

MINUTES OF SLSC BOARD (15.11.12)

Date: 15th November 2012 | Time: 1:00 p.m. | Venue: Education Centre, Junction Road.

Glossary of Terms and Abbreviations used.

ASM	Adult Substance Misuse	LA	Local Authority
CAF	Common Assessment Framework	LCTS	Local Council Tax Scheme
CCG	Clinical Commissioning Group	MALAP	Multi Agency Looked After Partnership
CDOP	Child Death Overview Panel	PCT	Primary Care Trust
CESC	Children, Education & Social Care	SBC	Stockton Borough Council
CRB	Criminal Records Bureau	SCR	Serious Case Review
CTB	Council Tax benefit	SGC	Safeguarding Children
DfE	Department of Education	SLSCB	Stockton-on-Tees Local Safeguarding Children Board
DNS	Development and Neighbourhood Services	VEMT	Vulnerable, Exploited, Missing or Trafficked.
LADO	Local Authority Designated Officer	YOS	Youth Offending Service

1a) Attendance at Meeting

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

Statutory Members

Representing	Title	Name		Attendance
	LSCB Independent Chair	Colin Morris	CM	MA
Local Authority	Corporate Director of Children, Education & Social Care (CESC)	Jane Humphreys	JH	MA
	Head of Education, Early Years & Complex Needs	Lynda Brown	LB	MA
	Head of Housing – Stockton-on-Tees Borough Council	Caroline Wood for Julie Nixon	JN/CW	MA
	Director of Public Health	Peter Kelly	PK	MA
	Lead Cabinet Member - Children and Young People (Participating Observer)	Cllr Ann McCoy	AMc	MA
	Chief Executive (Participating Observer)	Neil Schneider	NS	A
Police	Interim Detective Chief Inspector - Cleveland Police (Crime / Child Protection)	Jason Dickson	JDi	MA
	Inspector - Cleveland Police (Stockton District - Prevention)	Dave Toor	DT	MA
Probation	Director Of Operations	Lucia Saiger-Burns	LSB	MA
Strategic Health Authority	Associate Director Children and Safeguarding for Yorkshire and Humber SHA	Geraldine Sands	GS	MA
Primary Care Trusts	Associate Director/Board Nurse Quality Improvement, Patient Safety and Safeguarding	Beverly Reilly	BR	A
NHS & Foundation Trusts	Clinical Director Community Services- North Tees & Hartlepool Foundation Trust (SLSCB Vice Chair)	Linda Watson	LW	MA
Youth Offending & Connexions Service	Head of Children & Young People's Services	Shaun McLurg	SMcL	A
	CAFCASS	Service Manager	Janice Deakin	JDe
Prisons	Head of Offender Management	Elaine Hunneysett	EH	MA
Adult Social Service	Head of Adult Social Services	Sean McEneaney	SMcE	MA
Adult Health (Mental Health & Disability)	Head of Tier 3 CYPS Durham/Darlington and Teesside	Chris Davis	CD	MA
Adult Health (Mental Health & Disability)	Lead Senior Nurse for Safeguarding Children	Karen Agar	KAgA	MA
Adult Substance Misuse Services	Joint Strategic Commissioner for Drugs, Prison Healthcare and Social Inclusion	Emma Champley	EC	MA
		Kerry Anderson	KA	MA
Lay Members	Lay Member	Lesley Cooke	LC	MA
	Lay Member	Jo Thornhill	JT	
Schools	Head Teacher – Primary Schools	Vacant		
	Head Teacher – Secondary Schools	Sue Caine	SC	MA
	Head Teacher - Independent Schools	Alex Taylor	AT	MA

Other Members, Agencies and Groups

Representing	Title	Name		Attendance
FE colleges	Head of H.E, Safeguarding & Professional Development	Liz Boynton	SSa	A

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Representing	Title	Name		Attendance
Voluntary sector	Assistant Director of Children's Services - Barnardo's	Sandra Egleton	SE	A
Others	Community Safety Partnership	Mike Batty	MB	A

SLSCB Advisors

Representing	Title	Name		Attendance
Expertise & Advice	Designated Nurse	Alex Giles	AG	MA
Expertise & Advice	Designated Doctor	Kailash Agrawal	KAgr	MA
Business Unit	Business Manager	Pauline Beall	PB	A
SBC Schools	Chief Advisor School Effectiveness	Diane McConnell	DMcC	MA

Additional Attendees	Title	Name		Attendance
	Task Group Chair – Childrens Workforce / Training	Eric Jewitt	EJ	
	Task Group Chair – Performance & Practice	Simon Willson	SW	
	Task Group Chair - VEMT	Jill Anderson	JA	
	SBC Housing Options Manager	Caroline Wood	CW	
Observer	NTHFT Named Nurse for Safeguarding Children	Julia Henderson	JH	

Declarations of interests & Confidentiality: There were no declarations.

No.	Agenda Item		Action
1b	Opening Introduction		

The chair welcomed members to the QA Board meeting and all members gave a brief introduction

1c	Minutes & Matters Arising of Board Meeting held on:		
1ci	20 th September		

Minutes agreed as true record.

The Board agreed to:

Item 2 - Presentation of Consultation Briefing and Quality Assurance Reports. Request that the updated list of Senior Officers be completed and returned to PB.			PB
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Item 5 – Education, Early Years & Complex Needs Safeguarding Report Request that the Children in Custody report be shared with the YOS Board, SLSCB Exec. Group and the SLSCB Board.			JH
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Item 6 – Performance Information Data Feedback had been received from the Tees Authorities and the data will be shared at the Tees Valley Directors of Children's Services Meeting taking place 23rd November 2012.			JH
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Item 9c – Additional Update Colin The SCR Sub Group had discussed the Colin report extensively. The Board agreed for JH to write to the three specific government departments re. planned activities and lack of oxygen. It was also agreed to share at the next National Independent Chairs meeting. JDi agreed to summarise two/three highlights of the report and send to CM for onward transmission to Independent Chairs National Network.			JH JDi
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1d	Feedback from the Executive Meeting held on:		
1di	10 th October 2012		

Minutes agreed as true record.

The Board agreed to:

Item 7 – Follow up progress of actions with SMcL.

JH

1dii 18th October 2012
Minutes agreed as true record.

The Board agreed to:

Item 6a SCR Colin - Follow up with BR if her action is completed regarding the relevant hospital enquiry. AG

1dii Aim & Objectives of the Meeting

CM informed members that the QA event represents the tangible (and auditable) evidence trail that demonstrates how the LSCB applies rigour and challenge (and positive support and recognition) around the safeguarding work it undertakes. CM encouraged members to challenge the presentations given to bring about real tangible positive outcomes to the safeguarding agenda. This is one of the core purposes of all LSCB's.

2 Quality Assurance Presentations, Questions & Answers

2a Adult Substance Misuse Services

KA presented an update on Stockton Substance Misuse Services.

AMc queried if the support given by the Stockton Substance Misuse service is also given to people who have access to adults suffering from substance abuse. KA replied that support from the service is available to any individual who has contact with adults suffering from substance abuse.

KA agreed that this information should be shared as part of a wider message to other agencies.

JH stated that it would be beneficial if there was a process where users of certain abuse services can feedback their experiences to the ASM service to understand the treatment they are receiving. KA agreed that this would be a useful process. KA

JA queried how the ASM Service knows if their external agencies have robust safeguarding systems in place. KA replied that the service has full control over other agencies that they commission and this is closely monitored and managed through their service contracts.

2b SBC DNS (Housing)

In JN's absence, CW gave a comprehensive presentation on behalf of Housing Services.

Board members were assured around a range of processes deployed with DNS. (NB: the Community Safety presentation was deferred until the January 2013 Board meeting).

CW reported on work being carried out, in preparation for the Government's Welfare Reform benefit cap, to identify families likely to be affected and to consider how to respond to their needs. Colleagues from social care involved with CAF are involved in this work, from an early intervention perspective.

Board agreed that this was an excellent piece of work.

2c NHS Tees
AG presented an update for NHS Tees SGC.

EC enquired if CAF referrals are monitored. AG replied that they are not monitored as GPs require further training on the CAF process.

JH enquired if there is a named GP for Safeguarding. AG confirmed that there is a named GP for Safeguarding which is required by the PCT, however is not stated in any guidance.

LW enquired if GP's practice staff are involved in the NHS Tees training. AG confirmed that there is a pathway for all practice staff to undertake training, this also covers GP's undertaking multi-agency training (1 full day).

CM questioned the evidence of knowledge for Safeguarding with LSCB's and NHS Tees Board. AG confirmed that this is in line with the annual report and the policy has been ratified. She added that the annual report is sent to the Chief Executive and CCG's.

AG requested clarity in respect of the procedure/criteria for CRB checks on staff. JH informed the board that there is new legislation about to be launched which alludes to the CRB renewal requirements being watered down. Some concerns were expressed about this and whether representations had been about this?

The Board agreed to:

Circulate the new legislation to members. JH

2g Stockton & Hartlepool NHS Foundation Trust

LW presented the Quality Assuring Safeguarding Arrangements set by Stockton & Hartlepool NHS Foundation Trust. .

LW added that following the Savile Review, David Nicholson (NHS Chief Executive) had written to other NHS Chief Executives to ensure that their Boards have undertaken relevant safeguarding checks in their respective geographical areas.

AMc asked if information from Quality Audits goes to the Council of Governors of both Tees Esk & Wear Valley NHS Foundation Trust and North Tees & Hartlepool NHS Foundation Trust LW

JH asked who is on the Quality Review Panel; LW replied that herself, Safeguarding professionals and Head of Midwifery.

2h Tees, Esk & Wear Valley NHS

KAgA presented an update for Tees, Esk and Wear Valley NHS Foundation Trust.

LW queried how many staff work for the Tees, Esk and Wear Valley NHS Foundation Trust and how confident is the trust that they have the right staffing levels.

KAgA replied that there are currently 5,500 people working for the Trust and she

confirmed that the trust is confident that they have the appropriate staffing levels.

JH asked about the content of the quarterly Safeguarding reports. KAga confirmed that the report covers any points of reference they need to be aware of, SCR's and action plans, activities, LADO issues and any national issues which may arise (i.e. Savile review).

2i Police – Stockton District Prevention & Crime Protection

JDi presented an update from Cleveland Police Safeguarding Children.

DT added that if any safeguarding issues are received on a night shift, front line staff are required to take immediate operational decisions. Such actions are logged and quality assured every day by senior staff. He also added that e-learning is used to train front line staff on safeguarding issues.

AG enquired if there is any support given to the families, especially children, of the perpetrators of crime. JDi replied that this would not be provided by CID; however LSB added that this would be picked up by the Probation Trust.

2j Probation

LSB gave a verbal presentation and update of behalf of the Probation Service.

The Board congratulated the Probation service for the progress they have achieved since the previous QA board meeting with there being considerable evidence of vigour/challenges incorporated into the Probation Services' process.

2k SBC CESC (Adults & Children)

JH gave a presentation on the SBC CESC (Adults & Children)

JH added there is a new CD for Safeguarding Induction training for children & adults about to be launched. The board agreed to share this at the next meeting in January.

JH

Board agreed that the work carried out by the SBC CESC is very useful and informative. They also added that the lines of engagement within the authority are very impressive.

2l Staff Engagement Sessions Update

JH gave a presentation on the staff engagement sessions and members had been given a copy of the feedback report.

JH informed members that six sessions, with over 300 staff attending from across all agencies and the private voluntary sector. Staff were asked, in groups to give views/thoughts on the following three questions:

- What additional support do you need to further improve outcomes for children in Stockton-on-Tees?
- How can SLSCB members engage more effectively with staff to give a greater understanding of the issues facing them?
- If we could improve one thing that would have the most significant impact

on the lives of children in Stockton-on-Tees what would it be?

Members of the SLSCB Executive had considered staff feedback and are proposing to SLSCB the following:

Question 1

- Training – SLSCB members to clarify with their own organisation what the training issues are and then feedback to CWD TTG.
- Additional Staffing – This needs to be addressed in 2013 Quality Assurance Audits. SLSCB members will be asked to give assurance they have adequate staffing.
- Communications – This will come via Safeguarding Briefings and will in future come from SLSCB Chair and DCS and responsibility to cascade with SLSCB members and this will be verified via 2013 Quality Assurance Audits.

Question 2

- SLSCB booklet to be produced with profile and photograph of each SLSCB Executive member.
- Frontline staff will be invited to future SLSCB meetings as an observer and frontline staff who attend will be asked to provide a written article of their experience to feature in the Safeguarding briefing.
- We do need to consider how we engage 3rd sector. Further discussions required at the SLSCB executive.

Question 3

- Early help – need to develop a cohesive Early Help strategy so staff are clear about the services that are available.
- Referrals to First Contact by professionals – Consideration of an Initial Assessment when professionals make three referrals to First Contact on younger children (under 2 years old).
- CAF – further work required particularly in relation to CAF 2 – CAF board to consider.

JH informed members that staff sessions would be repeated in 2013.

SLSCB board members accepted proposals.

CM thanked JH for a very comprehensive piece of staff engagement work. Discussion followed around how specific issues could be seen to have been followed through.

Details of Next Meeting:

Date	17 th January 2013	Tim	1:00–4:00pm	Venue:	Education Centre, Junction Road
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