

CABINET ITEM COVERING SHEET PROFORMA

AGENDA ITEM

REPORT TO CABINET

17TH JULY 2014

REPORT OF CORPORATE MANAGEMENT TEAM

CABINET DECISION

Corporate Management and Finance - Lead Cabinet Member – Councillor Harrington

MINUTES' REFERRAL ARRANGEMENTS

1. Summary

The purpose of the report is to consider the minutes that are reported to Cabinet and Council to ensure that the Council has transparent decision making.

2. Recommendations

It is recommended that Cabinet:-

1. To note the report.
2. To consider if the current reporting arrangements are fit for purpose.

3. Reasons for the Recommendations

For Members to consider if any changes are needed to the current reporting arrangements.

4. Members' Interests

Members (including co-opted Members) should consider whether they have a personal interest in any item, as defined in **paragraphs 9 and 11** of the Council's code of conduct and, if so, declare the existence and nature of that interest in accordance with and/or taking account of **paragraphs 12 - 17** of the code.

Where a Member regards him/herself as having a personal interest, as described in **paragraph 16** of the code, in any business of the Council he/she must then, **in accordance with paragraph 18** of the code, consider whether that interest is one which a member of the public, with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest and the business:-

- affects the members financial position or the financial position of a person or body described in **paragraph 17** of the code, or

- relates to the determining of any approval, consent, licence, permission or registration in relation to the member or any person or body described in **paragraph 17** of the code.

A Member with a personal interest, as described in **paragraph 18** of the code, may attend the meeting but must not take part in the consideration and voting upon the relevant item of business. However, a member with such an interest may make representations, answer questions or give evidence relating to that business before the business is considered or voted on, provided the public are also allowed to attend the meeting for the same purpose whether under a statutory right or otherwise (**paragraph 19** of the code)

Members may participate in any discussion and vote on a matter in which they have an interest, as described in **paragraph 18** of the code, where that interest relates to functions of the Council detailed in **paragraph 20** of the code.

Disclosable Pecuniary Interests

It is a criminal offence for a member to participate in any discussion or vote on a matter in which he/she has a disclosable pecuniary interest (and where an appropriate dispensation has not been granted) **paragraph 21** of the code.

Members are required to comply with any procedural rule adopted by the Council which requires a member to leave the meeting room whilst the meeting is discussing a matter in which that member has a disclosable pecuniary interest (**paragraph 22** of the code)

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SUMMARY

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RECOMMENDATION

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DETAIL

Background

1. The minutes that are proposed to be reported to Cabinet and Council is attached at the **Appendix** to this report.

FINANCIAL AND LEGAL IMPLICATIONS

The minutes of Council, its Committees and Cabinet are required to be submitted to the next available meeting for approval.

RISK ASSESSMENT

No risk assessment has been made.

COUNCIL PLAN IMPLICATIONS

There are no Community Plan implications

EQUALITY IMPACT ASSESSMENT

An Equality Impact Assessment is not needed.

CONSULTATION

Consultation with Cabinet

Director of Law & Democracy

Contact Officer: Peter Bell

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E-mail: peter.bell@stockton.gov.uk

Background Papers:

None

Ward(s) and Ward Councillors:

Not ward specific

Property Implications:

None