

## Stockton on Tees Borough Council Peer Challenge Timetable

Day 1 – Tuesday 1<sup>st</sup> December 2015

TIME	A – Lead	B – Expert In Field Client Focus Groups	C Staff Focus Groups
8.30 -9.00	Team arrival, domestic arrangements, room set up etc. Room CR2 Queensway House		
9:00 -10:30	Presentation by Senior Leadership Team with partners present on main issues/achievements/ areas for consideration Room CR2 2 <sup>nd</sup> floor Queensway House		
10:30 – 11:00	<b>Break</b>		
11:00 – 12:00	Deputy Leader & Cabinet Member Adult Services & Health Cllr Jim Beall and Leader Cllr Cook Room CR1 2 <sup>nd</sup> floor Queensway House	Case File Audit Angela Connor's Office	Commissioning Focus Group 1 <sup>st</sup> floor Meeting Room Queensway House
12:00 – 13:00	<b>Lunch</b>		
13:00 – 14:00	Chairman and Vice Chair Adult Services & Health Committee Cllr Mohammed Javed and Cllr Michael Clark; Peter Mennear Room CR1 2 <sup>nd</sup> floor Queensway House	Meeting with Client, PA, Carer ( Client 5025608 ) Room B, Billingham Library	Finance David New & Alan Lee 1 <sup>st</sup> floor Meeting Room Queensway House
14:00 -15:00	Director of Children, Education & Social Care Jane Humphreys Room CR1 2 <sup>nd</sup> floor Queensway House	Meeting with Client, PA (Client 5001096 ) Room B, Billingham Library	Rebecca Gray - Client Information Packs & Literature 1 <sup>st</sup> floor Meeting Room Queensway House
15:00 – 15:30	<b>Break</b>		
15:30 – 16:30	Adult Services Lead, Liz Hanley & Angela Connor Service Manager Room CR1 2 <sup>nd</sup> floor Queensway House	Case File Audit 1 <sup>st</sup> floor Meeting Room Queensway House	Free
16:30 – 17:00	<b>Team Meeting</b>		
17:00 – 17:30	<b>Informal Feedback - Room CR1 Queensway House</b>		

**Day 2 – Wednesday 2<sup>nd</sup> December 2015**

<b>TIME</b>	<b>A – Lead</b>	<b>B – Expert In Field Client Focus Groups</b>	<b>C Staff Focus Groups</b>
<b>08.30 – 09.00</b>	Team gathers in on site room		
<b>09.00 – 10:00</b>	Ali Wilson Chief Officer & Graeme Niven, Chief Finance Officer ( IPC Lead) Hartlepool and Stockton Clinical Commissioning Group Room CR1 2 <sup>nd</sup> floor Queensway House	Case file Audits 1 <sup>st</sup> floor Meeting Room Queensway House	Team Managers & Legal Focus Group K2 – Kingsway House
<b>10:00- 10:30</b>	<b>Break</b>		
<b>10:30 -11:30</b>	Gemma Clifford Catalyst, Anne Sykes & Michelle Tierney Age UK – IPC cohort ( Voluntary Sector Organisations ) Room CR1 2 <sup>nd</sup> floor Queensway House	Meeting with Client & carer Studio 1, Billingham Forum	Practitioner & Workforce Development Focus Group  K2 – Kingsway House
<b>11:30 – 12:30</b>	Sanctuary Voluntary Sector Organisation working with carers Rebekah McClelland & Marie Littlefair Room CR1 2 <sup>nd</sup> floor Queensway House	Meeting with Client & carer (Client 5016337) Studio 1, Billingham Forum	
<b>12:30 -13:30</b>	<b>Lunch</b>		
<b>13:30 – 14:30</b>	Stockton District Advice & Information Service Mike Robinson, Louise Lamont Room CR1 2 <sup>nd</sup> floor Queensway House	Meeting with client & carer (Client 5036186) Studio 1, Billingham Forum	Information and Advice - IT Developments Focus Group K1 – Kingsway House
<b>15:00 – 15:30</b>	<b>Break</b>		
<b>15:30 – 16:30</b>	Mental Capacity Leads Liz Hanley , Angela Connor & Natalie Shaw Room CR1 2 <sup>nd</sup> floor Queensway House	Director of Public Health Peter Kelly 1 <sup>st</sup> floor Meeting Room Queensway House	Personal Health Budget Team Karen Fowler & Kirsty Freeman  K1 – Kingsway House
<b>16:30-17:00</b>	<b>Team Meeting</b>		
<b>17:00-17:30</b>	<b>Informal Feedback</b> Room CR1 Queensway House		

Day 3 – Thursday 3<sup>rd</sup> December 2015

TIME	A – Lead	B – Expert In Field Client Focus Groups	C Staff Focus Groups
08.30 – 09.00	Team gathers in on site room		
09.00 – 10.00	Safeguarding Leads Liz Hanley , Calum Titley Room CR1 2 <sup>nd</sup> floor Queensway House	Intermediate Care & Reablement Team Angela Connor's Office 1 <sup>st</sup> floor Queensway House	Validation Forum 1 <sup>st</sup> Floor Meeting Room , Queensway House
09.00 – 10.30			
10.30 – 11.00	Break		
11.00 – 12.00	Performance Leads Angela Connor, Carol Malham, George Irving, Martin Ansell Room CR1 2 <sup>nd</sup> floor Queensway House	Meeting with Carer (5015897) Heather Glitherow's Office 1 <sup>st</sup> Floor, Queensway House	Personalisation Team & Payroll K2 – Kingsway House
12.00 – 13.00	Lunch		
13.00 – 17.00	Preparation	Preparation	Preparation
17.00	Team meeting		

**Day 4 – Friday 4<sup>th</sup> December 2015**

TIME	A – Lead	B – Expert In Field Client Focus Groups	C Staff Focus Groups
8:30 – 9:00	Informal Feedback <a href="#">Conference Room 1 – Municipal Buildings, Church Road, Stockton on Tees</a>		
9:00 - 9:45	Preparation and set up time <a href="#">Jim Cooke Suite, Stockton Library, Church Road, Stockton on Tees</a>		
10.00 – 11.00	Presentation of Findings <a href="#">Jim Cooke Suite, Stockton Library, Church Road, Stockton on Tees</a>		
11:00 – 11:30	Question & Answer Session		
11:30	<b>Lunch and Close – <a href="#">Conference Room 1 Municipal Buildings, Church Road, Stockton on Tees</a></b>		