

LOCAL SAFEGUARDING VULNERABLE ADULTS COMMITTEES

TERMS OF REFERENCE

1. Title
 - 1.1 Local Safeguarding Vulnerable Adults Committees.
2. Purpose
 - 2.1 To work together as inter-agency partnerships to safeguard and promote the welfare of vulnerable adults.
 - 2.2 To promote the principles of safeguarding and adult protection work; promote respect for a person's individuality, dignity and human rights and the right to live their life free from violence and abuse.
3. Objectives
 - 3.1 To implement the Teeswide multi-agency Policy, Procedures and Practice Guidance through the formal commitment of all partner agencies.
 - 3.2 To identify local priorities and areas for development to the Teeswide Safeguarding Vulnerable Adults Board for inclusion in Teeswide strategic planning and the annual work programme.
 - 3.3 To consult and communicate on safeguarding and adult protection issues with local provider organisations, user led groups, carers groups and voluntary organisations.
 - 3.4 To raise awareness within the wider community of the need to safeguard vulnerable adults and promote their welfare and to explain how the wider community can contribute to these objectives.
 - 3.5 To support organisations in the role of informing and training employees to carry out their responsibilities under the Teeswide multi-agency Policy, Procedures and Practice Guidance.
 - 3.6 To use information collected to inform multi-agency practice.
 - 3.7 To decide, in accordance with the Teeswide Guidance on Serious Case Reviews, whether to conduct a Serious Case Review. The Local Safeguarding Vulnerable Adults Committees (SVAC) will provide the Teeswide Safeguarding Vulnerable Adults Board with a copy of the Serious Case Review Executive Summary and action plan to ensure that learning is shared across all relevant agencies. The Local SVAC may decide to undertake other forms of case or management review where the criteria for a Serious Case Review are not met, but where in the opinion of the Local SVAC such a case review would have benefits.

- 3.8 To contribute to preventative strategies.
- 3.9 To contribute to the Teeswide Safeguarding Vulnerable Adults Board Annual Report.

4. Responsibilities and Accountabilities

- 4.1 The Local SVACs in Hartlepool, Middlesbrough, Redcar and Cleveland and Stockton-on-Tees to report to the Teeswide Safeguarding Vulnerable Adults Board.
- 4.2 The Local SVACs will contribute to the annual work programme of the Teeswide Safeguarding Vulnerable Adults Board.
- 4.3 The Local SVAC is responsible for appointing a Chair who will represent the Committee on the Teeswide Safeguarding Vulnerable Adults Board.
- 4.4 The Chair of the Local SVAC will ensure that the Committee is represented on the Sub-Groups of the Teeswide Safeguarding Vulnerable Adults Board:

Sub Group	Purpose
Workforce Development and Training	To lead the development, implementation and evaluation of a multi-agency training strategy aimed at increasing awareness of the abuse of vulnerable adults and supporting best practice.
Policy and Procedures	To lead the development, implementation, monitoring, evaluation and promotion of the Teeswide policies, procedures and practice guidance, and ensure local partners operate in accordance with the local Teeswide multi-agency framework.
Performance, Audit and Quality Assurance	To lead the development and implementation of a performance framework and provide an audit and quality assurance function on behalf of the Teeswide Safeguarding Vulnerable Adults Board.
Information, Engagement and Involvement	To lead the development, implementation and evaluation of a multi-agency strategy aimed at increasing the involvement of vulnerable adults and their advocates in the Teeswide Adult Safeguarding process.

4.5 The Local SVAC will decide local reporting arrangements.

5. Membership

5.1 Safeguarding Adults / Adult Protection Co-ordinators and all partner statutory agencies and are represented on the Local SVAC including:

- Local Authority Department of Adult Social Care
- Primary Care Trusts
- Community Nursing Services
- NHS Foundation Trusts (including Mental Health / Learning Disability Services)
- Cleveland Police

5.2 The Local SVAC will decide additional membership and include representation from local provider organisations, user led groups, carers groups and voluntary organisations.

6. Chairing arrangements

6.1 Either an Assistant Director of Adult Social Care will chair the Local SVAC, or the Chair will have the appropriate delegated authority of an Assistant Director of Adult Social Care.

7. Meeting schedules

7.1 The Local SVAC will decide meeting schedules.

8. Interfaces

8.1 The Local SVAC will decide interfaces with other local strategic partnerships.