

Date: 20th January 2011 | Time: 1.00pm | Venue: Education Centre

Glossary of Terms and Abbreviations used.

CAF	Common Assessment Framework	LADO	Local Authority Designated Officer
CAA	Comprehensive Area Assessment	REIP	Regional Efficiency Improvement Partnership
CESC	Children, Education & Social Care	SCR	Serious Case Review
CTB	Children's Trust Board	SLSCB	Stockton-on-Tees Local Safeguarding Children Board
DCSF	Department of Children, Schools & Families	WTTSC	Working Together To Safeguard Children
DV	Domestic Violence	YOS	Youth Offending Service
GONE	Government Office North East	YP	Young People
ICS	Integrated Children's Systems		

1) Attendance at Meeting

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

Statutory Members

Representing	Title	Name		Attendance
	LSCB Independent Chair	Colin Morris	CM	MA
Local Authority	Corporate Director of Children, Education & Social Care (CESC)	Jane Humphreys	JH	MA
	Head of School Effectiveness & / Assistant Director (Complex Needs) NTHFT	Lynda Brown	LB	MA
	Head of Housing – Stockton-on-Tees Borough Council	Julie Nixon	JN	MA
	Lead Cabinet Member - Children and Young People	Cllr Ann McCoy	AMc	MA
Police	Acting Detective Chief Inspector - Cleveland Police (Crime / Child Protection)	Jason Dickson	JD	MA
	Chief Inspector - Cleveland Police (Stockton District - Prevention)	Mick Williams	MW	MA
Probation	Director Of Operations	Lucia Saiger	LS	MA
Strategic Health Authority	NE Child & Maternal Health Service Advisor - NHS North East Strategic Health Authority	Sam Crammond	SC	MA
Primary Care Trusts	Director of Corporate Affairs, NHS Tees.	Celia Weldon	CW	MA
	Head of Children & Young People's Strategy / Assistant Director (Commissioning) Stockton PCT	Peter Seller	PS	MA
NHS & Foundation Trusts	Director of Nursing & Patient Safety - North Tees & Hartlepool Foundation Trust	Sue Smith	SSm	A
	Head of Community Services - North Tees & Hartlepool Foundation Trust	Linda Watson	LWa	MA
Youth Offending & Connexions Service	Head of Children & Young People's Operational Services	Shaun McLurg	SMcL	A
CAFCASS	Service Manager	Lynne James	LJ	A
Prisons	Head of Offender Management	Elaine Hunneyset	EH	A
Adult Social Service	Head of Adult Social Services	Sean McEneaney	SMcE	MA
Adult Health (Mental Health & Disability)	Lead Senior Nurse for Safeguarding Children	Karen Agar	KAga	MA
Adult Substance Misuse Services	Joint Strategic Commissioner for Drugs, Prison Healthcare and Social Inclusion	Emma Champley	EC	MA
Lay Members	Lay Member	Lesley Cooke	LC	MA
	Lay Member	Jo Thornhill	JT	A
Schools	Head Teacher – Primary Schools	Hazel Ducker	HD	A
	Head Teacher – Secondary Schools	Elizabeth Horne	EH	A
	Head Teacher - Independent Schools	Alex Taylor	AT	MA

MINUTES OF SLSC BOARD MEETING (20.01.11)

Other Members, Agencies and Groups

Representing	Title	Name		Attendance
FE colleges	Principal - Riverside College	Sujinder Sangha	SSa	MA
NSPCC	Children's Services Manager - NSPCC	Bernice Gallagher	BG	A
Voluntary sector	Assistant Director of Children's Services - Barnardo's (SLSCB Vice Chair)	Sandra Egleton	SE	MA
Others	District Manager - Fire Service	Ian Harrington	IH	A
	Community Safety Partnership	Mike Batty	MB	MA

SLSCB Advisors

Representing	Title	Name		Attendance
Expertise & Advice	Designated Nurse	Alex Giles	AG	MA
Expertise & Advice	Designated Doctor	Kailash Agrawal	KAgr	MA
Business Unit	Business Manager	Pauline Beall	PB	MA

Guests / Speakers

Representing	Title	Name	
Childrens Workforce Training Task Group	Childrens Workforce Development Manager, Chair TTG	Eric Jewitt	EJ
Children and Young Peoples Strategy	Acting Joint Strategic Manager	Lynn Sparrey	LSp
SBC Housing	Housing Options Manager	Caroline Wood	CW
Social Work Chambers	Independent Consultant	Jan Van Wagtendonk	JVW
Stockton Borough Council	Chief Executive, Stockton Borough Council	Neil Schneider	NS

SLSCB Staff

Name	Title	Attendance
Lorna Wright	Administrator	✓

Due to time constraints it was agreed to receive the reports in a different order to that on the agenda and some items were deferred / withdrawn.

No.	Agenda Item	Action
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2 Minutes of Meeting held on: 18th November 2010

Minutes were agreed as true record with the following slight amendments

- Correction to Celia Weldon's Name in 3.2
- 7.1 JH advised there are implications around IRO funding, not difficulties.

3 Matters Arising

3.1 PB advised that due to the large agenda this month the update on the Prevent Agenda has been deferred.

3.2 JH confirmed the Reports from Redcar's 'Mary' Serious Case Review were published last week and created media attention.

3.3 JH advised that Ofsted have not responded to her letter detailed in 7.1 of the last minutes.

4 SLSCB Structural Review (& Appointment of Vice Chair)

4.1 CM presented the report and requested that as members have seen this report from previous agendas that discussions today focus on the recommendations and decision making.

In the first instance JH, AG and LW agreed with the proposal of an Executive Group. JN seconded this and advised it would be an easier way of doing business.

Members discussed the requirement for clarification around the Health representative on the Exec Group regarding Commissioning & Providers. CW, AG, PS will discuss the issue separately to decide on the correct representation.

PS
CW
AG

CM advised a request for expression of interest in the role of Vice Chair was made prior to this meeting. SE will stand down as Vice Chair. Members agreed LW will take on this role.

4.2 Members held full discussion on each recommendation and made agreements as detailed below.

4.2.1 Proposal	Summary	Board Agreed:
1	Executive Group to be established. Membership as at 3.3	<ul style="list-style-type: none"> ▪ To establish an Executive Group. Membership as at 3.3
2	Full (Inclusive) Board Meetings held – Option 1, 2 or 3	<ul style="list-style-type: none"> ▪ Full (Inclusive) Board Meetings will be held – Option 1 (Quarterly April, July, October and January)
3	The SLSCB Independent Chair to attend or not attend SCR Sub Committee meetings	<ul style="list-style-type: none"> ▪ The SLSCB Independent Chair will not attend SCR Sub Committee meetings
4	Independent Chair from November / December 2010	<ul style="list-style-type: none"> ▪ CM is the Independent Chair, in post from November 2010
5	New Vice Chair from November / December 2010	<ul style="list-style-type: none"> ▪ LW is the New Vice Chair from March 2011
6	Sub Group Chairs to be Members of the Board.	<ul style="list-style-type: none"> ▪ Sub Group Chairs will be Members of the Board.
7	a) Performance & Practice Sub Group - Who is to Chair	<ul style="list-style-type: none"> ▪ To hold further discussions regarding Chairs for specific Sub Groups.
8	b) Childrens Workforce Training Group - who is to Chair	<ul style="list-style-type: none"> ▪ To hold further discussions regarding Chairs for specific Sub Groups.
9	Current chairs to remain until hand over to new structure	<ul style="list-style-type: none"> ▪ Agreed
10	Decision re E- Safety Group to be made, if to continue who will chair.	<ul style="list-style-type: none"> ▪ To hold further discussions regarding where the E-Safety group will sit – SLSCB Sub Group or Childrens Trust Board.
11	Licensing & Gambling to become a working Group of Performance & Quality Sub Group.	<ul style="list-style-type: none"> ▪ The Licensing & Gambling will become a working Group of Performance & Quality Sub Group. Composition of L&G to remain the same.
12	Stand down Complaints Panel and set up short life working group when needed.	<ul style="list-style-type: none"> ▪ To Stand down Complaints Panel and set up short life working group when needed.

13	Executive Group Meeting minutes to be full Board agenda item	<ul style="list-style-type: none"> ▪ Reporting of the Executive Group Meeting to be a standing item on Board agendas.
14	Minutes from all minutes to be held within Business Unit	<ul style="list-style-type: none"> ▪ The Minutes from all meetings to be held within Business Unit
15	Standing agenda item enabling all groups to provide summary feedback / updates to full Board	<ul style="list-style-type: none"> ▪ A Standing item of Board Meeting Agendas will be set to enable all groups to provide summary feedback / updates to full Board

5 SLSCB Budget Report

PB presented the Financial Monitoring Report 1 April 2010 to 31 December 2010 and Budget Requirements for 2011/ 2012

An overview of the report was given which detailed income and expenditure, expanding upon the main categories in both areas. PB highlighted that in previous years the budget has been supported by a carry over and advised however, that there will be very little or no carry over for the next financial year.

Recommendations included in the report were referred to:

- i. Receive the SLSCB Budget Report for the Period 1 April – 31 December 2010.
- ii. Identify any areas for concern.
- iii. Consider the potential budgetary pressures facing the Board in 2011 / 2012.
- iv. Agree funding contributions to be made by each agency.
- v. Determine where other income could be generated from.

PB identified that some hard decision may have to be made, identifying pressures relating to SCRs and staffing expenditure, making particular reference to her post. JH expressed the difficulties Boards and agencies face when they do not have anyone to assume the duties carried out by the Business Manager and Unit.

A further request was made for members to provided information on what contribution they will make as to date only Probation had made any contact regarding this matter.

JH commented that realistically we can't expect an increase in contributions from agencies as everyone is facing tight budgets and cut backs, other avenues of funding should be looked into. However, it would be helpful to have confirmation of 'standstill' contributions in writing.

MW added that information on Police budgets will not be available until February, until then he is unable to give details of their contribution but could confirm that it is unlikely there will be an increase.

PB referred members to the section of the report regarding multi agency training; value for money in relation to provision, where savings could possibly made and whether charges could be made.

JH advised that she raised the issue at the Schools Forum whilst School budgets were being discussed. She had suggested a contribution be made from Schools to ease the pressures that the Safeguarding Board are facing and also to reflect the

important contribution that training makes. Further discussions are required on this, however initially they would be happy to pay for their training. AT seconded this, advising that there is a requirement for Private Schools to undertake Safeguarding Training and they would also be happy to pay for this.

AG commented that Working Together states that Single Agency training should be provided by individual agencies not the LSCB.

Following discussions members agreed that the new Executive Group will take the budgetary issues forward as their first piece of work.

The Board Agreed to:

- Note the SLSCB Budget Report for the Period 1 April – 31 December 2010.
- Acknowledge the potential budgetary pressures facing the Board in 2011 / 2012 have been.
- Request that agencies advise of their contributions by the 28th February 2011
- Consider where savings and income could be generated.
- The Executive Group will consider the above at their first meeting.

6 Impact of Budgetary Pressures against Safeguarding Responsibilities for Each Agency

Item removed from the agenda. SE advised she would make reference to this during item 7.

7 Thematic Discussion

7ai Runaways, Youth Homelessness, Sexual Exploitation and Trafficking

PB presented the report.

The Board agreed to:

- Note the Runaways Report
- Adopt the Tees Running or Missing from Home or Care Protocol.
- Receive six monthly RMHC monitoring reports from the CESC Service Manager Referral and Assessment.
- Request the CESC Service Manager Referral and Assessment supported by the SLSCB Business Manager and Service Manager Resources to develop a Stockton RMHC Procedure.

7aii ACE Project - Support For Children And Young People Who Are Vulnerable To Sexual Exploitation

SE presented the report written by Wendy Shepherd for Barnardos SECOS.

The report provided an overview of statistics and recommendations nationally, regionally and locally. SE highlighted the positive review of the local services and acknowledged the key figures for 2008/2010.

JD queried the statement within the Regional Overview regarding the remit of the Child Abuse Investigation Unit and advised that the statement is incorrect. SE will take this back to WS for clarification/correction.

Discussions continued regarding the funding for the project in Middlesbrough and where it comes from. JH advised that the funding for the project in Stockton predominantly comes from the Local Authority, however with the current pressure of reduced budget this may no longer be possible. PS advised that the contract is due to end in March. The outcome of the local commissioning review and the impact of the

national spending review which is impacting on a lot of commissioned service should be available for the next Board meeting.

SE advised that members need to be mindful of the requirements around sexual exploitation which is different to other forms of abuse. LS felt that this is something that needs priority from the Safeguarding Board

SE referred to the earlier agenda item and the impact funding cuts were having on her agency and requested that information regarding the cutbacks made by Social Care be brought to a future meeting. PB advised that all agencies were experiencing pressures and having to face cutbacks to services, other agencies and projects. If a request was made to Social Care to provide this information then all LSCB Partner agencies should be asked to provide the same level of detail to demonstrate the impact the current funding pressures were having on safeguarding children.

The Board agreed to

- Note the Ace Project report.

7a.iii Youth Homelessness Strategy

Report presented by Lynn Sparrey Acting Joint Strategic Commissioner and Caroline Wood Housing Options Manager.

The purpose of the report is to provide an update on the current situation of youth homelessness within Stockton on Tees.

LS provided information on the in-depth work that has been put into the Youth Homelessness Strategy, as well as details on the work which has gone into the Parkfield Service which was commissioned in partnership with Endeavour Housing.

JH commented that Youth Homelessness is a wider priority than the Safeguarding Board. CM agreed this is a helpful and informative report but it also need to be seen by a wider audience, e.g. Childrens Trust.

The Board agreed to

- Note the Youth Homelessness report.
- Refer the Youth Homelessness and future Youth Homelessness funding bids report to the Childrens Trust Board for consideration through the commissioning process.

7b Safeguarding Quality Assurance – Safeguarding Quality Assurance - Probation

LS tabled the Safeguarding Quality Assurance report for Durham Tees Valley Probation Trust.

LS advised the report focuses on providing the Board with reassurance that Safeguarding Quality Assurance is being carried out within the Probation Service and any areas identified for improvement are being addressed.

Members discussed the low frequency of audits taking place. LW queried whether an annual audit enough? LS advised that monthly supervision is a higher priority at the moment; however an increase in audit frequency will be looked at. JH suggested that a method of fewer cases being audited on a more regular basis might be an option. 1 case per month or 2-4 cases quarterly was recommended.

LS raised concerns regarding the Probation Report being made public as part of the

minutes. LS requested sight of the minutes relating to her report prior to publication. PB confirmed that all minutes are ratified by Board members before they are added to the website and that sensitive or personal identifiable information is not uploaded. AG commented that it is important to share information with other agencies in order to learn lessons. LS advised that where there are significant concerns information will be shared.

The Board agreed to

- Note the Durham Tees Valley Probation Trust Safeguarding Quality Assurance report.

8 Case Reviews

8.1 Andrew

PS presented the Andrew Overview report written by Anne Hutson Independent Author.

8.1.1 Action:

- a) Panel to be advised Andrew Overview Report not yet in a position to be signed off by Board.
- b) Meeting with Parents to be cancelled until report Overview and separate information report is agreed by Board,
- c) Panel to hold urgent meeting, review information and update reports.
- d) JH to be interviewed regarding the information she holds
- e) Reports to be shared with Barnados and Fostering Agency in particular to ensure relevant factual information is contained within them.
- f) Information Report for Parents to be produced by P Seller.
- g) Final reports to be circulated giving Board Members time to read and consult their staff in advance of the next Board Meeting.

8.2 Benjamin

PS provided a brief summary of the Benjamin case and advised that the case review panel are currently running to timescales. Information reports for this case will be brought to the March Board meeting.

8.3 CT

PS advised that the single agency action plans have been brought to the meeting for agreement. Newham LSCB did not produce a multi-agency action plan for this case.

8.3.1 The Board Agreed to

- Accept the CT Single Agency Action Plans

8.4 NEM/ Mary

PS advised that the multi-agency action plans have been brought to the meeting for agreement.

8.4.1 The Board Agreed to

- Accept the NEM Multi Agency Action Plan
- Accept the Mary Multi Agency Action Plan

8.5

PS concluded the agenda item on Management Reviews and SCR's by confirming that information on the Alice Facilitated Discussion will be brought to the March Board.

The current SCR – 'Colin; is running to timescales at the moment however due to the complexities of the case, parallel investigations taking place that have not yet concluded and the requirement for specialist advice, Ofsted may need to be notified of the requirement for an extension on the submission date.

PS also raised awareness with Members that Probation has advised they are withdrawing their member from the SCR Sub Committee / Panel. It is not a statutory requirement to have a Probation representative on the Sub Committee or Panel.

8.5.1 The Board agreed to:

- Accept the Probation Service representative's resignation from the SCR Sub Committee / Panel.
- The amendment to the SCR Sub Committee membership.

9 SCR Evaluation Interim Report

The SCR Evaluation Interim Report was presented by Jan Van Wagendonk, Independent Consultant for the Social Work Chambers.

JVW provided an overview of the draft report which detailed the aim of the research a review of the analysis and proposed methodology.

JVW requested that members assist in the completion of the questionnaire, which initiated discussions regarding for example – how are lessons learned, information disseminated, were SCRs a productive process to identify issues, learn lessons and effect change.

PB provided information submitted to the Munroe review and also the facilitated discussion conducted by Stockton in 2010. PB also commented that a section of the report is factually incorrect and would need to be amended as Stockton has only had one Serious Case Review not two.

EC requested clarification on agencies that were not acting upon issues relating to Drug and Alcohol abuse. As she needs to be able to respond and share this information as appropriate to raise awareness and address changes required. JVW advised that this has been a key issue across Tees for a number of agencies.

Members continued discussions which picked up issues from SCRs, Management Reviews and other methods that are reflected in audits and quality assurance. JH advised that there is a significant investment into audits which is sustainable. The last two Board meetings have had feedback from audits from a number of agencies.

LS advised that we have to live with the fact that some things go wrong and not all cases can be audited. KAgr felt that we should not be negative about the cases that have unfortunate issues as there are a large number of cases that have good outcomes and should be recognised more.

Members continued discussions around the dissemination of information, monitoring of action plans and multi agency training.

The Board agreed to

- Note the SCR Evaluation Interim Report
- Receive the concluding report when available.

10 Historical Sexual Abuse Medical Examinations

10.1 JD Presented the report on Historical Sexual Abuse Medical Examinations.

The purpose of the report is for members to consider changing the current procedures in relation to carrying out historic sexual abuse medical examinations on children.

JD provided information on the current procedure and the rationale for change.

10.1. The Board agreed to

- 1 ▪ A change in procedures to allow historic sexual abuse examinations to be carried out by a paediatrician without the need for a Forensic Medical Examiner (FME) to be present.

11 Any Other Business

- 11.1 CM gave thanks to JH and SE for conducting the roles of Chair and Vice Chair. Flowers and Chocolates were given in appreciation for their work.

Information Items

- 1 Notification of new LSCB Chair and contact details. Emailed 12.11.10
2 Safeguarding Sexually Active Young People Training Flyer. Emailed 15.11.10
3 Stockton Domestic Violence Away day 14 January 2010. Emailed 17.11.10
4 SLSCB Annual Review and Action Plan. Emailed 24.11.10
5 NHS Tees NI70 Report, circulated with minutes. 24.11.10
6 Continuum of Need Document. Emailed 25.11.10
7 Paper for comment by 09 December - Interface between the Child Death Review and the Interface with Serious Case Review Processes. Emailed 10.12.10
8 Revised CAF procedures and associated documentation. Emailed 13.12.10
9 Workshops on public health agenda for child safety, health and wellbeing. Emailed 22.12.10
10 Request For NSPCC Record Checks In Notifiable Case. Emailed 06.01.11

Details of Next Meeting:

Date: 17 March 2011 | Time: 1:00 – 4.00pm | Venue: Education Centre
