

Date: 16 September 2010 | Time: 1.15pm | Venue: Education Centre

**Glossary of Terms and Abbreviations used.**

CAF	Common Assessment Framework	LADO	Local Authority Designated Officer
CAA	Comprehensive Area Assessment	REIP	Regional Efficiency Improvement Partnership
CESC	Children, Education & Social Care	SCR	Serious Case Review
CTB	Children's Trust Board	SLSCB	Stockton-on-Tees Local Safeguarding Children Board
DCSF	Department of Children, Schools & Families	WTTSC	Working Together To Safeguard Children
DV	Domestic Violence	YOS	Youth Offending Service
GONE	Government Office North East	YP	Young People
ICS	Integrated Children's Systems		

**1) Attendance at Meeting**

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

**Statutory Members**

Representing	Title	Name		Attendance
Local Authority	Corporate Director of Children, Education & Social Care (CESC) (SLSCB Chair)	Jane Humphreys	JH	MA
	Head of School Effectiveness & / Assistant Director (Complex Needs) NTHFT	Vacancy		
	Head of Housing – Stockton-on-Tees Borough Council	Julie Nixon	JN	MA
	Lead Cabinet Member - Children and Young People	Cllr Ann McCoy	AMc	MA
Police	Acting Detective Chief Inspector - Cleveland Police (Crime / Child Protection)	Jason Dickson	PM	MA
	Chief Inspector - Cleveland Police (Stockton District - Prevention)	Ted Allen	TA	MA
Probation	Director Of Operations	Lucia Saiger	LS	MA
Strategic Health Authority	NE Child & Maternal Health Service Advisor - NHS North East Strategic Health Authority	Sam Crammond	SC	NC
Primary Care Trusts	Director of Nursing & Therapies - Tees PCT	Anne Moore	AMo	A
	Head of Children & Young People's Strategy / Assistant Director (Commissioning) Stockton PCT	Peter Seller	PS	MA
NHS & Foundation Trusts	Director of Nursing & Patient Safety - North Tees & Hartlepool Foundation Trust	Sue Smith	SSm	A
	Head of Community Services - North Tees & Hartlepool Foundation Trust	Linda Watson	LWa	MA
Youth Offending & Connexions Service	Head of Children & Young People's Operational Services / Assistant Director NTHFT	Shaun McLurg	SMcL	MA
CAFCASS	Service Manager	Lynne James	LJ	A
Prisons	Head of Offender Management	Elaine Hunneyset	EH	MA
Adult Social Service	Head of Adult Social Services	Sean McEneaney	SMcE	MA
Adult Health (Mental Health & Disability)	Lead Senior Nurse for Safeguarding Children	Karen Agar	KAgA	MA
Adult Substance Misuse Services	Joint Strategic Commissioner for Drugs, Prison Healthcare and Social Inclusion	Emma Champley	EC	A
2 Lay Members	To be recruited			
Schools	Head Teacher – Primary Schools	Hazel Ducker	HD	MA
	Head Teacher – Secondary Schools	Elizabeth Horne	EH	A
	Head Teacher - Independent Schools	Alex Taylor	AT	MA

## MINUTES OF SLSC BOARD MEETING (16.9.10)

### Other Members, Agencies and Groups

Representing	Title	Name		Attendance
FE colleges	Principal - Riverside College	Sujinder Sangha	SSa	MA
NSPCC	Children's Services Manager - NSPCC	Bernice Gallagher	BG	A
Voluntary sector	Assistant Director of Children's Services - Barnardo's ( <b>SLSCB Vice Chair</b> )	Sandra Egleton	SE	MA
Others	District Manager - Fire Service	Ian Harrington	IH	NC
	Community Safety Partnership	Mike Batty	MB	MA

### SLSCB Advisors

Representing	Title	Name		Attendance
Expertise & Advice	Designated Nurse	Alex Giles	AG	MA
Expertise & Advice	Designated Doctor	Kailash Agrawal	KAgr	A
Business Unit	Business Manager	Pauline Beall	PB	MA

### Guests / Speakers

Representing	Title	Name	
Stockton Borough Council	Chief Executive	Neil Schneider	NS
Mike Batty	Community Safety Manager	Marilyn Davies	MD
Childrens Workforce Training Task Group	Childrens Workforce Development Manager, Chair TTG	Eric Jewitt	EJ
Emma Champley	Modernisation Manager	Kerry Anderson	KAn
Observer	(LSCB Independent Chair from 11/2010 pending outcome of satisfactory Safe Recruitment Checks)	Colin Morris	CM

### SLSCB Staff

Name	Title	Attendance
Lorna Wright	Administrator	✓

<b>No.</b>	<b>Agenda Item</b>	<b>Action</b>
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**2 Minutes of Meeting held on: 15<sup>th</sup> July 2010**  
Minutes agreed as true record

**3 Matters Arising**

3.1 JH initiated discussions on the current inspection and asked for reflection and members views on the interview that took place this morning.

Members highlighted key areas that were discussed in the meeting.

- The inspectors have a good sense of what is happening at the moment with regard to DV and other priorities.
- A general feeling that the Board was not making a difference. Discussed being at a development stage and not an improvement stage this is disappointing since the board was set up in 2006.
- Improvements are needed on evidencing outcomes. Members struggled to evidence what we have done.
- Members were challenged on the development and progress of CAF and felt they had failed to convince inspectors we are an effective LSCB.
- A suggestion was made for the next development day to be called 'Continuing the Improvements' session.

JH thanked members for their participation and advised that final feedback from inspectors will be given on 24<sup>th</sup> September 2010.

3.2 Details and progress made on NI70 (Todays Agenda item 5a) deferred to the November Board meeting. AG

3.3 AG advised that all LSCB's are happy that the Tees Procedures group is moving forward. Discussion has taken place with an external consultant regarding

development of Tees Child Protection Procedures based on Working Together 2010. A recommendation report will be provided from the Tees Procedures Group

3.4 PB advised that no further progress has been made so far with Tees Data set. Progress and outcomes from the meeting with the Business Managers and Simon Willson is required. PB, SW

3.5 JH Introduced and congratulated Colin Morris on his appointment as Independent Chair for Stockton and Darlington LSCB's subject to satisfactory safe recruitment checks.

3.6 PB advised that Lay Member interviews have been set for 14<sup>th</sup> October 2010 9.00am – 1.00pm. There are five applicants to be interviewed. The interview panel will be JH, AMc, PB plus one other Board Member.

3.7 AG advised that issues regarding child sexual abuse examinations are still not resolved locally. The same problem has occurred in Durham and they have started work to alleviate the problem however this will take time. It has been agreed that children from Teesside will continue to go to Newcastle for out of hours examinations.

JD commented that problems have also occurred for police within working hours where Forensic Medical Examiners (FME) are being asked to conduct the examinations instead of the qualified paediatrician. JD suggested a meeting is held from a police perspective to rectify this.

3.8 JH advised that she had feedback from across the region and stated the role of LADO and Senior Nominated Officer varies across the region, in some local authorities both roles are held by the same person. PB confirmed that Working Together states the roles should be held by two separate people.

3.9 SMcL advised that the Continuum of Need document is still out for consultation. Comments from members so far have been included in the current draft. The document will be discussed at the next Childrens Trust meeting and the November LSCB meeting.

3.10 A member from the NSPCC regional team attended a CMT meeting to discuss the NSPCC strategy. They have been invited to attend a Tees Valley DCS meeting in October. Further information on this will be fed back to Board Members.

3.11 PB advised that the E-Safety action plan has not been received from BG. Due to current funding issues work on E-Safety will now come under the remit of Ian Ithurralde – E-Learning Co-ordinator within School Effectiveness. Ian has offered to become the Chair of the E-Safety Task Group. Offer accepted.

3.12 PB confirmed that the Neglect Guidance document has been circulated. Information regarding CAF will be included in the next revision.

Following discussions at a recent meeting, a gap in the circulation process has been identified within the Attendance Service for Schools; PB will work on this to ensure thorough dissemination of all documents. PB

#### 4 **Progress on Outstanding Board Actions 2010 /2011**

Members discussed the progress report. Current progress has been recorded within the table attached to these minutes.

JH gave information on the Ofsted Private Fostering Pilot. Stockton did not

volunteer to be part of this, however from April next year we can expect to have a Private Fostering inspection.

**5 Thematic Discussion**

**5.1 Child Death Annual Report, CDOP Funding 2011 / 12 & National Statistics**

AG presented three reports on behalf of the Child Death Overview Panel.

- Child Death Annual Report
- CDOP Funding 2011/12
- National Statistics – Year ending 31 March 2010

AG advised the CDOP was set up in April 2008 as there is a statutory duty to review all child deaths. The panels membership has representation from across the Tees agencies and chaired by Dr Martin Ward Platt.

The CDOP met 7 times in 2009/10 and discussed 37 cases. The group met to look at specific issues and identify lessons to make the decision as to whether the death was preventable. Details of the 37 cases are included in the report.

Members discussed expected and un-expected deaths. So far there has not been a death in Stockton that has required a report to this Board.

Members asked for clarification on the numbers for Stockton is it 12 or 14. JH queried information in section 3.7 which suggests a small number in Stockton were potentially preventable and requested more information on this. AG to clarify.

AG

PB pointed out there has been a problem with the registrars not providing information. It was thought that the issue had been resolved, however it has come to light that the problem still exists in Stockton, PB will reconvene discussions with the Stockton Registrar to try and remedy this as they have a statutory responsibility to provide the information.

JH requested that the board be appraised with information on each child from Stockton and suggested a half day session be arranged for the board to learn the details of the CDOP progress since 2008.

AG continued with the Future Funding Report. For the last 3 years there has been an area based grant which will end in March 2011, this report is to raise awareness of this.

PS will attend a Tees wide meeting in November on behalf of Stockton Borough Council and Primary Care Trust where they will look at how to continue funding the CDOP. JH advised that at the moment there is a statutory requirement to have the CDOP in operation and therefore funding will have to be found until this requirement changes.

PB advised that a fee of £300 per meeting is paid to the Lay Members of CDOP which is not in line with the Boards decision to pay reasonable expenses to their Lay Members when in post. A number of people expressed the view that in the current climate this level of payment is not acceptable.

**5.2 Accidents, impairment of health or development will be led by Health linked to NI70**

AG

Deferred to November meeting.

**6 Safeguarding Quality Assurance – Police**

JD presented a briefing report from Cleveland Police to inform the Board of the Safeguarding children Quality Assurance method that they currently have in place.

JD highlighted specific areas within the report.

- Vulnerability Units were introduced in 2009, with the responsibility for Child Abuse being held at Billingham.
- Police staff have Monthly Performance Reviews (MPR's) which are very well embedded.
- MPR's are recorded on the 'ORIGIN' database. There are some training issues around this which will soon be resolved.
- Internal Audits could do with strengthening. A random dip sample of 5 child abuse cases is conducted each month. At the moment there is no specific audit tool for this, however one will be introduced.
- Daily management meetings with district staff take place with the Supervisors from the vulnerability units. These meetings review incidents from the previous day and question if CP referrals are not made. JH commented that this is good as this has been an issue in SCR/Management reviews.
- Cleveland police will continue to carry out audits to ensure compliance with Safeguarding Procedures and future improvements will include the production and use of a specific audit tool/recording sheet.

JH advised that discussions have been held regarding specific audits across Police and Social Care to provide evidence of establishing priorities and actions in line with recommendations from the unannounced inspection.

The Board agreed to:

- Note the Police Safeguarding Quality Assurance Report

#### **7 Development Day Priorities Action Plan**

JH provided an overview of the minutes from the SLSCB Development Day held 12<sup>th</sup> July 2010. Discussions regarding the structure of the Board will be held under agenda item 09.

#### **8 SLSCB Progress Report 2009 / 2010 and Action Plan 2008 - 12**

PB presented the draft Annual Report and Progress review. Thanks were given to all who sent in contributions.

PB advised that the document was set up in the current required format, however this may be changed. The report contains all the work we have covered over the last year.

- Key priorities and Objectives
- Monitoring and Evaluation/QA Activity
- Serious Case Reviews
- Child Death Overview Panel
- Progress on Priority Areas

PB highlighted work is required from Board Members with regard to the Action Points for 2010/12 and that they may need to be amended to reflect the Ofsted Inspection. JH requested that any key issues from all inspections to do with Safeguarding should be brought to this board on a quarterly basis e.g. School Ofsted reports, Childrens Centres, Child Minders and Private Providers.

Members discussed pg 46 of the report – SLSCB Priorities for 2010/12. Changes were made to the following points;

8.4 Lead responsibility – Independent Chair, Complete by March 2011

8.5 Lead responsibility – Independent Chair

Further discussions were held for 8.6 regarding QA and monitoring of Action Plans from Serious/Management Case Reviews. This requires further input from Board members to ensure plans are clear and identifiable.

PS suggested a small working group is convened to clarify SLSCB Priorities for 2010 / 12, deal with the issues and identify priorities. The following board members agreed to part of this group. PS, HD, AG, JD, SMcE.

PS

PB clarified that PS will take the lead on completing the final page of the report, which will then be brought back to the November meeting for sign off.

**9 Structural Review of Stockton-on-Tees Local Safeguarding Children Board**

Members discussed the possible options for the Board Structure and Membership.

SMcL voiced concerns regarding having an executive group, although he has worked with this system before and it was effective there is always the risk of duplicating work. Thorough discussions and decisions need to be made on how to avoid this if the board goes ahead with this option.

SE commented that the Childrens Trust use this method. They have a management team which Barnardos is not part of, subsequently it is felt that Barnardos are therefore not included in some decision making.

CM advised that as the new Chair of the board he would like to meet with members prior to decisions being made and suggested that discussions on this agenda item are deferred.

JH agreed with this as feedback from the inspection may effect the decision making.

PB advised she will be sending out her annual offer to meet with individual Board Members over the coming weeks and suggested CM could attend these meetings or he could meet with them independently.

The Board agreed to:

- Review the Structure at the November Meeting
- CM will arrange meeting with individual members

CM/PB

**10 Financial Monitoring Report for the Period 1 April 2010 to 31 August 2010**

PB presented the financial report and advised at the moment there are no immediate pressures. The budget has been managed effectively which enabled savings to be made in the early part of the year, however we are about to embark on another SCR which will use the savings and a contribution from the main budget.

As all agencies will soon be having financial forward planning meetings PB suggested all partners look at there budgets to consider;

- a. Whether an increase could be made by agencies currently making a financial contribution
- b. Agencies not contributing can provide some level of funding
- c. Contributions towards the Tees Child Death Review Project from all agencies.

The Board agreed to:

- Note the SLSCB Budget Report for the Period 1 April – 31 August 2010.
- Identify any areas for concern.



- Consider the potential budgetary pressures facing the Board in 2011 / 2012.

## 11 Case Reviews

- 11.1 Mary – Stockton Children’s Services Report, Chronology and Action Plan  
SMcL provided an update on the ‘Mary’ SCR from Redcar. The Overview Report from Redcar and the IMR and Action Plan for Stockton were provided. Redcar LSCB has submitted the required documents to Ofsted for review.

SMcL advised there are two recommendations within the Overview report which Stockton is asked to look at.

- Stockton-on-Tees Local Safeguarding Children Board to ask Stockton Childrens Services for information on current practice arrangements in relation to initial assessment, assessment of risk and protective factors in cases of sexual abuse to establish that practice is now compliant with professional competencies. This is likely to necessitate a specific audit of current practice.
- Stockton-on-Tees Safeguarding Children Board to consider the recommendations made in the SCR Re: X family and where necessary ensure appropriate action is taken

The first recommendation was agreed in principle however it was unclear what “compliant with professional competencies” meant, and suggested that we would want to evidence practice is now compliant with Working Together and LSCB Safeguarding procedures.

A specific audit will be completed and monitored by the Performance & Quality Task Group.

The second recommendation was added after SMcL had seen the draft report and was therefore unaware it would be included. Members felt that the second recommendation could not be considered if they are not fully aware of what is being asked.

JH advised a letter will be written to the Chair of Redcar LSCB to seek clarification and rationale of the second recommendation. The response and further information will be shared with this Board.

JH

SMcL added that the perpetrator in this case has been sentenced; this created a significant amount of publicity. The case will be under scrutiny from the press and therefore a media strategy will be co-ordinated.

JH commented that an IMR should possibly have been completed by Redcar & Cleveland legal service.

- 11.2 CT Overview Report & Executive Summary  
PS provided an update on the CT Case Review from Newham.

The Overview report and Executive summary are brought for acceptance.

JH advised there is a section on pg 11 regarding a SCR which requires change/clarification as this case was downgraded to a Management Review

PS confirmed the Action Plan for this case will be brought to the next meeting.

11.3 Sub Committee Update

PS advised that the Alice Facilitated Discussion took place on Monday 13<sup>th</sup> September. Feedback from attendees has been very positive so far. A report and Action plan will be provided by David Derbyshire from Action for Children who was commissioned to facilitate the event.

Colin

PS confirmed that the SCR Sub Committee will be recommending to the LSCB Chair that a SCR should be conducted on a case where a 17 year old male from Stockton, who was detained in secure accommodation under the mental health act, had died in Scarborough hospital following an accident in Whitby.

An Independent Chair and Author will be commissioned for the review which will involve information from 3 separate LSCB areas, the CDOP and other agencies.

**12 Children & Young People's Plan**

PS confirmed that it is no longer a requirement to write the Children & Young Peoples Plan following a change in legislation; however the Childrens Trust Board have agreed that Stockton will continue and move forward with the current priorities. There will be an opportunity for members to view the plan at the next meeting in November.

**13 DfE Report August 2010: The Evaluation of Arrangements for Effective Operation of the New Local Safeguarding Children Boards in England - Final Report**

PB provided the executive summary extracted from the document which has previously been looked at in draft form. The full and final document is available if required. Hard copies of the report will also be sought if they are free.

**14 GONE LSCB Safeguarding Update**

JH provided an update from GONE. The future process will be discussed at the regional DCS meeting. PB confirmed that the Business Managers & LSCB Chairs meeting is still going ahead in October.

**15 Cross Boundary Guidance**

The need for the Cross Boundary Guidance to be updated was identified during a Management Review involving Middlesbrough and Stockton. The revised Cross Boundary guidance went out for consultation via email to allow sign of by all Tees Boards, Redcar have accepted the protocol.

PB advised that section 14 has subsequently been added following information provided by the Probation Service, which has been shared amongst partner agencies. Adoption of the Cross Boundary Guidance was agreed

The document will be uploaded on to the website and the older version removed.

**16 E-Learning Safeguarding Children Annual Report 2009 / 10**

PB presented the On-line Learning Reports for information. The most recent activity being 145 applicants from the North Shore Academy which will give our figures a great boost.

The Board agreed to:

- Note the E-Learning Safeguarding Children Annual Report 2009 / 10 and upload to the website.

**17 Thematic Discussion Planning - Identify / Confirm Lead Board Member(s)**



**for November Meeting:**

- 17.1 Runaways, Youth Homelessness, Sexual Exploitation and Trafficking – Deferred until January meeting.
- 17.2 Quality Assurance Report – Health AG
- 17.3 Accidents, impairment of health or development will be led by Health linked to NI70 AG
- 17.4 Future Structure of Board

**18 Any Other Business**

- 18.1 JH confirmed that comments made on the revised Constitution and Compact have been taken on board however the document has been put on hold until the structure of the LSCB is agreed.
- 18.2 SMcE advised that following the Adults inspection it was suggested that a member of the Childrens Safeguarding Board should become a member of the Adult Safeguarding Board. Members discussed this and agreed that PS would take up this role representing the LSCB.

**19 Dates for 2010/11 Board Meetings:**

*All meetings will be held at the Education Centre, Junction Road, Norton. 1:00 p.m. – 4:00 p.m.*

Thursday 18 November 2010

Thursday 20 January 2011

Thursday 17 March 2011

**20 Information Items**

- 1 Family Group Conferences emailed 06.07.10
- 2 Child Trafficking, Sexual Exploitation Training emailed 13.7.10
- 3 Contact Point Useful information emailed 19.7.10
- 4 LSCB Communications Budget emailed 20.07.2010
- 5 Review of Domestic Violence Team emailed 21.07.2010
- 6 SLSCB Safeguarding Children Briefing - July 2010 emailed 20.07.10
- 7 E-Safety and Facebook emailed 22.07.10
- 8 Neglect Guidance Document emailed 05.08.10
- 9 Appointment of Independent Chair, emailed 20.08.10
- 10 Notification of office changes in Stockton Social Care, emailed 20.08.10
- 11 Assessing the non-abusing parent/carer's capacity to protect from sexual abuse training, emailed 23.08.10
- 12 Stockton Social Care Referral & Assessment Structure, emailed 26.8.10
- 13 Continuum of Need, response by 15.10.10. emailed 1.9.10
- 14 Inspection of Safeguarding and Looked After Children Briefing 2, emailed 2.9.10
- 15 NSPCC Strategy Letter, emailed 6.9.10

**Details of Next Meeting:**

Date: 18 November 2010	Time: 1:00 – 4.00pm	Venue: Education Centre
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## MINUTES OF SLSC BOARD MEETING (16.9.10)

### Progress on Outstanding Actions from 2010/2011 Board Meetings

Board Date Agenda Title & No,		Action Required	By Whom	Follow Up / Comments / Date	
18/03/10 Domestic Violence (DV) referrals to Social Care 3.2	1	To review the forms used by Police and amend where necessary.	JD		15.7.10 This is being looked at. Police will amend forms for CESC to review and agree. 16.9.10 Forms have been amended and are fit for purpose
	2	To share the revised forms across Tees LSCB's to ensure consistency.	Bus Unit		15.7.10 PB is happy to share the form across Tees once complete. JD will email to PB. 16.9.10 Forms will be taken to the Tees Procedures meeting 8.10.10
	3	That more information is required regarding parental consent from a legal perspective and how this will link in with CAF. SMcL will provide more information for the next meeting.	SMcL		15.7.10 Detailed procedures are currently being worked on which will go to the CTB in October. C4EO will work on supporting and take forward of CAF. 16.9.10 Work is ongoing
	4	P&P TG to look at thresholds based on the 'windscreen model' as this issue is wider than DV.	P&PTG		15.7.10 This has been removed from the P&P work programme as the issue is being taken forward by Social Care.
	5	A Broader remit is required to look at both Neglect and DV. A progress review is required for the May meeting with a final report presented in July	SMcL		15.7.10 This will be picked up when CAF procedure are correct. 16.9.10 Work is ongoing
	6	PS will pick up issues with Harbour in their contract for the next financial year.	PS		15.7.10 PS advised there is a tendering process that will take place in October. The contract may not be given to Harbour. 16.9.10 Contracts will be picked up at the end of the year.
18/03/10 Restraint 4	1	An audit to be undertaken across schools to establish training needs of staff and	NC		15.7.10 Date of audit to be provided by EJ/NC. Feedback required for the next meeting. 16.9.10 Information required for November meeting.
	2	That the Workforce Development Team responds to the outcome of the audit by ensuring ongoing training/refresher training is available.			15.7.10 As above 16.9.10 Progress is being made with Team Teach Training.

## MINUTES OF SLSC BOARD MEETING (16.9.10)

Board Date Agenda Title & No,		Action Required	By Whom	Follow Up / Comments / Date	
20/05/10 Matters Arising 3.1	1	MC advised the Police referral forms have been amended and will be emailed to JH/SM for discussion prior to sharing across Tees  - Links to 18/03/10 3.2 1 & 2	MC		15.7.10 - Links to 18/03/10 3.2 1 & 2 16.9.10 Forms have been amended and are fit for purpose
	2	A survey looking at Domestic Violence in the North East Region will be circulated to members for completion.	PB		15.7.10 – Ongoing, Members have been sending their responses in, Thank you.
3.2	3	AG advised work on the NI70 is continuing. JH requested information is brought to the development day in July.	AG, SW, AMo		15.7.10 & 16.9.10 A piece of work will be completed for the next meeting.
Review of Lord Laming 1 Year On 5	1	JH and PB to determine local QA process.	JH, PB		15.7.10 A QA process has been identified and will be shared at a future meeting.
15/07/10 2009 / 2010 Allegations against Staff, Carers and Volunteers Report 7.1	1	Members to provide the name and contact details of the Named Senior Officer within their organisation	ALL		16.9.10 Details have been received. Thank you
2009 / 2010 Private Fostering Report 8	1	Raise awareness of Private Fostering with their organisation	ALL		16.9.10 An article has been printed in Stockton News
	2	Encourage staff, as appropriate, to attend the multi-agency training course – <i>Recognising Private Fostering as a Safeguarding Issue</i>	ALL		16.9.10 An article has been printed in Stockton News
NSPCC Strategy 2009/2016 10	1	Comments in relation to the strategy will be fed back to NSPCC.	JH		16.9.10 Will be discussed at Tees Strategy meeting in October
E-Safety Action Plan Review 11	1	The report and Action plan will be sent out for discussion at the September meeting.	BG, Business Unit		16.9.10 Report not received
Case Review	1	Issues regarding Information Sharing between agencies will be	PS, SCR		16.9.10

## MINUTES OF SLSC BOARD MEETING (16.9.10)

Board Date Agenda Title & No,		Action Required	By Whom	Follow Up / Comments / Date	
Updates 13		taken up with the SCR Sub Committee	Sub Com		
Procedures Referral & Assessment 14.1	1	The SLSCB Procedures for Working Together to Safeguard Children to be updated and circulated amongst partner agencies.	Business Unit		16.9.10 This will be picked up by Tees Procedures Group
Neglect Guidance 14.2	2	Accept the Tees Neglect Guidance, with the understanding that the Tees Procedures group will weave in details on CAF in the next revision.	Tees Proc		16.9.10 Guidance Document accepted and circulated
Tees Procedures Group 14.3	3	SLSCB chair will write to the other LSCB Chairs to advise of Stockton's commitment and views on sign off of documents.	JH		16.9.10 Issues have been resolved
Continuum of Needs Eligibility Criteria (Draft) 14.4	4	Members were asked to send emails to JH with ideas on how best to consult. Information will be discussed at CTB in October and will be revisited by this Board in November.	ALL		1.9.10 Email sent to members advising the deadline for comments to be received is Friday 15 October 2010.