

Induction for Elected Members 2011

Day 1 – 10th May 2011 – Democratic Services ‘Drop In’ between 9.00am – 6.00pm

Meet Democratic Services – An opportunity for New Members to meet Officers from the Democratic Services Unit, see what we do and fill in Declarations of Interest, IT Support, ID Badges and Car Parking Arrangements.

Day 2 – 11th May 2011

9.45	Coffee and Registration
10.00 – 10.30	Introduction to Stockton-on-Tees Borough Council – National /Regional Context - Chief Executive
10.30 – 11.10	Vision and Priorities – Corporate Director of Resources
11.10 – 11.50	Overview of Key Functional Areas – Corporate Director of Development and Neighbourhood Services and Corporate Director of Children, Education and Social Services
11.50 – 12.20	Local Government Finance – Corporate Director of Resources
12.20 – 12.30	Close
12.30 – 13.15	Lunch
13.15	Tour of Main Buildings in Central Stockton

Day 3 – 12th May 2011

9.45	Coffee and Registration
10.00 – 12.00	Roles and Responsibilities – Director of Law and Democracy/Head of Democratic Services
12.00 – 12.10	Close
12.10 – 12.30	Lunch
12.30	Tour of the Borough

Additional Member Support

- Meet the Chief Executive – 16th May 2011 at 13.00
- Executive Briefing – Portfolio holders meeting with CMT – 10th June 2011, 10.00 – 12.00
- Scrutiny Briefing – 19th May 2011, 10.00 – 12.00
- Corporate Parenting and Safeguarding – Role of Members as Corporate Parents – 6th July 2011, 4.30 – 6.30pm
- Planning Training – Mandatory Training for Members of the Planning Committee and any member wishing to act as a Substitute – Externally provided on a date to be determined before the first meeting of the Planning Committee in June 2011, no more than 3 ‘mop-up’ training sessions be provided by internal officers.
- Licensing Training - Mandatory Training for Members of the Licensing Committee and any member wishing to act as a Substitute - Internally provided on a date to be determined before the first meeting of the Licensing Committee in June 2011, no more than 3 ‘mop-up’ training sessions be provided by internal officers.
- Employee Appeals Training - Mandatory Training for Members of the Employee Appeals Panel and any member wishing to act as a Substitute – Internally provided on a date to be determined before the first meeting of the Employee Appeals Panel
- Health and Safety Training – Internally provided on a date to be determined
- Ward Walks – the opportunity for Members to walk the ward with representatives from Development and Neighbourhood Services, Democratic Services and Children, Education and Social Care to provide an overview of the ward and identify any potential issues.

Market Place Events – 18th and 23rd May 2011, 5.00 – 7.00pm – Education Centre, Junction Road, Norton

Development and Neighbourhood Services

Housing Service

Housing Regeneration,
Strategy
Housing Options including homelessness
Private Sector Housing
Housing Benefits

Regeneration & Economic Development

Regeneration Schemes and future plans
Help for Businesses / Enterprise
Worklessness
Learning and skill improvement via Tees Achieve

Performance & Business Services

maps@stockton demo
Registration process for Births, deaths and marriages, etc

Bereavement support and advice – lots of self help docs and even coffins!
Events programme

Arts & Culture

Arts Development
SIRF
Libraries
Museums
Sports & Leisure including our plans for the Olympics 2012.

Technical Services

Road Safety
Traffic calming & improvements
Climate Change & carbon reduction
Car Parking
Public Transport
Engineering & Construction
Facilities Management

Community Protection

Community Safety
Environmental Health
Security Services
Trading Standards & Licensing

Planning

Development Control
Building Control
Planning On-line demo
Local Development Framework

Direct Services

Building Cleaning
Care for Your Area including Refuse and Recycling, Highway Maintenance,
Street Cleansing, Grounds Maintenance, Parks & Countryside, Markets
Catering
Fleet Management / Transport
Heating, Ventilation & Electrical services

Resources

Xentrall
Engagement/Communications
Customer Services & Taxation
General information and stats across Resources
LSP and its infrastructure (including area and thematic partnerships) with some
of the community/voluntary members assisting to showcase to Members.

Stats@Stockton or equivalent demonstration including the mapping tool.
Experian Mosaic demonstration.
Policy and Development highlighting support on offer both from a Diversity and Corporate Policy prospective and practical examples of activity.
Consultation briefing/information pack bringing in the concordat element.
Community development/community centres.
Neighbourhood Working.
Support for the Voluntary and Community Sector.

Children, Education and Social Care

Safeguarding (Children and Adults)
Personalisation
Reablement
Intermediate Care
Service Directory (Children and Adults)
Youth Engagement / Participation
Children's Centres
Public Health
Looked After Children / Corporate Parenting

Law & Democracy

Legal Services – Information regarding the Planning and Licensing Regulations and Children's Safeguarding

Tees Active

Laptop to play video footage
A range of leaflet and displays, posters, general information
Some promotional giveaways
Fitness Test equipment
Visual Aids for dietary illustration
Exercise/spinning bike for demonstration

Tristar

Tristar Homes as a Registered Provider
What we are, What we do
Explanation of being part of the Vela Group with Housing Hartlepool
How we contribute to the wider community in Stockton Borough
Progress made