the last inspection. Work is ongoing to improve services further, in particular the timeliness of dealing with domestic abuse referrals and identifying/recording vulnerable people on computer systems. HMIC have noted their interest in the South Tees Children Hub and are keen to see how this can be developed to include the North of Tees and Adults.</p> <p>An action plan has been developed following completion of the QAF, which will implement positive changes.</p>	

Agenda Item 10	TSAB Quarter 3 Performance Report	Presenter: Angela Legg
Discussion	<p>The TSAB Quarter 3 Performance Report was tabled for consideration. Key points include:</p> <ul style="list-style-type: none"> • Concerns and Enquiries are decreasing • Neglect and Acts of Omission and Physical continue to be the main categories of abuse • From 1 April 2017 all LAs will be recording Sub-Categories to include incidents between residents and medication errors and omissions • The reporting against Domestic Abuse has exceeded the overall total recorded in 2015/16 in the first three quarters of this year (it is thought that this is due in part to this being a new category of abuse, whereas previously it may have been recorded under the 'physical' category) • Domestic Abuse is also increasing in other areas such as TEWV and Cleveland Police • The 2 main locations of risk continue to be Care Homes and Own Home 	

	<ul style="list-style-type: none"> Cleveland Fire Brigade continues to carry out home visits, which is linked to preventative work. 1 referral was made to the Local Authority under the category of Self-Neglect <p>Angela Legg (AL) acknowledged that improved reporting against sub-categories from 1 April will assist with targeted preventative work.</p> <p>HS asked if the increase in Safeguarding Concerns within TEWV is because they now cover the York area. AL agreed to check.</p> <p>AL explained that in response to a recent news article regarding the prevalence of safeguarding issues within Home Care and the limited number of police prosecutions, each Local Authority was asked to provide Home Care data to the Business Unit. AL presented information supplied by 3 Local Authorities – SBC did not have the data in an easily retrievable format and were therefore unable to respond to the specific questions asked by the original BBC Freedom of Information request.</p> <p>AL analysed the data between Q1 and Q3 for care staff / service providers being recorded as the perpetrators of abuse. This information was then cross-referenced with other categories such as the location (own home) and type of abuse. The result of this analysis was shared with Board Members.</p> <p>AL suggested that the information presented, may result in another more focused piece of work around this subject. ES commented that the PAQ Sub-Group will consider the report and discuss priorities for the work plan.</p>
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Action Points	Action Owner	Deadline
1. AL to check TEWV data	AL	03/04/17
2. PAQ Sub-Group to discuss Home Care Data	PAQ Sub-Group	03/04/17

Agenda Item 11	Crisis Care Concordat (CCC)	Presenter: Chair
Discussion	<p>An update report was circulated for information.</p> <p>BP commented that there appears to be positive collaborative working and a real effort to share care plans for Cohort 30. Dealing with frequent attenders at A&E at an earlier stage also seems to be driving down attendances at A&E. AB requested that BP keeps the Board informed with progress.</p>	
Action Points	Action Owner	Deadline
1. BP to update the Board with CCC progress	BP	Ongoing

Agenda Item 12	TSAB Development Day – 29/03/17	Presenter: Chair
Discussion	<p>Draft Agenda</p> <p>The draft agenda was circulated for comments. AB informed that the main part of the session will look at the Strategic Overview Report which is based on Tees data and research. Key questions have been highlighted for discussion. The report will be circulated as pre-reading in advance of the Development Session for members to read through. AB reiterated the importance to attend as it will provide an opportunity for members to discuss and contribute to matters in detail.</p> <p>Good Practice Examples</p> <p>AB enquired whether it would be useful to dedicate some time to highlight areas of good practice. Liz Hanley (LH) commented that bringing a case study example could be useful. Councillor Jim Beall (JB) reflected that it should include elements of how good outcomes have been achieved for people.</p>	

	It was suggested that members provide good practice examples to the Business Unit to determine whether this will be useful to include as part of the Development Day.		
Action Points	Action Owner	Deadline	
1. Members to provide good practice examples within their agencies to the Business Unit	All	15/03/17	

Agenda Item 13	DoLS Comparator Report	Presenter: Chair	
Discussion	This document was circulated for information.		

Agenda Item 14	Adult Safeguarding Standards V8	Presenter: Lorraine Garbutt	
Discussion	The Standards have been refreshed in line with the Care Act and will need reviewing against the TSAB's Quality Assurance Framework.		
Action Points	Action Owner	Deadline	
1. QAF to be reviewed alongside the Adult Safeguarding Standards	LG	30/4/17	

Agenda Item 15	Any Other Business	Presenter: All	
Discussion	None		

Next Meeting Date: **Wednesday 26 April 2017**
Time: **1.30pm – 4pm**
Venue: **25k Youth & Community Centre, Redcar**

Minutes agreed by Independent Chair on 15/03/17



Appendix 1 Attendance Matrix

The table below reflects **named** members of the TSAB, although deputies have been shaded.

Company	Attendance for 2016 (%)	Attendance on 03/03/2017
CCG Board Member (Hartlepool & Stockton CCG and South Tees CCG)	83%	1
Cleveland Fire Brigade Board Member	83%	1
Cleveland Police Board Member	100%	1
CQC Board Member (committed to attend 2 meetings per year)	0%	0
Durham Tees Valley Community Rehabilitation Company	33%	0
HBC Board Member	67%	0
HBC Assistant Director	67%	1
HBC Lead Member	33%	0
Healthwatch Hartlepool	0%	0
Healthwatch Tees (committed to attend 2 meetings per year)	33%	1
HMP Holme House Prison	50%	0
MBC Board Member	33%	1
MBC Assistant Director	50%	0

(No AD in place from Summer 2016)		
MBC Lead Member	0%	0
National Probation Service Cleveland	67%	1
North East Ambulance Service (attend for specific agenda items only)	17%	0
North Tees & Hartlepool NHS Foundation Trust	100%	0
RCBC Board Member	50%	1
RCBC Assistant Director (AD became Interim DASS September 2016)	50%	0
RCBC Lead Member	17%	0
SBC Board Member (No DASS in place from April 2016)	17%	0
SBC Assistant Director	100%	1
SBC Lead Member	100%	1
South Tees Hospitals NHS Foundation Trust	83%	1
Teesside University	17%	0
Tees Esk & Wear Valleys NHS Foundation Trust	100%	1
TSAB Independent Chair	100%	1
TSAB Business Unit	100%	4
Voluntary Sector - North Tees (Catalyst) (Member from December 2016)	17%	1