

Date: 21 January 2010 | Time: 1.00pm | Venue: Education Centre

Glossary of Terms and Abbreviations used.

CAF	Common Assessment Framework	SCR	Serious Case Review
CAA	Comprehensive Area Assessment	SLSCB	Stockton-on-Tees Local Safeguarding Children Board
CESC	Children, Education & Social Care	WTTSC	Working Together To Safeguard Children
CTB	Children's Trust Board	YOS	Youth Offending Service
DCSF	Department of Children, Schools & Families	YP	Young People
DV	Domestic Violence		
GONE	Government Office North East		
REIP	Regional Efficiency Improvement Partnership		

1) Attendance at Meeting

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

Statutory Members

Representing	Title	Name		Attendance
Local Authority	Corporate Director of Children, Education & Social Care (CESC) (SLSCB Chair)	Jane Humphreys	JH	MA
	Head of School Effectiveness & / Assistant Director (Complex Needs) NTHFT	Julia Morrison	JM	MA
	Head of Housing – Stockton-on-Tees Borough Council	Julie Nixon	JN	A
	Lead Cabinet Member - Children and Young People	Cllr Alex Cunningham	AC	A
Police	Detective Chief Inspector - Cleveland Police (Crime / Child Protection)	Alastair Simpson	AS	MA
	Chief Inspector - Cleveland Police (Stockton District - Prevention)	Ted Allen	TA	MA
Probation	Assistant Director	Julie Allen	JA	MA
Strategic Health Authority	NE Child & Maternal Health Service Advisor - NHS North East Strategic Health Authority	Sam Crammond	SC	A
Primary Care Trusts	Director of Nursing & Therapies - Tees PCT	Anne Moore	AM	MA
	Head of Children & Young People's Strategy / Assistant Director (Commissioning) Stockton PCT	Peter Seller	PS	MA
NHS & Foundation Trusts	Director of Nursing & Patient Safety - North Tees & Hartlepool Foundation Trust	Sue Smith	SSm	A
	Head of Community Services - North Tees & Hartlepool Foundation Trust	Linda Watson	LWa	A
	Deputy Director of Nursing	Cath Siddle	CS	MA
Youth Offending & Connexions Service	Head of Children & Young People's Operational Services / Assistant Director NTHFT	Shaun McLurg	SMcL	MA
CAFCASS	Service Manager	Lynne James	LJ	MA
Prisons	Head of Offender Management	Elaine Hunneyset	EH	MA
Adult Social Service	Head of Adult Social Services	Sean McEneaney	SMcE	
Adult Health (Mental Health & Disability)	Community Services Manager and Professional Lead for CAMHS Nursing. – Tees, Esk & Wear Valley NHS Trust	Ray Graham	RG	MA
Adult Substance Misuse Services	Joint Strategic Commissioner for Drugs, Prison Healthcare and Social Inclusion	Emma Champley	EC	
Expertise & Advice	Designated Nurse	Alex Giles	AG	
	Designated Doctor	Kailash Agrawal	KA	
2 Lay Members				
Schools	Head Teacher – Primary Schools	Hazel Ducker	HD	MA
	Head Teacher – Secondary Schools	David Youldon	DY	MA
	Head Teacher - Independent Schools			

MINUTES OF SLSC BOARD MEETING (21.01.10)

Other Members, Agencies and Groups

Representing	Title	Name		Attendance
FE colleges	Principal - Riverside College	Sujinder Sangha	SSa	MA
NSPCC	Children's Services Manager - NSPCC	Bernice Gallagher	BG	MA
Voluntary sector	Assistant Director of Children's Services - Barnardo's (SLSCB Vice Chair)	Sandra Egleton	SE	MA
Others	District Manager - Fire Service	Ian Harrington	IH	A
	Community Safety Partnership	Mike Batty	MB	

Guests / Speakers

Representing	Title	Name
SCR Panel	Independent Chair	Patti Summerfield

SLSCB Staff

Name	Title	Attendance
Lorna Wright	Administrator	✓
Pauline Beall	Business Manager	✓

No.	Agenda Item	Action
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| 2 | Minutes of Meeting held on 19th November 2009
Minutes agreed as true record | |
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3	Matters Arising	
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| 3.1 | JA advised this may be her last meeting due to the merger of Durham and Teesside Probation Services. A new representative will be allocated. | |
| 3.2 | SMcL advised work is ongoing with the Domestic Violence audits. The last meeting was cancelled as it clashed with the unannounced inspection. The meeting will be reconvened and information provided in due course. | |
| 3.3 | JH gave an update on the implementation of Social Care audits that commenced in December 09. These are taking place monthly and reported to CTMT on a quarterly basis and will report to SLSCB twice yearly with findings and recommendations. JH advised information from REIP will be available for the next meeting. | |
| 3.4 | PS advised the first meeting with Schools and Colleges to discuss the Prevent Agenda was this week. An awareness raising event will be organised for 6 or 7 YP from each School and College to attend. | |

AM advised informal discussions have been had within Health regarding a pilot GP Arrival Practice. Further discussions are required about funding.

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| 3.5 | JH confirmed a letter has been sent to the PCT with a request for funding for the CAF Project Manager. £10,000 has been agreed by the PCT. The Post will be advertised before the end of January and will be a 2 year contract. | |
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The recent unannounced inspection has also highlighted the lack of use and progress Stockton has made with CAF. SMcL advised that 142 CAF's have been completed and none of them had let to referral into CESC. Inspectors felt work on CAF is not sufficiently embedded in practice.

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| 3.6 | SW gave an update on performance indicator NI70 - Reduce emergency hospital admissions caused by unintentional and deliberate injuries to children and young people. | |
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SW is confident we are now getting good information on Stockton residents. The data has been analysed and is starting to show patterns. The most common reason for admissions is Intentional Self Poisoning (alcohol/drugs).

JH requested the data is sent out with the minutes and advised this indicator may be

looked at regionally through the CAA process.

LW

- 3.7 PB confirmed new members have received welcome packs and have been invited to the March meeting. Discussions regarding Lay members will be on the agenda for March as broader information has been printed in the new Working Together.

Independent Schools have confirmed they would like representation on the Board

AM confirmed Dr Agrawal will be the Designated GP on the board.

4 **SLSCB Agenda Planning 2010 / 11**

PB has completed a draft work plan which covers dates for next years meetings.

JH gave an overview on what should be on the agenda for each meeting

- Standing Items
- Business Items
- Theme

Discussion took place about the need for Board members to have reassurance around quality of practice and multi agency working to safeguard children.

Discussions continued regarding thematic approaches to key areas of good practice and development requirements.

Domestic Violence places challenge on all agencies and the board is aware this will be an area of inspection in the forthcoming CAA.

PB proposed that the informal arrangements that Business Managers have is formalised across the Tees LSCBs and that they determine where possible for one of them to represent LSCBs at Tees meetings. The aim of which is to prevent duplication and streamline work. One report for the Tees Boards could be written to incorporate their Tees work, regional and national developments.

AM felt the Board needs to work on real understanding of implementation not just process. Discussions need more airtime to know where the problems are, a balance is needed between a thematic approach and links to key risk areas.

SE seconded this and added 'Think Family' is an essential theme that should run throughout.

Extensive discussions were held about how the board should be working in order to recognise and address issues and the need to ensure they are evidence based.

AM advised she has been working with Alex Giles - Tees Designated Nurse Safeguarding Children, to look at Serious Case Reviews across Tees as there were recurring themes running through them. The Health Service is now being challenged by their Board as to what is being done about implementation of lessons.

AS added to this and felt that funding for a mapping exercise on re-occurring themes should provide good learning outcomes that can be shared.

Further discussions were held regarding scrutiny and challenge and the need for working groups behind the scenes who can then present information to the board.

BG felt the issues of Sexual Abuse and Children who abuse is a big piece of work missing from the programme. SE seconded this.

LS advised she would be able to provide statistics on referrals and assessments and felt that the issues need to be looked at properly, not just talked about. LS felt the Procedures & Practice group should run parallel to the Board work plan and produce information in advance of the meeting.

PB advised Procedures will be left with the Tees Procedures Group to allow the local group to focus on practice issues. The group can be split to look at specific pieces of work.

Discussion led to the way standing items and business items are dealt with. PB advised

that standing items could be put on the agenda at 3 monthly intervals. AM felt that as a business manager PB should take the lead as to what is an essential agenda item and what can be a lower priority.

Board Members agreed;

- i. To Work to the meeting planner 2010/11
- ii. PB will continue to advise on priority of business issues
- iii. Tees LSCB Business Manager Report proposal
- iv. Sub groups will complete work on detailed thematic areas to present to board
- v. Board meetings will be extended to 1pm – 4pm

All
PB
PB
LW

Please note extended meeting time 1.00pm – 4.00pm

SI Standing Items

Action

SI-A Inspections / Scrutiny & Actions Required

SI-A1 SBC Cabinet Member - Children & Young People Issues
Apologies received from AC

SI-A2 Unannounced Inspection

JH advised the unannounced two day inspection took place on 5th and 6th January 2010. The final report will be available next week and details will be published on the Ofsted website 29th January 2010.

A mock inspection had already taken place in November which highlighted areas for improvement. JH advised similar issues were identified at this inspection to those in the Ofsted inspection e.g. use of CAF.

Members were made aware that Local Authorities will also subject to a two week inspection during the three year period

SE asked if the two day inspection is graded, JH advised the council will receive a letter which identifies strengths, area's for development and priority action areas.

AM enquired as to how far the inspection looks into other agencies. SMcL advised they are looked at only through CESC recordings with regard to quality of referrals etc. JH advised that CAF was a significant multi-agency issue.

SI-A3 CAA

JH confirmed the CAA has been completed and information can be found on the 'One Place' website. <http://oneplace.direct.gov.uk/Pages/default.aspx>

Direct link to Stockton-on-Tees details

<http://oneplace.direct.gov.uk/infobyarea/region/area/Pages/areaoverview.aspx?region=52&area=411>

SI-A4 YOS Inspection

JH presented the report from the HMI Probation Inspection of Stockton on Tees Youth Offending Service.

This has been a more robust inspection looking at risk management and offending. This is a positive report and states Stockton YOS is the best performing service in the North East.

SI-A5 LSCB Manager – National, Regional & Local Developments

PB gave an update of the work being done by the LSCB managers across Tees.

Tees groups are proving a positive way forward, the Business Managers will continue their work on the SCR information since the release of the new section within Working Together.

The Tees Procedures group has completed the consultation for the new WTTSC.

PB will prepare a report, advising of new Tees Working proposals.

PB

SI-B Updates

SI-B1 Case Reviews (Serious and Management)

a) Neglect – Management Review

SMcL updated members with information from the neglect cases – DWP, M, & Mc.

Significant time has passed since the Action Plans for these cases were produced, with limited progress. SMcL and PB met with an Independent Consultant to complete a piece of work which was to consolidate findings, recommendations and actions to date. Members were asked for advice on how to move forward with this whilst recognising work that has taken place to date.

JH requested members have sight of the new report and action plan to enable them to make informed decisions. It was suggested the current SCR panel could take up this work.

SMcL

PB confirmed requirements regarding training have been implemented.

b) IR – Management Review

SMcL advised the Action Plan for IR case has been completed and is ready to be signed off by members.

A copy of the completed Action Plan will be circulated with the minutes.

LW

c) RWC – Serious Case Review

JH provided members with an overview of the original RWC case which received an inadequate rating from Ofsted. A new overview report and Executive Summary have been produced and given to members for acceptance.

PS was introduced as the Independent Chair of the SCR Panel and Author of the summation report, response to Ofsted.

The RWC case required input from someone who had expertise and experience of working with Sexual Abuse.

PS gave a presentation which highlighted areas and gave a background view of the case to advise how these issues had effected the review and therefore may have come under scrutiny by Ofsted;

- Family Participation
- Cross Boundary Information
- Terms of Reference
- Race, Culture, Language, Religion or Disability
- Training the Workforce and Working Together

PB advised the multi-agency action plan and executive summary will be published on the SLSCB website.

It was agreed a communication strategy meeting should be held prior to sharing of reports with external agencies.

JH has already met with the family and has arranged a further meeting. Report will be shared with the family following the communication strategy meeting.

AM felt it is essential there is a very clear plan on how this is managed.

PB asked how members would like the Action Plan to be monitored. This has previously been overseen by the Performance & Quality Task Group.

SMcL requested agreement for him to share the reports with managers on a need to know basis. Managers need to have some background knowledge to enable them to implement the Action Plan.

Board Members agreed to;

- Accept the Overview Report and Executive Summary
- Liaison with GONE and key media representatives from each agency to ensure media response is effectively managed.
- Performance & Quality Task Group monitoring progress of Action Plan.
- Clarification from GONE regarding sharing documents prior to publication with partner agencies.

d) Cases under consideration

JH gave an overview of how cases for consideration of SCR are completed.

The SCR Sub-Committee, Chaired by PS will discuss individual cases and give recommendations to the SLSCB Chair. These will highlight their views with regard to meeting the criteria of SCR or progressing with another method of learning lessons from the case.

PS advised that of 5 cases had been considered by the sub-committee in January.

PB advised this method of decision making is mirrored in WTTSC. PB also advised that from a business point of view the amount of time involved in a SCR needs to be understood. There are significant pressures on LSCB finances and capacity issues for staff involved as authors and panel members.

PB will produce a guide to the approximate cost for any future SCR we have to undertake. PB

SI-B2 Procedures: - Tees update

PB advised the Tees Procedures Group completed the consultation response to WTTSC.

Neil Pocklington, Deputy Director for Safeguarding in Middlesbrough (chair) will prepare a report for all Tees Boards detailing the work plan for this group. PB/NP

SI-B3 Quality Assurance Update

SW advised that agencies have now completed the mapping exercise for Quality Assurance and are ready for scrutiny.

JH and SW will discuss how to move this forward. JH/SW

SI-C Issues from Members

SI-C1 AM advised Jane Wiles has been appointed as Deputy Designated Nurse and will support Alex Giles.

Funding of £50,000 has been received to undertake research and development of the lessons learned from SCR's. It is possible that Teesside University may be involved in the study. JH/AM

JH advised REIP may be doing a piece of work regionally. JH and AM to discuss

SI-C2 BG requested NSPCC Strategy is added to March Agenda PB

SI-C3 SMcL confirmed action has been taken on Information Item E9 – Operation Stay Safe, to the satisfaction of Board members. PB

PB will work with other Business Managers and provide an update to the Board.

D Action Items

- D1 Childrens' Trust:
Reports to be shared with and information received from Childrens' Trust Board

PS advised minutes from the December meeting are available on the website
<http://www.stockton.gov.uk/childrenstrust/trustboard/>

PS will respond to the consultation document in Information Item E1. Members were asked to pass any comments back to PS.

PS

The SLSCB annual report will be on the next CTB Agenda

E Information Items

- E1 DCSF Consultation on New Statutory Children's Trust Guidance and New Children and Young People's Plan Regulations (emailed 16.11.09)
- E2 GONE Building a Data base of SCR Independent Authors and Chairs. (emailed 16.11.09)
- E3 Safeguarding Information Update 16th November 2009 (emailed 17.11.09)
- E4 Care Planning Placement and Case Review Regulations Consultation (emailed 18.11.09)
- E5 Child Sexual Exploitation, Who's Child Now? (emailed 20.11.09)
- E6 Safer Children, Safer Communities conference 7th December 09 (emailed 25.11.09)
- E7 Contact Point Newsletter, November 09 (emailed 2.12.09)
- E8 Safeguarding Information update 25th November 2009 (emailed 2.12.09)
- E9 Operation Stay Safe Briefing Paper. (emailed 3.12.09)
- E10 E-Safety Tees and Stockton (emailed 3.12.09)
- E11 Safeguarding Information Update 10th December 2009 (emailed 16.12.09)
- E12 Warwick national study on learning from Serious Case Reviews (emailed 18.12.09)
- E13 Revised Guidance - ST Chapter 8 Serious Case Reviews (emailed 21.12.09)
- E14 Information / Consultation: NSDU LSCB Effective Practice (emailed 21.12.09)
- E15 Working Together December 2009 Consultation (emailed 21.12.09)
- E16 Safeguarding Information Update 16th December (emailed 4.1.10)
- E17 Safeguarding Information Update 6th January 2010 (emailed 6.1.10)
- E18 VAWG Communications Toolkit (emailed 11.1.10)

Details of Next Meeting:

Date: 18 March 2010	Time: 1:00 – 4.00pm	Venue: Education Centre
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Please note extended meeting time 1.00pm – 4.00pm