


















Attendance, Apologies & Governance

SLSCB Members	Title	Representing	Other Interests: Stockton-on-Tees or Tees Valley Partnerships, Boards, Group etc. (Ch. denotes Chair, VCh Vice-Chair)	  Apols
Colin Morris (CM)	LSCB Independent Chair	SLSCB	<ul style="list-style-type: none"> <li>LSCB and SSAB Chair Sunderland</li> <li>LSCB Chair Newcastle</li> </ul>	
Pauline Beall (PB)	Business Manager		<ul style="list-style-type: none"> <li>MALAP (Multi Agency Looked After Partnership)</li> </ul>	
Lesley Cooke (LC)	Lay Member		<ul style="list-style-type: none"> <li>Eastern Ravens Trust</li> </ul>	
Vacancy	Lay Member			
Jane Humphreys (JH)	Corporate Director of Children, Education & Social Care (CESC)	Local Authority	<ul style="list-style-type: none"> <li>CCG Stockton Locality Board Member</li> <li>Hartlepool &amp; Stockton CCG Board Member</li> <li>Health and Wellbeing Board (HWB)</li> <li>HWB Adult Partnership</li> <li>HWB Children's Partnership</li> <li>SMB – Public Protection</li> <li>Tees Adult Safeguarding Board</li> <li>Safer Stockton Partnership</li> </ul>	
Eric Jewitt (EJ)	SBC CESC Children's Workforce Manager / Chair Children's Workforce Sub-Group			Apols
Peter Kelly (PK)	Director of Public Health		<ul style="list-style-type: none"> <li>Health and Wellbeing Board (HWB)</li> <li>HWB Adult Partnership</li> <li>HWB Children's Partnership</li> <li>Adult's Joint HWB Commissioning Group</li> <li>Children's Joint HWB Commissioning Group</li> <li>Tees Adult Safeguarding Board</li> <li>Safer Stockton Partnership</li> <li>Tees VEMT Strategic Group</li> </ul>	
Liz Hanley (LH)	Adult Services Lead		<ul style="list-style-type: none"> <li>Health and Wellbeing Commissioning Group</li> <li>Learning Disabilities Partnership (Ch.)</li> <li>Stockton Local Executive Group Adult Safeguarding</li> </ul>	Apols
Diane McConnell (DM)	Head of Schools and SEN		<ul style="list-style-type: none"> <li>CAF Board</li> <li>Convener of the Safeguarding Forum for Education Settings</li> </ul>	
Shaun McLurg (SM)	Head of Children & Young People's Services / Chair Tees LSCB's Procedures Group / Chair SLSCB VEMT Sub-Group		<ul style="list-style-type: none"> <li>CAF Board (Ch.)</li> <li>Children &amp; Young People Health and Wellbeing Commissioning Group</li> <li>Youth Offending Team Management Board</li> <li>Spark of Genius Children's Homes</li> </ul>	
Julie Nixon (JN)	Head of Housing & Community Protection		<ul style="list-style-type: none"> <li>HWB Adult Partnership</li> <li>HWB Children's Partnership</li> <li>Tees Adult Safeguarding Board</li> <li>Safer Stockton Partnership</li> <li>SBC Adult Social Care Programme Board</li> </ul>	
Simon Willson (SW)	SBC CESC Head of Business Support & Improvement / Chair Performance Sub-Group		<ul style="list-style-type: none"> <li>MALAP (Multi Agency Looked After Partnership) (Ch.) (pending new Chair to be determined as part of implementation of CESC Children's Review)</li> </ul>	
Cllr Ann McCoy (AM)	Lead Cabinet Member - Children and Young People (Participating Observer)		<ul style="list-style-type: none"> <li>Governor Tees, Esk &amp; Wear Valley NHS FT</li> </ul>	
Neil Schneider (NS)	Chief Executive (Participating Observer)			Apols

SLSCB Members	Title	Representing	Other Interests: Stockton-on-Tees or Tees Valley Partnerships, Boards, Group etc. (Ch. denotes Chair, VCh Vice-Chair)	✓ ✗ Apols
Elisa Arnold (EA)	Service Manager	CAFCASS	<ul style="list-style-type: none"> <li>Redcar and Cleveland LSCB</li> <li>Local Family Justice Board</li> <li>Able to feed in national changes within the Family Justice Service</li> </ul>	✓
Alastair Simpson (AS)	Detective Superintendent / Chair LIPSG	Cleveland Police	<ul style="list-style-type: none"> <li>Redcar SCB (Full board, Exec and LIPSG)</li> <li>Middlesbrough SCB (Full board and LIPSG)</li> <li>Hartlepool SCB (Full board, Exec and LIPSG)</li> <li>Teeswide Safeguarding Adults Board</li> <li>Tees LSCBs Strategic VEMT Group</li> <li>MAPPA SMB</li> <li>MASH Strategic Management Board (N Tees)</li> <li>CDOP</li> </ul>	Apols
Alex Taylor (AT)	Head Teacher Independent Schools	Education Establishments		Apols
Clare Humble (CH)	Head Teacher Secondary Schools		<i>No other interests</i>	✓
Kerry Coe (KC)	Head Teacher Primary Schools		<i>No other interests</i>	Apols
Joanna Bailey (JB)	Principal Stockton Sixth Form College		<ul style="list-style-type: none"> <li>Governor at Thornaby Academy</li> <li>Governor at The Grangefield Academy</li> <li>Campus Stockton Teaching Alliance</li> <li>14-19 Partnership,</li> <li>Campus Stockton CPD Group</li> <li>Campus Stockton R&amp;D Group</li> <li>Secondary Heads Group</li> </ul>	✓
Vacancy	SBC Chief Advisor School Effectiveness			
Jean Golightly (JG) – previously known as Freund	Executive Nurse	Hartlepool & Stockton Clinical Commissioning Group (CCG)	<ul style="list-style-type: none"> <li>South Tees CCG (Exec Nurse)</li> <li>Teeswide Safeguarding Adults Board</li> <li>Member of NHSE Quality Surveillance Group meeting</li> </ul>	Apols
Vacancy	Designated Safeguarding Children & LAC			
Kailash Agrawal (KA)	Designated Doctor Advisor to the Board		<ul style="list-style-type: none"> <li>Middlesbrough LSCB</li> <li>Redcar and Cleveland LSCB</li> <li>NT&amp;HFT Safeguarding Steering Group</li> <li>Teesside Designated Doctors Group (Ch.)</li> </ul>	✓
Bev Walker (BW)	Deputy Director of Nursing, Quality and Safety	NHS England (Cumbria & North East)	<ul style="list-style-type: none"> <li>Tees Strategic VEMT Group</li> <li>Middlesbrough LSCB</li> <li>Redcar and Cleveland LSCB</li> <li>Hartlepool LSCB</li> <li>Durham LSCB</li> <li>Darlington LSCB</li> <li>Teeswide Safeguarding Adults Board</li> <li>Durham Safeguarding Adults Board</li> <li>Darlington Safeguarding Adults Board</li> <li>NHS England CSE Sub-Group</li> <li>NHS England Regional Safeguarding Forum</li> </ul>	Apols
Lindsey Robertson (LR)	Professional Lead Nurse, Out of Hospital Care	North Tees & Hartlepool NHS Foundation Trust		✓
Elizabeth Moody (EM)	Executive Director of Nursing and Governance	Tees, Esk & Wear Valley NHS Foundation Trust	<ul style="list-style-type: none"> <li>Teeswide Adult Safeguarding Board</li> <li>North Yorkshire Adult Safeguarding Board</li> <li>North Yorkshire Children's Safeguarding Board</li> <li>(Member of other safeguarding boards but send deputies on regular basis)</li> </ul>	✓

SLSCB Members	Title	Representing	Other Interests: Stockton-on-Tees or Tees Valley Partnerships, Boards, Group etc. (Ch. denotes Chair, VCh Vice-Chair)	  Apols
Julie Allan (JA)	Head of Cleveland Area – National Probation Service (NE)	Probation Services	<ul style="list-style-type: none"> <li>• Middlesbrough LSCB</li> <li>• Redcar and Cleveland LSCB</li> <li>• Hartlepool LSCB</li> <li>• South Tees YOS</li> <li>• Stockton YOS</li> <li>• Hartlepool YOS</li> <li>• YOS Management Board</li> <li>• LCJB</li> <li>• Local Public Service Board</li> <li>• Teeswide Safeguarding Adults Board</li> <li>• Tees Adult Health and Wellbeing Board</li> <li>• Strategic DV and Abuse Strategic Group</li> <li>• Contest Gold</li> <li>• Stockton Scanning and Challenge</li> <li>• ETE/OSE Board</li> <li>• Tees Strategic VEMT Group</li> </ul>	
Barbara Gill (BG)	Head of Offender Services - Community Rehabilitation Company			
Julie McNaughton (JM)	Accommodation Contracts Manager	Thirteen / Housing Provider	<ul style="list-style-type: none"> <li>• Tees Valley Choice Based Lettings Steering Group</li> <li>• My Sisters Place – Board</li> <li>• North East Homelessness Group</li> </ul>	Apols
Steve Rose (SR)	Chief Executive Officer Catalyst	Voluntary Sector	<ul style="list-style-type: none"> <li>• Safer Stockton Partnership</li> <li>• Stockton 14-19 Partnership</li> <li>• Stockton Carers Implementation Group</li> <li>• Stockton Health &amp; Wellbeing Partnership</li> <li>• Stockton VCSE Senior Leaders Forum</li> <li>• Stockton Voice</li> <li>• Stockton Youth Offenders Service Board</li> <li>• Tees Dementia Collaborative</li> <li>• Tees Valley Local Development Agencies Forum</li> <li>• Tees Valley Unlimited European Social Inclusion Task &amp; Finish Group</li> </ul>	

Guests:		
Ian Coxon (IC)	SBC - Head of Transactional Services	Participating Observer
Jayne Parry (JP)	SBC - Service Manager, Looked After Children	For agenda item 8 (a & b)
Jo Moore (JMo)	SBC - Resource Manager, Children and Families	
Martin Graham (MG)	SBC - Service Mgr, QA, Governance and Planning	For agenda item 8 (c)
Anne-Marie Salwey (AMS)	Police - DCI, Protecting Vulnerable People	Sub for Alastair Simpson
Alison Ferguson (AF)	H&S CCG - Senior Safeguarding Children Officer	
Karen Agar (KA <sub>g</sub> )	TEWV - Associate Director of Nursing (Safeguarding)	
Kirsty Murphy (KM)	Probation – MAPPA Co-ordinator, Cleveland	For agenda item 1

<b>Minute-Taker:</b>	Gary Woods - SLSCB Business Support Officer
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<b>Meeting Quorate:</b>	Yes
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<b>Declarations of Interest:</b>	None
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<i>Ref No. 1</i>	<b>MAPPA Arrangements</b>
<i>Discussion</i>	<b>KM</b> gave a briefing presentation to Board members regarding the current National MAPPA Training course. The course provides a general introduction to the principles, purpose and procedures of MAPPA, and this presentation was brought to the SLSCB following a decline in attendance by some agencies at MAPPA meetings (a copy of the presentation will

	<p>be attached to the minutes for information). The MAPPA Strategic Management Board has discussed this issue and need assurance of agency engagement.</p> <p>Key to the effectiveness of level 2 and 3 MAPPA meetings is representation at the right level in the right meeting. Factors to consider are:</p> <ul style="list-style-type: none"> <li>• The authority to make decisions and allocate resources on behalf of the organisation.</li> <li>• Relevant experience of risk/needs assessment and the skill to contribute effectively to risk management planning.</li> <li>• Continuity of personnel.</li> </ul> <p>In terms of attendance, it was highlighted that, across all Tees Local Authorities, Children's Social Care were invited to 23 meetings in January-March 2015 (attended 17 (73.9%)), and 29 meetings in April-June 2015 (attended 21 (72.4%)). <b>JH</b> advised that she sits on the MAPPA Strategic Management Board and was unaware of any Stockton non-attendance issues – Stockton Local Authority has a specific Officer in place to attend MAPPA meetings. <b>AM</b> noted that people crossing boundaries could affect Stockton even if we are attending meetings appropriately, and that it may be worthwhile finding out how other Tees LSCBs are dealing with non-attendance. In addition, <b>JA</b> chaired a level 3 meeting last week where only the Police and Probation were in attendance (quorate not met) – this had to be re-scheduled prior to the court date as all agencies need to contribute to the risk assessment. At a time when agencies are experiencing capacity issues, this is a poor use of resources.</p> <p><b>KM</b> would be meeting <b>PB</b> regarding MAPPA guidance/protocol updates, and would also be attending other Tees LSCBs to give similar briefings. If staff are unsure about how to refer into MAPPA, or would like to discuss a case, they should contact <b>KM</b> initially. <b>JA</b> added that she would be happy to provide regular MAPPA updates to the SLSCB, and bring the MAPPA Annual Report to the Board which includes a summary of meeting attendance.</p>			
Agreement/ Outcome	National MAPPA Training, including guidance on MAPPA meeting attendance, was noted. Probation to provide regular updates to the SLSCB in relation to MAPPA and any related meeting attendance issues.			
Log Ref	Mtg Date	Action Required	Person Responsible	Due Date
33/07/1516	16.07.15	To provide annual MAPPA updates to the SLSCB, including any specific meeting attendance issues.	<b>JA</b>	n/a (raise as required under Safeguarding issues)

Ref No. 2	<b>Attendance, Apologies &amp; Quoracy</b>
Discussion	<b>EM</b> is attending her first SLSCB meeting in place of Chris Stanbury (Executive Director of Nursing and Governance, TEWV) who was due to retire at the end of July 2015. <b>AMS</b> was in attendance as the substitute for <b>AS</b> .
Agreement/ Outcome	Noted.

Ref No. 3	<b>CDOP</b>
Discussion	<b>KA</b> introduced the circulated draft Tees Child Death Overview Panel (CDOP) Annual Report for 2014-2015, accompanied by the Case Summary Recommendations and Action Plan. This report documented cases reviewed by Tees CDOP and specific outcomes, Tees Child Death statistics for 2014-2015, the Tees CDOP budget and future challenges. It was noted within the report that 2014-2015 had been the first year following the independent review of Tees CDOP functions. A new Chair had been appointed and the re-

vised staffing arrangements were combined with the Redcar & Cleveland LSCB (RCSCB) Business functions. The RMSO Annual Report which contains details and numbers of child deaths reviewed regionally can be accessed on the CDOP Website.

- Cases reviewed – 28 child deaths were reviewed by Tees CDOP during 2014-2015. 4 cases took more than a year to review and one of these had modifiable factors identified as internal communications within the hospital. This has been a reoccurring theme in reviewing child deaths across Tees and assurance that actions have been taken to address this have been sought. The other delays in reviewing cases have been due to late receipt of the Form C's and internal reviews being undertaken, prior to CDOP being able to review the cases. The issue in relation to receiving the Form C's in a timely manner has been addressed.
- Tees Child Death statistics – there were 12 child deaths in Stockton-on-Tees during 2014-2015. However, there was no number given for those which were unexpected – this needed checking, and **KA** agreed to investigate. Due to the small numbers involved, it was difficult to ascertain common themes, but Board members felt it would be useful for these statistics to be presented in some form of context (e.g. relative to size of population). **PK** agreed to draft a letter requesting further information around the report's statistics to the Chair of Tees CDOP (Toks Sangowawa).
- Future challenges - the Tees Rapid Response Procedure to be implemented to ensure all unexpected child deaths are responded to appropriately, and in a timely way. The contract between Tees CDOP and RMSO needs reviewing – this is costly and some notifications of child deaths are being received directly from hospitals. The CDOP budget highlights the lack of funding for Tees CDOP to continue post-2015-2016 – Tees LSCBs to consider how this is to be addressed. Need to ensure all partners are represented at Tees CDOP.

Regarding the funding for Tees CDOP beyond March 2016, **JH** felt it was worthwhile to see what is happening nationally and would raise this regionally via the Association of Directors of Children's Services (ADCS) later in the month. **PB** added that any discussions in relation to Tees CDOP funding needed to be mindful of the wider context of LSCB funding.

The implementation of the Rapid Response Procedure, and specifically the funding of the Rapid Response Unit, needed urgent attention. There remains some confusion around who was responsible for this, although it was noted that discussions were taking place at RCSCB to see if this can be incorporated into a current role.

**PB** brought to the attention of Board Members feedback that she had received from the CDOP Manager regarding the prompt notification they receive from the Stockton Registrar regarding child death notifications. This is of great assistance to the team as they are not always made aware from other sources.

<i>Agreement/ Outcome</i>	The SLSCB approved the draft report, subject to the identified statistics being clarified/ amended.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
34/07/1516	16.07.15	Confirm the number of unexpected child deaths in Stockton during 2014-2015.	<b>KA</b>	20.08.15
35/07/1516	16.07.15	Send a letter requesting further information around the identified Tees CDOP Annual Report 2014-2015 child death statistics to the Tees CDOP Chair.	<b>PK</b>	31.07.15
36/07/1516	16.07.15	Raise the issue of CDOP funding at the next regional ADCS meeting.	<b>JH</b>	24.07.15

<b>Ref No. 4</b>	<b>TEWV NHS FT Clinical Audits</b>
<i>Discussion</i>	<p><b>EM</b> referred to the circulated TEWV Safeguarding Children Clinical Audit &amp; Effectiveness Bulletin 2015. This had been presented in order to give the Board assurance that audit processes were in place, and detailed 6 audits (noting the reason for the audit, the findings, and any recommendations for further work) which covered the following areas (RAG rating in brackets – Red or Amber require work to improve the quality of care delivered):</p> <ul style="list-style-type: none"> <li>• Assess clinical practice and documentation in relation to Parent/Carers level of understanding being considered as part of initial assessment (Green).</li> <li>• Safeguarding Case Files and Supervision (Amber).</li> <li>• Learning review – Stockton (Green).</li> <li>• Referrals made by TEWV staff to Children’s Social Care (Amber).</li> <li>• Safeguarding Children’s Policy (Amber).</li> <li>• Documentation for Safeguarding Case Files and Safeguarding (Amber).</li> </ul> <p>Board members agreed the bulletin had a strong visual impact and was very user-friendly. <b>PB</b> asked that if any other agencies wanted to produce something of a similar nature, they would be shared and referenced in future reports. There is in expectation from Ofsted that single and multi-agency audits are shared to facilitate learning.</p>
<i>Agreement/ Outcome</i>	TEWV Clinical Audit summaries noted.

<b>Ref No. 5</b>	<b>Key Themes Discussion (follow-up from Development Session)</b>
<i>Discussion</i>	<p>Following the LIPSG Key Thematic Areas for Improvement presentation by <b>AS</b> and subsequent discussion at the SLSCB Development Day in June 2015, Board members agreed to the primary areas for review/audit activity, along with a number of additional themes, some of which were already subject of focus within the SLSCB. The following Board members volunteered to lead on the identified themes:</p> <p><u>Primary areas requiring additional focus</u></p> <ul style="list-style-type: none"> <li>• Voice of the child / consultation with child – <b>JB</b> (with <b>JN</b> supporting as a member of the LIPSG)</li> <li>• Professional challenge – <b>CESC</b> (with other agency reps to be involved/invited)</li> <li>• Managing parents / carers challenging behaviours / culture of optimism – <b>CH</b> (with <b>KAg</b> supporting as a member of the LIPSG)</li> </ul> <p><u>Key themes which are already subject of focus within the SLSCB</u></p> <ul style="list-style-type: none"> <li>• DNA / Missed appointments – <b>AF</b> (joint working with South Tees Hospitals NHS Foundation Trust who are carrying out similar work)</li> <li>• Neglect: awareness, identification and response - <b>LR</b></li> </ul> <p><u>Other key themes</u></p> <ul style="list-style-type: none"> <li>• Conference decision making, quality of plans and involvement of all adults living in the household – it was agreed to split this theme up as follows: <ul style="list-style-type: none"> <li>○ Conference decision making – <b>CESC</b> (linked to Professional challenge)</li> <li>○ Quality of plans – <b>externally commissioned piece of work</b> (<b>JH</b> to investigate options and bring proposals back to the Board). It was also noted that the SLSCB Performance Sub-Group have looked at the quality of plans over a number of meetings, with the next scheduled meeting taking stock of the previous analysis (evidence of impact/outcomes).</li> <li>○ Involvement of all adults living in the household – <b>CH</b> (linked to Managing parents / carers challenging behaviours / culture of optimism)</li> </ul> </li> <li>• Information Sharing – it was agreed that this theme would be reviewed as part of the Multi-Agency Children’s Hub (MACH), and <b>LR</b> would initially take this to the MACH group for discussion.</li> </ul>

	<p>Regarding the primary area theme 'Voice of the child / consultation with child', <b>JB</b> met with <b>JN</b> (member of the LIPSG) yesterday, and was leading a Task &amp; Finish Group involving <b>DM, JN, CH, KC</b> and <b>SR</b>. Early discussions showed that there were well established protocols when dealing with children in terms of daily safeguarding practice, but members were less confident about the quality of recording/reporting of the child's voice, and that there was a clear need for work with practitioners around this issue. It was also of vital importance that a child was spoken to without another adult being present who may influence them.</p> <p><b>JH</b> felt it may be helpful for a representative from CESC (Paul Clark – SBC Policy &amp; Procedure Development Manager) to join this group, as well as the SBC Children's Rights &amp; Participation Officer (Donna Grace). Regarding the latter, it was noted that work is ongoing in relation to engagement with children which this group could potentially impact upon. Regarding further input into this group, <b>DM</b> would ensure someone is linked in to advise on the issue of children permanently excluded from school, and <b>EA</b> would liaise with <b>JB</b> following this meeting in terms of CAF/CASS involvement. Ensuring the voice of children with disabilities was heard is crucial too.</p> <p>It was agreed for the identified leads of each theme to carry out scoping on intended areas of focus, including timeframes, and to report updates back to the SLSCB at the next Board meeting in August 2015 (<b>PB</b> to send template to leads to assist with this).</p>			
<i>Agreement/ Outcome</i>	Leads for each key theme for review/audit activity identified, with initial outline of focus and timeframes to be reported back to the SLSCB in August 2015. Externally commissioned work around the 'Quality of plans' to be explored, with proposals to be put to the Board in August 2015.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
37/07/1516	16.07.15	Forward scoping template to each of the identified key theme leads.	<b>PB</b>	31.07.15
38/07/1516	16.07.15	Leads for each key theme to carry out scoping on intended areas of focus, and give updates at the next Board meeting in August 2015.	<b>Key theme leads</b>	20.08.15
39/07/1516	16.07.15	Investigate options, including costs, for externally commissioned work on the 'Quality of plans' theme, with proposals to be brought back to the SLSCB.	<b>JH</b>	20.08.15
40/07/1516	16.07.15	Raise the 'Information Sharing' theme at the next MACH group.	<b>LR</b>	20.08.15

<b>Ref No. 6</b>	<b>Staff Engagement Sessions: 2014-2015 Evaluation &amp; 2015-2016 Planning</b>
<i>Discussion</i>	<p><b>PB</b> referred to her circulated Staff Engagement Sessions 2014-2015 report, providing an overview of the three events that were held in April and May 2015 (deferred from the usual January-March period due to time/venue issues), and starting preparations for the 2015-2016 sessions.</p> <p>Feedback was received from 57 of the 253 staff who attended, and analysis showed that the events were well received, with many positive comments regarding the young person's performance at the start of each event, and the subsequent conference role-play involving a number of Board members.</p> <p>Looking ahead to the 2015-2016 event, <b>SM</b> agreed to lead on this with <b>PB</b>, and would draft proposals for comment at the Board meeting in September 2015 (potential dates to be identified and discussed at the Board meeting in August 2015). <b>PK</b> was happy to be involved again, and noted the need to be creative and informative, whilst also being mindful of the differences in staff roles, their practice and experience. <b>SR</b> added the positive messages received from the voluntary sector in relation to these events, and the desire to have further opportunities to engage with other agencies.</p>

<i>Agreement/ Outcome</i>	Staff Engagement Sessions report noted. Agreement that there was no need to reconvene the Task & Finish Group to analyse feedback, and instead focus on the 2015-2016 event/s.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
41/07/1516	16.07.15	Identify potential dates for the 2015-2016 Staff Engagement Session for discussion at the Board meeting in August 2015.	<b>ALL</b>	20.08.15
42/07/1516	16.07.15	Prepare a draft proposal for the 2015-2016 Staff Engagement Session/s for discussion at the Board meeting in September 2015.	<b>SM/PB</b>	04.09.15

<b>Ref No. 7</b>	<b>CAF Update</b>
<i>Discussion</i>	<p><b>SM</b> presented the circulated Common Assessment Framework (CAF) Update report which gave an update on the progress of CAF and the enhanced CAF Team. Key points to note included:</p> <ul style="list-style-type: none"> <li>• <u>CAF Team</u> – now operational for 10 months and well embedded across Stockton-on-Tees, with positive feedback received via a range of different forums. Staff from education settings have engaged particularly well with the process, and this has resulted in a substantial increase in CAF registrations from the education sector. Moving towards a more targeted approach to those areas identified as being most in need. A Harbour link worker is now permanently located within the CAF Team, and a Citizen’s Advice Bureau (CAB) general advisor has also now been seconded to the CAF Team for three months as part of the Troubled Families agenda.</li> <li>• <u>Performance</u> – CAF engagement in some settings is still patchy. This is currently being analysed by the CAF Board and further targeted intervention will follow with those settings where little progress has been seen to date. The primary reason for the targets not being met in Quarter 3 and 4 of 2014/15 is the lack of progress within (external) children’s centres and the significant decrease within NTHFT despite a substantial investment with both of these sectors by the CAF Team.</li> <li>• <u>Funding</u> – the CAF Team was initially Local Authority-funded via ring-fenced Public Health money. However, this is being cut, and other partners may therefore need to contribute in future years. 2015-2016 funding is in place, and future funding decisions should take into account any developments from the peer review and anticipated Ofsted visit. Agreement to programme funding consideration into the Board forward plan for December 2015/January 2016.</li> </ul> <p>With regard to Children’s Centres, it was noted that there had been a positive breakthrough in relation to CAF with Local Authority-run centres, but that externally commissioned centres remain a challenge. <b>JH</b> would speak to Lynda Brown (SBC Head of Schools and Early Years Projects) and Jane Wright (SBC Planning &amp; Partnership Manager) to link progress made with internal centres to external centres. <b>SR</b> added that he would liaise with the providers in question if necessary.</p> <p>In terms of Health, it was felt a fundamental challenge for NTHFT was the lack of engagement by Health Visitors who were not able/willing to do CAFs. <b>LR</b> assured the Board that NTHFT are committed to this process and have tried to improve CAF completion, particularly by Health Visitors. On-the-job CAF training with a Clinical Practice Teacher is in place – will provide updates at the next Board meeting to give assurance of progress. <b>JH</b> noted that Health Visitors will soon be commissioned by the Local Authority, and that coupled with opportunities via ongoing Early Help work, there were potential levers regarding the future delivery of this service. <b>CM</b> suggested that he should write to the Chief Executive of NTHFT expressing concerns around these matters and seeking a prompt remedy.</p> <p><b>SM</b> advised that he is leaving his role as Chair of the CAF Board following the recent SBC Children’s Services review – <b>CM</b> expressed thanks on behalf of the Board for his efforts.</p>



<i>Agreement/ Outcome</i>	CAF Update report noted, with progress made across the education sector acknowledged. Actions agreed to address ongoing issues with externally commissioned Children's Centres and Health Visitors. Future CAF Team funding to be considered later in the year.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
43/07/1516	16.07.15	Liaise with Lynda Brown and Jane Wright regarding CAF issues with externally commissioned Children's Centres, linking progress made with internal centres.	<b>JH</b>	20.08.15
44/07/1516	16.07.15	Provide updates of NTHFT (Health Visitors and training provided) engagement with the CAF process.	<b>LR</b>	20.08.15
45/07/1516	16.07.15	Write to the Chief Executive of NTHFT expressing concern around the identified CAF issues.	<b>CM</b>	31.07.15

<b>Ref No. 8</b>	<b>Operational Annual Assurance Reports 2014-2015</b>
<i>Discussion</i>	<p>a) <u>LAC, including Out of and In Borough Placements</u>  <b>JP</b> referred to the circulated Looked After Children Placed out of Area 2014-2015 Assurance Report, which provided information in relation to looked after children and young people who were placed outside the borough between 1<sup>st</sup> April 2014 and 31<sup>st</sup> March 2015.</p> <ul style="list-style-type: none"> <li>• The number of LAC has remained fairly constant over the last year, and as at 31<sup>st</sup> March 2015, there were 374 children looked after - this compares to 381 in 2014. There has been a reduction in the number of children accessing external placements over the reporting period, and of those who are in placements, 78% are in their permanent placement. There were a total of 215 children placed in this period compared to 231 the previous year.</li> <li>• A high proportion of placements are long-term or adoption. There has also been a reduction in the demand for placements for older children which has had an impact on residential and foster care.</li> <li>• The joint venture with Spark of Genius has resulted in either young people returning to the borough or not requiring out of area provision. There are two homes operational at present.</li> <li>• The majority of placements, excluding those placed for adoption, are within the Tees Valley and Durham area, which enables greater oversight from Social Workers and ensures that regular contact with families takes place. The number of placements in the Newcastle area has reduced. Those placements further away tend to be specialist, residential schools, adoption or young offender institutes.</li> <li>• There have been no significant concerns in relation to the external providers during the year. The number of children running away from out of borough placements is low and there are no concerns in relation to this group. These are monitored via the VEMT Practitioners Group (VPG) on a monthly basis.</li> <li>• Monitoring of external residential placements and fostering placements by the Children's Rights Officer and Resource Team continue to be an added assurance that children are being appropriately safeguarded.</li> </ul> <p><b>JP</b> added that 11 long-term placements with individual Fostering agencies have been disrupted, though none of these were due to safeguarding concerns – unsure if these disruptions were due to issues involving particular agencies, or if there were common themes, age ranges, etc. It was also emphasised that out of borough placements are not financially driven, and if there are pertinent reasons for such a placement, they can and will be done. From an Elected Members perspective, <b>AM</b> noted the commitment to bring young people back to the borough, and for them to feel valued and that they have a future locally.</p> <p><b>LR</b> queried the difference in the reported grading of Wings School in Cumbria, which stated it was deemed 'adequate' (9.6) and 'inadequate' (9.9) – it was explained that this was due to interim inspections which can result in a change in grading across the year.</p> <p><b>CM</b> thanked <b>JP</b> for her detailed report, and wished her well for her forthcoming retirement.</p>

b) Running, Missing from Home or Care

**JP** gave an overview of the circulated Missing or Running Away from Home or Care Assurance Report 2014 to 2015. This provided information in relation to children who have been reported to the Police as missing from home or care between the 1<sup>st</sup> April 2014 and 31<sup>st</sup> March 2015, and advised the Board of current issues in relation to this group of children, and the development of practice in this area, to ensure that they are adequately safeguarded. In summary:

- SLSCB has a robust framework in place to ensure that those who are missing from home or care are appropriately safeguarded.
- There are very few children who go missing from foster care, and a small cohort from residential care, that can account for a high proportion of missing episodes. Those who go missing from home are followed up by the Police who undertake a safe and well check.
- The VPG continues to be an excellent multi-agency forum which is well attended by professionals from all agencies. This has been a good forum for sharing intelligence and information between agencies, and continues to need to be promoted within all agencies. The briefing sessions that have taken place recently should improve both practice and our ability to report more accurately in terms of outcomes.
- Missing from home training needs to be undertaken more widely with all agencies and could include Police Officers to ensure that roles and responsibilities are clear.
- The systems for providing data are continuing to be strengthened to allow for greater analysis. A new Ofsted data set requires reporting on unauthorised children.
- The new arrangements in relation to follow-up for all missing children by a CAF worker have now been embedded, and will ensure that all children who are not open to services are offered a return interview, and subsequently receive the appropriate follow-up where necessary.

It was agreed that missing from home assessments and return interviews were the key areas for future focus, and work was ongoing to strengthen the completion of these. Clarity in the reporting of return interviews was required though, as, for example, there will not be 7 interviews conducted following 7 missing episodes over consecutive days.

**AMS** advised that the Tees Strategic VEMT Group had recently noted Stockton having the highest number of missing episodes, though this may be due to Stockton having the largest number of Children's Homes in comparison to the other Tees Local Authorities. **SM** added that he is awaiting an electronic copy of the Tees 'missing' statistics from **AS**.

c) Review Unit – CP & LAC

**MG** presented his CESC Independent Reviewing Officers Report 2014-15, highlighting:

- Staffing and Caseloads - responsibility for the activity and development of the Independent Review Unit lies with the IRU Manager, who is during the current restructuring, on an interim arrangement, reporting directly to the Corporate Director. As of the 31<sup>st</sup> March 2015, Independent Review Officers (IRO) caseloads were 53% Looked After Children plus Adoption (374 LAC and 30 Adoption), and 47% Child Protection (355). The latest IRO benchmarking exercise undertaken across the 12 North East Local Authorities in March 2015 (10 including SBC completing the exercise) placed Stockton-on-Tees IROs at the higher end in relation to case weighting for Child Protection and Children Looked After cases.
- Looked After Children Review Activity - for the year to 31st March 2015, 350 (98%) out of a possible 356 Looked After Children were reviewed with timescales. The corresponding performance for 2013/14 position was 97%. The reasons why reviews have not met the required timescale are monitored monthly at Children's Social Care Performance Clinics.

	<ul style="list-style-type: none"> <li>• <u>LAC Participation and contact with IRO</u> - provisional data for 2014/15 indicates that 99.8% of LAC who were reviewed during the year participated in all their reviews held during the year. An earlier proposal to utilise alternative methods of contact including text, mobile video calling / face time / Skype continues to be explored, but a number of these options is dependent on the same technology being available for both the IRO and the young person. IROs will however, as a minimum agree with individual young people what their preferred method is of maintaining contact between reviews (i.e. email / phone call / letter).</li> <li>• <u>Foster Carer Reviews</u> - the number of Foster Carer Reviews has continued to increase in recent years with currently 112 local authority Foster Carers and 14 Family and Friends Foster Carers requiring an annual review. 96% of Foster Carers who required an annual review had one undertaken in 2014/15; of the 5 outstanding, three have since been completed. The remaining 2 cases are now scheduled.</li> <li>• <u>Child Protection Activity</u> - for the year ending 31<sup>st</sup> March 2015, there were 995 Child Protection Plan checks all by Social Care (includes those taken by Emergency Duty Team) - this is a 9% decrease on last year's activity. It is intended that the new MACH will undertake these checks. The total number of children with a Child Protection Plan on 31<sup>st</sup> March 2015 was 355 - this is a 20% increase from the previous year. In the year, the proportion of children subject to ICPCs who were not made subject to a Child Protection Plan was 8.7%; a shift from the relatively high rate of 15.3% in 2013/14, in line with the England average of 8.1% and lower than the North East average of 11.6% for 2013/14.</li> </ul> <p>The consistency of IROs was raised as an area of concern – there were pockets of good practice, but performance can be affected when overseeing high caseloads, with examples of risk-aversion, over-optimism and variable decision-making. Also, <b>JH</b> noted the drift of domestic violence work involving Harbour and the NSPCC – some children have been on a plan for over a year and the intended work has still not begun. A further common issue was different threshold expectations across agencies – this would be addressed through the professional challenge key theme work, with Board members reminded of the availability of multi-agency risk courses for staff, including an e-learning option.</p> <p><b>CM</b> thanked <b>MG</b> for an excellent report which demonstrated good areas of performance and recognised the ongoing workload situation, especially in respect of IROs.</p> <p>d) <u>Youth Offending Team</u> Deferred to the Board meeting in August 2015.</p>
Agreement/ Outcome	Content of all reports noted, with further updates to be brought to future Board meetings.

<b>Ref No. 9</b>	<b>Performance Data Report: Q4 and 2014-2015 Annual Report with analysis</b>
Discussion	<p><b>SW</b> presented his circulated SLSCB Performance Data Update for Q4 / Year End 2014-15, drawing particular attention to the CIN / S47 / ICPC / CP Conversion Rates chart (page 4). Discussion ensued in light of the reports summary points:</p> <ul style="list-style-type: none"> <li>• Too many children are not being helped at an early enough stage.</li> <li>• Too many children are referred to Social Care when they do not meet the criteria for being a child in need (as per section 17 of the Children Act).</li> <li>• High rates of S47 enquiries suggest that too many cases are deemed as being children 'at risk of significant harm', leading to high rates of child protection plans.</li> <li>• Episodes of need for CIN in our area tend to be longer than elsewhere.</li> <li>• Children become in need most often due to chronic neglect and abuse, with domestic violence, mental health and substance misuse being significant contributory factors in our area.</li> <li>• The analysis reinforces issues, already familiar to Board, in relation to multi-agency assessment and management of risk, engagement in CAF, understanding of thresh-</li> </ul>

	<p>olds, and effectiveness of commissioned services for families in need of help/support.</p> <p>As reflected in previous discussions around Child Protection in item 8c, significant issues regarding thresholds, the management of risk, and the high number of children subject to CP plans were prevalent. There was also a question around how effective services are to manage children in need in order to prevent escalation to S47.</p> <p>Board members agreed the need to demonstrate that a plan was in place to address these ongoing concerns, and <b>JH</b> would provide a scoping document for the next Board meeting in August 2015 identifying internal and external options (again linked to professional challenge key theme work).</p> <p><b>SW</b> also noted the lack of workforce data being submitted by NTHFT and TEWV (note – information had been received from NTHFT, but not in time for this Board meeting) – this was an ongoing issue, and <b>SW</b> agreed to compose a letter to <b>CM</b> regarding this which would then be escalated to the Chief Executive of TEWV and to <b>LR</b> (NTHFT) requesting the timely receipt of information in the future.</p>			
Agreement/ Outcome	Performance Data Update report noted and discussed, with options for addressing identified issues to be presented at the next Board meeting in August 2015. Health workforce data concerns to be escalated to Chief Executive of TEWV and <b>LR</b> (NTHFT).			
Log Ref	Mtg Date	Action Required	Person Responsible	Due Date
46/07/1516	16.07.15	Provide a scoping document in relation to internal and external options for addressing identified performance issues around CIN/S47/ICPC/CP.	<b>JH</b>	07.08.15
47/07/1516	16.07.15	Letters to be sent to NTHFT and TEWV from the SLSCB Chair re. need for timely submission of workforce data to meet performance data requirements.	<b>SW/CM</b>	20.08.15

Ref No. 10	<b>SLSCB LIPSG</b>
Discussion	<p>a) <u>Bella – Learning Review</u></p> <p>In the absence of <b>AS</b>, <b>SM</b> presented the Learning Review feedback in relation to Bella. Key points of learning identified included:</p> <ul style="list-style-type: none"> <li>• Young people thought to be involved in CSE should be treated as victims and with sensitivity (this is being taken very seriously by Cleveland Police).</li> <li>• Signs of CSE and any safeguarding issues must be recognised and acted upon by all agencies.</li> <li>• Education establishments should look for the underlying causes of unacceptable behaviour.</li> </ul> <p>There had been robust challenge within the LIPSG regarding this case, with much reflection and discussion. Board members were encouraged to take this feedback to their individual agencies for consideration, and it was agreed that the findings of this case could be shared across other LSCBs in the North East region.</p>
Agreement/ Outcome	Learning Review feedback noted, with Board members encouraged to disseminate within their own agencies for discussion.

Ref No. 11	<b>Tees LSCBs Strategic VEMT Group</b>
Discussion	Although <b>AS</b> was not present, it was noted that the draft CSE Strategy and accompanying Action Plan had been completed, and would be presented to the SLSCB at the next meeting in September 2015. A peer review from the College of Policing regarding Cleveland Police CSE provision would also be presented at the next Board meeting.

<i>Agreement/ Outcome</i>	Updates noted.
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<b>Ref No. 12</b>	<b>SLSCB VEMT Sub-Group</b>
<i>Discussion</i>	<p><b>SM</b> gave an overview of the VEMT Sub-Group 'Chairs Update Report for SLSCB'. Issues considered by the group included:</p> <ul style="list-style-type: none"> <li>• Feedback from Strategic VEMT Group</li> <li>• CSE Strategy and Action Plan</li> <li>• Police missing information</li> <li>• Tees QA framework</li> <li>• Return interviews</li> <li>• Children's Homes location risk assessments</li> <li>• Review of Terms of Reference</li> <li>• Review of Stockton-on-Tees Borough Council Taxi licensing in light of the Rotherham report</li> </ul> <p>A further issue to be considered at future meetings was Police disruption activity.</p>
<i>Agreement/ Outcome</i>	Updates noted.

<b>Ref No. 13</b>	<b>Tees LSCBs Procedures Group</b>
<i>Discussion</i>	Tees LSCBs Procedures Group update report not required from the 3 <sup>rd</sup> July 2015 meeting, however Board Members to note and respond to revised/new procedures being sent out for consideration from that meeting which will be included on the August SLSCB agenda.
<i>Agreement/ Outcome</i>	Noted.

<b>Ref No. 14</b>	<b>SLSCB Income &amp; Expenditure Report for 2014-2015 and April-June 2015</b>			
<i>Discussion</i>	<p><b>PB</b> presented the SLSCB Income &amp; Expenditure Report for 2014-2015 and April – June 2015, intending to give assurance to the Board that robust management and monitoring of the SLSCB and its budgets take place.</p> <p>One figure was identified as needing adjustment – within table 2.1 (SLSCB Core Budget), the stated expenditure cost under Staffing (Direct &amp; Indirect costs) for April – June 2015 should read £20,649 (not £206,649). <b>PB</b> to make the adjustment, and the amended report to be circulated with the minutes from this Board meeting.</p>			
<i>Agreement/ Outcome</i>	SLSCB Income & Expenditure Report noted, with identified amendments to be made and circulated with these minutes.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
48/07/1516	16.07.15	Amend the SLSCB Income & Expenditure Report as identified, and circulate with the July 2015 Board minutes.	<b>PB/Business Unit</b>	05.08.15

<b>Ref No. 15</b>	<b>21.05.15 Board Minutes and 18.06.15 Development Event Notes for Accuracy</b>			
<i>Discussion</i>	Minutes of the Board meeting held on the 21 <sup>st</sup> May 2015 were agreed as a true record.			
	Notes of the Board Development Day held on the 18 <sup>th</sup> June 2015 were agreed as a true record.			

<i>Agreement/ Outcome</i>	The minutes of the Board meeting held on the 21 <sup>st</sup> May 2015 and the notes of the Board Development Day held on the 18 <sup>th</sup> June 2015 be recorded as ratified.
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<b>Ref No. 16</b>	<b><i>Partners Operational Safeguarding Issues</i></b>
<i>Discussion</i>	<p><u>Voluntary Sector</u>  <b>SR</b> advised that no significant issues were raised at the recent VCSE Safeguarding Forum, which was again well attended.</p> <p><u>Local Authority</u>  The shortlisting for the remaining Head of Service post (Head of Early Intervention, Partnership and Planning) is taking place next week – appointments below this post are also in progress, and it is hoped that all staff will be in place by September/October 2015.</p> <p>Regarding SCR Harry, <b>JH</b>, <b>KA</b> and <b>CM</b> visited Harry and his Father last week to apologise, and asked them if they wanted to be out of the area on the week that the report is published (awaiting a response from Harry’s Father in relation to this). The publish date will be Tuesday 4<sup>th</sup> August 2015, and the family will receive the report by courier on the afternoon of Monday 3<sup>rd</sup> August 2015. <b>CM</b> and <b>JH</b> will conduct a briefing session with the media, and a media pack will be prepared for all partner agencies and sent out prior to the publish date. <b>CM</b> commended <b>JH</b> for the manner that she had conducted the meeting during the recent visit to Harry and his Father.</p>
<i>Agreement/ Outcome</i>	Updates noted.

<b>Ref No. 17</b>	<b><i>Any Other Business</i></b>
<i>Discussion</i>	In reference to the ongoing process for appointing a second Lay Member to the Board, <b>PB</b> advised that if any of the Board members would like to take part in the interviews for this role, they would also need to be involved with the shortlisting of candidates – this will take place in the near future.
<i>Agreement/ Outcome</i>	Noted.