

Freedom of Information /Data Protection Stats (2010/11)FOI Requests (Quarter 1)

Service Group	No of requests completed in quarter	No completed within 20 days	Percentage	Reasons for requests not completed within 20 days
DANS	36	35	97%	One request was a complex issue which took longer than 20 days to source information – applicant was informed.
Law & Democracy	15	15	100%	
CESC	25	21	84%	<p>Response to a request prepared on 9 Apr (1 day late). However, response reworked at the request of the Head of Service (HoS).</p> <p>Delay to one request due to late receipt of information from key staff despite numerous requests/ reminders.</p> <p>Delay to one request due to HoS annual leave, plus there was a debate with correct wording with Communications Dept.</p> <p>Delay to one request due to staff sickness.</p>
Resources	39	30	77%	<p>Delay to one request due to initial request being mislaid.</p> <p>Response to a request 1 day overdue (further analysis of data required).</p> <p>Responses to a request 2 days overdue (confused with another request).</p> <p>Delay to one request 2 days overdue (further analysis of data required).</p> <p>In three cases, there was a delay in producing the report.</p> <p>Response to a request was 1 day overdue.</p> <p>Delay to one request as further analysis of data required.</p>
Tristar	0	0	0	n/a
<b>Total</b>	<b>115</b>	<b>101</b>	<b>88%</b>	

**DP Subject Access Requests (Quarter 1)**

<b>Service Group</b>	<b>No of requests completed in quarter</b>	<b>No completed within 40 days</b>	<b>Percentage</b>	<b>Reasons for requests not completed within 40 days</b>
DANS	1	1	100%	
Law & Democracy	0	0	n/a	
CESC	9	7	78%	Delays due to staff sickness
Resources	0	0	n/a	
Tristar	0	0	n/a	
<b>Total</b>	<b>10</b>	<b>8</b>	<b>80%</b>	