

MINUTES OF SLSC BOARD Development Day (19.07.12)

Date: 19th July 2012 | Time: 9.00am | Venue: Education Centre, Junction Road.

Glossary of Terms and Abbreviations used.

| | | | |
|-------|-----------------------------------|-------|--|
| CAF | Common Assessment Framework | LADO | Local Authority Designated Officer |
| CCG's | Clinical Commissioning Groups | LA | Local Authority |
| CESC | Children, Education & Social Care | SBC | Stockton Borough Council |
| CTB | Children's Trust Board | SCR | Serious Case Review |
| CTMT | Children's Trust Management Team. | SLSCB | Stockton-on-Tees Local Safeguarding Children Board |
| DAAT | Drug and Alcohol Team | QA | Quality Assurance |
| DfE | Department of Education | | |
| DV | Domestic Violence | | |

1) Attendance at Meeting

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

Statutory Members

| Representing | Title | Name | | Attendance |
|---|--|-------------------|------|------------|
| | LSCB Independent Chair | Colin Morris | CM | MA |
| Local Authority | Corporate Director of Children, Education & Social Care (CESC) | Jane Humphreys | JH | MA |
| | Head of Education, Early Years & Complex Needs | Lynda Brown | LB | MA |
| | Head of Housing – Stockton-on-Tees Borough Council | Julie Nixon | JN | A |
| | Lead Cabinet Member - Children and Young People (Participating Observer) | Cllr Ann McCoy | AMc | A |
| Police | Interim Detective Chief Inspector - Cleveland Police (Crime / Child Protection) | Jason Dickson | JDi | MA |
| | Chief Inspector - Cleveland Police (Stockton District - Prevention) | Mick Williams | MW | A |
| Probation | Director Of Operations | Lucia Saiger | LS | A |
| Strategic Health Authority | Associate Director Children and Safeguarding for Yorkshire and Humber SHA | Geraldine Sands | GS | A |
| Primary Care Trusts | Associate Director/Board Nurse Quality Improvement, Patient Safety and Safeguarding | Beverly Reilly | BR | A |
| NHS & Foundation Trusts | Director of Nursing & Patient Safety - North Tees & Hartlepool Foundation Trust | Sue Smith | SSm | A |
| | Clinical Director Community Services- North Tees & Hartlepool Foundation Trust (SLSCB Vice Chair) | Linda Watson | LW | MA |
| Youth Offending & Connexions Service | Head of Children & Young People's Services | Shaun McLurg | SMcL | MA |
| CAFCASS | Service Manager | Janice Deakin | JDe | MA |
| Prisons | Head of Offender Management | Elaine Hunneysett | EH | A |
| Adult Social Service | Head of Adult Social Services | Sean McEneaney | SMcE | A |
| Adult Health (Mental Health & Disability) | Head of Tier 3 CYPS Durham/Darlington and Teesside | Chris Davis | CD | A |
| Adult Health (Mental Health & Disability) | Lead Senior Nurse for Safeguarding Children | Karen Agar | KAga | MA |
| Adult Substance Misuse Services | Joint Strategic Commissioner for Drugs, Prison Healthcare and Social Inclusion | Emma Champley | EC | MA |
| Lay Members | Lay Member | Lesley Cooke | LC | MA |
| | Lay Member | Jo Thornhill | JT | A |
| Schools | Head Teacher – Primary Schools | Susan Dawson | SD | A |
| | Head Teacher – Secondary Schools | Elizabeth Horne | EH | MA |
| | Head Teacher - Independent Schools | Alex Taylor | AT | MA |

Other Members, Agencies and Groups

| Representing | Title | Name | | Attendance |
|------------------|--|----------------|-----|------------|
| FE colleges | Head of H.E, Safeguarding & Professional Development | Liz Boynton | SSa | MA |
| Voluntary sector | Assistant Director of Children's Services - Barnardo's | Sandra Egleton | SE | A |
| Others | Community Safety Partnership | Mike Batty | MB | A |

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SLSCB Advisors

| Representing | Title | Name | | Attendance |
|--------------------|-------------------|-----------------|------|------------|
| Expertise & Advice | Designated Nurse | Alex Giles | AG | MA |
| Expertise & Advice | Designated Doctor | Kailash Agrawal | KAgr | MA |
| Business Unit | Business Manager | Pauline Beall | PB | MA |

Guests / Speakers

| Representing | Title | Name | | Attendance |
|---|---|---------------|----|------------|
| Childrens Workforce Training Task Group | Childrens Workforce Development Manager, Chair TTG | Eric Jewitt | EJ | A |
| Performance & Quality Task Group | Head of Business Support and Improvement (BuSI), Chair P&Q TG | Simon Willson | SW | MA |
| Vulnerable, Exploited, Missing, Trafficked Task Group | Service Manager - Referral & Assessment, Chair VEMT TG | Liz Abbott | LA | A |

SLSCB Staff

| Name | Title | Attendance |
|------------|---------------|------------|
| Lorna Gray | Administrator | ✓ |

Declarations of interests & Confidentiality: There were no declarations.

| | | |
|------------|--------------------|---------------|
| No. | Agenda Item | Action |
|------------|--------------------|---------------|

2 Welcome and Overview

2.1 CM Welcomed members to the development day and gave an overview of the planned sessions. CM acknowledged there were a number of apologies submitted, however the day has been designed around this to ensure business is dealt with thoroughly.

3 Recap of 2011/ 2012 Development Day

CM initiated discussions to review the key topics from the SLSCB Development Day held in March 2012 and advised that today's meeting will be used to continue to add to the progress already made.

JH shared information on the work being undertaken toward the engagement of Young people and Staff. Briefing sessions have been held with staff and the key issues from this will be shared with the Board in due course. Questionnaires have been developed and will be sent out to services users, parents and carers.

SW provided information from the Multi Agency project group who are working on the new inspection framework and the consultation document from Ofsted.

4 Developing the 2012 / 2014 Action Plan

CM advised the 2012/14 Action Plan has been developed from the discussions at the last development day.

The key objectives from the plan have been divided between 3 groups to be thoroughly populated by members.

Feedback from discussions has been recorded in the table notes which are held in the Business Unit. These will be used to populate the action plan.

PB

AG advised that she has started work to populate key objective 7. AG will send this information to the business unit ASAP.

AG

PB requested that any final comments for the action plan are emailed to her by 25th July 2012.

5 2011/ 2012 Annual Report

PB provided a content overview of the 2011/2012 Annual Report. Members were asked to review the document and confirm that it reflects the Boards collective achievements and work plan for 2011/12.

PB advised of the 'next steps' process and confirmed that an SLSCB briefing will be written to summarise the full document.

PB requested that any rewording or comments relating to the 2011/2012 Annual Report is sent to her by 25th July 2012.

6 Working Together/Munro Consultation.

6.1 CM welcomed members back to the meeting and provided an overview of the afternoon's sessions.

Members will focus on the following areas:-

- i. Working Together Consultation
- ii. Early Intervention
- iii. Learning Lessons

Information and discussions from this section can be found in the table notes for this meeting which will be used to develop the response to the appropriate consultation documents.

PB

7 2012/2014 Action Plan - Updates arising from discussions

7.1 CM initiated discussions and asked what else does the Board need to do? Are there additional activities to go into the action plan in order to further develop discussions?

The following additional actions will be included in the final action plan.

PB

7.1.1 JD felt that the SCR Sub committee should do some early thinking with a view to developing the action plan in relation to the Case review section of Working Together. JD will lead on this. Discussions are also needed to identify who will undertake SCR's as well as looking into a system to identify good/bad cases that can be reviewed.

JD

7.1.2 Members discussed Section 11's particularly around induction and supervision and felt that this should be included in the action plan. Reference to the Munro action point should also be included in the plan.

7.1.3 PB initiated discussions regarding funding and asked how the LSCB are going to fund all the implementations. CM advised that this will be taken to the other LSCB's and will be added to the sub regional section of the LSCB Chairs and DCS's meeting.

7.1.4 SMcL felt that definitions of early help/intervention needs to go into the action plan and would ultimately come under Tees Procedures Group, however he offered to draft an initial definition within one month of this meeting as a starting point. SMcL also advised that he will prepare a mapping exercise against the Continuum of Needs and Services. PB requested that this be done on a sub regional basis to provide continuity.

SMcL

7.1.5 CM advised that the Board needs to capture actions for the Health & Wellbeing Board and felt that JH would be the best person to do this.

A starting point would be to:

- Map out the range of services in the area.

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- Identify Gaps/determine any specific gaps to be addressed.
- Identify how the information will be presented to residents.

7.2 CM advised that the DfE consultation will be taken to the Executive Group meeting in August as the deadline for submission is 4th September 2012.

PB will email the document to members for review with a quick turnaround for agreement by 9th August 2012.

AG asked if information from the CDOP Meeting on 20.07.12 should be shared with the Board. PB advised yes it should and by 9th August 2012.

| Discussion / Action Reports Emailed To Board Members Since The Last Meeting | Email Date | Last Date to Comment |
|---|------------|----------------------|
| 1 Tees LSCB's - Proposed Changes for consideration: 3.7 Serious Case Reviews | 22.05.12 | 08.06.12 |
| 2 Tees LSCB's - Proposed Changes 3.8.5 Whistle Blowing | 22.05.12 | 08.06.12 |
| 3 Tees LSCB's - Proposed Changes 3.11.9 Cross Boundary Procedure | 22.05.12 | 08.06.12 |
| 4 New Policy & Guidance Document - Unaccompanied Children in Public Buildings | 24.05.12 | 08.06.12 |
| 5 SLSCB Member Observation at Meetings | 07.06.12 | 03.08.12 |

6

| Information Items Emailed To Board Members Since The Last Meeting | E-mail Date |
|--|-------------|
| 1 Ages of Concern Drop In Session | 09.05.12 |
| 2 Tim Loughton at the Safe and Sound National Conference 15 May 2012 | 17.05.12 |
| 3 Online Child Protection Enquiry | 17.05.12 |
| 4 Children's Society Newsletter | 22.05.12 |
| 5 BBC Active DVD: Protecting Our Children (3 eps) | 28.05.12 |
| 6 PCC Event focusing on the Youth Agenda | 28.05.12 |
| 7 Serious Case Review Reports from Rotherham and Cumbria | 31.05.12 |
| 8 Multi- Agency Safeguarding Drop In Session (Analysing & Assessing Resilience and Vulnerability in Children & Young People.) - 27 June 2012 | 07.06.12 |
| 9 Safeguarding Babies Training Session 28 June 2012 | 07.06.12 |
| 10 Workforce Development Children's Services - Multi Agency Safeguarding Programme - FLYERS | 12.06.12 |
| 11 Safe Network LSCB Bulletin | 19.06.12 |
| 12 DfE Systematic Review of Models of Analysing Significant Harm | 21.06.12 |
| 13 Safeguarding Children Briefing - June 2012 edition | 22.06.12 |
| 14 Link to Unaccompanied Children Guidance & Policy on SLSCB website | 22.06.12 |
| 15 SLSCB Model Safeguarding Children Policy & Practice Guidance Documents (School and Non School Versions) | 25.06.12 |
| 16 Road to Wigan Pier Revisited | 27.06.12 |
| 17 Special SLSCB CP Briefing - Ofsted Inspection Project Group / Staff briefing | 27.06.12 |

Details of Next Meeting:

Date: 20th September 2012 | Time: 1:00 – 4.00pm | Venue: Education Centre, Junction Road.