

STOCKTON-ON-TEES BOROUGH COUNCIL

CABINET RECOMMENDATIONS

PROFORMA

Cabinet Meeting8th July 2010

1. Title of Item/Report

Update on EIT Review of Facilities Management

2. Record of the Decision

Cabinet considered a report that provided an update on the progress in implementing the aims and recommendations outlined in the EIT review of Property and Facilities Management and presented proposals for phase one of organisational structure requirements in response to the agreed operating model.

Cabinet were reminded of the recommendations it had agreed in December 2009, coming from the EIT review of Facilities Management.

An action plan, that had been developed for the delivery of the recommendations was detailed.

Members were reminded that the proposed operating model was the consolidation of management arrangements and responsibilities of all buildings (excluding schools) and that there should be a clear distinction between the delivery and strategic arms of facilities management. It was essential that structures were developed that would deliver the agreed operating model and Cabinet considered phase one of the proposed structures relating to facilities management:-

The delivery element of Facilities Management, which included facilities management, building services, architects, land and property, planned maintenance would be integrated within Technical Services. This would require the transfer of some services and staff from CESC and Resources.

Given this key change and the need to drive the action plan implementation it was considered an opportune time to fill the post of Head of Technical Services and it was proposed to advertise this post internally as soon as possible. A Members appointment panel would be established in the normal way.

It was also proposed that finalisation of the details of the functional

changes to the job role, including the further development of the job description and determination of the grade for the post, once evaluated, be delegated to the Corporate Director of Development and Neighbourhood Services in agreement with the Head of Human Resources.

The proposed changes to the organisational structure would allow the release of up to £50k efficiencies by confirming the alternative management arrangements beneath the Head of Service position.

Members noted that the feasibility of delivering Land & Property, Valuers and Facilities Management services in partnership with Darlington Borough Council was being explored. This work was expected to be complete by the autumn, at which point a detailed Business Case would be prepared for consideration by Cabinet. Upon completion of this a final Operating Model would be determined. It was important however, that work progressed in the short term to ensure momentum was maintained and the potential savings identified in the EIT review were delivered.

It was explained that the Strategic Asset Management function was delivered was delivered in two areas, Resources and CESC. This function would be amalgamated and be delivered by the Finance & Assets Service within Resources. This would ensure that all capital, asset and investment planning was within one area, consolidate strategic work and align this with financial planning.

RESOLVED that:-

1. progress of phase 1 implementation of the agreed operating model be noted.
2. the action plan and work to date on investigating partnership options be noted.
3. the Head of Technical Services post be amended to reflect the functional changes to the job role and that the post be confirmed on a permanent basis.
4. the finalisation of the details of the changes, including the further development of the job description and determination of the grade for the post of Head of Technical Services, once evaluated to reflect the functional changes, be delegated to the Corporate Director of Development and Neighbourhood Services in agreement with the Head of Human Resources.

5. the arrangements for the appointment to the post of Head of Technical Services be agreed.

3. Reasons for the Decision

To implement the recommendations of previous Cabinet decisions and to deliver the agreed operating model of the EIT review of Property and Facilities Management.

4. Alternative Options Considered and Rejected

None

5. Declared (Cabinet Member) Conflicts of Interest

None

6. Details of any Dispensations

Not applicable

7. Date and Time by which Call In must be executed

By midnight on Friday 16 July 2010

Proper Officer
12 July 2010