

MINUTES OF SLSC BOARD (17.01.13)

Date: 17th January 2013 | Time: 1:30 p.m. | Venue: Education Centre, Junction Road.

Glossary of Terms and Abbreviations used.

BNP	British National Party	MARAC	Multi Agency Risk Assessment Conference
CAF	Common Assessment Framework	RMSO	Regional Maternity Survey Office
CAFCASS	Children & Family Court Advisory and Support Service.	SARC	Sexual Assault Referral Centre
CDOP	Child Death Overview Panel	SBC	Stockton Borough Council
CPS	Crown Prosecution Service	SCR	Serious Case Review
LCTS	Local Council Tax Support	SLSCB	Stockton-on-Tees Local Safeguarding Children Board
MAPPA	Multi Agency Public Protection Arrangements	YOS	Youth Offending Service

1a) Attendance at Meeting

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

Statutory Members

Representing	Title	Name		Attendance
	LSCB Independent Chair	Colin Morris	CM	MA
Local Authority	Corporate Director of Children, Education & Social Care (CESC)	Jane Humphreys	JH	MA
	Head of Education, Early Years & Complex Needs	Lynda Brown	LB	MA
	Head of Housing – Stockton-on-Tees Borough Council	Julie Nixon	JN	A
	Director of Public Health	Peter Kelly	PK	MA
	Lead Cabinet Member - Children and Young People (Participating Observer)	Cllr Ann McCoy	AMc	MA
	Chief Executive (Participating Observer)	Neil Schneider	NS	A
Police	Interim Detective Chief Inspector - Cleveland Police (Crime / Child Protection)	Jason Dickson	JDi	MA
	Inspector - Cleveland Police (Stockton District - Prevention)	Dave Toor	DT	MA
Probation	Director Of Operations	Lucia Saiger-Burns	LS	MA
Strategic Health Authority	Associate Director Children and Safeguarding for Yorkshire and Humber SHA	Geraldine Sands	GS	A
Primary Care Trusts	Interim Executive Nurse	Liz Graham	LG	MA
NT&H Foundation Trust	Clinical Director Community Services- North Tees & Hartlepool Foundation Trust (SLSCB Vice Chair)	Linda Watson	LW	MA
Youth Offending & Connexions Service	Head of Children & Young People's Services	Shaun McLurg	SMcL	MA
CAFCASS	Service Manager	Janice Deakin	JDe	MA
Prisons	Head of Offender Management	Elaine Hunneysett	EH	MA
Adult Social Service	Head of Adult Social Services	Sean McEneaney	SMcE	MA
Adult Health (Mental Health & Disability)	Head of Tier 3 CYPS Durham/Darlington and Teesside	Chris Davis	CD	A
Adult Health (Mental Health & Disability)	Lead Senior Nurse for Safeguarding Children	Karen Agar	KAgA	A
Lay Members	Lay Member	Lesley Cooke	LC	MA
	Lay Member	Jo Thornhill	JT	MA
Schools	Head Teacher – Primary Schools	Kerry Coe	KC	MA
	Head Teacher – Secondary Schools	Sue Cain	SC	MA
	Head Teacher - Independent Schools	Alex Taylor	AT	MA

Other Members, Agencies and Groups

Representing	Title	Name		Attendance
FE colleges	Head of H.E, Safeguarding & Professional Development	Liz Boynton	LBoy	MA
Voluntary sector	Assistant Director	Sandra Egleton	SE	A
Others	Community Safety Partnership	Mike Batty	MB	MA

SLSCB Advisors

Representing	Title	Name		Attendance
Expertise & Advice	Designated Nurse	Alex Giles	AG	MA
Expertise & Advice	Designated Doctor	Kailash Agrawal	KAgr	A

MINUTES OF SLSC BOARD (17.01.13)

Representing	Title	Name		Attendance
Business Unit	Business Manager	Pauline Beall	PB	MA
SBC Schools	Chief Advisor School Effectiveness	Diane McConnell	DMcC	MA

Guests / Speakers

Representing	Title	Name		
	Task Group Chair – Childrens Workforce / Training	Eric Jewitt		EJ
	Task Group Chair – Performance & Practice	Simon Willson		SW
Sandra Egleton	Childrens Services Manager - Barnardos	Wendy Shepherd		WS
	Service Manager – LAC	Jayne Parry		JP
Karen Agar	First Contact Adviser/Trainer TEWV NHS	Theresa Flaherty		TF

Declarations of interests & Confidentiality: There were no declarations.

No.	Agenda Item	Action
-----	-------------	--------

1b. Attendance & Apologies

The chair welcomed members to the meeting and advised of a new member to the Board.

New Member:

- Kerry Coe – Head Teacher - Primary School Representative

2 Presentation

2a Look After Children Assurance Report

JP presented her report which provided Board Members with information in relation to Looked after Children and Young People whose placements were outside the borough between 1st April 2011 and 31st March 2012 and clarified the monitoring and safeguarding arrangements.

Following discussion stemming from the report it was agreed that future reports should be received bi annually and in addition to the information contained within this report it would be useful to receive information regarding;

- a. The views of children and young people in particular information from Exit Interviews.
- b. Whether the Welfare Reforms had led to a rise in the number of Looked after Children.
- c. Age and ethnicity of out of borough placements compared to those placed within the borough.
- d. Sibling placements

Members discussed the difficulties in recruiting and retaining Foster Carers which is leading to innovative methods having to be deployed.

The Board :

- i. Noted the 2011 / 2012 Look After Children Assurance Report
- ii. Requested Looked after Children Assurance Reports be presented bi-annually. LP

2b SARC Service Presentation

Deferred until a future date.

3 Minutes of Board Meeting held on 15th November:

The minutes from the 15th November were agreed subject to an amendment at 2g - . Quality Assurance report from North Tees & Hartlepool NHS Foundation Trust. The minutes currently only refer to Stockton & Hartlepool NHS Trust.

LW confirmed that information is sent to North Tees & Hartlepool Foundation Trust Council of Governors.

No.	Agenda Item	Action
	The Board requested that:	
	i. The Board Minutes of 15 November be changed to read 'AMc asked if information from Quality Audits goes to the Council of Governors of both Tees Esk & Wear Valley NHS Foundation Trust and North Tees & Hartlepool NHS Foundation Trust'.	PB
	ii. Assurance is sought from Tees Esk & Wear Valley NHS Foundation Trust that information from Quality Audits goes to their Council of Governors.	PB
4	Feedback from the Executive Meeting held on:	
4a	20 th December 2012	
	Members received feedback from the Executive meeting held on 20 th December.	
	11 - Reference was made to the BNP Leaflet and that it was thought that the leaflet had only been distributed in Durham. The CPS have advised that they could only consider prosecuting the individual / organisation who had distributed this leaflet, however intelligence states that the individual / organisation is unknown.	
4b	17 th January 2012	
	Feedback deferred as this meeting took place prior to the Board Meeting and notes were not available.	
5	Decision Items	
5a	Safeguarding in Stockton Schools – Somerset Serious Case Review	
	LB informed members that the Somerset Serious Case Review had been shared with all Primary and Secondary schools within the authority.	
	LB said one key finding from the report was the understanding of the need for multi-agency training as schools are very different from other agencies. EJ confirmed that nominated deputies now go through all safeguarding multi-agency training.	
	Board congratulated LB on this comprehensive piece of work which was the first time it had been done in the authority and looked forward to further updates.	
	Board requested that	
	i. A letter be sent to all schools acknowledging their input into this piece of work.	i. CM/ PB
	ii. A Safeguarding in Stockton Schools Progress Report be presented in six months.	ii. LB
5b	Quality Assurance Reports Deferred from November 2012	
5bi.	SBC Community Safety & Harbour	
	MB presented the Community Safety Quality Assurance Report.	
	Following upon the previous Quality Assurance report in November 2011 two key areas were highlighted to reflect work undertaken during 2012:	
	<ul style="list-style-type: none"> • 'Troubled Families' programme - service specification and contracts with both sets of delivery partners (Tees Valley Housing, and the Stockton Children & Young People's Consortium) follow the models developed by CESC for the original Family Intervention Project. • All delivery by Tees Achieve relating to Safeguarding is monitored on a monthly basis. 	
	A question was raised as to whether Tees Achieve complete Section 11 audits.	MB

No.	Agenda Item	Action
	<p>MB also presented a Quality Assurance report on behalf of Harbour following an issue that was also raised at the November 2011 Quality Assurance meeting. MB advised that Harbour are the key provider for Domestic Violence Support Services in Stockton.</p> <p>SMcL raised the concern around our scrutiny with other external agencies, e.g. Tees Active Ltd and Neighbourhood Services. MB stressed that Tees Active is not part of the authority, however is funded by Neighbourhood Services... This led on to the more fundamental question being asked as to who should be completing Section 11 audits and providing Quality Assurance reports to the Board.</p> <p>Board agreed that</p> <ul style="list-style-type: none"> i. The issue of external scrutiny with Tees Active and SBC Neighbourhood Services be raised at the next CESC CMT meeting ii. Further information to be requested and shared with SMcL from Harbour on how they measuring the impact of Domestic Violence 	<p></p> <p>JH</p> <p>i JH</p> <p>ii AMc</p>
5bii	<p>Barnardos</p> <p>WS presented the Quality Assurance Report on behalf of Barnardos.</p> <p>No issues of concern were raised and the report was noted.</p>	
5biii.	<p>CAFCASS</p> <p>JDe presented the Quality Assurance Report from CAFCASS (Children & Family Court Advisory and Support Service).</p> <p>One of the issues raised during the presentation referred to high workloads, the difficulties in obtaining staff engagement and a poor inspection report that CAFCASS had previously received. She confirmed that after two years of work staff are now engaged in the process and improvements appear to be being made.</p> <p>SMcL asked how do CAFCASS reality check visiting a child? JDe explained that this is undertaken via the Supervision process. A case plan is produced and shared with the relevant family and authorised by the parent. This is also checked through the Case File Audit process.</p> <p>The Board noted the CAFCASS 2012 Quality Assurance Report.</p>	
5iv.	<p>HM Prison</p> <p>EH presented the Quality Assurance Safeguarding Report from HM Holme House Prison.</p> <p>AMc raised a concern about the timescale that people of concern are monitored? EH confirmed that people of concern are only monitored if they are part of MARAC or MAPPA, however the prison works very closely with the Vulnerability Unit.</p> <p>The presentation picked up on issues raised at the previous quality assurance presentation identifying where improvements had been made and where the Prison Service feel they would benefit from support from more specialised children's service expertise, in particular for their Child Protection Procedures.</p> <p>EH was thanked for her very comprehensive and informative presentation.</p> <p>Board agreed that</p> <ul style="list-style-type: none"> i. A member of CESC would be asked to advise HM Holme House Prison in relation to their Child Protection Procedures. 	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>JH</p>

No.	Agenda Item	Action
5c	<p>SLSCB Training – Charges Report</p> <p>Following reports presented in December 2011 and May 2012, as Chair of the Childrens Workforce Training Task Group EJ was asked to provide a proposed LSCB Training Charging Policy which could be adopted with a view to implementation in April 2013.</p> <p>Whilst the report was welcomed there were a few issues that required further clarification to avoid any confusion or unfairness. Examples of which related to the level of contribution that could be made to the SLSCB Core budget that would enable an organisation to receive free training and in relation to the non attendance fee.</p> <p>Board Members agreed that subject to a few amendments in order to implement the Charging Policy in April 2013 the updated report could be signed off by the SLSCB Chair in order to avoid the delay in it having to come to a full Board. The updated report will be shared with the Executive Group.</p>	
	<p>The Board requested that:</p> <p>CW Training Group Chair and Business Manager finalise the Training Charging Policy to ensure it is free from anomalies and is a fare system.</p> <p>Policy to be presented to Executive Group, signed off by Chair and implemented from April 2013.</p>	EJ / PB EJ
5d	<p>Tees CDOP Review</p> <p>CM introduced the CDOP Review report. Members were referred to the recommendations included in the report.</p> <ul style="list-style-type: none"> • Tees CDOP request that funding partners note the review paper and support the continuing work of Tees CDOP. • LSCB's to discuss the position regarding the contract with RMSO and feedback to CDOP by 31st January 2013. • LSCB's to determine whether the service should run for an additional 2 years (to 31.3.16) using the existing under spend. <p>All four LSCB's have been asked to review the report and advise the CDOP Manager of their decision by the end of January.</p> <p>An unknown factor was raised by PK that continuation of the RMSO had not been confirmed and that a review was taking place which would need to be taken into account.</p>	
	<p>The Board:</p> <ol style="list-style-type: none"> i. Noted the CDOP Review Report. ii. Agreed to continuation of the contract with RMSO for one year, subject to its continuation. iii. Agreed to continuation of the Tees CDOP only until 2014 as originally agreed. iv. Request a 2013 / 2014 Tees CDOP review report be provided that would enable full discussion to take place on a Tees basis regarding consideration of extending the project beyond 2014. 	
5e	<p>Andrew 'Disclosure & Barring Service' Referral</p> <p>CM advised Members of advice received from Ofsted as a result of our concerns which were referred to them. A reply had been received stating that this is not their</p>	

No.	Agenda Item	Action
	responsibility and a referral should be made to the 'Disclosure & Barring Service' should we wish to pursue this matter.	
	Following discussion it was agreed to refer the matter to the Disclosure & Barring Service and that this would be our last action in this case.	
	Board agreed to:	
	i. A letter regarding their concerns in relation to 'Andrew's Carers being sent to the Disclosure & Barring Service	CM / PB
6	Information Items	
6a	YOS Update Report <i>Follow up as requested at September Board Meeting</i> Deferred until next Board meeting in May, due to time constraints. MR to be advised.	PB
6b	Impact of the LCTS and Welfare Reforms <i>Follow up as requested at September Board Meeting</i> BP presented a detailed report regarding the Welfare Reforms giving examples of the impact it may have which raised issues as to the effect this may have on children's services agencies amongst others. In order to gauge the impact it was agreed a base line would need to be established against which the impact could be measured. Work is currently underway to try and establish this and a template has been produced. JH agreed to review it to see if anything should be added from a safeguarding children perspective.	
	Board requested:	
	i. The Baseline monitoring template be sent to JH for review.	BP
	ii. Information of how many children are at risk in the 2,700 social housing tenants in Stockton that could be affected by under occupancy charges and how many are under CAF.	BP / JN
	iii. Board Members share impact experiences regarding the Welfare Reforms with BP	All
6c	LGA Safeguarding Review – w/c 18 th March 2013 Postponed due to Ofsted Inspection. When reconsidered it may focus on an issue raised in the inspection report.	
6d	Tees DCS / LSCB Independent Chairs Meeting Next meeting taking place 8 th February 2013.	
6e	NHS Arrangements To Secure Children's And Adult Safeguarding In The Future Members agreed that:	
	i. A formal request should be sent to ask who the representatives will be on the Board for the Clinical Commissioning Group and NHS Commissioning Board	CM / PB
6f	Cleveland Police CSE Reports Noted.	
7	Proposed Dates for 2013 / 2014 Meetings Not discussed due to time constraints. N.B. Chair agreed dates out side of meeting.	
8	AOB	
a	JH provided an overview of the recent Ofsted inspection. The report will be	

No.	Agenda Item	Action
	published on 15 th February 2013.	
b	LS informed Board Members of the Governments proposals to outsource Offender Management services of the Probation Service to private sector organisations and is looking for the Boards support to fight this proposal.	
	The Board agreed to	
i.	A response to the Transforming Rehabilitation proposal being sent on behalf of the Board.	CM
ii.	Ministry of Justice Transforming Rehabilitation consultation report to be sent to Board members for information	PB

Details of Next Meeting:

Date: 16th May 2013 | Time: 1:00 pm | Venue: Preston Hall, Eaglescliffe
