

Date: 18 November 2010 | Time: 1.00pm | Venue: Education Centre, Hall

**Glossary of Terms and Abbreviations used.**

|      |  |       |  |
|------|--|-------|--|
| CAF  | Common Assessment Framework                | LADO  | Local Authority Designated Officer                 |
| CAA  | Comprehensive Area Assessment              | REIP  | Regional Efficiency Improvement Partnership        |
| CESC | Children, Education & Social Care          | SCR   | Serious Case Review                                |
| CTB  | Children's Trust Board                     | SLSCB | Stockton-on-Tees Local Safeguarding Children Board |
| DCSF | Department of Children, Schools & Families | WTTSC | Working Together To Safeguard Children             |
| DV   | Domestic Violence                          | YOS   | Youth Offending Service                            |
| GONE | Government Office North East               | YP    | Young People                                       |
| ICS  | Integrated Children's Systems              |       |  |

**1) Attendance at Meeting**

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

**Statutory Members**

| Representing                              | Title  | Name             |      | Attendance |
|---|--|------------------|------|------------|
| Local Authority                           | LSCB Independent Chair   | Colin Morris     | CM   | MA         |
|   | Corporate Director of Children, Education & Social Care (CESC) (SLSCB Chair)                 | Jane Humphreys   | JH   | MA         |
|   | Head of School Effectiveness & / Assistant Director (Complex Needs) NTHFT                    | Vacancy          |      |            |
|   | Head of Housing – Stockton-on-Tees Borough Council   | Julie Nixon      | JN   | A          |
|   | Lead Cabinet Member - Children and Young People  | Cllr Ann McCoy   | AMc  | MA         |
| Police                                    | Acting Detective Chief Inspector - Cleveland Police (Crime / Child Protection)               | Jason Dickson    | JD   | A          |
|   | Chief Inspector - Cleveland Police (Stockton District - Prevention)                          | Mick Williams    | MW   | MA         |
| Probation                                 | Director Of Operations   | Lucia Saiger     | LS   | A          |
| Strategic Health Authority                | NE Child & Maternal Health Service Advisor - NHS North East Strategic Health Authority       | Sam Crammond     | SC   | A          |
| Primary Care Trusts                       | Director of Nursing & Therapies - Tees PCT   | Anne Moore       | AMo  | A          |
|   | Head of Children & Young People's Strategy / Assistant Director (Commissioning) Stockton PCT | Peter Seller     | PS   | MA         |
| NHS & Foundation Trusts                   | Director of Nursing & Patient Safety - North Tees & Hartlepool Foundation Trust              | Sue Smith        | SSm  | A          |
|   | Head of Community Services - North Tees & Hartlepool Foundation Trust                        | Linda Watson     | LWa  | A          |
| Youth Offending & Connexions Service      | Head of Children & Young People's Operational Services / Assistant Director NTHFT            | Shaun McLurg     | SMcL | MA         |
| CAFCASS                                   | Service Manager  | Lynne James      | LJ   | MA         |
| Prisons                                   | Head of Offender Management  | Elaine Hunneyset | EH   | MA         |
| Adult Social Service                      | Head of Adult Social Services  | Sean McEneaney   | SMcE | A          |
| Adult Health (Mental Health & Disability) | Lead Senior Nurse for Safeguarding Children  | Karen Agar       | KAgA | A          |
| Adult Substance Misuse Services           | Joint Strategic Commissioner for Drugs, Prison Healthcare and Social Inclusion               | Emma Champley    | EC   | MA         |
| 2 Lay Members                             | Joining Board January 2011   | Lesley Cooke     | LC   |            |
|   | Joining Board January 2011   | Jo Thornhill     | JT   |            |
| Schools                                   | Head Teacher – Primary Schools   | Hazel Ducker     | HD   | MA         |
|   | Head Teacher – Secondary Schools   | Elizabeth Horne  | EH   | MA         |
|   | Head Teacher - Independent Schools   | Alex Taylor      | AT   | MA         |

## MINUTES OF SLSCB BOARD MEETING (18.11.10)

### Other Members, Agencies and Groups

| Representing     | Title  | Name              |     | Attendance |
|------------------|--|-------------------|-----|------------|
| FE colleges      | Principal - Riverside College  | Sujinder Sangha   | SSa | A          |
| NSPCC            | Children's Services Manager - NSPCC  | Bernice Gallagher | BG  | MA         |
| Voluntary sector | Assistant Director of Children's Services - Barnardo's ( <b>SLSCB Vice Chair</b> ) | Sandra Egleton    | SE  | MA         |
| Others           | District Manager - Fire Service  | Ian Harrington    | IH  | NC         |
|                  | Community Safety Partnership   | Mike Batty        | MB  | A          |

### SLSCB Advisors

| Representing       | Title             | Name            |      | Attendance |
|--------------------|-------------------|-----------------|------|------------|
| Expertise & Advice | Designated Nurse  | Alex Giles      | AG   | MA         |
| Expertise & Advice | Designated Doctor | Kailash Agrawal | KAgr | MA         |
| Business Unit      | Business Manager  | Pauline Beall   | PB   | MA         |

### Guests / Speakers

| Representing                                 | Title  | Name              |    |
|--|--|-------------------|----|
| Performance & Quality TG                     | Head of Performance, Chair P&QTG                   | Simon Willson     | SW |
| Childrens Workforce Training Task Group      | Childrens Workforce Development Manager, Chair TTG | Eric Jewitt       | EJ |
| Sue Smith                                    | Deputy Director of Nursing                         | Cath Siddle       | CS |
| North Tees & Hartlepool NHS Foundation Trust | Named Nurse Childrens Safeguarding Team            | Lindsey Robertson | LR |
| Karen Agar                                   | Associate Director of Nursing and Compliance. TEWV | Lesley Morton     | LM |
| Sujinder Sangha                              | Principal of Stockton Sixth Form College           | Martin Clinton    | MC |
| Education Improvement Service                | Principal Adviser - Inclusion                      | Nigel Chilton     | NC |
| Lucia Saiger                                 | Senior Probation Officer                           | Kay Nicholson     | KN |
| C&YP Operational Services                    | Service Manager - Family Support                   | Kim Staff         | KS |

### SLSCB Staff

| Name         | Title         | Attendance |
|--------------|---------------|------------|
| Lorna Wright | Administrator | ✓          |

|            |                    |  |               |
|------------|--------------------|--|---------------|
| <b>No.</b> | <b>Agenda Item</b> |  | <b>Action</b> |
|------------|--------------------|--|---------------|

**2 Minutes of Meeting held on: 16<sup>th</sup> September 2010**

Minutes agreed as true record

**3 Matters Arising**

3.1 CM Introduced himself as the new chair of Stockton LSCB and gave thanks to all members that have given up time for one to one meetings over the last month.

3.2 JH has received written notification from Anne Moore advising Celia Morton will take over her role as Board Member representing of Tees PCT's.

A letter of thanks will be written to AH for her work and commitment to SLSCB.

CM/JH

3.3 PB advised that two Lay Members have been appointed to the Board and will attend the January Meeting subject to CRB clearance.

3.4 AG advised that all new acute child sexual abuse examinations are going to Newcastle. A number of options for this are being looked at regionally with a meeting being held in Durham next week where hopefully decisions will be made.

3.5 JH provided an update on the meeting held with Liz Benson from NSPCC regarding the reduction of buildings and staff provision within their agency. It was confirmed that NSPCC representation on LSCB will be limited to those authorities where they have a building. Unsure when current NSPCC Board Members will be withdrawn

A further meeting will be held with the Directors of Childrens Services across Tees Valley. Information will be fed into each LSCB.

- 3.6 AG gave an update on CDOP.  
A CDOP review group has been set up which will take into consideration structure funding and future arrangements.

PS gave an overview of the first meeting of the group. An interim proposal has been put forward to continue for the next year using funding already provided by the Local Authorities and NHS Tees to Redcar who are the host authority. Support was agreed to this proposal.

Further reports will be provided to each LSCB in January by which time it is envisaged more detailed information in respect of all funding streams may be available.

CM advised that the NESHA are also taking an interest in CDOP, with a view to providing a more consistent approach pan North East.

PB has received a CDOP Activity Update report which will be added to the next Board agenda.

- 3.7 JH provided an update on the situation regarding the recommendations for Stockton from the Redcar 'Mary' SCR.

Members discussed the correspondence between authorities and the issues around recommendation 13. The general feeling was that access to all reports regarding this case would be required to extract the learning from the recommendation which is not in the public domain so this will be difficult. However it was felt appropriate to ensure that as with every SCR shared learning takes place.

CM to write to the Chair of Redcar LSCB to address this.

CM

- 3.8 PB provided an update on the Outstanding Board Actions report.

Members discussed individual actions and agreed the following

- All 'green' actions are complete and can be removed from plan.
- 18.3.10 DV referrals to Social Care, point's 1 & 2 Complete, remove from plan.
- 18.3.10 Restraint, work is still ongoing. NC will provide update to Board following the guidance release. Ongoing.
- 20.5.10 NI70, information brought to this meeting, action complete.
- 15.7.10 NSPCC Strategy, action complete.
- 15.7.10 E-Safety, this is part of the structural review, action to be removed.
- 15.7.10 Continuum of Need, action complete.

#### 4 **Ofsted Report: Local Authorities and Home Education**

NC presented the Ofsted Report for Local Authorities and Home Education with the corresponding report Local Authorities and Home Education Ofsted report - June 2010 from Stockton.

NC advised the report evaluates how well a sample of Local Authorities discharged their duties towards young people who are educated at home. It considers the views of parents and children, the reasons why some families chose home education and the implications for the welfare and education of young

people.

NC provided an overview of the report recommendations and provided information on the position for Stockton.

PB asked for clarification on the notification process of a child being removed from Private Education. AT advised that the Local Authority would automatically be notified.

JH requested that the term 'initial assessment' is clarified and differentiated from the Social Care terminology.

JH felt this information should be brought to the Board on an annual basis. Members agreed.

The Board agreed to

- Note the Ofsted Report for Local Authorities and Home Education & Local Authorities and Home Education Ofsted report -June 2010
- Request updates on an annual basis

NC

## 5 PREVENT

PS provided a verbal update on the PREVENT agenda.

The guidance around the prevent agenda is changing and a conference will be held in December to discuss this.

PS advised that there is an ongoing issue with training and awareness raising around the referral process, this needs to be looked at in order to reform the guidance.

MW advised that a Tees wide approach to this is required. PS suggested discussions on this are added to our next agenda and logged with the Tees procedures group for discussion prior to the next Board meeting.

PB queried if the multi agency training is being developed in coordination with the Children Workforce Development Unit in Stockton. PS confirmed this.

The Board agreed to

- Request Tees Procedure Group to discuss issues
- Receive a further update at the January meeting

## 6 Thematic Discussion

### 6.1 Safeguarding Quality Assurance – Health

Members were presented with three reports.

- NHS Tees Quality Assurance Arrangements re Safeguarding Children – Alex Giles
- North Tees & Hartlepool NHS Foundation Trust Plan of Audit and Progress 2010/2011 – Lindsey Robertson
- Tees Esk And Wear Valleys NHS Foundation Trust Report Of Safeguarding Activity – Lesley Morton

#### 6.1.1 AG and LR gave an overview of their reports detailing information on GP standards and contracts.

SMc queried who undertakes the audits and where do they go? LR advised that part of the report consists of a plan of the audit process. There is continuous development of the QA panel who oversee day to day issues. LR acknowledged that a lot of work has been completed; however more work is needed especially

with the development of CAF.

JH queried the reporting mechanism. LR advised there is a mechanism in place and there is an aspiration that Assistant Directors and Directors will complete audits at a higher level.

EC asked how Hidden Harm and Alcohol related issues are looked at. LR advised that the trust is currently looking into recruiting to the Alcohol post as this is high on the agenda. PS added that reinforcement from this board is required to back the Hidden Harm agenda.

6.1.2 LM provided an overview of the report from TEWV and highlighted details of training and E-learning.

LM advised that one of the challenges faced by the trust is covering 7 LSCB's. Attending meetings is a challenge although achieved.

SMcL felt that case files audits were not sufficiently addressed within the report and there is a need to check reality of reporting within the agency.

LM gave assurance that this is done. AG seconded this and confirmed that case audits are added into all contracts. LM continued, adding that TEWV were in the same position as LR with regard to taking QA as high as possible. Issues are reported to the top but are not audited at this level.

SMcL would like to see more information on this as there is a significant gap in the report.

CM acknowledged this as constructive criticism and requested further reports back to the Board for the July meeting.

JH advised that this is the first part of a rolling programme. First we need to be told what is in place and what is being done and the next step is to report the findings.

The Board agreed to

- Note the NHS Tees Quality Assurance Arrangements re Safeguarding Children, North Tees & Hartlepool NHS Foundation Trust Plan of Audit and Progress 2010/2011 and Tees Esk And Wear Valleys NHS Foundation Trust Report Of Safeguarding Activity reports.
- Hidden Harm and Alcohol is a safeguarding issue and needs to be considered
- Evidence of scrutiny and audit by at all levels needs to take place, including director level.
- Update on audit progress required for July 2011 meeting.

6.2 Accidents, impairment of health or development - led by Health linked to NI70

SW presented the report provided by AG and also referred to a document produced by NHS Tees (circulated with minutes). This report explores the issues, roles and responsibilities surrounding NI70 Hospital admissions caused by unintentional and deliberate injuries to children and young people.

SW acknowledged that the National Indicators will not be required for much longer, however they are still very useful statistical indicators.

CS advised that the information presented here will be expected to be audited and the information from this will be fed back to this Board and the Childrens Trust

Board.

PB advised there has been a lot of positive work done within Childrens Centres around this in recent years and hoped that this information will be included in future reports. SW commented that reference to Sure Start managing the prevention agenda is included in the report. Comment was made that continuation funding regarding this initiative is unclear at the present time.

The Board agreed to

- Note the Accidents, impairment of health or development - led by Health linked to NI70 report
- Receive the Unintentional & Deliberate Injuries in Children report with the minutes from this meeting.

## 7 Inspections

### 7.1 Ofsted – Safeguarding & LAC

JH gave a verbal presentation and highlighted the recommendations and judgements from the Inspection of Safeguarding and Looked After Children Services for Stockton-on-Tees report.

#### **Areas for improvement – Safeguarding**

In order to improve the quality of provision and services for safeguarding children and young people in Stockton-on-Tees, the local authority and its partners should take the following action:

##### **Within three months**

- The Children’s Trust and SLSCB should review the processes used by all partner agencies and bodies to audit the quality of practice to ensure there is a sharper focus on the quality of provision, including recording, analysis and the measurement of intermediate outcomes.
- Review the capacity of safeguarding named and designated health professionals across health partners to ensure that the requirements of Working Together to Safeguard Children 2010 are fully met.

##### **Within six months**

- Establish and implement a comprehensive framework for the delivery of the CAF, associated pathways for early intervention services and joint processes for monitoring the impact, effectiveness and quality of services.
- Review the team capacity of Independent Reviewing Officers to ensure that there is compliance with statutory guidance (due to be implemented in April 2011).

#### **Areas for improvement - LAC**

In order to improve the quality of provision and services for looked after children and care leavers in Stockton-on-Tees, the local authority and its partners should take the following action:

##### **Immediately**

- Ensure that ethnicity and identity is fully recorded in case and supervision records, and that all staff are able to demonstrate how these matters are being taken into account in assessments and planning.

##### **Within three months**

- Revise the draft status of the corporate parenting strategy to ensure this is now fully up to date and is being fully implemented.
- Review strategies for the recruitment of foster carers for looked after young people and fully implement actions to extend the range of opportunities to recruit new carers to the service in order to ensure there is greater placement choice.
- Ensure that risk assessments relating to looked after children and young people placed in accommodation appropriately consider the risks that may

be posed to other children and young people in the same placement.

**Within six months**

- Evaluate the impact of the joint workforce strategy to ensure that targets to recruit from minority ethnic groups are sufficiently challenging and are being met.

Members discussed the provision of IRO's and agreed funding for this is difficult to do.

AMc gave thanks to all members who were involved in the inspection process and commented that it is a great positive and important to note that young people feel safe in the borough.

AMc also felt disappointed in the grading for Diversity and Equality, which at initial discussions was felt to be good, however was given a rating of adequate. JH advised a key area was to recruit to a more diverse workforce and this has not been easy to do.

JH advised that a letter has been written to the CQC and Ofsted regarding partner agencies. A response has been received from CQC but not Ofsted.

7.2 SRC's Re-inspection of Safeguarding.

MC presented the Stockton Riverside College Safeguarding Inspection Report to members for information.

7.3 SBC Internal Audit

JH presented findings from the Internal audit of Stockton Safeguarding Board.

PB advised that the Business Unit and Board Members were fully involved in the review process. Some areas of improvement that were unknown to the business unit were rectified promptly.

Overall it was felt that the review was a fair reflection, however there may be some challenge back to internal audit required regarding the 'limited' judgement given on the support of the business unit to Board members as the narrative suggests the support was deemed as good.

CM

**8 Continuum Of Need**

SMcL presented the report on the Continuum of Need. Background information was given as well as an overview of the progress to date.

PB advised that discussions regarding the Continuum of Need at the Tees Procedures meeting were very positive. Members from the Tees group asked for details to be shared with other Authorities once agreed by this board.

The Board agreed to

- Approve the Continuum of Need and Services to replace the previous policy document, Children's Social Care: Eligibility Criteria and Initial Assessments.
- Introduce the Continuum of Need and Services as the operational policy document in Stockton-on-Tees with effect from 1 December 2010.

**9 CAF**

9.1 SMcL and KS gave a visual presentation on the changes and progress to the CAF system.

SMcL advised that the presentation had already been delivered to the Childrens

Trust Board then gave an overview of the following areas;

- Recap; progress since Oct 2009
- Assessment of current situation
- C4EO involvement
- Recommendations and way forward

JH recalled discussion from the CTB regarding the renaming of the CAF process/documentation to Stockton's Easy Assessment for Services (SEAS). Members at the CTB agreed that the name of CAF should remain and JH agreed with this. Members seconded this from this Board.

AMc advised that another suggestion from CTB was that the 4 Directors meet with Russell Bruce and Sean Price from the Probation and Police Service to discuss consistency across Tees. SMc commented that the view is for all agencies not just Local Authority, Police and Probation to agree to fully adhere to the CAF process.

KS advised that work is ongoing with the School Heads as one of the biggest issues has been the understanding within schools. Some issues have been eliminated since the new procedure documents were shared with staff.

Members held a brief discussion regarding an electronic based system for CAF, work on this is still ongoing and should be available within a year, and in the mean time an email address has been set up for electronic referrals and queries.

JH summarised discussions, confirming that CTB had signed up to the recommendations and work with Police and Probation is ongoing. Information will be shared with governing bodies and AG agreed to share information with GP's.

JH requested an update and running total at each meeting of LSCB and CTB.

The Board agreed to

- Restate commitment to CAF as the **mandatory** means of responding to children with additional needs
- Act as 'champions' within their organisations/services to ensure that strategic agreement is translated into operational activity
- Identify at least two CAF leads to support the operational delivery of CAF within that setting
- Fully disseminated amended CAF procedures and documentation, including the use of a standardised referral form within SLSCB member agencies.
- Keep the CAF name.
- Revision of existing CAF training which will be targeted at CAF 'champions' and identified leads augmented by a programme of targeted single agency briefings
- Work being undertaken to review and enhance the existing CAF database
- Additional administrative resources will be made available to support this work
- Consider the development of an electronic service directory which is accessible to all practitioners and parents
- Receive CAF updates at each LSCB meeting

## 10 Case Reviews

### 10.1 Sub Committee Update

PS provided an update on the current cases being looked at by the SCR Sub Committee.

- Colin SCR – this case is being reviewed with full independence with regard



to chairing and author arrangements. The review is currently within timescales.

- Andrew MCR – This review is within timescales for discussion at the January Board.
- Benjamin MCR - This review is within timescales for discussion at the March Board.
- CT MCR – Action Plans from this review will be discussed at the Sub Committee meeting on Monday, information will be fed back at the January Board.

**10.2 Facilitated Discussion Report**

PS presented the report from Action For Children based on the facilitated discussion that took place in September.

PS advised that an action plan has been drafted and will be discussed by the SCR sub Committee on Monday. The action plan will be monitored by the Performance & Quality Task Group once it has been agreed at the January Board meeting.

**10.3 Mary**

SMcL provided an update on this case from a Media point of view. The case information will be published in December and it is likely that this case will be very high profile in the media. A proactive press statement will be written prior to publication alongside re-active statements from Single Agencies.

The statement from Stockton CESC will be shared with Board members once finalised.

**10.4 Tees LSCBs SCR Project**

PB advised that a Tees Focus group has been arranged for 16<sup>th</sup> December 2010. This group will study lessons from SCR's & MCR's and focus on the lessons that are re-occurring within reviews.

**11 SLSCB Structural Review**

Members agreed to defer this agenda item to the January meeting – for full discussion.

**12 SLSCB Progress Report 2009 /2010 & Action Plan 2008 /2012**

PS advised that a meeting was convened to progress the action plan for the Board. SMART Recommendations were written.

JH suggested the removal of DCSF from the introduction section of the report.

The Board agreed to

- Accept the SLSCB Progress Report 2009 /2010 & Action Plan 2010 /2012

**13 Tees LSCB Procedures**

**13.1 Section 11 Audit Tool**

PB advised that Business Managers across Tees will coordinate the Section 11 Audits and confirmed that this tool is already in use in Hartlepool.

The Board agreed to

- The use of the Section 11 Audit Tool

**13.2 Placement with Parent Regulations Guidance**

SMcL highlighted a number of queries within this document and felt it is not yet ready to be used by practitioners and further discussions/work is required.

**PB/SMcL**

The Board agreed to

- Review the document at the January meeting

### 13.3 Revision of Child Protection Procedures

The Revision of Child Protection Procedures was agreed in principle and has been brought to this Board for formal agreement.

The Board agreed to

- The Revision of Child Protection Procedures as a web based Tees production.
- Fund the project as detailed in the report - £2950 for Phase 1 plus £985 annual fee.

### 14 Tees Data Set Proposal Report

SW presented the Tees Data Set report and advised the report is brought to the board for endorsement as a starting point and also to identify a group to fulfil the role of monitoring statistics.

JH advised that 'Valley' should be removed from the document as Tees Valley would indicate the inclusion of Darlington, which is not the case.

PB advised that the Business Manager from Middlesbrough will take the lead from a Business Managers Point of view. SW will also be part of the group alongside some members from the Performance & Quality Task Group.

The Board agreed to

- Support the development of the Tees-wide Data Set and the establishment of a Tees-wide LSCB Performance / Data Group.
- Identify and agree representation on the Group
- The proposed data set.

### 15 Children's Workforce Training Group Report

EJ Provided an update report from the Children's Workforce Training Group and advised that from January 2011 the Childrens Workforce Development Council will no longer exist.

EJ gave an overview of the report and highlighted the positive attendance at the Multi agency training for Working Together 2010.

PB raised member's attention to the lack of Police representation on the CWD Training Group. MW agreed a representative will be identified.

AG queried the Tees Training and advised that her understanding was that DCS' had agreed to look at training around Children and Adults. JH advised that this has not been discussed at LSCB's and budgets have been cut therefore better ways of working need to be looked at.

### 16 Stockton-on-Tees Children's Trust

PS provided an update from Childrens Trust Board and highlighted the following agreed actions.

Childrens Trust Boards will remain

A constitution will be agreed at the next meeting in December, which will run with the plan and priorities. Domestic Violence and Alcohol will be looked at as a separate issue.

Joint working with LSCB's and CTBs are a priority. PS will lead on a task and finish group. Further information will be presented at the March Board Meeting.

PS confirmed that CM is now a member of the CTB and will soon meeting with the Young Peoples Shadow Board.

Members agreed that the SLSCB Progress Report 2009 /2010 & Action Plan 2008 /2012 should be shared with the Children's Trust.

**17 Thematic Discussion Planning - Identify / Confirm Lead Board Member(s) for January Meeting:**

The Board agreed to

- a) Quality Assurance Report – Probation
- b) Runaways, Youth Homelessness, Sexual Exploitation and Trafficking

JN/SE

**18 Any Other Business**

- 18.1 AMc requested consideration to LSCB members meeting with Scrutiny on an annual basis. The request stems from a meeting held in Manchester where it was identified that scrutiny panels are having difficulties knowing what is going on with LSCB's.

JH confirmed that this is already done in Stockton; however delays have occurred due to some funding issues. It is likely that a meeting will be held in March.

**20 Information Items**

- 1 ACPO Special Interest seminars – emailed 09/09/2010
- 2 Letter from Tim Loughton Working Together Section 8 amendments emailed 10.09.2010
- 3 Alcohol Briefing 18<sup>th</sup> October 2010, emailed 20.9.10
- 4 Tees Cross Boundary Protocol, Tees Neglect Guidance & SCR Leaflet for Professionals, emailed 21.09.10
- 5 Collective Neglect Action Plan for progress reporting. Emailed 21.09.10
- 6 A Way Out Annual Review 08/09, Emailed 1.10.10
- 7 The Munro Review of Child Protection – Part One: A Systems Analysis emailed 01.01.2010
- 8 Building on the learning from serious case reviews: A two-year analysis of child protection database notifications 2007-2009 emailed 04.10.2010
- 9 CCJB Young Witness Final Agreement emailed 07.10.2010
- 10 Roma Child Victims of Trafficking emailed 18.10.2010
- 11 Revision Of Child Protection Procedures To Reflect Working Together 2010 emailed 12.10.2010
- 12 Swept under the carpet: children affected by parental alcohol misuse emailed 27.10.2010
- 13 Recognising Private Fostering (Training Dates) emailed out 02.11.2010

**Details of Next Meeting:**

|                       |                     |                         |
|-----------------------|---------------------|-------------------------|
| Date: 20 January 2011 | Time: 1:00 – 4.00pm | Venue: Education Centre |
|-----------------------|---------------------|-------------------------|