

1. Attendance & Apologies

Members	Title	Representing	✓ ✗	Name of Substitute
Colin Morris (CM)	LSCB Independent Chair		✓	
Jane Humphreys (JH)	Corporate Director of Children, Education & Social Care (CESC)	Local Authority	✓	
Lynda Brown (LB)	Head of Education, Early Years & Complex Needs		✗	
Peter Kelly (PK)	Director of Public Health		✓	
Liz Hanley (LH)	Adult Services Lead		✗	
Shaun McLurg (SMCL)	Head of Children & Young People's Services (Children's Social Care, Youth Offending & Connexions Service)		✓	
Julie Nixon (JN)	Head of Housing – Stockton-on-Tees Borough Council		✓	
Cllr Ann McCoy (AMc)	Lead Cabinet Member - Children and Young People (Participating Observer)		✓	
Neil Schneider (NS)	Chief Executive (Participating Observer)		✓	
Jason Dickson (JD) *	Interim Detective Chief Inspector - Cleveland Police (Crime / Child Protection)	Police	✓	
Dave Toor (DT)	Inspector - Cleveland Police (Stockton District - Prevention)		✗	
Bev Walker		NHS England (LAT)		
Jean Freund (KF)	Executive Nurse (Not in post)	Stockton & Hartlepool CCG		
Linda Watson (LW)	Clinical Director Community Services- NT&H FT (SLSCB Vice Chair)	North Tees & Hartlepool Foundation Trust	✓	
Lesley Mawson (LM)	Associate Director of Nursing and Compliance	Tees Esk & Wear Valley NHS Trust	✗	Karen Agar
Janice Deakin (JDe)	Service Manager	CAFCASS	✓	
Elaine Hunneysett (EH)	Head of Offender Management	Prisons	✗	
Lucia Saiger-Burns (LSB)	Director Of Operations	Durham & Tees Valley Probation Service	✓	
Lesley Cooke (LC)	Lay Member	Lay Members	✗	
Jo Thornhill (JT)	Lay Member		✓	
Kerry Coe (KC)	Head Teacher – Primary Schools	Education Establishments	✓	
Sue Cain (SC)	Head Teacher – Secondary Schools		✗	
Alex Taylor (AT)	Head Teacher - Independent Schools		✗	
Liz Boynton (LB)	Head of H.E, Safeguarding & Professional Development SRC		✓	
Sandra Egleton (SE)	Assistant Director Barnardos	Voluntary Sector	✗	

SLSCB Advisors		Representing	✓ ✕
Alex Giles (AG)	Senior Manager, Children's Safeguarding and Looked After Children (Designated Nurse).	Stockton & Hartlepool CCG	✓
Karen Hedgley (KH) - (Not in post)			
Kailash Agrawal (KAg)	Designated Doctor		✓
Pauline Beall (PB)	Business Manager	SLSCB	✓
Diane McConnell (DMc)	Chief Advisor School Effectiveness	SBC Schools	✓

Task Group Chairs		Representing	✓ ✕
Eric Jewitt	SBC CESC Childrens Workforce Manager	Childrens Workforce Training Group	✓
Simon Willson	SBC CESC Head of Business Support & Improvement	Performance & Practice Group	✓
Jill Anderson	SBC CESC Service Manager Referral & Assessment	VEMT(Vulnerable, Exploited, Missing or Trafficked) Strategic Group	✕
Jayne Parry	SBC CESC Service Manager Looked After Children	VEMT Operational Group	✕
Jason Dickson*	Cleveland Police (Crime / Child Protection) Detective Chief Inspector	Serious Case Review Sub Committee	

Guests

Phil Cook	Principal, Stockton Riverside College
Mina Bobdey	Tees, Esk & Wear Valley Foundation Trust
Pam Gartland	Consultant Safeguarding in Education Advisor
Rueben Kench	SBC Head of Culture & Leisure

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Meeting Quorate: Yes		
	The Chair welcomed members & guests to the meeting Alex Giles was presented with a bouquet from the Chair on behalf of SLSCB to mark her retirement and thank her for her contribution to the Board.	
2	PRESENTATIONS - Operational Annual Q.A. Reports 2012 / 2013	
	a) Independent Reviewing Officers, CP & LAC Report Deferred until July 2013 due to the reports submitted to Board Members being insufficient to fulfil the Boards scrutiny requirements.	
	b) Safeguarding in Schools / Education Settings / Elective Home Education. DMcC presented the report which provided Board Members with information relating to Safeguarding in Schools/Education Settings/ Elective Home Education April 2012 – March 2013. The main focus of the work was the	

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	<p>development of an extended Action Plan for schools which was presented to Board Members in January 2013. This was to ensure schools in Stockton were at a good base level or in deed higher for safeguarding children and in were compliant with the recommendations from the North Somerset Serious Case Review and</p> <p>Following discussion arising from the report the following questions were raised by the Board:</p> <ul style="list-style-type: none"> a. <i>Briefing/Training</i> – are there numbers of schools or key people who did not attend the training sessions? EJ informed members that any Head Teachers, Designated Teachers and Nominated Deputies that did not attend the training are to be followed up. b. <i>Report on the Education of Children in the Home (Bullying)</i> – to add reference to ‘appropriate actions and follow up will be arranged’. c. <i>Report on the Education of Children in the Home</i> – are any concerns raised when advisors have visited home educated children? DMcC confirmed that advisors are very thorough and if there are concerns, attendance orders are issued. <p>The Board : Noted the Safeguarding in Schools/Education Settings/ Elective Home Education April 2012 – March 2013 report and thanked DMc for her presentation.</p>	<p>b) Action: Amend Safeguarding in Schools / Education Settings / Elective Home Education report to incorporate reference to appropriate actions and follow up. Amended report to be recirculated to Board Members. DMc 31.05.13</p>
	RATIFICATION & MATTERS ARISING	
3	<p>Minutes of Board & Matters Arising from the Meeting held on: 17th January 2013</p> <p>The meeting minutes from 17th January 2013 were accepted as a true record.</p> <p>The Board members requested that:</p> <ul style="list-style-type: none"> i. 5iv. HM Prison – Action: A member of CESC would be asked to assist HM Holme House Prison in relation to their Child Protection Procedures. ii. 5e. Andrew ‘Disclosure & Barring Service’ Referral. Action: A letter regarding SLSCB concerns in 	<p>Action:</p> <ul style="list-style-type: none"> a. Liaise with EH in relation to HM Holme House Prison Child Protection Procedures. JH 30.06.13 b. Follow up letter to Disclosure & Barring Services and escalate to Secretary of State if satisfactory response not received. CM 31.05.13.

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	<p>relation to Andrew's Carers has been sent to the Disclosure & Barring Service. Initial telephone feedback from DBS was inconclusive – subsequent letter required further clarification.</p> <p>Letter sent to Disclosure & Barring service, prompt response not received.</p>	
4	Executive Group Feedback from meeting(s) held on:	
	<p>a) 21st February 2013 Members received feedback from the Executive meeting held 21st February 2013.</p> <p>2ai. Tees DCS / LSCB Chair Meeting - Options Paper – JH confirmed that a Tees CSE group has been established, members of which are senior representatives and the group have been renamed to Tees VEMT Strategy Group. JD is the Chair and SMcL will attend from Stockton</p> <p>7. Engagement with Children & Young People. Meeting feedback and next Actions – JH confirmed that Heather Johnson (CESC Childrens Rights Officer) was making progress in establishing the CYP CP Group. Further discussion is to take place with the Children & Young People's Consortium.</p> <p>8. MASH – JD stressed there are various models for a Tees MASH and the model visited may not be appropriate for Cleveland. Restructuring is also taking place within Cleveland Police which needs to be factored into discussions. The Chair advised of the creation of a MASH involving a nearby force that may be worthwhile visiting. JD to meet with a police colleague to see how best to progress.</p>	<p>Action:</p> <p>a. Further options to be considered with colleagues regarding a Tees MASH. JD 30.06.2013.</p> <p>b. Consider visiting local MASH. JD 30.06.2013.</p>
	<p>b) 21st March 2013 <input checked="" type="checkbox"/></p> <p>Members received feedback from the joint Executive & Health and Wellbeing Board meeting held 21st March 2013.</p> <p>PK confirmed that this had been a very</p>	

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	positive meeting, which included very constructive discussions. PB informed members that a follow up meeting had been arranged to progress the principles of joint working.	
	DECISION, SCRUTINY & CHALLENGE ITEMS	
5	Consideration of Documents for Adoption	
	i. Review of Continuum of Need Board Members approved document for adoption subject to a minor amendment.	Action: a. Circulate Continuum of Need V2 following agreed minor amendment. SMcL 31.05.13
	ii. Review of SLSCB Constitution The Board members i. Agreed proposed amendments. ii. Requested SLSCB Constitution to be amended and circulated to all Board members for agreement.	Action: a. Amend SLSCB Constitution taking into account comments and email to SLSCB Board members for final approval. PB 14.06.13
	iii. SLSCB Training Strategy The Board members requested 2. Training Principals: Clarity between single and multi-agency training needs to be explained and clarified.	Action: a. Required amendments to the SLSCB Training Strategy document to be discussed at the CWD Task Group. EJ 19.06.13. b. Amend the SLSCB Training Strategy document after input from the CWD Task Group. EJ 24.06.13 c. Email to SLSCB Board members for approval. PB 01.07.13
	iv. Tees LSCB's Child Sexual Exploitation Procedure The Board members requested Identifying and Responding to Cases, Step 1: Identify cases - If a child under the age of 13 is not legally capable of consenting to sex (it is rape) or any other type of sexual touching. Statement needs to be clarified and confirmed if this is under the age of 13 or 16. Suggestion that Cleveland Police are asked to review this section.	Action: a. Comments received in respect of CSE Procedure to be shared with Tees Procedures Group with particular attention paid to the sections regarding under 13s and 16's on page 1 and 2. PB 15.07.13 b. Cleveland Police representative on the Board and Tees Procedures Group to clarify the legal position regarding under 13s and 16's and provide clear wording that can replace the sections in question, in the procedure. JD 30.06.13 c. CSE Procedure to be brought back in due course in line with Tees Procedures Governance

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		arrangements. PB 19.09.13
	v. Tees LSCB's Abuse by Children & Young People Procedure Board members approved document for adoption.	Action: a. Advise Tees Procedures Group SLSCB Approve the Abuse by CYP Procedure. PB 19.07.13
	vi. Tees LSCB's Procedures Group Governance Arrangements Board agreed amendments.	Action: a. Comments received in respect of Tees Procedures Governance arrangements to be shared with Tees Procedures Group PB 15.08.13 b. Amended Tees Procedure Governance arrangements to be brought back for further consideration following discussion at Tees Procedures Group. PB 15.08.13
6	Tees LSCB Procedures Report 2012 / 2013 <input checked="" type="checkbox"/> Noted.	
7	CDOP Minutes January 2013 <input checked="" type="checkbox"/> The Board members requested a. 6.1 Review of List of Outstanding Cases as of 18th December 2012 – AG to identify and provide send a breakdown of any outstanding cases for Stockton. b. 11.1 Serious Case Review AG to raise the issue of the lack of oxygen in the RAF helicopter at the next CDOP meeting. c. The issue of Stockton's involvement with CDOP was raised and how the decision is going to be taken forward. CM confirmed that this issue had been raised at the LSCB Chairs meeting; however a review is being carried out and led by Redcar & Cleveland LSCB.	Action: a. Send breakdown of outstanding cases for Stockton. AG 23.05.13 b. Discuss the issue of the lack of oxygen in the RAF helicopter with members of the CDOP panel at the next meeting. AG 17.05.13 c. Discuss how to accelerate the CDOP review at DCS / LSCB Chairs meeting. CM & JH 30.06.13
8	SCR Sub Committee Update	
	i. Daniel ii. Edward JD Chair of SCR advised that all actions from Action Plans from both cases are now complete. The next stage will be to review their impact in 12 months to ensure that appropriate learning and changes in practice are witnessed.	Action: a. Review Daniel and Edward Actions Plans to determine impact. SCR Sub Committee. 01.06.14
9	Timing of Police investigation of electronic data and other information to CESC. (Action from	

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	<p>Exec. 21.02.13 9b)</p> <p>JD provided an overview of how Cleveland Police are reviewing the time it takes to for police investigations of electronic data and other information for CESC which should reduce the time delay in information being provided.</p> <p>JD informed members that Cleveland Police are setting up a CEOP group who will carry out investigations into child grooming via electronic data. He also informed members that high tech equipment is being introduced which will enable improved electronic data gathering from perpetrators. The planned timing of this new service is June/July 2013.</p>	
10	<p>Inspection Action Plan - Draft (Action from Exec 18.4.13 3)</p> <p>Noted.</p> <p>Recommendation 4 – Action: Recommended revised approach to SLSCB. Changes to the current system will be shared at the SLSCB in July 2013.</p> <p>Recommendation 6 – Action: Each agency represented on the Executive Group to identify the ‘top 6’ issues which impact on effective partnership working. PB informed members that their top 6 issues to be sent in advance of the SLSCB Development Day in June 2013.</p>	<p>Action:</p> <ul style="list-style-type: none"> a. Changes to the current Domestic Abuse Referrals to be shared at the July SLSCB meeting, SMcL 18.07.13 b. Top 6 issues which impact on effective partnership working for members of the Executive Group to be sent to PB in advance of the SLSCB Development Day in June 2013. Exec Members 07.06.13
11	<p>Performance Information Data (Action from Exec 21.02.13 2a - 2b. Item 6)</p> <p>Noted. Board agreed with:</p> <ul style="list-style-type: none"> 1. Draft Data set approved by Board members. 2. Analysis of the completed data set be undertaken as part of the Boards Development Day in June 2013. 	<p>Action:</p> <ul style="list-style-type: none"> a. Include Data Set on Development Day Agenda. PB 06.06.13 b. Lead discussion of Data Set agenda item. SW 20.06.13
12	<p>Households affected by under occupancy charges (Action 17.01.13 6b)</p> <p>JN gave an update on data collection of households affected by the Welfare Reforms. She informed members that 792 children have been referred through the CAF process who are effected by the Welfare Reforms.</p> <p>The DNS Corporate Management Team are analysing a spectrum of data collection, which will highlight specific ‘hard’ issues. Findings will be shared with the Board.</p>	<p>Action:</p> <ul style="list-style-type: none"> a. Present up date regarding Data and ‘impact’ of Welfare Reforms report. JN 19.09.13 b. Discuss contribution Public Health can make to the collection of data. PK & JN. 30.06.13 c. Continue monitoring impact of Welfare reforms. All Board Members.

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	<p>Members agreed it is difficult to prove cause and effect of specific impact of the welfare reforms due to the wide spectrum of data.</p> <p>Public Health may be able to contribute to data collection and analysis.</p> <p>Durham University (Claire Bamburgh) is undertaking some research later in the year in respect of this matter.</p>	
13	<p>Board Members Observation of Operational Meetings</p> <p>Report noted and guidance adopted.</p>	<p>Action:</p> <p>a. Undertake 2013 / 2014 Observation of Operational Meetings. All Board Members 28.02.14</p>
14	<p>Tees LSCB's E-Safety Conference</p> <p>Discussion took place regarding the report and whilst the conference was still supported in principal Members were not clear who was expected to attend. They also questioned whether the conference was for users of IT or those who helped users.</p>	<p>Action:</p> <p>Discuss issues raised by the SLSCB board with the Hartlepool E-Safety lead. End May 2012.</p>
15	<p>Tees wide Safeguarding Initiative</p> <p>JDi gave Board Members an explanation of the proposed Tees wide Safeguarding initiative in respect of non recent (historic) child sexual abuse which currently has a very high profile in the media. This item also linked to agenda item 16ii & iii.</p> <p>The Report has been shared with Hartlepool LSCB (who have agreed to support the initiative) and will be presented to Middlesbrough and Redcar & Cleveland in the near future.</p> <p>SLSCB Board Members agreed to support the initiative which will be lead by JD. DMcC & KAgr volunteered to join the Task Group if appropriate. It was agreed that the group needed to have representation from relevant agencies across Tees.</p>	<p>Action:</p> <p>a. Subject to agreement by all four Boards, establish Teeswide Safeguarding Initiative (non recent CSE) group. JD 15.06.13</p>
16	<p>★ Partners Operational Safeguarding Issues</p>	
	<p>i. Workload Pressures CESC</p> <p>JH advised of pressures faced within Children's Social Care which included a number of cases being currently waiting allocation. Due to the increase in work being referred into Children's Social Care the</p>	<p>Action:</p> <p>Workload pressures to be shared with Board Members at the standing agenda item on future Board agendas - 'Partners Operational Safeguarding Issues'.</p>

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	<p>allocation of work is having to be prioritised and risk assessed. Partner agencies will be informed by letter if cases are not allocated straightaway.</p> <p>Measures were being considered to alleviate some of the pressures. There is also a need to understand why there is such an increase in this. JH confirmed that a report will be submitted to Cabinet in June advising of the situation.</p> <p>NS confirmed that it is very challenging times with budgetary pressures, however AMc stressed that Social Care and Child Protection must always be a priority. Members agreed.</p> <p>JH informed members that a meeting is being arrange with the Institute for Local Governance (ILG) to discuss them undertaking a piece of work regarding workloads.</p>	<p>All Board Members.</p> <p>Rational for increase in workload pressures to be shared with LSCB when established. JH 18.07.13</p>
	<p>ii ACE Project</p> <p>JH informed members that Barnardos (ACE) project in Stockton is to cease providing services with effect from 1 July 2013. (This is not currently funded by Stockton Borough Council.)</p> <p>SBC are looking at a possible interim in-house solution and that SMcL will be meeting with Barnardos to try and get a better understanding of the current situation and how service may be continued.</p> <p>Whilst the need for a service for children and young people who are at risk of sexual exploitation is required the brokering of any service would need to be commissioned according to Stockton-on-Tees Borough Council procurement rules.</p>	
	<p>iii. Meeting with Police & Police & Crime Commissioner</p> <p>JH recently attended a meeting with the P&CC, Senior Police Officers and other LSCBs Chairs regarding historical CSE cases. It was agreed this issue needs to be handled sensitively and in a timely manner in order to ensure resources are available should any extensive investigations need to be pursued in Stockton or wider Tees area.</p> <p>SMcL confirmed that, he was involved in a recent investigation which had been well</p>	<p>Action: Updates regarding future meetings with P&CC, Senior Police Officers, DCSs and other LSCBs Chairs to be provided to Board Members. CM & JH 18.06.13</p>

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	<p>managed by the Police.</p> <p>Non case specific updates will be provided when available in respect of this issue.</p> <p>The Chair briefed the Board around proposed follow up discussions involving the DCSs from the four Local Authorities and the four LSCB Chairs, the date of which was still to be determined.</p>	
17	<p>Any Other Business.</p> <p>Board Members were reminded that the next meeting is the Development Day 20th June 2013 9:00 – 4:00 at Police HQ, Ladgate Lane. It is important that Board Members try to prioritise this meeting in their diaries.</p>	<p>Action:</p> <p>a. Prioritise SLSCB Development Day in diaries. All Board Members 20.06.13</p>

SLSCB Meetings 2013 / 2014

Board Meeting	Venue	Executive Meeting	Venue
20 th June (Development Day 9-4)	Ladgate Lane, Police HQ	15 th Aug	Conf Rm 2 Munic Bldg
18 th July	Preston Hall	17 th Oct	Conf Rm 2 Munic Bldg
19 th Sept	Preston Hall	19 th Dec	Conf Rm 2 Munic Bldg
21 st Nov	Preston Hall	20 th Feb	Conf Rm 2 Munic Bldg
16 th Jan	Preston Hall		
20 th Mar	Preston Hall		