

Minutes
The Central Area Partnership Board
24th September 2009
Castlegate Quay Watersports Centre

<p>Chair: Paul Thomas (Tilery Residents Association)</p> <p>Members: Jim Beall (Vice Chair), Cllr Mrs S Fletcher (SBC), Anne Howard (Neighbourhood Watch Group), Edna Chapman (St John's Living Well), Roy Parker (Durham Road Residents Association), Gareth Rees (Thorpe Thewles Residents Association), Cllr Cockerill (SBC), Edna Brown (Over 50's Assembly), David Headland (Salvation Army), Barbara Warren, Mary Cartwright, Judith Turner * Members are representing their nominating body.</p>
<p>Advisors: Sarah Upex (SBC), Kelly Smith (SBC), James Hadman (SRCGA)</p> <p>Observers: Cllr Rix (SBC), Edna Marwood, Kevin McAuley</p>
<p>Apologies Alex Bain (Parkfield Residents Association), Marc Mason (SBC), Stan Slater (Stockton Physically Handicapped Group), Andy Whinnerah (SBC) David Whiting, Jill Anderson (SBC), Marilyn Surtees (Elm Tree Community Centre),</p>

ITEM/ISSUE	ACTION
<p>1. Welcome and Apologies</p> <p>The Chair welcomed everyone to the meeting. Apologies were noted.</p>	No
<p>2. Declarations of Interest</p> <p>There were no declarations of interest.</p>	No
<p>3. Minutes of Last Meeting</p> <p>The minutes of the meeting held on 30th July 2009 were agreed as a true and accurate record.</p> <p>Page 2 of the minutes – it was explained to members that where the notes from the CEN discussions had been passed onto</p> <p>Page 4 – It was requested that Marc Mason attend a Board meeting to provide an update on the children and young people pilot. It was also requested that an update be provided to the Board on the following My Place (transport aspects), Norton Grange (under</p>	No

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<p>11's funding), Youth Café and Youth Service Review. It was also requested that an update be provided on the timetable for the bus which provides a borough wide play scheme which was funded via the Millennium Lottery funding.</p> <p>It was raised that there should be a children and young people's representative present at each meeting.</p>	
<p>4. Communities Fund Update</p> <p><u>Volunteering</u></p> <p>Members were provided with information regarding the procurement process for the volunteering pilot. The Board agreed a £30,000 (non recurring) allocation on the 25th June 2009 to pilot a volunteer bureau within the Central Area. An Expression of Interest to become the host organisation was sent out via the Community Empowerment Network and directly to organisations known to run volunteer projects. Registrations of interest have been received from 5 organisations. The Sub Group have taken advice from Stockton Borough Council Procurement team on the next steps and the process was presented to the Board:</p> <ul style="list-style-type: none"> • 9th October 2009 – work up and finalise the service specification • 13th October 2009 – meet with potential providers to discuss service requirements • 2nd November 2009 – providers to submit tenders • w/c 9th November 2009 – interview and selection process • 26th November 2009 – back to Central Area Partnership Board meeting for final endorsement and decision <p><u>Future Jobs Fund</u></p> <p>It was noted that at the meeting on the 24th June 2009, the Board agreed up to £65,000 or 10 jobs for the Future Jobs Fund, which supports the creation of jobs for long term unemployed young people and others who face significant disadvantage in the labour market. Members were presented with a table with vacancies highlighted for those organisations based within the Central Area, some of which also provide services outside this area.</p> <p>The Board were asked to consider 2 options for the Future Jobs Fund:</p> <ol style="list-style-type: none"> 1) Agree 10 vacant positions within organisations based within the Central Area; or 2) Agree to support 10 jobs where the successful employed individuals reside within the Central Area <p>The process for the Future Jobs Fund via Job Centre Plus was highlighted to Board members. It was noted that the eligibility criteria is for people aged 18-24 who have been on Job Seekers Allowance for between 39-50 weeks</p>	<p>The Board agreed to focus on Option 1 for the Future Jobs Fund.</p> <p>It was requested</p>

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<p>It was noted that there is still a remaining allocation of £149,216. Discussions are ongoing with the main providers to look at extending their catchment areas to include Super Output Areas that are just below the eligibility threshold for the main Communities Fund. Progress on this will be reported to a future Board meeting.</p> <p>Comments and Decisions The Board agreed to support option 1 for the Future Jobs Fund.</p> <p>Kelly Smith to produce a 'fact sheet' on the criteria for the Future Jobs Fund.</p> <p>Does it need council/ Cabinet approval/ endorsement? No</p> <p>Are any other boards affected? No</p> <p>Any Declarations Of Interest? None</p> <p>Contact: Kelly Smith Partnerships & Engagement Team</p>	<p>that Kelly Smith produce a 'fact sheet' for the Board on the criteria for the Future Jobs Fund.</p>
<p>5. Area Partnership Improvement Plan – Six Month Progress Update 2009</p> <p>Members were informed that following the review of the of the Area Partnership Boards, an Improvement Plan was produced and board members were informed of the progress made at the six month point.</p> <p>Members were provided details of the actions completed, which include:</p> <ul style="list-style-type: none"> • Provide the appropriate means for everyone to be involved in the meetings, with the use of hearing loop, microphones and accessible venues where appropriate • Funding information to be distributed more widely – this is now included as a standard item on agendas • Introduction of quarterly briefing notes • Amended format and template of minutes – this will come into practice for all Area Partnership Boards by October 2009 <p>Members were also informed of the actions which are currently ongoing, which include:</p> <ul style="list-style-type: none"> • Declarations of Interest (DOI) process to be prepared in conjunction with legal 	<p>Annual update to be included on the 2010 forward plan</p>

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<ul style="list-style-type: none"> • Encourage area partnership members to shape agendas • Improve the engagement of children and young people in the Area Partnership Boards <p>It was noted that the annual progress report will be presented to the September 2010 meeting of the Board</p> <p>Comments and Decisions Annual update to be included on the 2010 forward plan for the partnership. Does it need council/ Cabinet approval/ endorsement? No Any Declarations Of Interest? None Are any other boards affected? Yes - All Contact: Sarah Upex Partnerships & Engagement Team</p>	<p>for the partnership.</p>
<p>6. Summary Plan Update Members were informed that the Summary Plan is a document which is produced for all the Area Partnership Boards and is presented to the Area Partnership Boards on a six monthly and annual basis. The Summary Plan enables board members to track progress and identify key work areas for the Partnership.</p> <p>Members were provided updates on the following key areas:</p> <ul style="list-style-type: none"> • Services and facilities for children and young people • Physical regeneration schemes • Area Partnership funding • Area Partnership priorities – funding allocations • Consultation and information items presented to the Area Partnership Board • Funding opportunities • Governance arrangements 	<p>Annual update to be included on the 2010 forward plan for the partnership.</p>

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<ul style="list-style-type: none"> • Updates from the Area Transport Strategy Steering Group • <p>Comments and Decisions Annual update to be included on the 2010 forward plan for the partnership. Does it need council/ Cabinet approval/ endorsement? No Any Declarations Of Interest? None Are any other boards affected? Yes - All Contact: Sarah Upex Partnerships & Engagement Team</p>	
<p>7.Any Other Business <u>Thematic Partnership Update</u></p> <ul style="list-style-type: none"> • Safer Stockton Partnership Anne Howard informed the Board that she had been successful in securing £800 from the Safer Stockton Partnership for Junior Neighbourhood Watch. Anne has been in contact with Marilyn Davies and has been informed that there may be further funding available from extended schools funding for extra curricular activities for schools to take Junior Neighbourhood Watch into schools where it is not currently. • Housing and Neighbourhood Partnership At the last meeting the Stock Condition Survey was presented, which sampled a number of houses in the borough. The results show that there is work to be done with energy efficiency to improve the general conditions of housing. It was requested that Sarah Upex contact the Housing Team to see if this item could be presented to the Central Area Partnership Board. <p><u>Stockton Renaissance Partnership Board feedback</u> Paul Thomas informed the Board that the following items were discussed at the last Stockton Renaissance Partnership Board meeting:</p> <ul style="list-style-type: none"> • Comprehensive Area Assessment Update • New Executive Arrangements 	<p>It was requested that Anne provide the Board with details of schools which are engaged in the area so the board can see where the gaps are.</p>

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<p><u>External Funding Opportunities</u> The following funding opportunities were highlighted to the Central Area Partnership Board:</p> <ul style="list-style-type: none"> • Communities Together – successful bid to REIP for the Area Partnership Boards • Grassroots program opens at the beginning of October 2010 with up to £5,000 for VCS organisations • Fairshare – contact Michelle Smith on 01642 314200 for further details <p>Judith Turner informed the Board that a National Consultation on Rural Housing Needs is taking place in Stillington Village Hall on November 17th, 11am-3pm</p>	
<p>8.Date of Next Meeting</p> <p>The next business meeting of the Central Area Partnership Board will be held on:</p> <p>Thursday 29th October 2009, 2pm, Stockton Central Library, Stockton-on-Tees. This meeting will be a dedicated 'Face the People Session'.</p> <p>Central Area Board members are invited to forward any agenda items for future meetings to Sarah Upex.</p>	No