

1. Attendance, Apologies & Governance.

SLSCB Members	Title	Representing	Other Interests: Stockton-on-Tees or Tees Valley Partnerships, Boards, Group etc. (Ch. denotes Chair, VCh Vice-Chair)	
Colin Morris (CM)	LSCB Independent Chair	SLSCB		Att
Jane Humphreys (JH)	Corporate Director of Children, Education & Social Care (CESC)	Local Authority	CCG Stockton Locality Board Member Stockton Local Executive Group Adult Safeguarding (Ch.) Hartlepool & Stockton CCG Board Member Member of SMB – Public Protection Member of Stockton DV Strategic Group Member of Tees Adult Safeguarding Board Member of TSVG Strategic Group Stockton HWB Member Safer Stockton Partnership (VCh)	Att
Lynda Brown (LB)	Head of Education, Early Years & Complex Needs			Apol
Peter Kelly (PK)	Director of Public Health			Att
Liz Hanley (LH)	Adult Services Lead		Health and Well Being Commissioning Group. Learning Disabilities Executive Group (Ch.) Learning Disabilities Partnership (Ch.) Stockton Local Executive Group Adult Safeguarding;	Apol
Shaun McLurg (SMcL)	Head of Children & Young People's Services		CAF Board (Ch.) Children & Young People Health Wellbeing Commissioning Group Youth Offending Service Management Board	Att
Julie Nixon (JN)	Head of Housing & Community Protection		Domestic violence Strategy Group, Health and Wellbeing Partnership Safer Stockton Partnership, SBC Adult Social Care Board, Welfare Reform Board	Apol
Cllr Ann McCoy (AMc)	Lead Cabinet Member - Children and Young People (Participating Observer)			Att
Rob Donaghy (RD)	Detective Superintendent	Cleveland Police		Att
Jean Freund (JF)	Executive Nurse	Hartlepool & Stockton Clinical Commissioning Group (CCG)		Apol
Karen Hedgley (KH)	Senior Manager, Children's Safeguarding and Looked After Children (Designated Nurse). <i>Advisor to the Board</i>			Att
Kailash Agrawal (KAg)	Designated Doctor <i>Advisor to the Board</i>			Att
Bev Walker (BW)	Deputy Director of Nursing, Quality and Safety	NHS England (Durham, Darlington & Tees Area Team)		Apol

SLSCB Members	Title	Representing	Other Interests: Stockton-on-Tees or Tees Valley Partnerships, Boards, Group etc. (Ch. denotes Chair, VCh Vice-Chair)	
Linda Watson (LW)	Clinical Director Community Services (SLSCB Vice Chair)	North Tees & Hartlepool NHS Foundation Trust	Better Care Fund Steering Group Hartlepool LSCB Hartlepool LSCB Training & Development Group (Ch.) North of Tees Partnership Group	Att
Lesley Mawson (LM)	Associate Director of Nursing and Compliance	Tees, Esk & Wear Valley NHS Foundation Trust		Att
Janice Deakin (JDe)	Service Manager	CAFCASS		Att
Steve Rose (SR)	Chief Executive Officer Catalyst	Voluntary Sector	Safer Stockton Partnership, Stockton 14-19 Partnership, Stockton Carers Implementation Group, Stockton Health & Wellbeing Partnership Stockton VCSE Senior Leaders Forum, Stockton Voice, Stockton Youth Offenders Service Board, Tees Dementia Collaborative, Tees Valley Local Development Agencies Forum, Tees Valley Unlimited European Social Inclusion Task & Finish Group	Att
Julie Allan (JA)	Head of Cleveland Area	Probation Services		Att
Barbara Gill (BG)	Head of Offender Services - Community Rehabilitation Company			Apol
Lesley Cooke (LC)	Lay Member			Apol
Jo Thornhill (JT)	Lay Member		Middlesbrough College Lecturer Teesside University Lecturer	Att
Alex Taylor (AT)	Head Teacher Independent Schools	Education Establishments		Att
Claire Humble (CH)	Head Teacher Secondary Schools			Att
Kerry Coe (KC)	Head Teacher Primary Schools			Att
Joanna Bailey (JB)	Principal S'ton 6 th Form College		14-19 Partnership, Campus Stockton CPD Group Campus Stockton R&D Group Secondary Heads Group,	
Diane McConnell (DMc)	SBC Chief Advisor School Effectiveness			Att
Pauline Beall (PB)	Business Manager	SLSCB	MALAP (Multi Agency Looked After Partnership)	Att
Eric Jewitt (EJ)	SBC CESC Children's Workforce Manager	Chair Children's Workforce Sub Group		Att
Simon Willson (SW)	SBC CESC Head of Business Support & Improvement	Chair Performance Sub Group		Att

Minute Taker & Guests:	Lorna Gray, SLSCB Administrator	
	Zoe Greaves, Public Health Registrar Public Health	David Crosby Media Manager SBC

Miriam Sigsworth Youth Offending Service Manager SBC	Jayne Parry Service Manager - LAC SBC
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Meeting Quorate:	Yes
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Declarations of Interest	There were no declarations of interest
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Welcome / Introduction	<p>CM initiated a round of introductions.</p> <p>CM requested that all mobile devices are turned off during the meeting and only used in an emergency or to access documents for the purpose of the meeting. Information was shared on the new structure of SLSCB meetings. To streamline and improve meeting time management, it was re-iterated that all documents should be read prior to the meeting.</p>
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Ref No. 2	SCR Gavin: Report & Action Plan			
<i>Discussion</i>	<p>CM confirmed that issues identified at the last meeting within the SCR Gavin Report have been addressed and included in the report. CM advised that consent has been given from the Independent Author for the Board to amend the report where appropriate. PB advised that a section will be added to all future SCR contracts in liaison with legal advisors stating that SLSCB are the owners of the reports and can therefore make relevant changes as appropriate.</p> <p>LM reiterated previous concerns that from a TEWV perspective the report did not feel a balanced document and in terms of CAMHS involvement, the process of the review was flawed. Slight amendment to the report was proposed and agreed. LM requested assurance from the Board that issues around methodology would be addressed.</p> <p>KH advised that a meeting was held to try to make the Action Plan SMART without changing the recommendations as referred to in the report. The Action Plan was populated to identify leads, completion dates, and any progress made to date. JH requested that slight amendments be made to the Action Plan to bring consistency of wording to the progress column and to show titles rather than names or agencies, which was supported by the Board.</p> <p>DMcC advised that a school representative has offered to be involved in a support visit to family. Parents have requested this take place asap. Board agreed late August, publication date to remain as October.</p> <p>Further discussions ensued regarding sharing the report with Gavin's parents and the subsequent health issue of Gavin's sibling, which has been identified since Gavin's death. KH suggested that a health professional attend this meeting alongside the Independent Author and School representative. KA agreed to attend the meeting with Gavin's parents.</p> <p>The Board agreed that the two issues should remain separate and therefore neither should interfere with the scheduled timetable.</p>			
<i>Agreement / Outcome</i>	Report agreed subject to minor alterations as discussed.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
1/7/1415	17.07.14	Amendments required to Gavin SCR: <ol style="list-style-type: none"> i. Amend Paragraphs 1.4, 9.4.19 & 9.7.12 ii. Amend numbering throughout iii. Make reference to Gavin's health & subsequent death iv. Amend titles and progress updates in Action Plan to provide consistency 	Business Unit	28.07.14

Ref No. 2	SCR Gavin: Report & Action Plan			
		v. Arrange home visit with parents for end of August		
		vi. If necessary amend timetable to record home visit in August.		

Cllr AMc left the meeting at 1.30pm

Ref No. 3	A Safer Place for Children – SLSCB Guidance			
<i>Discussion</i>	<p>CM provided an overview of previous discussions regarding the revision of 'A Safer Place for Children' document. The document has been discussed at the Children & Young People Select Committee and will be going to Cabinet in the near future.</p> <p>JH felt it was premature to review the guidance. She advised that her comments to the Select Committee were that the document should remain the same and that the age of children should not be changed or lowered, but that this is her own personal view.</p> <p>SR advised there is a section in the document that relates to CRB checks which should now be DBS checks and highlighted that advice currently being given to staff running / working in centres is that they do not need DBS checks. SR confirmed that this was also fed into the Select Committee discussions.</p>			
<i>Agreement / Outcome</i>	Await outcome of Cabinet discussions to determine if SLSCB needs to review its guidance 'A Safer Place for Children'.			

Ref No. 4	Health & Wellbeing Board – Review of Board / Partnership Structures			
<i>Discussion</i>	PK presented the Health & Wellbeing Board review of Board and Partnership Structures report. Reference is made in the report that SLSCB is accountable to the Children & Young People's Partnership which is not the case. Accountability / Communication paths to be amended.			
<i>Agreement / Outcome</i>	Report noted and supported by SLSCB			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
2/7/1415	17.07.14	SLSCB accountability details to be amended in Health & Wellbeing structure report.	PK	18.07.14

Ref No. 5a	PRESENTATIONS Operational Annual Reports – Youth Offending Team			
<i>Discussion</i>	Miriam Sigsworth – Youth Offending Service Manager presented the Youth Offending Team (YOT) Assurance Report. MS highlighted positive key areas in terms of inspections and shared information on a very complex case that YOT are currently dealing with.			
<i>Agreement / Outcome</i>	<p>Report noted.</p> <p>Board are assured by the effective safeguarding taking place and acknowledged a positive service in Stockton.</p>			

Ref No. 5b	PRESENTATIONS Operational Annual Reports – LAC including Out of and In Borough Placements			
<i>Discussion</i>	<p>Report presented by Jayne Parry – Service Manager LAC.</p> <p>CM highlighted that information contained in the report is a good example of the depth of</p>			

Ref No. 5b	PRESENTATIONS Operational Annual Reports – LAC including Out of and In Borough Placements
	<p>detail that Ofsted would expect Board members to know and be aware of in terms of fulfilling their Corporate Parenting responsibilities.</p> <p>JH advised that she now chairs the Multi-agency Placement Panel. KH shared information around Health quality assurance and pathways. Members discussed current campaigns for recruitment of foster carers and how these are being taken forward for Stockton.</p>
<i>Agreement / Outcome</i>	<p>LAC <i>including Out of and In Borough Placements</i> Report noted.</p> <p>DCS gave assurance of her quality assurance roles and responsibilities. Improvement noted in out of Borough Health Assessments.</p>

BG Arrived in the meeting at 2.00pm

JH Left the meeting at 2.15pm

Ref No. 5c	PRESENTATIONS Operational Annual Reports – Review Unit – CP & LAC			
<i>Discussion</i>	Not applicable			
<i>Agreement / Outcome</i>	This agenda item was deferred to a future meeting at the request of the Local Authority.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
3/7/1415	17.07.14	Future agenda item: Operational Annual Reports – Review Unit – CP & LAC	SLSCB Chair	21.08.14

Ref No. 5d	PRESENTATIONS Operational Annual Reports - LADO			
<i>Discussion</i>	Not applicable			
<i>Agreement / Outcome</i>	This agenda item was deferred to a future meeting at the request of the Local Authority.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
4/7/14/15	17.07.14	Future agenda item: Operational Annual Reports - LADO	SLSCB Chair	21.08.14

Ref No. 6	Minutes of Board & Matters Arising from the meeting held: 19th June 2014			
<i>Discussion</i>	<p>Minutes of meeting held 19.6.14 were agreed as a true record.</p> <p>7iv – SW confirmed information already goes to Cabinet.</p> <p>9b & 9e - JA provided a response and assurance in respect of recent media articles regarding the supervision of sexual offenders and the Disclosure protocol between Cleveland Police and National Probation Service – Cleveland. A copy of the disclosure protocol was circulated to members for information.</p>			
<i>Agreement / Outcome</i>	<p>Minor amendment to the minutes. Agreed Disclosure Protocol</p>			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
5/7/1415	17.7.14	<p>Amendments required to June minutes:</p> <p>i. 3i) Amendment of Toks Sangowawa Title to – Head of Tees Public Health Shared Services.</p> <p>ii. Amendment to JA title to – Head of Cleveland</p>	Business Unit	28.07.14

		<p>Area Tees Valley Cluster</p> <p>iii. 5) Health letters originate from the Department of Health not NHS London</p> <p>iv. 16) MCR change to LR (learning review)</p>		
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Ref No. 7	Partners Operational Safeguarding Issues			
<i>Discussion</i>	<p>a) <u>NT&H FT</u> LW shared positive information regarding funding for an additional post within Safeguarding Training.</p> <p>b) <u>Voluntary Sector</u> SR highlighted emerging issues as previously discussed regarding DBS checks, which will need follow up.</p> <p>c) <u>CCG</u> KH shared positive feedback from inspections and significant assurance was given.</p> <p>d) <u>Probation</u> BG advised that issues raised in the Probation inspectorate audit may have a knock on effect for other agencies. BG and JA will share details of further work that they are doing around this. JA gave further reassurance that Safeguarding remains a priority for the Probation Service.</p>			
<i>Agreement / Outcome</i>	Safeguarding Issues noted.			

RD arrived in the meeting at 2.30pm

Ref No. 8	Revised Early Help Strategy			
<i>Discussion</i>	<p>PK presented the Early Help Strategy for Children & Young People and their Families.</p> <p>KH requested some rewording on p17 around Clinical Supervision.</p> <p>Members felt that some of the performance indicators on pg 38 are already being reported in the SLSCB Data Set and there may be duplication. Alignment to take place to ensure the same data is used.</p>			
<i>Agreement / Outcome</i>	SLSCB Approve Early Help Strategy for Children & Young People and their Families subject to minor amendments			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
6/7/1415	17.7.14	<p>i. Review of EHS and SLSCB Performance Indicators to prevent duplication</p> <p>ii. Inclusion of Immunisation Data</p> <p>iii. Provide 6 monthly EHS Performance Indicator reports to SLSCB</p>	PK	<p>i. 31.12.14</p> <p>ii. 31.03.15</p> <p>iii. 16.04.15</p>

Ref No. 9	Improvement Plan			
<i>Discussion</i>	<p>SMcL provided an overview of the Safeguarding Improvement Plan and commented that some minor amendments had already been identified at the Children & Young Peoples Management Team meeting. The report will also be presented to Cabinet tonight.</p> <p>SMcL advised that he will recirculate the Improvement Plan when it has been finalised.</p>			
<i>Agreement / Outcome</i>	Approved by SLSCB			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person</i>	<i>Due Date</i>

			<i>Responsible</i>	
7/7/1415	17.07.14	Recirculate the Safeguarding Improvement Plan when finalised.	SMcL	29.09.14
8/7/1414	17.07.14	Cross reference the Safeguarding Improvement Plan with SLSCB Business plan and include as appropriate on Board agendas.	Business Unit	31.10.14

Ref No. 10	Tees LSCBs VEMT Strategic Group			
<i>Discussion</i>	<p>RD shared positive feedback on the Tees LSCBs 'See Something, Say Something' campaign and gave thanks to everyone involved who made the campaign a success.</p> <p>RD advised that work is currently ongoing on how intelligence is managed across Tees with regard to perpetrators. RD will take the most up to date information to the next VEMT meeting and report back to Board.</p>			
<i>Agreement / Outcome</i>	<p>Noted:</p> <ul style="list-style-type: none"> ▪ The Tees LSCBs 'Say Something if you See Something' campaign as a good piece of work ▪ Ongoing perpetrator intelligence work 			

Ref No. 11	SLSCB VEMT Sub Group			
<i>Discussion</i>	<p>SMcL provided an update on the current workload of the VEMT Sub Group.</p> <p>The Tees CSE Risk Assessment tool has been approved and disseminated across Tees, this should be a positive move forward.</p> <p>The group has completed a benchmarking questionnaire on CSE which has been shared with the Strategic Group. A combined response will be completed and shared with the Board when it is available.</p> <p>The VEMT sub group have made a request to VPG to provide two CSE case studies. One case that has had positive results and one case that highlights areas for improvement.</p> <p>SMcL advised that there are 24 young people currently on the VPG 'At Risk' list and highlighted that they are predominantly female.</p>			
<i>Agreement / Outcome</i>	<p>Noted:</p> <ul style="list-style-type: none"> ▪ Update on local activity ▪ Benchmarking Questionnaire ▪ 24 YP on VPG 'At Risk' list 			

Ref No. 12	Tees CDOP: Annual Report 2013 / 2014 and Business Matters			
<i>Discussion</i>	<p>KA presented the Annual Report for CDOP and highlighted the positive work that has taken place. Board Members were asked to approve the Annual Report.</p> <p>PB advised that she has already provided comments in terms of charts and numbering which require amendment. It was also proposed that that the report needs to make it clearer that the Tees Child Death Overview Panel (CDOP) reports and is accountable to the Tees LSCBs. The current paragraph in section 1 can be read as though it was set up to support but is separate to the LSCBs.</p> <p>PK acknowledged it as a good report and commented that working with health visitors and midwives is a key part of new parent working around alcohol, smoking and co-sleeping.</p>			

	PB advised that in terms of the Business Matters the revised ToR being discussed at CDOP propose a more structured approach to learning lessons and how they can be shared with Boards. Consideration of the ToR by LSCBs is expected to be shared with LSCBs soon.			
<i>Agreement / Outcome</i>	Approved subject to minor amendments.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
9/7/1415	17.07.14	Advise CDOP Manager of SLSCB approval of the CDOP Annual Report subject to slight amendment.	Business Unit	21.07.14
10/7/1415	17.07.14	Revised CDOP Terms of Reference to be considered by LSCBs	Board	18.09.14

Ref No. 13	MASH Update
<i>Discussion</i>	<p>SMcL shared information on the MASH (Multi-agency Safeguarding Hub) and confirmed that he will provide further progress updates on an ongoing basis.</p> <p>A Tees wide multi-agency workshop was led by Ann Baxter on 25 June 2014. There was a consensus amongst those present in favour of developing a MASH and it was agreed that the LSCB should now formally establish project arrangements in order to progress this.</p> <p>There were some important principles established:</p> <p>1. Scale A Tees wide MASH is not considered viable given the number of staff involved and also the frequency of inspections which would arise from this. Equally, it would be difficult for partner agencies if four separate MASH arrangements were established. On this basis the preferred way forward is for Stockton-on-Tees to develop a MASH jointly with Hartlepool.</p> <p>Middlesbrough and Redcar and Cleveland may also consider the development of a joint MASH.</p> <p>2. Scope It was decided that the MASH will focus primarily on children, as opposed to adults, although there will be some further discussion in relation to some aspects of adult services such as domestic violence, mental health and public protection.</p> <p>There was a clear and agreed view that the MASH should deal with all children's referrals, including both children in need and child protection referrals.</p> <p>3. Partner Agencies It was agreed that for the MASH to be effective it required a presence from both Police and Health staff. It was felt that further discussion was required regarding the role of other partner agencies in the MASH including Probation.</p> <p>4. Accountability There was general agreement that the MASH should be managed by a Local Authority. Given Stockton-on-Tees already has responsibility for the Emergency Duty Team (EDT) and the Tees Adult Safeguarding Unit, it has been agreed that Hartlepool will take the lead on the north MASH.</p> <p>5. Role and Remit Whilst it was acknowledged that there would need to be more detailed discussions about this, the initial view was that for the MASH to be effective, it would need to be more than just an information sharing exercise. It was also felt that in order to streamline referral pathways there should be as little pre-screening of referrals as possible. In Stockton-on-</p>

Ref No. 13	MASH Update
	<p>Tees, this would mean that at least some of the functions currently performed by First Contact and the Assessment Teams would be transferred into the MASH.</p> <p>Clearly this is a complex project which will take considerable time and resources to implement. Although there was a commitment from all those present to progress this without further delay, it is not likely that the MASH would become operational before April 2015.</p> <p>RD gave his commitment to support the project and advised that a funding application has been submitted by officers from Hartlepool Children's Social Care in respect of MASH.</p>
<i>Agreement / Outcome</i>	Noted: MASH information and request further updates as and when available.

Ref No. 14	LIPSG Update
<i>Discussion</i>	<p>KH provided a verbal update of the current workload for LIPSG which includes the following casework and subsequent learning; CR, JS, KSW, MFT, audits and governance.</p> <p>KH confirmed that JN will have discussions with PK to provide and update on aerosol misuse.</p>
<i>Agreement / Outcome</i>	Noted: Update on work of LIPSG.

RD Left the meeting at 3.20pm

Ref No. 15	Tees Multi Agency Training – Strategy & Work Programme			
<i>Discussion</i>	<p>EJ presented the second information report detailing activity of the joint training programme between Stockton and Hartlepool.</p> <p>The joint Training Strategy and work programme was presented to Hartlepool LSCB on 8th July 2014 and was approved.</p>			
<i>Agreement / Outcome</i>	Noted: Joint Training Strategy and Work Programme			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
11/7/1415	17.07.14	Proposed H&S Training Group meeting dates and EJ Contact details to be shared with Board Members	Business Unit	22.07.14
12/7/1415	17.07.14	Board members to identify and nominate an appropriate agency representative for the joint H&S training group and email EJ accordingly.	ALL	31.07.14

Ref No. 16	New Ofsted Inspection Arrangements - Consultation			
<i>Discussion</i>	<p>CM Shared information on the Ofsted consultation document for Integrated inspection of services for children in need of help and protection, children looked after and care leavers and joint inspections of the LSCB.</p> <p>SW advised that the decision was taken within the Children & Young People Management Team that a response from CESC would not be provided.</p>			
<i>Agreement / Outcome</i>	Decision deferred until August SLSCB Meeting.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>

13/7/1415	17.07.14	i. Include <i>New Ofsted Inspection Arrangements – Consultation on the agenda for a decision to be made as to whether SLSCB will submit a response.</i>	Business Unit	21.08.14
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Ref No. 17	NHS England – Child Protection – Information Sharing (CP-IS)			
<i>Discussion</i>	<p>SW provided details of the NHS England Child Protection – Information Sharing (CP-IS) project.</p> <p>SW advised that the response from CESC is that they agree with the principles but are not in a position to provide funding to make the current case management system compatible with the national database.</p> <p>KH advised that only one other area has declined the opportunity.</p> <p>SW will establish what other RAISE users are doing and will draft a letter on behalf of CM to send a response in appropriate time.</p>			
<i>Agreement / Outcome</i>	Noted: CP-IS information.			
<i>Log Ref</i>	<i>Mtg Date</i>	<i>Action Required</i>	<i>Person Responsible</i>	<i>Due Date</i>
14/7/1415	17.07.14	CP-IS RAISE situation letter to be drafted on behalf of SLSCB Chair	SW	21.08.14

Ref No. 18	Any Other Business			
<i>Discussion</i>	<p>1) Governance PB at the request of the SLSCB Chair advised that having received some comments regarding lengthy agendas and drift with some items it is proposed to streamline the administration process which will impact on agendas, minutes and the matters arising process. Minutes from today's meeting will be provided in a new format.</p> <p>To eliminate multiple duplicate for an action that takes some time to conclude, an Action Log will be formulated and shared at meetings which will provide a Rag Rating of progress.</p> <p>2) Timing of Board Meetings Feedback had been received that Board meetings held on an afternoon may not be aiding productivity. Board Members agreed to change the timing of the meetings to a morning from April 2015. They will remain on the third Thursday of the month.</p>			
<i>Agreement / Outcome</i>	Agreed to accept new administrative processes including change of start time of LSCB from April 2015.			