

CABINET ITEM COVERING SHEET PROFORMA

AGENDA ITEM

REPORT TO CABINET

29 NOVEMBER 2012

**REPORT OF CORPORATE
MANAGEMENT TEAM**

CABINET DECISION

Corporate Management & Finance - Lead Cabinet Member – Councillor Harrington

MINUTES OF VARIOUS BODIES

1. Summary

To consider the attached minutes.

2. Recommendations

That the minutes of the meeting detailed in the appendices be approved/received, as appropriate.

3. Reasons for the Recommendations/Decision(s)

To note/ratify, as appropriate, the minutes of the meetings detailed.

4. Members' Interests

Members (including co-opted Members) should consider whether they have a personal interest in any item, as defined in **paragraphs 9 and 11** of the Council's code of conduct and, if so, declare the existence and nature of that interest in accordance with and/or taking account of **paragraphs 12 - 17** of the code.

Where a Member regards him/herself as having a personal interest, as described in **paragraph 16** of the code, in any business of the Council he/she must then, **in accordance with paragraph 18** of the code, consider whether that interest is one which a member of the public, with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest and the business:-

- affects the members financial position or the financial position of a person or body described in **paragraph 17** of the code, or
- relates to the determining of any approval, consent, licence, permission or registration in relation to the member or any person or body described in **paragraph 17** of the code.

A Member with a personal interest, as described in **paragraph 18** of the code, may attend the meeting but must not take part in the consideration and voting upon the relevant item of business. However, a member with such an interest may make representations, answer questions or give evidence relating to that business before the business is considered or voted on, provided the public are also allowed to attend the meeting for the same purpose whether under a statutory right or otherwise (**paragraph 19** of the code)

Members may participate in any discussion and vote on a matter in which they have an interest, as described in **paragraph 18** of the code, where that interest relates to functions of the Council detailed

in **paragraph 20** of the code.

Disclosable Pecuniary Interests

It is a criminal offence for a member to participate in any discussion or vote on a matter in which he/she has a disclosable pecuniary interest (and where an appropriate dispensation has not been granted) **paragraph 21** of the code.

Members are required to comply with any procedural rule adopted by the Council which requires a member to leave the meeting room whilst the meeting is discussing a matter in which that member has a disclosable pecuniary interest (**paragraph 22** of the code)

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MINUTES OF VARIOUS BODIES

SUMMARY

To consider the attached minutes.

RECOMMENDATIONS

That the minutes of the meeting detailed in the appendices be approved/received, as appropriate.

DETAIL

1. In accordance with the Council's Constitution the minutes of the meeting of the body indicated below are submitted to members for consideration:-

The Housing and Neighbourhood – 18 September 2012 – Appendix

FINANCIAL IMPLICATIONS

2. Where applicable, as specified in the minutes

LEGAL IMPLICATIONS

3. Where applicable, as specified in the minutes

RISK ASSESSMENT

4. This report is categorised as low to medium risk.

SUSTAINABLE COMMUNITY STRATEGY IMPLICATIONS

5. As indicated in the minutes.

EQUALITY IMPACT ASSESSMENT

6. This report is not subject to an assessment.

CONSULTATION INCLUDING WARD/COUNCILLORS

7. Not applicable.

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Background Papers

None

Ward(s) and Ward Councillors:

None

Property

None