

TEESWIDE SAFEGUARDING VULNERABLE ADULTS BOARD

TERMS OF REFERENCE

1. Title
 - 1.1 Teeswide Safeguarding Vulnerable Adults Board.
2. Purpose
 - 2.1 Teeswide Safeguarding Vulnerable Adults Board brings together representatives of each of the main agencies responsible for protecting adults from abuse and neglect.
 - 2.2 It is responsible for developing, monitoring and reviewing Adult Protection Policies, Procedures and Practice Teeswide, and for commissioning inter-agency training for staff who work with vulnerable adults across the Boroughs of Hartlepool, Middlesbrough, Redcar & Cleveland and Stockton-on-Tees.
3. Objectives
 - 3.1 To develop shared ownership of the Safeguarding Vulnerable Adults agenda across all relevant agencies Teeswide.
 - 3.2 To implement National Guidance for the Safeguarding of Vulnerable Adults.
 - 3.3 To develop shared responses to National Policy initiatives and drivers in relation to the Safeguarding of Vulnerable Adults.
 - 3.4 To develop, promote, implement and monitor Policy, Procedures and Practice Guidance in relation to Safeguarding Vulnerable Adults.
 - 3.5 To develop a Joint Training Strategy and ensure the joint commissioning of training and a joint approach to Workforce Development.
 - 3.6 To ensure the dissemination and analysis of national information, to inform and commission research, to examine the implications of information and research and to make recommendations to improve practice.
 - 3.7 To ensure learning from Serious Case Reviews, Serious Untoward Incidents (SUIs) and Incidents that Require Reporting is shared and implemented across all relevant agencies.

3.8 To ensure clear, consistent and robust interface with relevant interagency procedures including Multi-Agency Public Protection Arrangements (MAPPA), Multi-Agency Risk Assessment Conference (MARAC) and Crime and Disorder Reduction Partnerships (CDRP).

3.9 To ensure monitoring and analysis of statistical data locally, regionally and nationally in order to improve safeguarding outcomes for vulnerable adults Teeswide.

4. Responsibilities and Accountabilities

4.1 The Teeswide Safeguarding Vulnerable Adults Board is accountable for its work to its constituent agencies, namely:

- Hartlepool Council
- Middlesbrough Council
- Redcar & Cleveland Council
- Stockton-on-Tees Council
- Cleveland Police
- Tees, Esk & Wear Valleys NHS Foundation Trust
- South Tees Hospitals NHS Foundation Trust
- North Tees & Hartlepool NHS Foundation Trust
- Middlesbrough and Redcar and Cleveland Community Services
- NHS Hartlepool
- NHS Middlesbrough
- NHS Redcar & Cleveland
- NHS Stockton-on-Tees
- Department of Work and Pensions
- Teesside Probation Board
- Care Quality Commission
- Crown Prosecution Service

4.2 All constituent agencies are responsible for contributing fully and effectively to the work of the Teeswide Safeguarding Vulnerable Adults Board in order to ensure commitment to policy development, planning and resource allocation.

4.3 Constituent agencies recognise the importance of securing effective inter-agency working by appointing Officers to the Teeswide Safeguarding Vulnerable Adults Board whose role and seniority enable them to:

- Contribute to the development and maintenance of effective inter-agency Policy, Procedures and Practice Guidance
- Ensure that local Safeguarding Vulnerable Adults services are adequately resourced

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Adult Safeguarding Update 2009-10

- 4.4 Teeswide Safeguarding Vulnerable Adults Board members are accountable to the agencies that they represent and these agencies are jointly responsible for the Teeswide Safeguarding Vulnerable Adults Board.
- 4.5 Each constituent agency will retain its own statutory powers, accountability framework, duties and responsibilities.
- 4.6 Constituent agencies have agreed procedures for considering reports from the Teeswide Safeguarding Vulnerable Adults Board and for identifying any action necessary by the agency or the Teeswide Safeguarding Vulnerable Adults Board.
- 4.7 The Teeswide Safeguarding Vulnerable Adults Board will agree an annual work programme, starting with the period April 2009 – March 2010.

5. Membership

- 5.1 The representation on the Teeswide Safeguarding Vulnerable Adults Board will comply with the current 'No Secrets' Guidance, and any subsequent reviews of the Guidance. Additional members may be co-opted, at the discretion of the Board.

6. Chairing Arrangements

- 6.1 A Director of Adult Social Care will be appointed to Chair the Board.
- 6.2 The Vice-Chair will be a Director of a Tees Primary Care Trust.

7. Meeting Schedules

- 7.1 Meetings will take place quarterly.
- 7.2 Meetings will be quorate when attended by Senior Officers from the key responsible agencies of Police, Health, and Adult Social Care.
- 7.3 If a Designated Officer, in the event of exceptional circumstances, is unable to attend a named Deputy with delegated authority to make decisions must attend the meeting.
- 7.4 The Business Manager will provide the secretariat for the meetings.

8. Review of Terms of Reference

- 8.1 The Terms of Reference may be amended by resolution of the Teeswide Safeguarding Vulnerable Adults Board and will, in any event, be reviewed annually or sooner if deemed necessary.

9. Interfaces

Interfaces with other key multi-agency protection procedures will be key to success e.g.

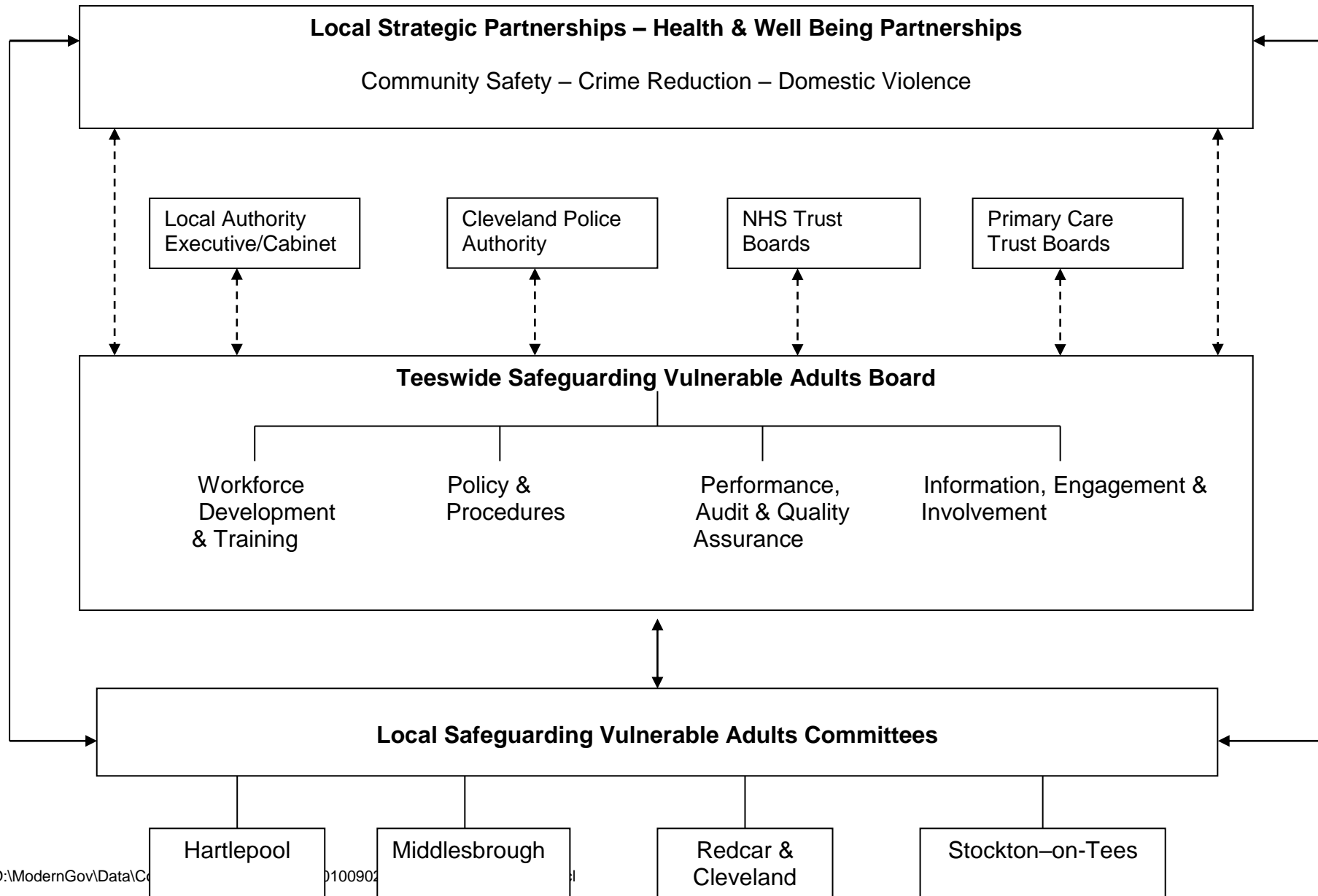
MAPPA

MARAC

CDRP

Domestic Violence Fora

Local Safeguarding Children Boards



Appendix 2
Adult Safeguarding Update 2009-10

Membership Teeswide Vulnerable Adults Safeguarding Board

Chair	Director of Adult Social Care
Vice Chair	Director Tees Primary Care Trust
Hartlepool Borough Council	Assistant Director
Middlesbrough Council	Assistant Director
Redcar & Cleveland Borough Council	Assistant Director
Stockton-on-Tees Borough Council	Head of Adult Operations
Cleveland Police	DCI Public Protection
Tees, Esk & Wear Valleys NHS Foundation Trust	Associate Director of Nursing and Governance
South Tees Hospitals NHS Foundation Trust	Assistant Director of Nursing and Patient Safety
North Tees & Hartlepool NHS Foundation Trust	Deputy Director of Nursing
Middlesbrough and Redcar and Cleveland Community Services	Assistant Director Adult Care
NHS Hartlepool	Director of Nursing and Clinical Quality / Strategic Policy Lead Adult Protection
NHS Middlesbrough	
NHS Redcar & Cleveland	
NHS Stockton-on-Tees	
Department of Work and Pensions	Local Service Delivery Manager
Teesside Probation Board	To be confirmed
Care Quality Commission	Local Area Manager
Crown Prosecution Service	To be confirmed
Local Safeguarding Vulnerable Adults Committees	Chairs from Hartlepool, Middlesbrough, Redcar and Cleveland and Stockton-on-Tees

In attendance:

Adult Protection / Safeguarding Managers for the Teeswide Local Authorities

Membership of Local Safeguarding Vulnerable Adults Committees

- Local Authority Adult Social Care Lead Officer (Chair)
- Adult Protection / Safeguarding Adults Co-ordinator
- Local Authority Strategic / Commissioning Lead
- Community Nursing Services
- Primary Care Trust
- Cleveland Police Vulnerability Unit
- NHS Foundation Trusts (including Mental Health / Learning Disability Services)
- Provider organisations, user led groups, carers groups and voluntary organisations