

**STOCKTON-ON-TEES BOROUGH COUNCIL**

**CABINET RECOMMENDATIONS**

**PROFORMA**

Cabinet Meeting .....19th April 2012

1. Title of Item/Report

Annual Report of the Monitoring Officer - 2011/12

2. Record of the Decision

Cabinet considered a report that provided it with the opportunity to consider the Monitoring Officer's Annual Report for 2011/12 and to recommend it to Council for approval.

As with the Standards Committee's Annual Report, the Monitoring Officer's Report outlined the Monitoring Officer's main statutory responsibilities, summarised how they had been discharged during the year and drew attention to some of the main issues that would require attention in the year ahead.

Consultation on the report had previously taken place with Group Leaders and the relevant Cabinet Member; the Head of Legal Services as Deputy Monitoring Officer; the Head of Democratic Services; the Corporate Governance Group; the Corporate Management Team; Audit Committee members and the Standards Committee. Once agreed the Report would be placed on the intranet and the internet for the attention of all Members/Officers.

RECOMMENDED to Council that the Monitoring Officer's Annual Report be approved.

3. Reasons for the Decision

To ensure that the duties and responsibilities of the Monitoring Officer, and the Monitoring Officer's work during the past year in connection with the authority's corporate/ethical governance, were brought to the attention of all Members and to as wide a cross-section of Officers as possible.

4. Alternative Options Considered and Rejected

None

5. Declared (Cabinet Member) Conflicts of Interest

None

6. Details of any Dispensations

Not applicable

7. Date and Time by which Call In must be executed

Not applicable

Proper Officer  
30 April 2012